



SUGGESTED AGENDA
Regular Meeting in the
Armory Civic Center
501 US Hwy 158 Business E., Warrenton, NC

6:00 PM
October 2, 2023

Call to Order Regular Meeting – Chairman or Designee
Moment of Silence, Prayer & Pledge

Regular Meeting Agenda

1. ADOPT SUGGESTED AGENDA

Conflict of Interest Disclosure Statement

“Members of the Warren County Board of Commissioners are advised, hereby, of their duty under the State Government Ethics Act to avoid conflicts of interest and the appearance of such conflict; and, further, are instructed to refrain from participating in any matter coming before this Board of County Commissioners with respect to which there is a conflict of interest or appearance of such conflict”.

- In accordance with the State Government Ethics Act, it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict.
- Does any Board member have any known conflict of interest or appearance of conflict with respect to any matter coming before this Board today?
- If so, please identify the conflict and refrain from any undue participation in the particular matter involved.

2. CITIZEN COMMENTS - REGULAR BOARD MEETING

Time set aside to allow individuals to address the Board of Commissioners on issues of concern pertaining to the County.

3. CONSENT AGENDA

- A. Consider Approval of Minutes of the September 11, 2023 Regular Meeting
- B. Tax Collectors Report for August 2023 Presented for Board's Information in Accordance with NCGS 105-350 (John Preston, Tax Administrator)
- C. Tax Release Requests (over & under \$100) in Accordance with NCGS 105-381 "Taxpayer's Remedies" as Information Only (John Preston, Tax Administrator)
- D. Consider Approval of Proclamation Declaring October 2023 as Breast Cancer Awareness Month

4. COUNTY MANAGER'S UPDATE – Vincent Jones

- A. 429 W. Ridgeway St. Design Plans
- B. Operational Update

5. FINANCE OFFICE – Nikki Dickerson

- A. Consider Approval of Budget Amendment #1 (see attached) to the FY 2024 Budget Ordinance. This amendment does the following:

General Fund Balance for FY23 carry-over:

1. Appropriates \$ 12,810 from DSS Administration to LIHWAP expense line for tracking and \$ 37,774 from unspent last FY funds from General Fund balance to Medicaid Expansion.
2. Appropriates \$ 39,901 from unspent last FY funds from General Fund Balance to Courthouse Improvement.
3. Appropriates \$ 26,000 of General Funds to cover last FY oven hood purchase not covered in Rural Transformation Grant reimbursements.
4. Appropriates \$ 97,229 from General Fund Balance to Central Communications, Animal Control, and Recreation for grants, donations, and vehicles unspent last FY.

General Fund Balance:

1. Appropriates \$ 522,000 of General Fund balance for property purchase.
2. Appropriates \$ 45,000 for contract for lights at Magnolia/Soul City Park.
3. Appropriates \$ 147,500 of General Fund balance for E911 capital equipment not recognized in current budget. \$45,000 is E911 eligible for reimbursement.

Solid Waste Fund Balance:

1. Appropriates \$ 75,000 of Solid Waste Fund Balance for paving at transfer station.

Revenue:

1. Appropriates \$ 924,422 to schools for design and water damage repair of Lottery funds awaiting drawdown.
2. Appropriates \$ 80,698 in the Library budget for Grant funds received.

6. ACTION ITEMS

- A. Declare Surplus Property and Adopt Resolution Authorizing Disposal of Items Through Online Auction - Paula Pulley, Clerk to the Board
- B. Consider Approval of AccessOn Network Agreement and Deed of Easement and Authorize County Manager to Execute Documents - Shiekell Richardson, County Attorney

7. BOARD/COMMITTEE/COMMISSION APPOINTMENTS

- A. Consider Appointment of McKinley Perkinson, a Warren County Resident, to the Kerr Tar Workforce Development Board for a One Year Term as Economic Development Representative as Recommended by the Kerr Tar Workforce Development Board
- B. Consider Approval of Appointment of Crystal Smith to Juvenile Crime Prevention Commission (JCPC) as Alternate to County Manager. This Appointment is Effective for the Term of Employment.

8. BOARD OF COUNTY COMMISSIONERS' UPDATES

9. ADJOURN October 2, 2023 BOARD MEETING



Board of Commissioners Regular Meeting

September 11, 2023

MINUTES

The September 11, 2023 Warren County Board of Commissioners Regular Meeting was called to order by Vice Chairman Victor Hunt. Commissioners in attendance were Tare Davis, Jennifer Pierce, and Walter Powell. Chairman Bertadean Baker was absent. Others present were County Manager Vincent Jones and County Attorney Shiekell Richardson. Commissioner Tare Davis left the meeting at 6:15 p.m.

Vice Chairman Hunt led a moment of silence and the Pledge of Allegiance.

1. ADOPT SUGGESTED AGENDA

On motion of Commissioner Davis, seconded by Commissioner Powell, and duly carried by unanimous vote, the Suggested Agenda was approved.

2. CITIZEN COMMENTS - REGULAR BOARD MEETING

Bill Kearney of the Warren County Environmental Justice Action Team informed the Board that the Federal Government has funding available for environmental initiatives. Mr. Kearney supplied handouts to the Board members. Further discussion of this matter will take place at a future Board of Commissioners Work Session.

3. CONSENT AGENDA

A. Consider Approval of Minutes of August 16, 2023 Regular Meeting and August 16, 2023 Work Session - Paula Pulley, Clerk to the Board

On motion of Commissioner Davis, seconded by Commissioner Powell, and duly carried by unanimous vote, the minutes of the August 16, 2023 Regular Meeting and August 16, 2023 Work Session were approved.

B. Tax Collectors Report for July 2023 Presented for Board's Information in Accordance with NCGS 105-350 (John Preston, Tax Administrator)

On motion of Commissioner Davis, seconded by Commissioner Powell, and duly carried by unanimous vote, the Tax Collectors Report for July 2023 was accepted.

Tax Collector's Report
to the Warren County Board of Commissioners
For the Month July 2023

2023-2024

Current Year Collections

Tax Year	Charge	Collected in July	Collected to Date	Balance Outstanding	Percentage Collected
July 2023 FY 24	\$21,081,786	\$153,198	\$153,198	\$20,928,588	0.73
July 2022 FY 23	\$19,153,856	\$171,789	\$171,789	\$18,982,067	0.90

Delinquent Collections

2022	\$433,755	\$28,178	\$28,178	\$405,577	6.50
2021	201,801	3,878	3,878	\$197,923	1.92
2020	139,556	978	978	\$138,578	0.70
2019	152,637	951	951	\$151,686	0.62
2018	90,919	427	427	\$90,492	0.47
2017	89,634	382	382	\$89,252	0.43
2016	68,420	629	629	\$67,791	0.92
2015	57,224	-	-	\$57,224	0.00
2014	48,305	-	-	\$48,305	0.00
2013	76,712	-	-	\$76,712	0.00
Total Delinquent Years	\$1,358,963	\$35,423	\$35,423	\$1,323,540	

Other July Receipts

County Penalties	\$ 7,540	\$ 7,540
Landfill User Fees	\$ 15,516	\$ 15,516
Municipalities	\$ 10,929	\$ 10,929
Fire District Taxes	\$ 53,661	\$ 53,661
Advance Taxes	\$ 1,176	\$ 1,176
JULY GRAND TOTAL	\$449,232	\$449,232

John Preston, Tax Administrator
John Preston, Tax Administrator

8/14/2023

C. Tax Release Requests (over & under \$100) in Accordance with NCGS 105-381 "Taxpayer's Remedies" as Information Only (John Preston, Tax Administrator)

On motion of Commissioner Davis, seconded by Commissioner Powell, and duly carried by unanimous vote, the Tax Release Requests (over & under \$100) were approved.

Over \$100	9/11/2023	CO MOR INITIALS: VJ Date: 8/31/2023
ERROR CORRECTION RELEASES:		
BENDER PATRICK	2023 41680-200	27894 \$ 205.12 SOLD PP IN 2022
BOYD COSLYN D	2023 51886	24602 \$ 407.25 EXEMPTION WAS NOT APPLIED
CADWON DEBORAH W	2023 50209 DR-24	48571 \$ 782.69 OVERASSESSED VALUE
COOPRELL FLORENCE H	2023 15044-300 R4B-13	8872 \$ 702.79 DWELLING ONLY 40% COMPLETE
COOPER MILTON W	2023 19857-300 CR-32-01	26441 \$ 693.86 MOVED DW IN 2021 W/O PERMIT
COOPER MILTON W	2023 19857-300 CR-32-01	26441 \$ 745.82 MOVED DW IN 2021 W/O PERMIT
DUNLEVY GRAPIN LINDA R	2023 12223-304 K3C18TE	18081 \$ 464.24 EXEMPTION WAS NOT APPLIED
HARGROVE ERICA	2023 30229-200	27204 \$ 186.71 SOLD MH IN 2018 NEVER NOTIFIED
HARGROVE ERICA	2023 30229-200	29855 \$ 200.24 SOLD MH IN 2018 NEVER NOTIFIED
HARGROVE ERICA	2023 30229-200	27202 \$ 217.84 SOLD MH IN 2018 NEVER NOTIFIED
HARGROVE ERICA	2023 30229-200	28805 \$ 233.84 SOLD MH IN 2018 NEVER NOTIFIED
HARGROVE ERICA	2023 30229-200	28821 \$ 249.38 SOLD MH IN 2018 NEVER NOTIFIED
HASTINGS CHARLES R	2023 10772-300	28603 \$ 286.03 MOVED TO FL IN 2021
J & J LOGGING & CHIPPING LLC	2023 23338-200	28849 \$ 524.36 REMOVED LATE LISTING
JOLLY CHRISTOPHER E	2023 41221-200	27848 \$ 178.72 SOLD PP IN 2022
JONES BEVERLY	2023 41183-200	27839 \$ 106.10 BOAT SOLD IN 2022
KRAUSS JOHNNY	2023 212541-200	28899 \$ 794.57 LISTED IN NORTHAMPTON CO
LIGHT FRANCES H	2023 49470	28106 \$ 103.36 BOAT SOLD AUG 2022
MASON METHODIST CHURCH	2023 52052 GSD-28	19123 \$ 2,266.09 EXEMPTION WAS NOT APPLIED
MOORE JOHNATHON D & CONNIE S	2023 31045-300	27238 \$ 107.83 SOLD BOAT IN 2021
MOORE JOHNATHON D & CONNIE S	2023 31045-300	27238 \$ 127.53 SOLD BOAT IN 2021
PEPPERLE A JR & GREENGROVE	2023 28536-300 J2C-74	6894 \$ 601.16 DW WAS REMOVED OCT 2022
ROBINSON OCTAVIA	2023 52833-200	27307 \$ 177.49 MH SOLD 2022
TAR RIVER LAND CONSERVACY	2023 48807 112-12	8595 \$ 1,833.86 BIS ERROR/EXEMPT PROP
THOMPSON RICHARD JR	2023 38643-200	27584 \$ 189.10 DOUBLE CHARGED
THOMPSON RICHARD JR	2023 38643-200	30373 \$ 176.81 DOUBLE CHARGED
THURSTON GUESS LLC	2023 62064 BA-18F	15057 \$ 829.72 OVERASSESSED BIS ERROR
UPTON DOUG	2023 33528-200	28888 \$ 160.81 MOVED TO FL IN 2021
UPTON DOUG	2023 33528-200	31758 \$ 161.74 MOVED TO FL IN 2021
WALKER EVELYN	2023 65647 D6-46	18737 \$ 117.82 DOUBLE BILLED
WATSON ANTHONY	2023 62525-200	28993 \$ 163.27 NO LONGER OWNS MH
WATSON ANTHONY	2023 62525-200	28993 \$ 223.52 NO LONGER OWNS MH
WATSON ANTHONY	2023 62525-200	28993 \$ 240.07 NO LONGER OWNS MH
WATSON ANTHONY	2023 62525-200	28993 \$ 293.99 NO LONGER OWNS MH
WATSON ANTHONY	2023 62525-200	28993 \$ 306.14 NO LONGER OWNS MH
WILSON JEAN	2023 60681-301 I2C-52	15489 \$ 1,197.00 BIS ERROR/POWERLINE ADJ
WRIGHT AMEIS R	2023 42411-300 D4D258	5771 \$ 300.13 INCORRECT TAX BILL/REBILLED
YANCEY BETTI REID	2023 327741298	31688 \$ 102.88 DOUBLE CHARGED
YANCEY BETTI REID	2023 327741298	28993 \$ 111.52 DOUBLE CHARGED
ZION CHURCH NORLINA INC	2023 52475 C4-86	18205 \$ 4,310.83 EXEMPT PROPERTY/NO BILL
ZION CHURCH NORLINA INC	2023 1726-303 C4-81	6858 \$ 148.57 EXEMPT PROPERTY/NO BILL
TOTAL ERROR CORRECTIONS:		\$ 21,349.40



