



Board of Commissioners Work Session

June 26, 2024

MINUTES

1. ADOPT SUGGESTED AGENDA

2. PUBLIC HEARING: Establish Ebony Fire Service District to Provide Fire Protection and the Annual Levy of Property Taxes for Support and Maintenance of Said District Within Warren County

A. Comments from Staff

Emergency Services Director Chris Tucker provided an overview of the proposal to establish Ebony Fire Service District to provide fire protection and the annual levy of property taxes for support and maintenance of the said district within Warren County.

B. Citizen Comments on Public Hearing

No Citizen Comments

3. INTRODUCTION OF SUMMER INTERNS

Warren County is hosting six rising high school juniors through the Summer Intern Program.

4. PRESENTATION - Portals to Prevention: An Innovative Approach to Preventive Cardiology in Collaboration with LKG911 Task Force - Phil Mendys, PharmD, FAHA, CPP

5. PRESENTATION - Emergency Shelters and Facilities Needs Assessment - Ken Krulik, Kerr Tar Regional Council of Governments

6. COUNTY MANAGER UPDATES - Crystal Smith

1. Human Resources Manager Sierra Thomas is working with the Summer Interns and will place them with departments following training.
2. Interim County Manager Crystal Smith introduced Chris Williams and Eric Copeland of Parks and Recreation. Director Bonnie Fitz is currently out on leave. Updates provided include: the pool is waiting for inspection and the opening date will be posted when available; summer programming is in the works; Commissioner Pierce provided a reminder that those using the facilities at Magnolia Ernest Park are not to park on grass.
3. Animal Control is reapplying for Spay & Neuter programs.
4. Broadband updates are coming in July.
5. Opioid RFP's are being reviewed and should be brought to the Board of Commissioners in August for approval.
6. DSS is running low on storage space and will look into digital storage options for files.
7. Interim County Manager Crystal Smith attended a meeting with Town of Warrenton to discuss the Waste Water Treatment Plant.
8. Parks & Recreation Department and the Senior Center were combined several years ago into Community Services. At this time, it is proposed to separate the departments into separate departments again. On motion of Commissioner Davis, seconded by Commissioner Hunt, and duly carried by unanimous vote, Item 6A, Separate Community Services into Parks & Recreation and Senior Center, was added to the agenda.
9. The new Animal Control Director will begin working on July 1, 2024.
10. 17 applications have been received for the County Manager position.

6A. On motion of Commissioner Davis, seconded by Commissioner Hunt, and duly carried by

unanimous vote, Community Services was separated into Parks & Recreation Department and Senior Center.

7. FINANCE OFFICE – Nikki Dickerson

A. Consider Approval of Budget Amendment #6 to the FY24 Budget Ordinance

On motion of Commissioner Hunt, seconded by Commissioner Baker, and duly carried by unanimous vote, Budget Amendment #6 to the FY24 Budget was approved.

It was noted that EMS overtime will exceed their budget. Interim County Manager Crystal Smith will work with EMS to determine a solution to the overtime issue.

8. FOLLOW UP

A. Community Center Site - Scope of Work Review and Discussion - Charla Duncan, Community & Economic Development Director

Community & Economic Development Director Charla Duncan provided an overview of the Community Center Site Scope of Work. It was suggested that the name of the center be changed to avoid confusion.

9. ACTION ITEMS

A. Land Purchase - Land Clearing Inert Debris (LCID) Buffer Requirement - Marshall Brothers, Public Works Director

On motion of Commissioner Baker, seconded by Commissioner Powell, and duly carried by unanimous vote, Option 2 of the Land Purchase for Land Clearing Inert Debris (LCID) Buffer Requirement was approved.

B. Consider Approval of Resolution Establishing Ebony Fire Service District to Provide Fire Protection and the Annual Levy of Property Taxes for Supports and Maintenance of Said District Within Warren County

On motion of Commissioner Davis, seconded by Commissioner Baker, and duly carried by unanimous vote, Resolution Establishing Ebony Fire Service District to Provide Fire Protection and the Annual Levy of Property Taxes for Support and Maintenance of Said District Within Warren County was approved.

C. Consider Approval of Update to Section 5-8. Pay Rates for Promotions, Demotions & Reclassification

On motion of Commissioner Davis, seconded by Commissioner Baker, and duly carried by unanimous vote, Update to Section 5-8 of the Personnell Manual, Pay Rates for Promotions, Demotions & Reclassification was approved.

D. Consider Adoption of FY25 Budget Ordinance

On motion of Commissioner Hunt, seconded by Commissioner Baker, and duly carried by unanimous vote, the FY25 Budget Ordinance was adopted.

10. CLOSED SESSION IN ACCORDANCE WITH NCGS 143-318.11(a)(5) FOR PERSONNEL MATTERS

On motion of Commissioner Baker, seconded by Commissioner Hunt, and duly carried by unanimous vote, the Board entered Closed Session in accordance with NCGS 143-318.11(a)(5) for Personnel Matters.

On motion of Commissioner Baker, seconded by Commissioner Powell, and duly carried by unanimous vote, the Board returned to Open Session.

11. ADJOURN June 26, 2024 BOARD MEETING

With no further business to come before the Board of Commissioners, the June 26, 2024 Work Session was adjourned.

Paula Pulley, Clerk to the Board