



Board of Commissioners Regular Meeting

October 2, 2023

MINUTES

Vice Chairman Victor Hunt opened the October 2, 2023 Board of Commissioners Regular Meeting with a moment of silence and the Pledge of Allegiance. Those in attendance included Vice Chairman Victor Hunt, Commissioner Jennifer Pierce, Commissioner Tare Davis, Commissioner Walter Powell, County Manager Vincent Jones, and County Attorney Shiekell Richardson. Chairman Bertadean Baker was unable to attend.

1. ADOPT SUGGESTED AGENDA

On motion of Commissioner Pierce, seconded by Commissioner Powell, and duly carried by unanimous vote, the Suggest Agenda was approved.

2. CITIZEN COMMENTS - REGULAR BOARD MEETING

Reinaldo Espinosa stated he still has not received a response to his request for information. He wants to know how money is being spent. Mr. Espinosa questioned why work has not been done to improve the Senior Center. Mr. Espinosa spoke about wanting the County to change to district voting when electing Commissioners. Lastly, Mr. Espinosa stated that a forensic audit needs to be done and we need to find out why Finance Officers don't stay with the County.

3. CONSENT AGENDA

A. Consider Approval of Minutes of the September 11, 2023 Regular Meeting

On motion of Commissioner Pierce, seconded by Commissioner Powell, and duly carried by unanimous vote, the minutes of the September 11, 2023 Board of Commissioners Regular Meeting were approved.

B. Tax Collectors Report for August 2023 Presented for Board's Information in Accordance with NCGS 105-350 (John Preston, Tax Administrator)

On motion of Commissioner Pierce, seconded by Commissioner Powell, and duly carried by unanimous vote, the Tax Collectors Report for August 2023 was approved.

Tax Collector's Report
to the Warren County Board of Commissioners
For the Month August 2023

2023-2024

Current Year Collections

Tax Year	Charge	Collected in August	Collected to Date	Balance Outstanding	Percentage Collected
August 2023 FY 24	\$20,607,225	\$1,641,549	\$1,797,375	\$18,810,550	8.72
August 2022 FY 23	\$19,791,264	\$2,487,364	\$2,650,153	\$17,042,111	13.50

Delinquent Collections

Year	Charge	Collected	Balance	Percentage
2022	\$432,670	\$24,899	\$53,077	\$279,593 12.27
2021	201,611	5,700	9,578	\$192,033 4.76
2020	139,502	358	1,336	\$138,166 0.96
2019	152,660	885	1,846	\$150,814 1.00
2018	80,872	184	621	\$80,251 0.68
2017	89,572	231	613	\$88,959 0.68
2016	66,420	291	521	\$67,499 1.35
2015	57,224	3	3	\$57,221 0.01
2014	48,304	103	103	\$48,201 0.21
2013	76,712	137	137	\$76,575 0.18
Total Delinquent Years	\$1,357,447	\$32,611	\$48,035	\$1,289,412

Other August Receipts

County Penalties	\$ 7,883	\$ 15,423
Landfill User Fees	\$ 128,870	\$ 144,386
Municipalities	\$ 35,409	\$ 41,238
Fire District Taxes	\$ 91,939	\$ 145,600
Advance Taxes	\$ 1,484	\$ 2,660

AUGUST GRAND TOTAL

\$4,422,106	\$4,873,970
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John Preston, Tax Administrator
John Preston, Tax Administrator

9/18/2023

RECEIVED
SEP 13 2023
Finance

C. Tax Release Requests (over & under \$100) in Accordance with NCGS 105-381 "Taxpayer's Remedies" as Information Only (John Preston, Tax Administrator)

On motion of Commissioner Pierce, seconded by Commissioner Powell, and duly carried by unanimous vote, the Tax Release Requests were approved as presented.