D. Consider Approval of Proclamation Declaring September 25 Through October 1, 2023 as Environmental Public Health Week - Dr. Margaret Brake, Health Director

On motion of Commissioner Davis, seconded by Commissioner Powell, and duly carried by unanimous vote, the Proclamation Declaring September 25 through October 1, 2023 as Environmental Public Health Week was approved.

PROCLAMATION
ENVIRONMENTAL PUBLIC HEALTH WEEK
SEPTEMBER 25- OCTOBER 1, 2023

WHEREAS: The management of environmental conditions is an essential element of protecting the health, safety, and well-being of people in Warren County and North Carolina; and

WHEREAS: Environmental public health is the discipline concerned with the management of environmental conditions to prevent disease and injury to humans; and

WHEREAS: The people who serve in the North Carolina environmental public health field are experienced and dedicated public health professionals improving the quality of life of North Carolinians and the people who visit here; and

WHEREAS: The Warren County Health Department's Environmental Health staff consists of a team of five professionals serving the citizens and businesses of Warren County by issuing hundreds of septic permits, dozens of well permits, inspecting more than eighty-seven permitted establishments that include food & lodging establishments, child care centers, public pools, and nursing/assisted living facilities; and

WHEREAS: Warren County Environmental Health and the North Carolina Division of Public Health's Environmental Health Section are working together with private businesses and public agencies to meet the public health needs of our communities; and

WHEREAS: Warren County Government recognizes the importance of the essential services provided by environmental health professionals

NOW, THEREFORE we do hereby proclaim September 25 – October 1, 2023 as

Environmental Public Health Week


Bertadean Baker, Chairperson


Paula Pulley, Clerk to Board



Page 15 of 40

E. Consider Approval of Proclamation Declaring September 2023 as Warren County Preparedness Month - Joel Bartholomew, Emergency Services Director

On motion of Commissioner Davis, seconded by Commissioner Powell, and duly carried by unanimous vote, Proclamation Declaring September 2023 as Warren County Preparedness Month was approved.

WARREN COUNTY PREPAREDNESS MONTH 2023

A PROCLAMATION

WHEREAS, all North Carolinians should be prepared for natural and man-made disasters as well as disease outbreaks; and

WHEREAS, North Carolina is traditionally an active state for tornadoes and severe thunderstorms, with tornado touchdowns and straight-line winds causing severe damage in parts of the state this year; and

WHEREAS, in 2022 the state experienced 21 tornado touchdowns, 74 flood incidents and 951 severe thunderstorms with damaging wind and hail; and

WHEREAS, last year the National Weather Service in North Carolina issued 107 tornado warnings and 752 severe thunderstorm warnings, with an average warning time of 18 minutes; and 82 flash flood warnings, with an average warning time of 53 minutes; and

WHEREAS, communities across the state have borne the impacts from wildfires, severe weather, damaging hail, high winds and flooding; and

WHEREAS, Warren County had a Wind Storm on May 9, 2023 which resulted in 16 houses were damaged; and residents lost power for up to 72 hours.

WHEREAS, every community, business, family and individual in Warren County must be ready for natural and man-made disasters including tornadoes, flooding, hurricanes and public disturbances that might disrupt normal daily activities; and

WHEREAS, all Warren County residents can take a few simple steps – making a family disaster plan, creating an emergency supply kit and staying informed – to help make preparedness and personal responsibility a priority; and

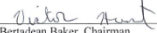
WHEREAS, Warren County residents should know the risks for their area and plan accordingly; and

WHEREAS, Warren County residents should help the elderly and those who cannot help themselves; and

WHEREAS, Warren County residents should include the safety of their pets and/or livestock in their emergency plans; and

WHEREAS, Warren County, North Carolina Emergency Management and the State of North Carolina have collaborated to recognize September as North Carolina Preparedness Month to encourage Warren County residents to be disaster ready;

NOW THEREFORE, we, the Warren County Board of Commissioners, do hereby proclaim the month of September 2023, as **PREPAREDNESS MONTH** in Warren County, and encourage all county residents to plan and prepare weather-related and man-made disasters by assembling their emergency supply kits and updating their emergency plans.


Bertadean Baker, Chairman

ATTEST:


Paula Pulley, Clerk to the Board



Page 16 of 40

Page 17 of 40

F. Consider Approval of Proclamation Declaring September 15 Through October 15, 2023 as National Hispanic Heritage Month - Paula Pulley, Clerk to the Board

On motion of Commissioner Davis, seconded by Commissioner Powell, and duly carried by unanimous vote, the Proclamation Declaring September 15 through October 15, 2023 as National Hispanic Heritage Month was approved.

Resolution September 15TH – October 15TH
National Hispanic Heritage Month
Proclamation
September 15 – October 15, 2023
National Hispanic Heritage Month

WHEREAS, during National Hispanic Heritage Month, we honor all American citizens of Hispanic descent and celebrate their rich and vibrant traditions of faith, family, hard work, and patriotism. We are grateful for the innumerable contributions they make to our society, which are vital to our thriving Nation. We are especially grateful for the Hispanic-American men and women who have decided to make Warren County their home. Warren County administration is continuing to create an environment in which all our citizens have the opportunity to achieve their Dream.

WHEREAS, for generations, Hispanic Americans have played a pivotal role in our country's strength and prosperity. Their spirit, energy, and leadership are woven into the culture of America, and enrich all our lives. To honor the achievements of Hispanic Americans, the Congress, by Public Law 100-402, as amended, has authorized and requested the President to issue annually a proclamation designating September 15 through October 15 as "National Hispanic Heritage Month."

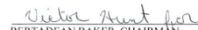
NOW, THEREFORE, the Warren County Board of Commissioners, do hereby proclaim: September 15 through October 15, 2023 National Hispanic Heritage Month and call upon public officials, educators, librarians, and all Americans to observe this month with appropriate ceremonies, activities, and programs.

IN WITNESS WHEREOF, I have hereunto set my hand this 11th day of September, 2023.



ATTEST:


PAULA PULLEY, CLERK TO THE BOARD


BERTADEAN BAKER, CHAIRMAN
WARREN COUNTY BOARD OF COMMISSIONERS

Page 18 of 40

4. COUNTY MANAGER'S UPDATE – Vincent Jones

A. Vance Granville Community College Update

County Manager Vincent Jones informed the Board that the Vance Granville Community College Board of Trustees are interested in holding a meeting in each county in their service area, depending on interest. The Board of Commissioners expressed interest and agreed to the November 20, 2023 proposed date.

B. Operational Update

- County Manager Vincent Jones followed up with the Board on Planning Department operations. Jones proposed that the Planning Department limit walk-ins after 4:00 p.m., and offer services by appointment at that time. This change to operations will allow Code Enforcement and Administrative Staff to complete end of day activities and next day operations in hopes of improving customer service.
- County Manager Vincent Jones provided an update on the North Carolina Department of Transportation S-Line. NCDOT and communities along the S-Line corridor are pursuing a federal Reconnecting Communities and Neighborhoods grant to design and construct mobility hubs and train stations. Each community is asked to provide \$3,300,000 as matching funds, and adopt a resolution of support. County Manager Jones indicated that he did not want lack of participation to impact the chance of Warren County securing a train station.
- On motion of Commissioner Pierce, seconded by Commissioner Powell, and duly carried by unanimous vote, the agenda was amended to add Item 5H, Consider Approval of Resolution to Support the Development of the S-Line Rail Corridor and to Provide Local Funding to Match a Federal Grant Opportunity for Mobility Hub Design and Project Development Activities.

C. Property Acquisition

This item will be discussed under Item 5F.

5. ACTION ITEMS

A. Appoint Brady Martin, Jim Whitley, and Angelena Kearny-Dunlap as Warren County representatives on the Research Triangle Regional Partnership (RTRP) board of directors with Angelena Kearney-Dunlap also serving on the RTRP's Executive Committee - Charla Duncan, Community and Economic Development Director

On motion of Commissioner Pierce, seconded by Commissioner Powell, and duly carried by unanimous vote, Brady Martin, Jim Whitley, and Angelena Kearney-Dunlap were appointed to the Research Triangle Regional Partnership Board of Directors, with Angelean Kearney-Dunlap serving on the Executive Committee.

B. Consider Approval of Renewal of Contract with A+ Commercial Cleaning for Cleaning Services at an Annual Cost of \$129,600 and Authorize County Manager to Execute Documents - Marshall Brothers, Public Works Director

On motion of Commissioner Pierce, seconded by Commissioner Powell, and duly carried by unanimous vote, renewal of the contract with A+ Commercial Cleaning for cleaning services at an annual cost of \$129,600 was approved and the County Manager was authorized to execute documents.

C. Consider Approval to Seek Recompete Pilot Program Funding from the Economic Development Administration (EDA) - Charla Duncan, Community and Economic Development Director

On motion of Commissioner Pierce, seconded by Commissioner Powell, and duly carried by unanimous vote, Community and Economic Development staff were approved to seek Recompete Pilot Program funding from the Economic Development Administration.

D. Consider Approval of Resolution Authorizing Warren County to Apply for State Revolving Funds to Assist with Payment of Expansion and Upgrades to the Kerr Lake Regional Water System - Eric St. Sing, Public Utilities Director

On motion of Commissioner Pierce, seconded by Commissioner Powell, and duly carried by unanimous vote, Resolution Authorizing Warren County to Apply for State Revolving Funds to Assist with Payment for Expansion and Upgrades to the Kerr Lake Regional Water System was approved.

