



Board of Commissioners REVISED Work Session

Agenda

August 16, 2023

MINUTES

Immediately following the August 16, 2023 Regular Meeting, the August 16, 2023 Work Session was opened by Vice Chair Victor Hunt.

1. ADOPT SUGGESTED AGENDA

On motion of Commissioner Davis, seconded by Commissioner Powell, and duly carried by unanimous vote, the suggested agenda for the August 16, 2023 Work Session was approved.

2. DEPARTMENTAL REPORTS

A. Community and Economic Development (Written and In Person) - Charla Duncan, Community and Economic Development Director

Community and Economic Development Director Charla Duncan provided a bi-monthly report of activities.



Community & Economic Development, August 2023 Report

New and Existing Industries:

- Project Bridge (BridgeTech Global)
- Project Y.E.P. (Glen Raven expansion)
- Project White Oak
- Project Jason

Projects and Partnerships:

- Continued participation with Tri-COG FEEDS advisory committee
- EPA Brownfields program
- Attended June RPO meeting
- Attended quarterly Triangle North meeting

Business Assistance:

- Ongoing marketing through social media and Visit NC (led by Rose Ponton)

Strategy and Planning:

- Golden LEAF Site Identification program next steps
- NC Commerce Creating Outdoor Recreation Economies (CORE) – (led by Rose Ponton)
- Planning and feasibility work for multi-modal greenway/sidepath with steering committee kick-off meeting, walk audit, and meeting #2
- Met with local industrial property owner in partnership with Town of Warrenton; recruitment project to build out acreage
- Informal kick-off with NC DOT IMD for RAISE grant (mobility hub planning)

Grants in Progress:

- NC DOT Paved Trails and Sidewalks Feasibility Study Grant Program- \$175,000
- Partner with NC DOT RAISE grant (mobility hub planning: \$190,000 match from county)
- OneNC grant- \$1,000,000 (Glen Raven)
- Building Reuse grant- \$500,000 (Glen Raven)
- EPA Brownfields Assessment grant- \$500,000
- Rural Transformation Grant- \$300,000

Workforce Development:

- Continued work around VGCC transportation hub/CDL training facility in Warren County
- Training received on new jobs/workforce data software

Other:

- Advertising for new Community Development Division Manager
- Appointed to the EDPNC Economic Development Advisory Council
- Beginning certification course on Retail as an Economic Catalyst
- Attended annual NC Economic Development Association conference
- Continued work with Wooten on fairgrounds site and farmers market plans
- ARPA match program for small business marketing campaign with Capital B Studios/WRAL
- Continued in ECU/NC EDA Certified Economic Developer coursework
- Continued work in county's broadband expansion efforts
- Met with head of RTP Foundation, Scott Levitan

3. ACTION ITEMS

A. Consider Approval of Home and Community Care Block Grant for Older Americans Agreement for Provision of County Based Services between Warren County and Kerr Tar Regional Council of Governments and authorize the Chair or designee to execute the agreement

On motion of Commissioner Davis, seconded by Commissioner Pierce, and duly carried by unanimous

vote, the Home and Community Block grant for Older Americans Agreement for Provision of County Based Services between Warren County and Kerr Tar Council of Governments was approved and the Chair was authorized to execute documents.

B. Consider Approval of Resolution Appointing Becca Mountz, Jennifer Ganser, and Erik Hilliard as Map Review Officers

On motion of Commissioner Davis, seconded by Commissioner Pierce, and duly carried by unanimous vote, Resolution Appointing Becca Mountz, Jennifer Ganser, and Erik Hilliard as Map Review Officers was approved.

4. DISCUSSION ITEMS

A. Warren County Sheriff's Update - Sheriff John Branche

Sheriff John Branche provided an update on current projects and operations at the Sheriff's Office.

Sheriff Branche stated that some vacancies have been filled. He further stated that Warren County Sheriff's Office is currently working closely with the Norlina Police Department to provide assistance until they are at full staff. The Sheriff's Department is also working with Warrenton Police Department as needed. Norlina Police Chief Tony Marrow addressed the Board with updates on current situations in Norlina, and to thank the Warren County Sheriff's Office and Sheriff Branche for their assistance.

B. County Operations Update - Vincent Jones, County Manager

1. Updates to Board of Commissioners Rules of Procedure

County Manager Vincent Jones stated that there may need to be a revision to the Board of Commissioner Rules of Procedure to allow Commissioners to attend meetings virtually if they are unable to attend in person. A recommendation on that and any other possible revisions will be presented to the Board at a later date.

2. Planning - Hours of Operation

County Manager Vincent Jones noted that due to staffing issues, it may be necessary to limit walk-in hours at the Planning/Zoning and Code Enforcement Office.

3. County Facilities

County Manager Vincent Jones stated that we have received word that Whole Med will be moving out of the former EMS building. This space could be used by another department in the near future. Further, there are many departments that are in need of additional space. Mr. Jones recommends that an assessment be done to determine the space needs of all County departments.

4. Site Selection for County Projects

County Manager Vincent Jones stated that site selections need to be done for the Vance Granville Community College Transportation Center, a Community Center, and EMS Substation 3. By consensus, the Board of Commissioners directed Mr. Jones to find options for sites for those projects.

5. Kerr Lake Regional Water System Update

County Manager Vincent Jones stated that the Kerr Lake Regional Water System project will require the County to use joint representation with the other entities involved.

5. ADJOURN August 16, 2023 BOARD MEETING

With no further business, motion was made by Commissioner Davis, seconded by Commissioner Pierce, and duly carried by unanimous vote to adjourn the August 16, 2023 Work Session.

Paula Pulley, Clerk to the Board