Over \$100				Under \$100			
10/20/2023				10/20/2023			
CO MGR INITIALS: <i>VP</i> Date: <i>9/20/2023</i>				CO MGR INITIALS: <i>VP</i> Date: <i>9/20/2023</i>			
ERROR CORRECTION RELEASES:				ERROR CORRECTION RELEASES:			
NAME	TIME	ACCT#	MAP#	NAME	TIME	ACCT#	MAP#
ARCHIBALD CURTIS B	2023 42006-200	20417		REISER JAMES	2023 20881-200		
CASAS FRANCISCA	2019 2342-200	92328		BUIT TRINITY ALAN	2023 12042-200		
DAKINS JOHN ADOLPH	2023 07364-200	3030		DAKINS FRANCISCA	2023 12042-200		
FORNEY JOHN E	2023 11184-200	12461		CASAS FRANCISCA	2023 02340-200		
KING WILSON D & MARY REV TRUST	2023 24612-200	7708		CASAS FRANCISCA	2023 02340-200		
LIGHT BRIAN	2023 850	20903		CASAS FRANCISCA	2023 02340-200		
LIGHT BRIAN	2023 850	21457		CASAS FRANCISCA	2023 02340-200		
LINER JOHN R & BRENDA W	2023 25622-200	93-217		CASAS FRANCISCA	2023 02340-200		
MOX SWANSON A	2023 48305-200	31279		CASAS FRANCISCA	2023 02340-200		
PELLER RANON TODD	2023 41070-200	27020		ELUS TACIA	2023 05017-200		
POB WARREN LLC	2023 38321-200	08-20		FRANCISCA PROACT LEASING			
SATTERWHITE ROBERT	2023 52277-04-3	3746		HOBBS ROBERT T	2023 20881-200		462
TORNEY ROBERT	2023 20464-200	206-06		KLOSE DAVID J	2023 20881-200		
WARREN PLAINS METHODIST CHURCH	2023 85006-04-135	18193		MOORE ROBERT	2023 20881-200		
WILSON SANDRA	2023 17720-201	07-71-01		MORRIS LUANNE	2023 27716-200		
TOTAL ERROR CORRECTIONS:				TOTAL ERROR CORRECTIONS:			
0				0			
LANDFILL USER FEE RELEASES:				LANDFILL USER FEE RELEASES:			
ALSTON ROY JR & OLIVIA	2023 01919-200	010-39		REISER LUANNE	2023 20881-200		
REICHARDSON ALBERT & JAWAN L	2023 30314-201	04-06		REISER LUANNE	2023 20881-200		
TOTAL LFUF RELEASES:				TOTAL LFUF RELEASES:			
0				0			
Total Releases				Total Releases			
0				0			
SATTERWHITE THOMAS E & ANNE C				SATTERWHITE THOMAS E & ANNE C			
2023 20881-200				2023 20881-200			
STRAINBACH BARRY S				STRAINBACH BARRY S			
2023 27716-				2023 27716-			
VILLANOR ROBERT L				VILLANOR ROBERT L			
2023 13991-200				2023 13991-200			
SUB-TOTAL ERROR CORRECTIONS:				SUB-TOTAL ERROR CORRECTIONS:			
0				0			

Community and Economic Development Director Charla Duncan provided an update on 429 W. Ridgeway Street. Preliminary design plans for 429 W. Ridgeway Street, formerly known as the Lion's Den and Fairgrounds, were presented. The plans include space for the Farmers Market, an amphitheater, a park, greenspace, and parking. There is no estimated cost for this project yet. More information will be provided at the October 18, 2023 Work Session.

Vice Chairman Victor Hunt recognized the group that has been working diligently on the Farmers Market project, and thanked them for their hard work.

B. Operational Update

County Manager Vincent Jones stated that the state budget has passed. Included in the state budget are \$5 million in funds for Warren County. Included in that number is \$2.5 million for Warren County for the development of a Community Center. The Sheriff's Department will receive \$500,000 for equipment upgrades. The Warren County Community Center located in Warrenton is receiving \$194,000. Lake Gaston Weed Control will receive \$300,000. Four Volunteer Fire Departments within the County will receive \$250,000, and two Volunteer Fire Departments will receive \$500,000.

County Manager Vincent Jones reminded the Board of Commissioners that a carnival will be held on October 7th through the 9th at 429 W. Ridgeway Street.

5. FINANCE OFFICE – Nikki Dickerson

A. Consider Approval of Budget Amendment #1 (see attached) to the FY 2024 Budget Ordinance. This amendment does the following:

General Fund Balance for FY23 carry-over:

- 1. Appropriates \$ 12,810 from DSS Administration to LIHWAP expense line for tracking and \$ 37,774 from unspent last FY funds from General Fund balance to Medicaid Expansion.**
- 2. Appropriates \$ 39,901 from unspent last FY funds from General Fund Balance to Courthouse Improvement.**
- 3. Appropriates \$ 26,000 of General Funds to cover last FY oven hood purchase not covered in Rural Transformation Grant reimbursements.**
- 4. Appropriates \$ 97,229 from General Fund Balance to Central Communications, Animal Control, and Recreation for grants, donations, and vehicles unspent last FY.**

General Fund Balance:

- 1. Appropriates \$ 522,000 of General Fund balance for property purchase.**
- 2. Appropriates \$ 45,000 for contract for lights at Magnolia/Soul City Park.**
- 3. Appropriates \$ 147,500 of General Fund balance for E911 capital equipment not recognized in current budget. \$45,000 is E911 eligible for reimbursement.**

Solid Waste Fund Balance:

- 1. Appropriates \$ 75,000 of Solid Waste Fund Balance for paving at transfer station.**

Revenue:

- 1. Appropriates \$ 924,422 to schools for design and water damage repair of Lottery funds awaiting drawdown.**
- 2. Appropriates \$ 80,698 in the Library budget for Grant funds received.**

On motion of Commissioner Pierce, seconded by Commissioner Powell, and duly carried by unanimous vote, Budget Amendment #1 to the FY24 Budget was approved.