RESOLUTION BY WARREN COUNTY BOARD OF COMMISSIONERS

WHEREAS, Warren County has need for and intend to submit an application for State Revolving Funds to help in the cost of funding the Kerr Lake Regional Water System Expansion and upgrade, and

WHEREAS, Warren County intends to request SRF Funding assistance for the project,

NOW THEREFORE BE IT RESOLVED, BY THE BOARD OF COMMISSIONERS OF WARREN COUNTY:

That Warren County, the **Applicant**, will arrange financing for all remaining costs of the project, if approved for a State grant award.

That the **Applicant** will adopt and place into effect on or before completion of the project a schedule of fees and charges and other available funds which will provide adequate funds for proper operation, maintenance, and administration of the system.

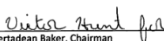
That the **Applicant** will provide for efficient operation and maintenance of the project upon completion thereof.

That Vincent Jones, County Manager, the **Authorized Official**, and successors so titled, is hereby authorized to execute and file an application on behalf of the **Applicant** with the State of North Carolina for a grant to aid in the construction of the project described above.

That the **Authorized Official**, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such application or the project: to make the assurances as contained above; and to execute such other documents as may be required in connection with the application.

That the **Applicant** has substantially complied or will substantially comply with all Federal, State, and local laws, rules, regulations, and ordinances applicable to the project and to Federal and State grants and loans pertaining thereto.

Adopted this the 11th day of September, 2023 in Warren County, North Carolina.


Bertadean Baker, Chairman

E. Consider Approval of Department of Social Services In-Home Aide Reclassification - Renae Alston, Department of Social Services Director

On motion of Commissioner Pierce, seconded by Commissioner Powell, and duly carried by unanimous vote, the reclassification of In-Home Aides in the Department of Social Services from part-time to full-time was approved.

F. Consider Approval of Property Acquisition for the Purpose of Economic Development in the Amount of \$522,000 and Authorize the Chair or Designee and County Manager to Execute Purchase Documents - Charla Duncan, Community and Economic Development Director

On motion of Commissioner Pierce, seconded by Commissioner Powell, and duly carried by unanimous vote, the acquisition of 98 acres of property in Manson in the amount of \$522,000 for the purpose of Economic Development was approved and the County Manager authorized to execute purchase documents.

G. Consider Approval of Purchase of MCC7500E Radio Console System From Motorola Solutions, Inc. for the Warren County Sheriff's Office in the Amount of \$552,715.35, with \$191,702.62 paid by NC911 Board and \$361,012.73 paid by Warren County, and Authorize County Manager to Execute Related Documents - Sheriff John Branche

On motion of Commissioner Pierce, seconded by Commissioner Powell, and duly carried by unanimous vote, the purchase of MCC7500E Radio Console System from Motorola Solutions, Inc. for the Warren County Sheriff's Office in the amount of \$552,715.35, with \$191,702.62 paid by NC911 Board and \$361,012.73 paid by Warren County was approved and the County Manager was authorized to execute documents.

H. Consider Approval of Resolution to Support the Development of the S-Line Rail Corridor and to Provide Local Funding to Match a Federal Grant Opportunity for Mobility Hub Design and Project Development Activities

On motion of Commissioner Pierce, seconded by Commissioner Powell, and duly carried by unanimous vote, Resolution to Support Development of the S-Line Rail Corridor and to Provide Local Funding to Match a Federal Grant Opportunity for Mobility Hub Design and Project Development Activities was approved.

6. BOARD OF COUNTY COMMISSIONERS' UPDATES

- Commissioner Pierce stated that Vance Granville Community College held a community engagement forum recently and that it would have been nice to have more participation from the community. If anyone has any suggestions on things they would like to see at Vance Granville Community College please pass those along.
- Vice Chairman Hunt reminded the community to be mindful of COVID, and to practice precautions.

7. CLOSED SESSION IN ACCORDANCE WITH NCGS 143-318.11(a)(3) FOR ATTORNEY-CLIENT PRIVILEGE AND NCGS 143-318.11(a)(5) FOR PERSONNEL MATTERS AND PROPERTY ACQUISITION

On motion of Commissioner Pierce, seconded by Commissioner Powell, and duly carried by unanimous vote, the Board entered Closed Session in accordance with NCGS 143-318.11(a)(3) for Attorney-Client Privilege and NCGS 143-318.11(a)(5) for Personnel Matters and Property Acquisition.

On motion of Commissioner Pierce, seconded by Commissioner Powell, and duly carried by unanimous vote, the Board returned to Open Session.

On motion of Commissioner Pierce, seconded by Commissioner Powell, and duly carried by unanimous vote, the addition of Item 7A - Consider Appointment of Nikki Dickerson as Finance Officer with an Annual Salary of \$90,000 and Item 7B - Consider Appointment of Sierra Thomas as Human Resources Manager with an Annual Salary of \$70,000 was approved.

A. Consider Approval of Appointment of Nikki Dickerson as Finance Officer with an Annual Salary of \$90,000

On motion of Commissioner Pierce, seconded by Commissioner Powell, and duly carried by unanimous vote, the appointment of Nikki Dickerson as Finance Officer with an annual salary of \$90,000 was approved.

B. Consider Approval of Appointment of Sierra Thomas as Human Resources Manager with an Annual Salary of \$70,000

On motion of Commissioner Pierce, seconded by Commissioner Powell, and duly carried by unanimous vote, the appointment of Sierra Thomas as Human Resources Manager with an annual salary of \$70,000 was approved.

8. ADJOURN September 11, 2023 BOARD MEETING

On motion of Commissioner Pierce, seconded by Commissioner Powell, and duly carried by unanimous vote, the September 11, 2023 Regular Meeting was adjourned.

Paula Pulley, Clerk to the Board

**Tax Collector's Report
to the Warren County Board of Commissioners
For the Month August 2023**

2023-2024

Current Year Collections

Tax Year	Charge	Collected in August	Collected to Date	Balance Outstanding	Percentage Collected
August 2023 FY 24	\$20,607,925	\$1,641,549	\$1,797,375	\$18,810,550	8.72
August 2022 FY 23	\$19,701,264	\$2,487,364	\$2,659,153	\$17,042,111	13.50

Delinquent Collections

2022	\$432,670	\$24,899	\$53,077	\$379,593	12.27
2021	201,611	5,700	9,578	\$192,033	4.75
2020	139,502	358	1,336	\$138,166	0.96
2019	152,560	695	1,646	\$150,914	1.08
2018	90,872	194	621	\$90,251	0.68
2017	89,572	231	613	\$88,959	0.68
2016	68,420	291	921	\$67,499	1.35
2015	57,224	3	3	\$57,221	0.01
2014	48,304	103	103	\$48,201	0.21
2013	76,712	137	137	\$76,575	0.18
Total Delinquent Years	\$1,357,447	\$32,611	\$68,035	\$1,289,412	

Other August Receipts

County Penalties
Landfill User Fees
Municipalities
Fire District Taxes
Advance Taxes

\$ 7,883	\$ 15,423
\$ 128,870	\$ 144,386
\$ 30,409	\$ 41,338
\$ 91,939	\$ 145,600
\$ 1,484	\$ 2,660

AUGUST GRAND TOTAL

\$4,422,109	\$4,873,970
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John Preston, Tax Administrator

9/18/2023

John Preston, Tax Administrator

RECEIVED
SEP 19 2023
Finance

Over \$100

10/2/2023

CO MGR INITIALS: VJDate: 9/20/2023**ERROR CORRECTION RELEASES:**

ARCHIBALD CURTIS B	2023 42096-300	28417 \$	387.05	SOLD BOAT 2022
CASAS FRANCISCA	2018 2342-200	30239 \$	103.83	UNLIVABLE/VACANT
DAEKE JOHN ADOLPH	2023 07364-300 A6-24	3030 \$	1,211.68	BILL INCORRECT/2003 SPLIT NOT DONE
FORNEY JOHN E	2023 51258 J2B-73	12451 \$	672.49	EXEMPTION NOT APPLIED
KING WILSON D & MARY REV TRUST	2023 24612-302 J3-45	7706 \$	380.08	BIS ERROR/INCORRECT VALUE
LIGHT BRIAN	2023 850	28693 \$	598.40	SOLD BOAT 4/2021
LIGHT BRIAN	2022 850	31437 \$	624.28	SOLD BOAT 4/2021
LIMER JOHN R & BRENDA W	2023 25522-300 E3-217	22662 \$	250.04	EXEMPTION NOT APPLIED
MOX SHARON A	2022 40305-200	31279 \$	212.98	SOLD BOAT 6/2021
PEELER RAMON TODD	2023 41070-300	27830 \$	282.15	TAXPAYER MOVED AWAY W/BOAT
PGS WARREN, LLC	2023 36321-335 C8-20	10783 \$	277.57	PARCEL RECOMBINED W/ C7-12
SATTERWHITE ROBERT	2023 52277 G4-3	3756 \$	801.37	BIS ERROR
TIERNEY ROBERT	2023 04642-300 J2B-56	1499 \$	524.52	REMOVED DWELLING
WARREN PLAINS METHODIST CHURCH	2023 52500 E4-135	18193 \$	1,680.37	EXEMPTION NOT APPLIED
WILKINS SANDRA	2023 17729-301 C7-71-C1	3346 \$	407.78	HSE DEMOLISHED IN 8/2022

TOTAL ERROR CORRECTIONS:**\$ 8,414.59****LANDFILL USER FEE RELEASES:**

ALSTON ROY JR & GLORIA	2023 01519-300 D10-39	435 \$	150.00	NO ELECTRICITY
RICHARDSON ALBERT F & VIVIAN L	2023 33314-301 I8-40	12841 \$	150.00	NO DWELLING ON PROP

