



Board of Commissioners Regular Meeting

August 5, 2024

MINUTES

1. ADOPT SUGGESTED AGENDA

On motion of Commissioner Hunt, seconded by Commissioner Powell, and duly carried by unanimous vote, the Suggested Agenda, with the removal of Item 4D, was approved.

2. PRESENTATION

A. FY23 Audit Presentation - Winston, Williams, Creech, Evans, and Company

Jennifer Reese of Winston, Williams, Creech, Evans and Company provided the FY23 Audit Presentation. The FY23 Audit is available on the Warren County website.

3. CITIZEN COMMENTS - REGULAR BOARD MEETING

There were no Citizens Comments.

4. CONSENT AGENDA

A. Tax Collector's Report for June 2024 Presented for Board's Information in Accordance with NCGS 105-350 - Tax Administrator John Preston

On motion of Commissioner Hunt, seconded by Commissioner Davis, and duly carried by unanimous vote, the Tax Collector's Report for June 2024 was approved.

B. Tax Release Requests (over/under \$100) in Accordance with NCGS 105-381 "Taxpayer's Remedies" as Information Only - Tax Administrator John Preston

On motion of Commissioner Hunt, seconded by Commissioner Davis, and duly carried by unanimous vote, the Tax Releases were approved as presented.

C. Consider Approval of the Minutes of the July 1, 2024 Regular Meeting

On motion of Commissioner Hunt, seconded by Commissioners Davis, and duly carried by unanimous vote, the Minutes of the July 1, 2024 Regular Meeting were approved.

D. North Carolina County Caucus Resolution Supporting Guilford County's Complaint for a Declaratory Judgement and Motion for a Temporary Restraining Order for Specific Portions of Session Law 2024-34

This item removed from the agenda.

E. Approval of Resolution Appointing Map Review Officers

On motion of Commissioner Hunt, seconded by Commissioner Davis, and duly carried by unanimous vote, the Resolution Appointing Map Review Officers was approved.

F. Approval of Resolution Proclaiming September 2024 as Natural Resources Appreciation Month in Warren County

On motion of Commissioner Hunt, seconded by Commissioner Davis, and duly carried by unanimous vote, the Resolution Proclaiming September as Natural Resources Appreciation Month in Warren County was approved.

5. COUNTY MANAGER'S UPDATE – Crystal Smith

A. EMS 24/72 Schedule Update

Interim County Manager Crystal Smith stated updates are being made to the 24/72 Schedule Policy. More information will be available at a later date.

B. Consider Approval of Opioid Grant Funding Recommendations - Dr. Margaret Brake, Health

Director

On motion of Commissioner Davis, seconded by Commissioner Baker, and duly carried by unanimous vote, the Opioid Grant Funding Recommendations were approved.

C. Lead for NC Fellow Update

Interim County Manager Crystal Smith introduced Lead for NC Fellow, Hannah Jones. Ms. Jones will be assisting with various projects during her time with Warren County.

D. Waste Water Treatment Plant Update

Interim County Manager Crystal Smith stated a meeting is scheduled with Town of Warrenton and Town of Norlina to discuss the Waste Water Treatment Plant agreement.

E. Introduction of Planning/Zoning Director Mark Bloomer

Interim County Manager Crystal Smith introduced the new Planning/Zoning Director, Mark Bloomer. Mr. Bloomer began working with Warren County on August 1, 2024.

F. Needs-Based Public Schools Capital Funds Update

Interim County Manager Crystal Smith announced that an extra \$12 million in Needs-Based Public Schools Funds has been awarded for the Elementary School Project.

G. Lottery Capital Funding Update

Interim County Manager Crystal Smith and Dr. Carrington of Warren County Schools gave an update on funds needed for repairs to the roof of Warren County Middle School.

6. ACTION ITEMS**A. Updated Rules & Regulations for new Security Deposit - Public Utilities - Eric St. Sing**

On motion of Commissioner Hunt, seconded by Commissioner Baker, and duly carried by unanimous vote, the Rules and Regulations for Warren County Public Utilities were approved.