6. ACTION ITEMS

A. Declare Surplus Property and Adopt Resolution Authorizing Disposal of Items Through Online Auction - Paula Pulley, Clerk to the Board

On motion of Commissioner Pierce, seconded by Commissioner Powell, and duly carried by unanimous vote, 16 vehicles were declared surplus property, and Resolution Authorizing the Disposal of Items Through Online Auction was approved.



WARREN COUNTY BOARD OF COMMISSIONERS

602 WEST RIDGEWAY STREET
POST OFFICE BOX 619
WARRENTON, NORTH CAROLINA 27589

**RESOLUTION
SALE OF SURPLUS WARREN COUNTY PROPERTY**

WHEREAS, the County of Warren has certain properties which are no longer used by Warren County Departments and may lawfully dispose of such property through on-line auction or disposal.

NOW, THEREFORE, BE IT RESOLVED THAT, pursuant to Article 12, NC GS 160A270, the Warren County Board of Commissioners authorize the sale through on-line auction or disposal, of:

2005 Dodge Van – Sheriff's Office
2008 Ford Crown Victoria – Sheriff's Office
2008 Ford Crown Victoria – Sheriff's Office
2008 Ford Crown Victoria – Sheriff's Office
2009 Ford Crown Victoria – Sheriff's Office
2010 Ford Crown Victoria – Sheriff's Office
2010 Ford Crown Victoria – Sheriff's Office
2010 Ford Crown Victoria – Sheriff's Office
2005 Ford Taurus Station Wagon SE – Information Technology
2013 Ford F150 – Public Utilities
2013 Ford F150 – Public Utilities
2008 Ford F150 – Public Utilities
2006 Ford F250 – Public Utilities
2004 Ford Explorer – Public Utilities
2005 Chevrolet Silverado – Buildings & Grounds
2005 Chevrolet Silverado – Buildings & Grounds

These items are being sold in "as is" condition with no warranties. The Warren County Board of Commissioners reserve the right to reject any or all bids, to waive informalities, and to award bid in the opinion of the Owner in its best interest.

BE IT FURTHER RESOLVED, The Warren County Board of Commissioners authorizes the County Manager (or designee) to dispose of this property and incur those costs incidental to sell property; and that advertising, describing the property, the method for bidding and the date, time and place for the bid opening be placed with auction site, notice in the Warren Record Newspaper and otherwise appropriately advertised according to law.

ADOPTED this the 2nd day of October 2023 by the Warren County Board of Commissioners.

Bertadean Baker, Chairman
Victor Hunt, Vice Chairman
Tare Davis
Jannifer Pierce
Walter Powell

Vincent Jones
County Manager

Paula Pulley
Clerk to the Board

B. Consider Approval of AccessOn Network Agreement and Deed of Easement and Authorize County Manager to Execute Documents - Shiekell Richardson, County Attorney

On motion of Commissioner Pierce, seconded by Commissioner Powell, and duly carried by unanimous vote, the AccessOn Network Agreement and Deed of Easement was approved and County Manager was authorized to execute related documents.

7. BOARD/COMMITTEE/COMMISSION APPOINTMENTS

A. Consider Appointment of McKinley Perkinson, a Warren County Resident, to the Kerr Tar Workforce Development Board for a One Year Term as Economic Development Representative as Recommended by the Kerr Tar Workforce Development Board

On motion of Commissioner Pierce, seconded by Commissioner Powell, and duly carried by unanimous vote, McKinley Perkinson, a Warren County resident, was appointed to the Kerr Tar Workforce Development Board for a one year term as Economic Development Representative as recommended by the Kerr Tar Workforce Development Board.

B. Consider Approval of Appointment of Crystal Smith to Juvenile Crime Prevention Commission (JCPC) as Alternate to County Manager. This Appointment is Effective for the Term of Employment.

On motion of Commissioner Pierce, seconded by Commissioner Powell, and duly carried by unanimous vote, Crystal Smith was appointed as alternate to County Manager Vincent Jones on the Juvenile Crime Prevention Commission (JCPC). This appointment is effective for the term of employment.

8. BOARD OF COUNTY COMMISSIONERS' UPDATES

Commissioner Pierce noted that Vance Granville Community College is seeking input on what people would like to see at the Warren County campus.

Commissioner Pierce noted that the County has several active surveys and urged the public to participate in those surveys.

9. ADJOURN October 2, 2023 BOARD MEETING

Paula Pulley, Clerk to the Board