TOTAL LFUF RELEASES:**\$ 300.00****Total Releases****\$ 8,714.59**

Under \$100

10/2/2023

CO MGR INITIALS: VG Date: 9/20/2023**ERROR CORRECTION RELEASES:**

<u>NAME</u>	<u>Year</u>	<u>ACCT#</u>	<u>MAP #</u>	<u>RECORD #</u>	<u>AMOUNT</u>	<u>REASON</u>
BELCHER JAMES	2023	32651-200		28954	\$ 86.68	SOLD BOAT 2021
BUTI TIMOTHY ALAN	2023	12476-300		26621	\$ 5.87	SOLD BOAT 2021
CASAS FRANCISCA	2023	02342-200		26953	\$ 22.80	MH UNLIVABLE/VACANT
CASAS FRANCISCA	2022	02342-200		29581	\$ 80.63	MH UNLIVABLE/VACANT
CASAS FRANCISCA	2021	02342-200		26731	\$ 87.35	MH UNLIVABLE/VACANT
CASAS FRANCISCA	2020	02342-200		26538	\$ 94.07	MH UNLIVABLE/VACANT
CASAS FRANCISCA	2019	02342-200		27376	\$ 98.65	MH UNLIVABLE/VACANT
CASAS FRANCISCA	2017	02342-200		30239	\$ 96.53	MH UNLIVABLE/VACANT
ELLIS TINA	2023	05017-200		28009	\$ 2.19	REMOVE LATE LISTING
FINANCIAL PACIFIC LEASING	2023		452	28442	\$ 36.39	SOLD BUS DEC 31,2022
HOBBS ROBERT N	2023	30458-200		28251	\$ 21.04	SOLD BOAT IN 2021
KLOSE DAVID	2023		912	28732	\$ 74.80	SOLD BOAT 2022
MORENO OMAR	2023	27518-200		29065	\$ 10.00	DOUBLE BILLED
MORENO OMAR	2022	27518-200		31843	\$ 9.76	DOUBLE BILLED
REEKS LUANNE	2020	39219-200		27273	\$ 24.15	SOLD BOAT 2014
REEKS LUANNE	2019	39219-200		26811	\$ 24.01	SOLD BOAT 2014
REEKES LUANNE	2018	39219-200		26332	\$ 30.72	SOLD BOAT 2014
REEKES LUANNE	2017	39219-200		26332	\$ 72.04	SOLD BOAT 2014
REEKES LUANNE	2016	39219-200		57046	\$ 71.37	SOLD BOAT 2014
REEKES LUANNE	2015	39219-200		53926	\$ 70.54	SOLD BOAT 2014
REEKES LUANNE	2014	39219-200		51193	\$ 67.26	SOLD BOAT 2014
REEKES LUANNE	2022	39219-200		30318	\$ 17.81	SOLD BOAT 2014
REEKES LUANNE	2021	39219-200		27508	\$ 20.75	SOLD BOAT 2014
REEKES LUANNE	2023	39219-200		27635	\$ 15.14	SOLD BOAT 2014
REEKES LUANNE	2019	39219-200		26100	\$ 6.01	SOLD BOAT 2013
REEKES LUANNE	2020	39219-200		27274	\$ 6.08	SOLD BOAT 2013
REEKES LUANNE	2021	39219-200		27509	\$ 5.57	SOLD BOAT 2013
REEKES LUANNE	2022	39219-200		30319	\$ 5.12	SOLD BOAT 2013
REEKES LUANNE	2023	39219-200		27636	\$ 4.71	SOLD BOAT 2013
ROBERTS WAYNE	2023	51225-200		29062	\$ 9.35	SOLD BOAT 2021
SATTERWHITE THOMAS E & ANNE C	2023	26246-300	E5D167	10585	\$ 3.90	REMOVE LATE LISTING
STRASNICK BARRY S	2023	27770-200		27087	\$ 44.31	SOLD BOAT 2021
STRASNICK BARRY S	2022	27770-200		29734	\$ 45.66	SOLD BOAT 2021
WILLIAMS ROBERT L	2022	13981-300		29278	\$ 52.65	SOLD BOATS 2021

SUB-TOTAL ERROR CORRECTIONS:**\$ 1,323.91**



WARREN COUNTY BOARD OF COMMISSIONERS

602 WEST RIDGEWAY STREET
POST OFFICE BOX 619
WARRENTON, NORTH CAROLINA 27589

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Victor Hunt, Vice Chairman
Tare Davis
Jennifer Pierce
Walter Powell

Vincent Jones
County Manager

Paula Pulley
Clerk to the Board

Proclamation

National Breast Cancer Awareness Month by Warren County Board of Commissioners

WHEREAS, breast cancer is the second leading cause of cancer-related deaths among American women and one out of every eight women in America will be diagnosed with breast cancer in their lifetime. During National Breast Cancer Awareness Month, we renew our commitment to fighting this disease, raising awareness, and supporting those affected by breast cancer; and

WHEREAS, research has shown that several factors may increase the risk of developing breast cancer, including family history, age, genetics, and obesity. By making healthy lifestyle choices, exercising regularly, and knowing the risk factors and communicating risk factors with their providers, individuals can help reduce the risk of developing breast cancer. Knowing one's risk is important because mammograms are ordered by age and risk; based on the American Cancer Society Screening Guidelines; and

WHEREAS, county government agencies, community organizations, churches, synagogues and other places of worship, and work sites can play a special role in educating their members or employees about breast cancer by committing to raising the county health rankings and reducing mortality rates by (1) raising awareness of screening guidelines, (2) increasing access to resources, and (3) joining the state and national movements to find a cure for the disease. When breast cancer is detected early, treatment is more effective, giving hope to patients and helping save lives; and

WHEREAS, the Warren County Board of Commissioners are committed to joining the combined efforts promoting early detection and a cure for breast cancer as evidence by the signing of this official proclamation. In order to best detect and treat breast cancer and to support women in northeastern North Carolina, county government, the local health department, other health care partners and agencies as well as key civic groups, will continue to promote important breast cancer education and prevention activities; and

WHEREAS, during National Breast Cancer Awareness Month, we remember those living with breast cancer and their family and friends who provide them

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with love and support. Their courage and determination are an inspiration to us all. We also recognize the innovative, lifesaving work of doctors, researchers, and other medical professionals. Through their efforts to prevent, detect, and treat breast cancer, they are helping make a difference in the lives of our citizens. Until we find a cure for breast cancer, we will continue our fight against this disease.

Now, therefore, we, the Warren County Board of Commissioners, do hereby recognize October 2023 as National Breast Cancer Awareness Month in Warren County by wearing and or/displaying pink ribbons in recognition of breast cancer and in honor of women who are now courageously fighting the battle with breast cancer. We further encourage women to consult with their health care providers concerning regular screening and to promote early detection of breast cancer by having regular clinical breast examinations and getting regular mammograms.

Signed, this 2nd day of October, 2023.

Bertadean Baker
Chair
Warren County Board of Commissioners

Attest: _____



To: Warren County Board of Commissioners

Through: Vincent Jones, County Manager

From: Charla Duncan, Community & Economic Development Director

Re: Design concepts for 429 W. Ridgeway St.

Background

In 2022, Warren County acquired the historic Warren County agricultural fairgrounds located in Warrenton, NC (8.78 acres) through a NC Department of Commerce Rural Transformation Grant. The acquisition was the result of extensive work by the community-driven Warren County Farmers Market Committee and Warren County Cooperative Extension staff to locate a site for a permanent structure for the Warren County Farmers Market.

The Wooten Company was hired to do the design for the open-air market pavilion, overall site plan, and the renovation work for the existing “Lion’s Den” structure on site. The Farmers Market Committee input has been used to inform this process, as well as additional input from the chair persons of that committee and Cooperative Extension staff.

The attached documentation is design-only for the overall site plan, open-air pavilion for the farmers market, and renovations to the “Lion’s Den” ; schematic drawings and materials selection will come later. There is not a price-point attached to the concepts at this time. Construction budget will follow once design concept is selected.

The Farmers Market Committee unanimously voted to recommend to the Board of Commissioners that Option 1 for the pavilion design move forward. The committee has also voted to recommend that the county use the name Warren County Farmers Market Commons as the site name.

This design achieves the following goals highlighted from the committee:

- Open-air pavilion with enclosed space for the following amenities: restrooms at the pavilion, an office for the market manager, a kitchen for market vendors as well as for pavilion special event rentals, and enclosed storage
- Space to accommodate up to 30+ vendors with a 12’x12’ space (allowing for future growth and special market events)

- An overhang to allow for vendors to pull under the structure for unloading during inclement weather

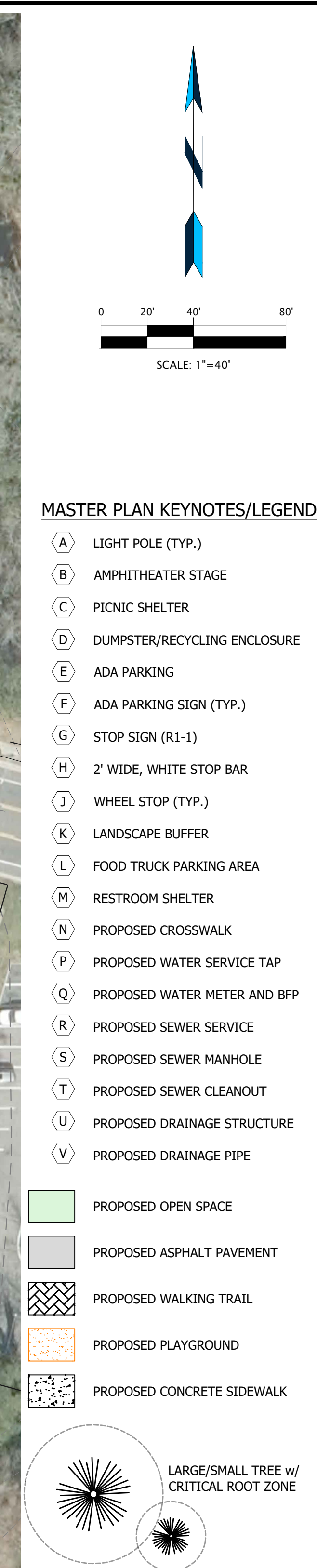
Connection to Warren County's Strategic Development Goals

Comprehensive Development Plan (CDP) and Warren County Strategic Plan (SP) Goals:

- CDP: Economic Development Goal 2: Support agribusiness with programs and policies that target family farms, food producers, and sustainability; support efforts to strengthen the Warren County Farms Market by helping to establish a permanent location
- SP: Goal 3.2: Increase countywide tax base annually through community and economic development activities
- SP Goal 4.4: Advance agriculture through tourism, farmers markets, and events
- SP: Goal 4.5: Develop local markets and supply chain opportunities for local farmers and farm-related businesses



SITE DATA TABLE	
PIN:	2946665749
TOTAL SITE ACREAGE:	8.59
EXISTING ZONING:	C2 - HIGHWAY BUSINESS DISTRICT
EXISTING USE:	FAIR GROUNDS
BUILDING SETBACKS:	30' FRONT
	10' REAR
	25' SIDE
PARKING:	REQUIRED - 118 LODGE: 1 FOR EACH 3 SEATS, PLUS 1 FOR EACH 100 SQ. FT. OF FLOOR AREA USED FOR ASSEMBLY PROVIDED - 170
EXISTING IMPERVIOUS COVER	29,682 SF, 7.9%
PROPOSED IMPERVIOUS COVER	137,241 SF, 36.7%
PROPOSED OPEN SPACE	154,165 SF, 41.2%
MIN. TREE CANOPY COVERAGE	30%