B. Approve Warren County Community and Economic Development's application for an Environmental Protection Agency (EPA) Brownfields Assessment Grant for \$500,000 following the Warren County Grants Policy - Charla Duncan, Community & Economic Development Director

On motion of Commissioner Davis, seconded by Commissioner Baker, and duly carried by unanimous vote, the application for an Environmental Protection Agency (EPA) Brownfields Assessment Grant for \$500,000 was approved.

C. Consider Request from Warren County Environmental Action Team to Partner with Warren County Health Department on EPA Community Change Grant Application for Site Location and Development of Center of Environmental Excellence with WCEAT as the Lead Applicant, and to Add South Warren Elementary School to the Brownfields Assessment if Grant Funds are Available

Bill Kearney of the Warren County Environmental Action Team approached the Board with a request to partner with Warren County on an application for the EPA Community Change Grant. Kearney will discuss with the WCEAT the exact projects they wish to fund and come back to the County with more information.

D. Consider Request from Democracy Green for Partnership with Warren County on EPA Community Change Grant Application for Lead Testing and Replacement of Water Pipes with Warren County as the Lead Applicant

Democracy Green stated they have already applied for the EPA Community Change Grant and no longer need a partnership with the County.

E. Approve Warren County Community and Economic Development's application for an Environmental Protection Agency (EPA) Community Change Grant for up to \$20,000,000 (no local match required) following the Warren County Grants Policy - Charla Duncan, Community & Economic Development Director

On motion of Commissioner Davis, seconded by Commissioner Hunt, and duly carried by unanimous vote, Warren County Community & Economic Development's application for EPA Community Change Grant up to \$20,000,000 with no local match was approved.

F. Approve Warren County Community and Economic Development's application for a Great Trails State Program grant for \$100,000 (with a \$25,000 local match) following the Warren County Grants Policy - Charla Duncan, Community & Economic Development Director

On motion of Commissioner Hunt, seconded by Commissioner Davis, and duly carried by unanimous vote, the Great Trails State Program Grant Application for \$100,000 with a \$25,000 local match was approved.

G. Consider Approval of Purchase of a Chevrolet Silverado for the Warren County Sheriff's Office in an Amount Not to Exceed \$51,328.00 from Modern Chevrolet Under the North Carolina Sheriff's Association Contract - Sheriff John Branche

On motion of Commissioner Davis, seconded by Commissioner Hunt, and duly carried by unanimous vote, the purchase of a Chevrolet Silverado for the Warren County Sheriff's Office in an amount not to exceed \$51,328 from Modern Chevrolet under North Carolina Sheriff's Association Contract was approved.

H. Consider Approval of Purchase of Two Ford Explorers for the Warren County Sheriff's Office in an Amount Not to Exceed \$83,045.60 from Capital Ford Under the North Carolina Sheriff's Association Contract - Sheriff John Branche

On motion of Commissioner Davies, seconded by Commissioner Baker, and duly carried by unanimous vote, the purchase of two Ford Explorers for the Warren County Sheriff's Office in an amount not to exceed \$83,045.60 from Capital Ford under the North Carolina Sheriff's Association Contract was approved.

I. Consider Approval of the School Resource Officer Memorandum of Understanding with Warren County Schools Beginning July 1, 2024 and Ending June 30, 2027

On motion of Commissioner Davis, seconded by Commissioner Hunt, and duly carried by unanimous vote, the School Resource Officer Memorandum of Understanding with Warren County Schools beginning July 1, 2024 and ending June 30, 2027 was approved.

J. Consider Approval of Contract with Warren County Schools for School Resource Officers Beginning July 17, 2024 and Ending June 30, 2025 in a Total Amount Not to Exceed \$190,000

On motion of Commissioner Davis, seconded by Commissioner Hunt, and duly carried by unanimous vote, the Warren County School Resource Officers contract with Warren County Schools in an amount not to exceed \$190,000 was approved.

K. Consider Approval of Amended Warren County Memorial Library Board of Trustees By-Laws - Tanika Alston, Library Director

On motion of Commissioner Davis, seconded by Commissioner Powell, and duly carried by unanimous vote, the amended by-laws of the Warren County Memorial Library Board of Trustees were approved.