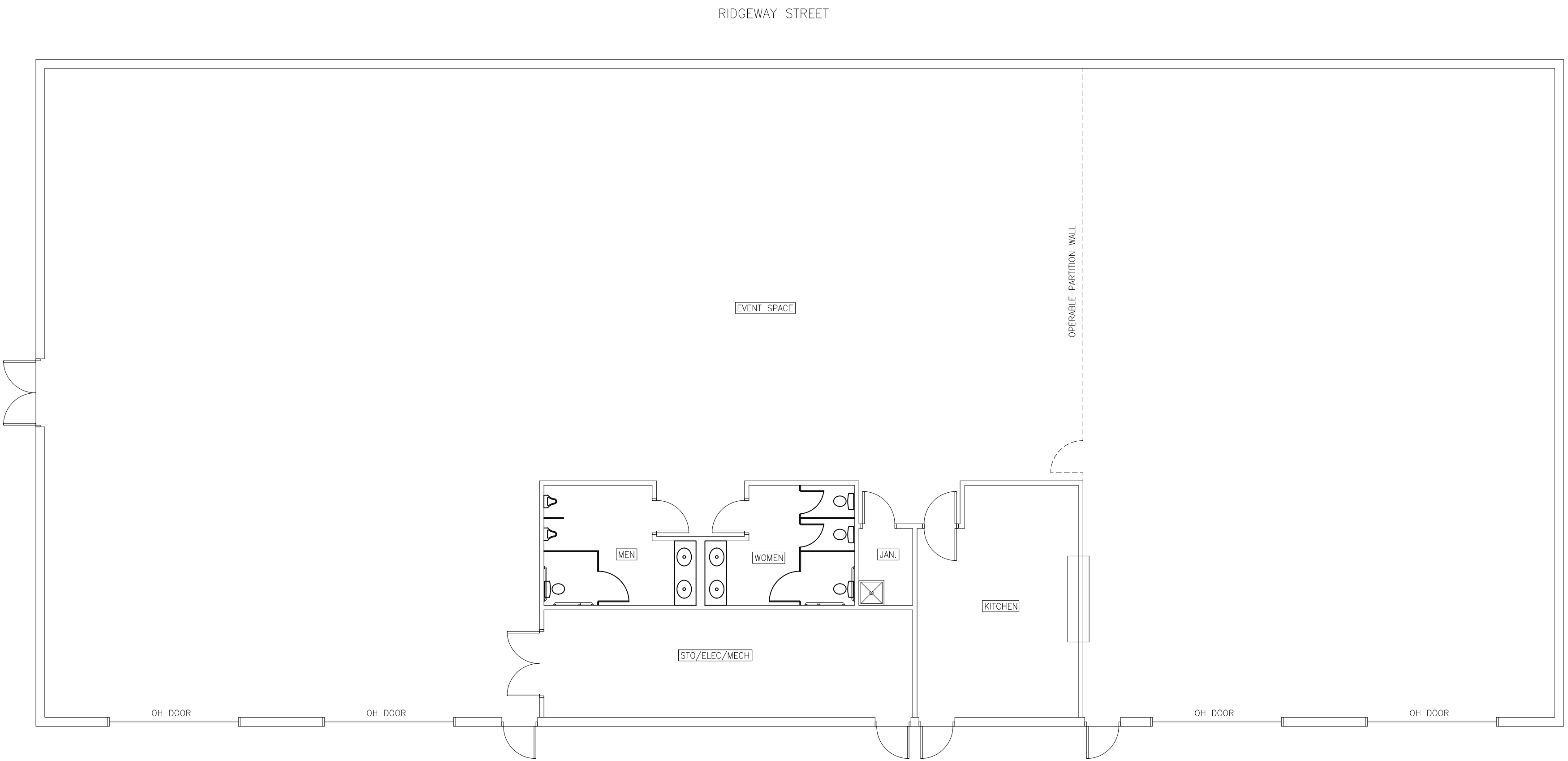
[illegible]



Wooten
120 North Boylan Avenue • Raleigh, NC 27603-1423
(919) 828-0531 • thewootencompany.com
License Number : F-0115

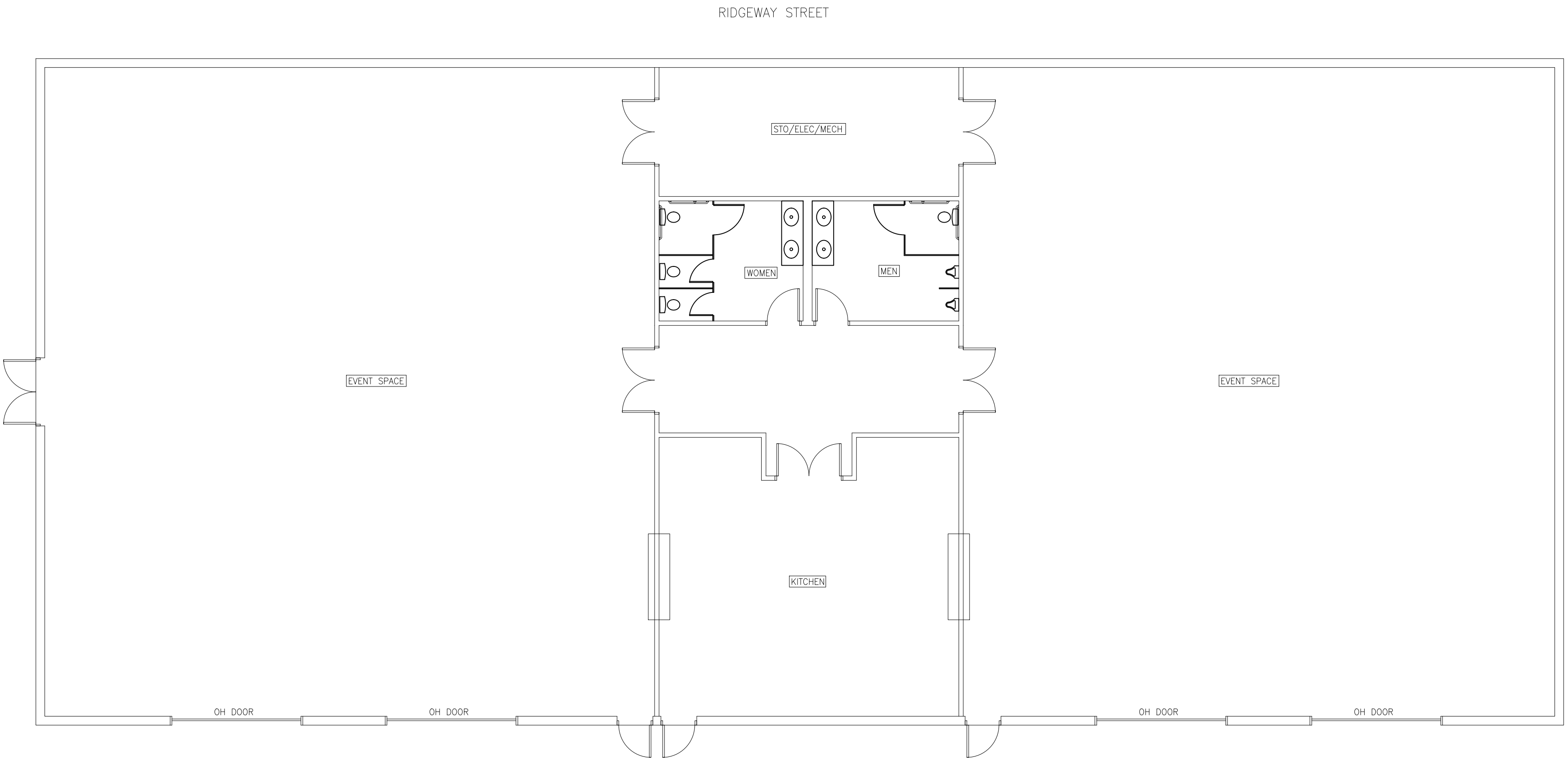
**RELIMINARY
DO NOT USE FOR
CONSTRUCTION**

A101



2
A102

OPTION 2
SCALE: 1/8" = 1'-0"



1
A102

OPTION 1
SCALE: 1/8" = 1'-0"

REVISIONS				



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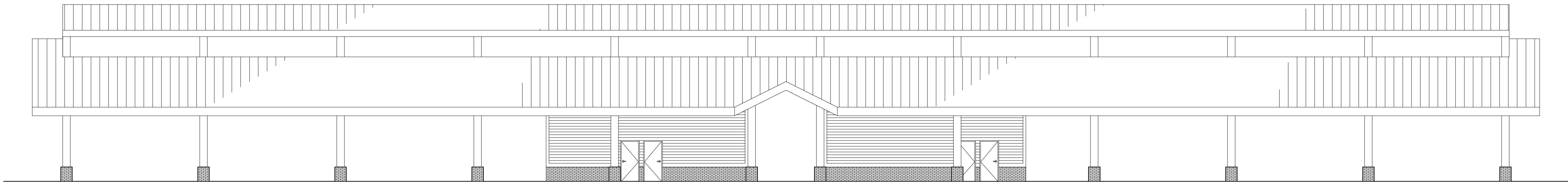
License Number: F-015

WARRENTON	WARREN COUNTY, NORTH CAROLINA	NORTH CAROLINA
	WARREN COUNTY FARMER'S MARKET	
	LION'S CLUB PLAN OPTIONS	

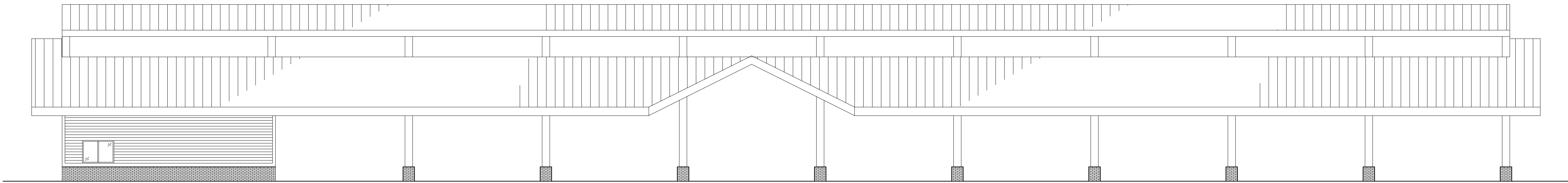
PRELIMINARY
DO NOT USE FOR
CONSTRUCTION

ISSUED FOR:	
REVIEW	
DATE: 09/20/23	
DESIGNED BY:	TSM/RDP
DRAWN BY:	TSM
CHECKED BY:	RDP
PROJECT NO.:	3467-E

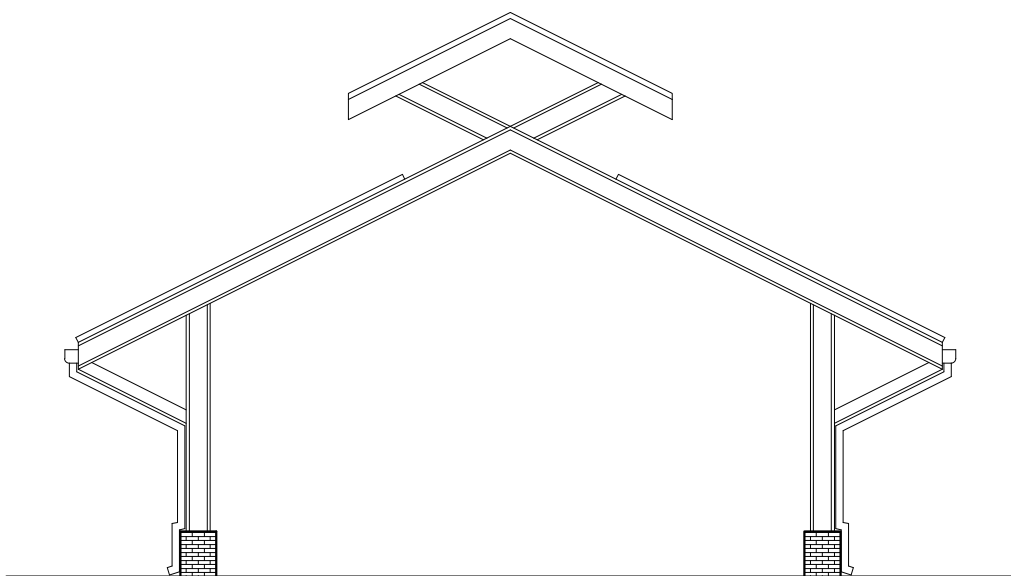
A102



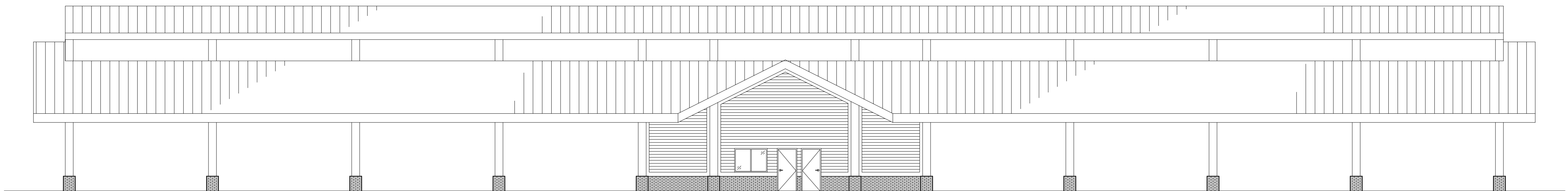
3 OPTION 3
A201 SCALE: 3/32" = 1'-0"



2 OPTION 2
A201 SCALE: 3/32" = 1'-0"



4 TYPICAL SIDE
A201 SCALE: 3/32" = 1'-0"



1 OPTION 1
A201 SCALE: 3/32" = 1'-0"

REVISIONS

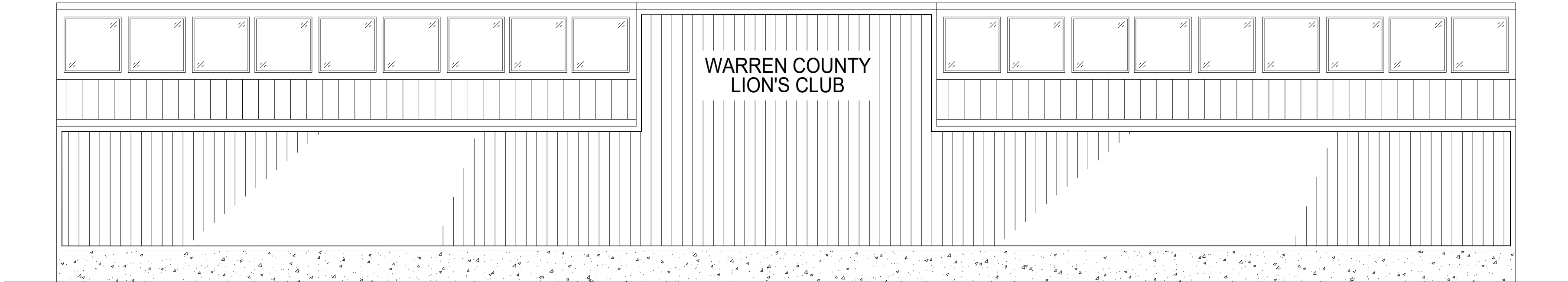
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License Number: F-0115

WARREN COUNTY, NORTH CAROLINA
WARREN COUNTY FARMER'S MARKET
FARMER'S MARKET ELEVATIONS

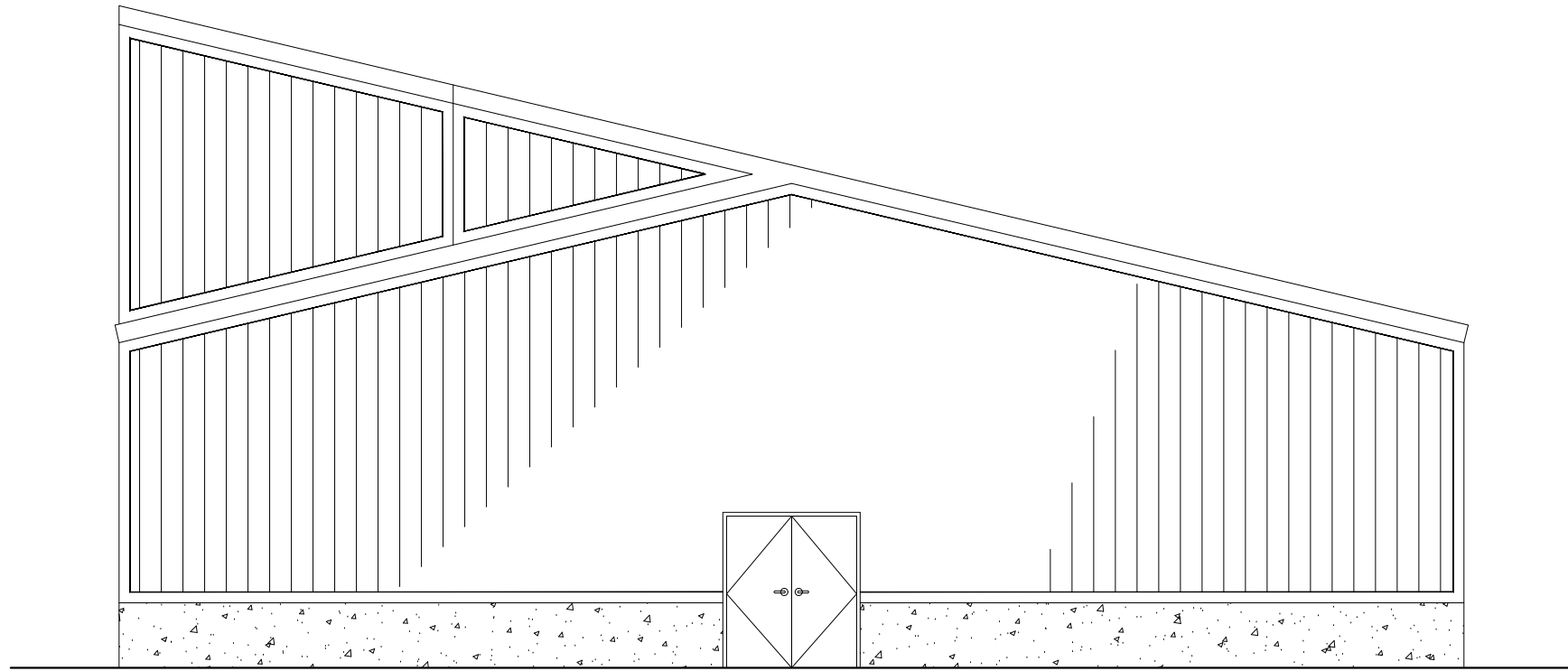
PRELIMINARY
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ISSUED FOR:
REVIEW
DATE: 09/20/23
DESIGNED BY: TSM/RDP
DRAWN BY: TSM
CHECKED BY: RDP
PROJECT NO.: 3467-E

A201



1 FRONT ELEVATION
A202 SCALE: 1/8" = 1'-0"



2 SIDE ELEVATION
A202 SCALE: 1/8" = 1'-0"

REVISIONS

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WARREN COUNTY, NORTH CAROLINA
WARREN COUNTY FARMER'S MARKET
LION'S CLUB ELEVATIONS

PRELIMINARY
DO NOT USE FOR
CONSTRUCTION

ISSUED FOR:

REVIEW

DATE: 09/20/23

DESIGNED BY: TSM/RDP

DRAWN BY: TSM

CHECKED BY: RDP

PROJECT NO.: 3467-E

A202

MEMORANDUM

TO: Warren County Board of Commissioners

FROM: Nikki Dickerson, Finance Director

DATE: October 2, 2023

RE: Recommendation for Approval of Budget Ordinance Amendment #1

Background

Budget Amendment #1 (see attached) to the FY 2024 Budget Ordinance is being presented for approval. This amendment does the following:

General Fund Balance for FY23 carry-over:

1. Appropriates \$ 12,810 from DSS Administration to LIHWAP expense line for tracking and \$ 37,774 from unspent last FY funds from General Fund balance to Medicaid Expansion.
2. Appropriates \$ 39,901 from unspent last FY funds from General Fund Balance to Courthouse Improvement.
3. Appropriates \$ 26,000 of General Funds to cover last FY oven hood purchase not covered in Rural Transformation Grant reimbursements.
4. Appropriates \$ 97,229 from General Fund Balance to Central Communications, Animal Control, and Recreation for grants, donations, and vehicles unspent last FY.

General Fund Balance:

5. Appropriates \$ 522,000 of General Fund balance for property purchase.
6. Appropriates \$ 45,000 for contract for lights at Magnolia/Soul City Park.
7. Appropriates \$ 147,500 of General Fund balance for E911 capital equipment not recognized in current budget. \$45,000 is E911 eligible for reimbursement.

Solid Waste Fund Balance:

8. Appropriates \$ 75,000 of Solid Waste Fund Balance for paving at transfer station.

Revenue:

9. Appropriates \$ 924,422 to schools for design and water damage repair of Lottery funds awaiting drawdown.
10. Appropriates \$ 80,698 in the Library budget for Grant funds received.

AMENDMENT TO THE WARREN COUNTY BUDGET ORDINANCE
2023-2024
Amendment No. 1

Section 1 of the Warren County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

<u>Increase/(Decrease) Expenditures:</u>	<u>Line Item #</u>		<u>Amount</u>
LIHWAP/Low Income Water	105300-565211	\$	12,810
Major Building Repair	104160-558066	\$	39,901
EMG Equip/Hardware/Software	224325-555021	\$	45,000
Equipment/Capital	104312-555003	\$	102,500
Gravel/Construction	664720-535113	\$	75,000
Duke Race Cars	104312-526136	\$	525
Spay/Neuter Program Expense	104380-526142	\$	35,010
PETCO Foundation Grant Expense	104380-526143	\$	8,932
AC Donation Expense	104380-526144	\$	12,074
Vehicle - Recreation	106120-554000	\$	39,000
USTA Southern Section	106120-568021	\$	1,688
CCU Funding	105300-523124	\$	37,774
Triangle North Healthcare	106110-519530	\$	25,000
RR Lottery	105900-563117	\$	45,000
Consolidated Warren Design	105900-563118	\$	750,000
Repair Water Damage	105900-563117	\$	129,422
Property Purchase	105920-563118	\$	522,000
Magnolia/Soul City Park Lights	106120-549910	\$	45,000
LTSA Strategic	106110-526120	\$	28,500
LTSA Storywalk	106110-526004	\$	16,698
LSTA Cardinal	106110-526005	\$	10,000
NCLA Grant	106110-555056	\$	500
Rural Transformation Grant	868160-558074	\$	26,000
Transfer to Fund 86	104199-549915	\$	26,000
	TOTAL	\$	2,034,334

<u>Increase/(Decrease) Revenues:</u>	<u>Line Item #</u>		<u>Amount</u>
DSS Administration	100211-453000	\$	12,810
General Fund Balance	100000-391000	\$	915,404
Fund 66 Fund Balance	660000-391000	\$	75,000
Triangle North Healthcare	100220-461130	\$	25,000
Pub School Bldg Funds/Lottery	100220-490001	\$	924,422
LSTA Strategic	100220-461120	\$	28,500
LSTA Storywalk	100220-461104	\$	16,698
LSTA Cardinal	100220-461101	\$	10,000
NCLA Grant	100220-451006	\$	500
Transfer from General Fund	860220-498054	\$	26,000
	TOTAL	\$	2,034,334

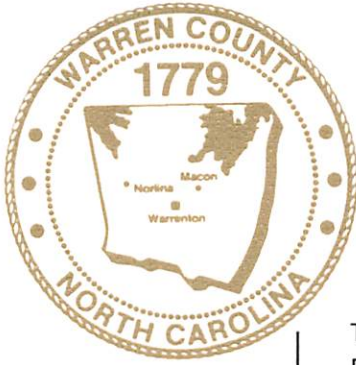
This amendment:

- * This budget amendment recognizes some grant revenue received or awarded, lottery funds drawdown, as well as some carryover from expenditures approved last FY but not utilized until this FY. The Fund Balance amount of \$953,186 represents \$522,000 for the property purchase and \$243,686 of unspent funds to be brought forward for items such as construction, unspent grant funds, and vehicles. The remaining \$147,500 is for E911 Radio Project that was incorrectly budgeted.