L. Consider Approval of Resolution Declaring Items Surplus and Authorizing Disposal Through Online Auction

On motion of Commissioner Davis, seconded by Commissioner Powell, and duly carried by unanimous vote, the Resolution Declaring Items Surplus and Authorizing Disposal Through Online Auction was approved.

M. Consider Approval of Contract Between North Carolina Department of Agriculture and Consumer Services, North Carolina Forest Service, and Warren County in the Amount of \$161,274.00 and Authorize Interim County Manager to Execute Documents.

On motion of Commissioner Davis, seconded by Commissioner Hunt, and duly carried by unanimous vote, the contract between North Carolina Department of Agriculture and Consumer Services, North Carolina Forest Service, and Warren County in the amount of \$161,274 was approved and Interim County Manager was authorized to execute related documents.

N. Consider Approval of Contracts for Fire Service With the Following Fire Departments:

Afton Elberon VFD - \$29,500	Arcola VFD - \$29,500	Churchill Five Forks VFD - \$34,500	Cokesbury VFD - \$5,500
Drewry VFD - \$34,500	Ebony VFD -	Epsom VFD - \$2,500	Hawtree VFD - \$29,500
Inez VFD - \$27,000	Lake Gaston VFD -	Littleton VFD - \$8,500	Longbridge VFD -

	\$10,500		\$27,500
Macon VFD - \$27,000	Norlina VFD - \$32,500	Palmer Springs VFD - \$2,500	Ridgeway VFD - \$29,500
Roanoke-Wildwood VFD - \$30,500	Soul City VFD - \$29,500	Warrenton Rural VFD - \$33,000	

On motion of Commissioner Hunt, seconded by Commissioner Davis, and duly carried by unanimous vote, the contracts for Fire Service were approved as presented.

O. Consider Approval of Paid Firefighter Contracts with 10 Volunteer Fire Departments in the Amount of \$33,333.34 Each

On motion of Commissioner Baker, seconded by Commissioner Powell, and duly carried by unanimous vote, Paid Firefighter Contracts with 10 Volunteer Fire Departments in the amount of \$33,333.34 each were approved.

P. Consider Approval of Master Agreement and Rental Schedule for Stryker Equipment for Emergency Medical Services (EMS) in the Amount of \$326,795.05 Per Year for 10 Years for a Total Contract Amount of \$3,267,950.58.

On motion of Commissioner Davis, seconded by Commissioner Baker, and duly carried by unanimous vote, the Master Agreement and Rental Schedule with Stryker Equipment for Emergency Medical Services (EMS) in the amount of \$326,795.05 per year for 10 years, for a total contract amount of \$3,267,950.58, was approved.

7. BOARD/COMMITTEE/COMMISSION APPOINTMENTS AND RE-APPOINTMENTS

A. Consider Approval of Appointments of Lisa Jordan-Ellis (First Term) and Liannndra Davis (First Term) to the Warren County Memorial Library Board of Trustees for Three-Year Terms Beginning July 1, 2024 and Ending June 30, 2027 as Recommended by the Board of Trustees

On motion of Commissioner Baker, seconded by Commissioner Powell, and duly carried by unanimous vote, Lisa Jordan-Ellis (first term) and Liannndra Davis (first term) were appointed to the Warren County Memorial Library Board of Trustees for three-year terms beginning July 1, 2024 and ending June 30, 2027.

8. BOARD OF COUNTY COMMISSIONERS' UPDATES

9. CLOSED SESSION IN ACCORDANCE WITH NCGS 143-318.11(a)(5) FOR PROPERTY ACQUISITION

On motion of Commissioner Baker, seconded by Commissioner Hunt, and duly carried by unanimous vote, the Board entered Closed Session in accordance with NCGS 143-318.11(a)(5) for Property Acquisition.

On motion of Commissioner Davis, seconded by Commissioner Powell, and duly carried by unanimous vote, the Board returned to Open Session.

10. ADJOURN August 5, 2024 BOARD MEETING

With no further business to discuss, the August 5, 2024 Board of Commissioners Meeting was adjourned.

Paula Pulley, Clerk to the Board