Respectfully Submitted 10/2/2023

Nikki Dickerson

Nikki Dickerson, Finance Director



WARREN COUNTY BOARD OF COMMISSIONERS

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WARRENTON, NORTH CAROLINA 27589

Bertadean Baker, Chairman
Victor Hunt, Vice Chairman
Tare Davis
Jennifer Pierce
Walter Powell

Vincent Jones
County Manager

Paula Pulley
Clerk to the Board

TO: Warren County Board of Commissioners
FROM: Paula Pulley, Clerk to the Board
RE: Surplus Property

BACKGROUND: The following vehicles have been deemed to be surplus by the Sheriff's Office, IT, Public Utilities, and Buildings & Grounds:

2005 Dodge Van – Sheriff's Office
2008 Ford Crown Victoria – Sheriff's Office
2008 Ford Crown Victoria – Sheriff's Office
2008 Ford Crown Victoria - Sheriff's Office
2009 Ford Crown Victoria - Sheriff's Office
2010 Ford Crown Victoria - Sheriff's Office
2010 Ford Crown Victoria - Sheriff's Office
2010 Ford Crown Victoria - Sheriff's Office
2005 Ford Taurus Station Wagon SE – Information Technology
2013 Ford F150 – Public Utilities
2013 Ford F150 - Public Utilities
2008 Ford F150 - Public Utilities
2006 Ford F250 - Public Utilities
2004 Ford Explorer – Public Utilities
2005 Chevrolet Silverado – Buildings & Grounds
2005 Chevrolet Silverado – Buildings & Grounds

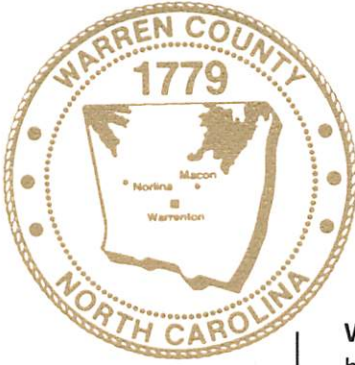
Since these vehicles are no longer needed, or no longer meet the standards for use by the respective Departments, they should be declared surplus. The vehicles will be offered to other Warren County Departments prior to being offered for auction on GovDeals.com.

FINANCIAL IMPACT: Funds gained from the sale of the vehicles through GovDeals.com will be deposited into the Warren County General Fund.

RECOMMENDATION: Declare vehicles listed above surplus and adopt the Resolution to offer vehicles for auction on GoveDeals.com.

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WARREN COUNTY BOARD OF COMMISSIONERS

602 WEST RIDGEWAY STREET
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RESOLUTION SALE OF SURPLUS WARREN COUNTY PROPERTY

WHEREAS, the County of Warren has certain properties which are no longer used by Warren County Departments and may lawfully dispose of such property through on-line auction or disposal.

NOW, THEREFORE, BE IT RESOLVED THAT, pursuant to Article 12, NC GS 160A270, the Warren County Board of Commissioners authorize the sale through on-line auction or disposal, of:

- 2005 Dodge Van – Sheriff's Office
- 2008 Ford Crown Victoria – Sheriff's Office
- 2008 Ford Crown Victoria – Sheriff's Office
- 2008 Ford Crown Victoria - Sheriff's Office
- 2009 Ford Crown Victoria - Sheriff's Office
- 2010 Ford Crown Victoria - Sheriff's Office
- 2010 Ford Crown Victoria - Sheriff's Office
- 2010 Ford Crown Victoria - Sheriff's Office
- 2005 Ford Taurus Station Wagon SE – Information Technology
- 2013 Ford F150 – Public Utilities
- 2013 Ford F150 - Public Utilities
- 2008 Ford F150 - Public Utilities
- 2006 Ford F250 - Public Utilities
- 2004 Ford Explorer – Public Utilities
- 2005 Chevrolet Silverado – Buildings & Grounds
- 2005 Chevrolet Silverado – Buildings & Grounds

These items are being sold in "as is" condition with no warranties. The Warren County Board of Commissioners reserve the right to reject any or all bids, to waive informalities, and to award bid in the opinion of the Owner in its best interest.

BE IT FURTHER RESOLVED, The Warren County Board of Commissioners authorizes the County Manager (or designee) to dispose of this property and incur those costs incidental to sell property; and that advertising, describing the property, the method for bidding and the date, time and place for the bid opening be placed with auction site, notice in the Warren Record Newspaper and otherwise appropriately advertised according to law.

ADOPTED this the 2nd day of October 2023 by the Warren County Board of Commissioners.

Bertadean Baker, Chair

ATTEST:

Paula Pulley, Clerk to the Board

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Bertadean Baker, Chairman
Victor Hunt, Vice Chairman
Tare Davis
Jennifer Pierce
Walter Powell

Vincent Jones
County Manager

Paula Pulley
Clerk to the Board

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Fax: (252) 257-5971
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WARREN COUNTY ATTORNEY
602 WEST RIDGEWAY STREET
WARRENTON, NORTH CAROLINA 27589
shiekelfrichardson@warrencountync.gov
252-213-4740

To: Warren County Board of Commissioners
From: Shiekelf Richardson, County Attorney
Re: AccessOn Network

Background:

During the June work session, we had the privilege of meeting with Mr. Erik Dixon, the Strategic Advisor from AccessOn Networks, who introduced himself and discussed an important proposal related to our broadband network infrastructure.

The increasing demand for broadband data services has presented a significant challenge for the industry. To meet this demand effectively, the improvement of network design and layout, along with the construction of a physical plant and fiber backbone, is imperative. Various options for constructing a fiber distribution network have emerged as common design elements. One of the key considerations driving these options is the need for a location that can accommodate essential electronics and fiber infrastructure near the customers.

Since that meeting, the County and AccessOn Networks have drafted an agreement and deed of easement to facilitate the establishment of an equipment hut. The proposed equipment hut will adhere to dimensions, not exceeding 50' x 50'. The precise location of the equipment hut within Shocco Township will be determined once a comprehensive survey is completed.

The AccessOn Networks equipment hut will play a crucial role in improving network efficiency and customer access to high-quality broadband data services.

Recommendation:

I recommend that the Board authorize the County Manager and Chair Designee to move forward with executing the documents related to the easement agreement and the deed of easement, subject to the County Attorney's review. This pivotal step will signify our commitment to advancing the broadband infrastructure.

**EQUIPMENT HUT SITE AND UTILITY LINE
EASEMENT AGREEMENT**

THIS AGREEMENT, made this _____ day of _____, 2023, by and between **Warren County**, a body politic and corporate, 602 W. Ridgeway St. Warrenton, NC 27589, hereinafter referred to as (“Grantor”) and **AccessOn Networks, Inc.**, a North Carolina corporation, 300 S. Main Street, Suite 212, Holly Springs, NC 27540, hereinafter referred to as (“Grantee”);

WITNESSETH:

For and in consideration of Ten and No/100 Dollars (\$10.00) and other valuable consideration expressed herein, the sufficiency of which is hereby acknowledged, the Grantor does hereby grant unto Grantee a permanent easement to construct, lay, operate, maintain, replace and remove [list type of equipment, cables, wires, etc here], including a suitable building or buildings to house the same, within a lot not to exceed 50’ x 50’, with the right to fence the same, together with the right of ingress and egress to and from such lot, appliances, lines and cables (together, the “Equipment Hut Site”), upon and over those certain lands situated in County of Warren, State of North Carolina, being further described as follows:

That certain tract of land composed of _____ acres, more or less, located in Shocco Township, Warren County, North Carolina and being more particularly described in Exhibits _____ in a deed recorded in Book _____, Page _____ of the public records of said County (the Property). This property is further identified as Tax Parcel No. _____.

The location, width, and other bounds of the Equipment Hut Site easement herein conveyed shall be as generally shown on the map or plat attached as Exhibit A and made a part hereof. Minor deviations to address construction or survey concerns are allowed.

The Grantor further grants unto Grantee a utility line easement from the Equipment Hut Site to the east side of the right-of-way for N. C. Highway 401, for the underground installation, maintenance and repair of fiber-optic cable, the approximate location of which is also shown on Exhibit A.

This grant of easement shall be subject to the following terms and conditions:

1. Grantee shall have all rights and benefits necessary or convenient for the full enjoyment or use of the easement, including, but without limiting the same, right of ingress and egress over and across the lands of Grantor to and from the easement, and the right from time to time to cut such trees and undergrowth and remove other obstructions that may injure, endanger, or interfere with the use of the easement, *provided*, Grantee’s use of the easement shall not interfere with Grantor’s use of the Property, particularly with regard to Grantor’s well, pump station and water lines located on the Property. Grantee shall not assign this Agreement and the rights and obligations hereunder without the prior written consent of Grantor, which consent shall not be unreasonably withheld.

2. All equipment, fixtures, and facilities placed on the easement by Grantee shall be and remain the property of Grantee. Grantee shall have the right to terminate this Agreement or any portion thereof by filing a release in the same public records in which it is recorded. If this easement is terminated (see Paragraph 7), Grantee shall have a reasonable time afterward to remove all of its equipment hut and related equipment, fixtures, lines, wires, cables and facilities unless express permission has been received from the then-owner to abandon such items in-place. Following such removal, Grantee shall restore the lands, as nearly as practicable, to the condition existing prior to termination.

3. Grantee agrees to pay for actual damages to crops, trees and fences arising from the exercise of rights granted herein during construction and operation of the equipment hut and related equipment, fixtures, lines, wires, cables and facilities, consistent with its obligations under applicable laws.

4. In consideration of this grant of easement, and beginning not less than 30 days after the Grantee begins to supply broadband internet service from the equipment located on the Property, Grantee will provide 100Mbps (Up)/100Mbps (Down) internet service to Warren County EMS Station No. 2, located at 1945 US-401, Warrenton, NC 27589 for a period of up to 16 years by utilizing a credit of \$10,000 to Warren County as long as the Grantee or its successor is providing broadband service through use of the Grantee's facilities on the Property. At the end of the initial period or credit expiration, both parties will negotiate in good faith for additional periods of either no cost or discounted cost for internet service at EMS Station No. 2.

5. Grantee shall protect, defend, indemnify and hold harmless the Grantor from any and all damages, claims for damages, demands, suits, recoveries, judgments or executions which may arise or be made by reason of injuries or damages to persons or property resulting from Grantee's exercise of the rights granted herein. This indemnification shall not extend to any claims which arise from the sole negligence or willful or wanton misconduct by Grantor.

6. Grantor shall pay the ad valorem taxes on the land. Grantee shall pay all taxes assessed against any structure, material, equipment, fixtures, and facilities placed on the land by Grantee.

7. This easement may be terminated under the following circumstances:

a. By the Grantee at any time without cause.

b. By the Grantor in the event of default by the Grantee in the performance of any of the terms and conditions set forth herein, but only after notice of default to the Grantee with the opportunity to cure default within 30 days of such notice.

c. By mutual agreement of the parties.

8. The term of this easement shall be perpetual, subject to termination only as set forth in Paragraph 7.

9. This Agreement shall be interpreted according to the laws of the State of North Carolina. This Agreement constitutes the entire agreement and understanding of the Parties with respect to the subject matter hereof and supersedes all prior agreements, oral or written, and all other communications by and among the Parties relating to such subject matter. In the event any provision of this Agreement is held to be unenforceable or invalid for any reason, this Agreement shall remain in force and effect and enforceable in accordance with its terms disregarding such unenforceable or invalid provision unless, by disregarding such provision(s), the general business intent of the Parties cannot be accomplished.

TO HAVE AND TO HOLD the aforesaid Equipment Hut Site easement and utility easement unto said Grantee in as full and ample manner as Grantor is authorized and empowered to convey under its deed referenced above at Book ____, Page ____, Warren County Public Registry, without any other express or implied covenants of seisin and right to convey, covenants against encumbrances, or covenants of warranty and quiet enjoyment.

[This space is intentionally blank. Executions and notary acknowledgments follow.]

IN WITNESS WHEREOF, the Grantor and the Grantee have caused this instrument to be executed by their duly authorized officials effective as the day and year first above written.

GRANTOR:

Warren County

By: _____
_____, Chairman, Warren
County Board of Commissioners

Attest: _____
Paula Pulley, Clerk to the
Warren County Board of Commissioners

NORTH CAROLINA, _____ COUNTY

I, _____, a Notary Public for _____ County,
North Carolina, certify that Paula Pulley personally came before me this day and acknowledged
that she is Clerk to the Warren County Board of Commissioners, and that by authority duly given
and as an act of Warren County, the foregoing instrument was signed in its name by
_____, as Chairman of the Warren County Board of Commissioners, sealed with the
official county seal, and attested by her as Clerk to the Board.

Witness my hand and official seal this _____ day of _____, 2023.

Notary Public
Print Name: _____

My commission expires: _____

GRANTEE:

AccessOn Networks, Inc.

By: _____
Steve Ledford, President

Attest: _____
Donna Bullard, Secretary

NORTH CAROLINA, _____ COUNTY

I, _____, a Notary Public for _____ County, North Carolina, certify that Donna Bullard personally came before me this day and acknowledged that she is Secretary of AccessOn Networks, Inc., a North Carolina corporation, and that by authority duly given and as an act of said entity the foregoing instrument was signed in its corporate name by Steve Ledford, President, and attested by her as Secretary.

Witness my hand and official seal this _____ day of _____, 2023.

Notary Public
Print Name: _____

My commission expires: _____

EXHIBIT A

Map or Plat Showing Equipment Hut Site
And Approximate Location of Utility Lines

[follows this page]

DRAFT

DEED OF EASEMENT AGREEMENT

This instrument prepared by Shiekell D. Richardson,
Warren County Attorney, a licensed North Carolina
Attorney, P.O. Box 619 Warrenton, NC 27589.
TITLE NOT EXAMINED

STATE OF NORTH CAROLINA
COUNTY OF WARREN

THIS EASEMENT, made this the ____ day of _____, 20__, by Warren County, North Carolina, a body politic and corporate, 602 W. Ridgeway St. Warrenton, NC 27589, party of the first part ("Grantor"), to AccessOn Networks, Inc, a North Carolina corporation, 300 S. Main Street, Suite 212, Holly Springs, NC 27540, party of the second part ("GRANTEE");

WITNESSETH:

WHEREAS, the party of the first part is the owner of certain parcel of land located in Shocco Township, Warren County, North Carolina, the same being the land conveyed to Grantor, by Deed recorded in Deed Book 00882, Page 0620 in the Office of the Register of Deeds of Warren County; and

WHEREAS, the party of the second part desires easement rights over the certain tract of land composed of _____ acres, more or less, located in Shocco Township, Warren County, North Carolina, within a lot not to exceed 50' x 50' and being more particularly described in Exhibit _____.

WHEREAS, Grantor affirms there is no other necessary party to this Easement, such as a lienholder that would need to subordinate its interest so as to avoid extinguishment of the easement created herein.

This agreement shall run with the land and shall be binding upon the parties, as well as their successors, heirs, and assigns.

NOW, THEREFORE, for and in consideration of \$10.00 cash in hand paid and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, Grantor affirms and acknowledges that the Easement Area granted hereby is a nonexclusive, perpetual, and appurtenant easement for Grantee's pedestrian and vehicular ingress, egress, and regress to and from the Easement Area to install, construct, place, operate, maintain, clear, repair, inspect, and replace therein systems, lines, and equipment, above or below ground, and to license or otherwise permit the joint use occupancy of such systems, and lines.

TO HAVE AND TO HOLD, unto Grantee, the right, privilege and easement for the purposes stated herein as an appurtenance upon the real property owned by Grantor in and to the Easement Area so as to run with the title thereto so as to bind the grant herein upon and inure unto the respective successors or assigns of Grantor and Grantee. Grantor covenants that it is seized of the aforesaid premises in fee and has the right to convey the Easement hereby granted, and that Grantor will warrant and defend title to the same against the claims of all persons whomsoever.

[This space is intentionally blank. Executions and notary acknowledgments follow.]

IN WITNESS Thereof, the parties hereto have executed the foregoing Agreement under seal this _____ day of _____, 20____.

_____(Print Name)

Grantee: AccessOn Networks, Inc.

_____(Position)

STATE OF NORTH CAROLINA
County Of WARREN

I, _____, a Notary Public of Warren County, state of North Carolina, do hereby certify that _____ personally came before me this day, and being duly sworn, as a Member of Management of AccessOn Networks, inc. signed the foregoing agreement.

WITNESS my hand and official seal, this _____ day of _____, 20____.

NOTARY PUBLIC

My Commission Expires: _____

IN TESTIMONY WHEREOF, the County of Warren, North Carolina, has caused this instrument to be executed in its name by _____, Chairman of the Warren County Board of Commissioners, its seal to be hereto affixed and attested by its Clerk to the Board of Commissioners of Warren County, all by authority of the Board of Commissioners of Warren County duly given, the day and year first written.

COUNTY OF WARREN also known as WARREN COUNTY

By: _____
Chairman of the Board of County Commissioners of
Warren County, North Carolina

Paula Pulley, Clerk

STATE OF NORTH CAROLINA
County Of WARREN

I, _____, a Notary Public of Warren County, state of North Carolina, do hereby certify that _____ personally came before me this day, and acknowledged that she is Clerk to the Warren County Board of Commissioners, and that by authority duly given and as the act of the County of Warren, also known as Warren County, a body politic and corporate, the foregoing instrument was signed in its name by its Chairman of the Warren County Board of Commissioners, sealed with its corporate seal, and attested by herself as its Clerk.

WITNESS my hand and official seal, this _____ day of _____, 20____.

NOTARY PUBLIC

My Commission Expires: _____

EXHIBIT A

Diane Cox
Executive Director

September 25, 2023

**Member
Governments**

Ms. Paula Pulley, Clerk
Warren County Board of Commissioners
P.O. Box 619
Warrenton, NC 27589

COUNTIES

Franklin
Granville
Person
Vance
Warren

MUNICIPALITIES

Bunn
Butner
Creedmoor
Franklinton
Henderson
Kittrell
Louisburg
Macon
Middleburg
Norlina
Oxford
Roxboro
Stem
Stovall
Warrenton
Youngsville

Dear Ms. Pulley:

I write to request that the Warren County Board of Commissioners appoint McKinley Perkinson to the Kerr-Tar Workforce Development Board for a one year term. Ms. Perkinson will serve in the required position of Economic Development Representative. Ms. Perkinson is a resident of Warren County and is currently the Director of Economic Development for Vance County. Ms. Perkinson has served the Kerr-Tar Region in multiple ways over the last several years and her experience will offer insight and prospective that is valuable to workforce opportunities discussed by the board.

Thank you for your assistance. If you have any questions or need additional information, please contact me at 252-436-2040.

Sincerely,



Lou Grillo
Workforce Development Director

STATEMENT OF INTEREST TO SERVE

If you are a Warren County resident and would like to volunteer your time and expertise to your community, please complete and return to:

Warren County Board of Commissioners
c/o Clerk to the Board
PO Box 619
Warrenton, NC 27589

Please list in order of preference the Boards and Commissions for which you would be willing to serve:

1. Workforce Development Board
2. _____
3. _____
4. _____

Your full name McKinley Perkinson
Date of Birth 4/7/1980 Sex F Race W
Mailing Address 140 Felts Rd
City and Zip Code Warrenton 27589
Street Address 140 Felts Rd
City and Zip Code Warrenton 27589
Home Phone 252-820-0041 Work Phone 252-492-2094
Job Title Director of Economic Development
Company or Agency Vance County
Email Address mperkinson@vancecounty.org

Do you live in the county? Yes ☒ No ☐

Please list your County Commissioner District 3
(This information can be obtained from the Board of Elections at (252) 257-2114).

Educational Background

Name and Address of High School Attended J.F. Webb High School Oxford NC 27565
Name and Address of College Attended Western Carolina University & Liberty University
Degree Received B.S. in Communications & MAML in Management and Leadership

Please list any military experience NA

This "Statement of Interest to Serve" will remain active for six (6) months from date received in the County Manager's office.

If you are presently serving as an elected or appointed official, please explain: NA

Please list all past employers and volunteer experience you have had which may be beneficial in evaluating your qualifications.

Work Experience Currently-Director of Economic Development for Vance County
Past- Project Manager Franklin County Economic Development, Marketing Director at Maria Parham Health,
Marketing and Public Relations Manager for VCU Community Memorial Hospital

Volunteer Experience Currently serving on The Tourism Authority Board for Vance County,
the Henderson-Vance Downtown Development Board, the Henderson-Vance Crime Stoppers
Board, Henderson-Vance Chamber of Commerce Board and the Research Triangle Regional Partnership
Board.

How did you become aware of Warren County volunteer opportunities? (Please circle appropriate response)

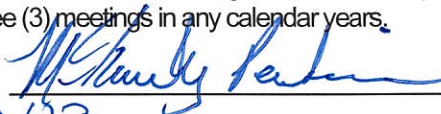
Newspaper Current Warren County Volunteer Other

If other, please explain: Kerr Tar Council Of Government

If I am appointed to serve on one or more boards, I will agree by signing an Affirmation of Understanding, to attend the required number of meetings each calendar year and not to exceed unexcused absences by more than 25% or three (3) meetings in any calendar years.

Signature

Date


9/19/23

Please feel free to attach a resume if so desired.

This "Statement of Interest to Serve" will remain active for six (6) months from date received in the County Manager's office.