



Board of Commissioners Regular Meeting

October 7, 2024

MINUTES

1. ADOPT SUGGESTED AGENDA

The October 7, 2024 Warren County Board of Commissioners Regular Meeting was called to order by Chair Jennifer Pierce. Those present were Vice Chair Victor Hunt, Commissioner Tare Davis, Commissioner Walter Powell, County Manager Crystal Smith, and County Attorney Shiekell Richardson. Commissioner Baker was unable to attend. Commissioner Pierce stated she will leave after the Closed Session.

On motion of Commissioner Hunt, seconded by Commissioner Powell, and duly carried by unanimous vote, the Suggested Agenda was approved.

2. CLOSED SESSION IN ACCORDANCE WITH NCGS 143-318.11(A)(5) FOR PERSONNEL MATTERS

On motion of Commissioner Hunt, seconded by Commissioner Davis, and duly carried by unanimous vote, the Board entered Closed Session in accordance with NCGS 143-318.11(a)(5) for Personnel Matters.

On motion of Commissioner Hunt, seconded by Commissioner Davis, and duly carried by unanimous vote, the Board returned to Open Session.

On motion of Commissioner Hunt, seconded by Commissioner Powell, and duly carried by unanimous vote, the addition of Item 2A, Consider Approval of Appointment of Crystal Smith as County Manager at an Annual Salary of \$124,000 was approved.

A. Consider Approval of Appointment of Crystal Smith as County Manager Effective Immediately at a Annual Salary of \$124,000

On motion of Commissioner Davis, seconded by Commissioner Powell, and duly carried by unanimous vote, the appointment of Crystal Smith as County Manager at an annual salary of \$124,000 was approved.

Crystal Smith was sworn in by County Attorney Shiekell Richardson.

3. PRESENTATIONS

A. Broadband Updates from Brightspeed and AccessON

McKinley Perkinson of Brightspeed provided an update on the Warren County Fiber Build. Perkinson stated there will not be a local office in Warren County, but once the fiber build is 75% complete, sales teams will begin working with residents to establish service.

Eric Dixon of AccessON reported that an office will be opening on Franklin Street in Warrenton.

AccessON is currently in Phase I of their build which starts in Afton. They will build out from there to Warrenton and then to Hollister.

Justin Delancy of Spectrum provided information at a previous meeting. The map that he shared at that time will be shared with the Board.

4. CITIZEN COMMENTS - REGULAR BOARD MEETING

Rules for Citizen Comments: Please sign up to speak. The maximum time allotted to each speaker will be FIVE (5) minutes; Clerk to the Board will keep time. Any group of people who support or oppose the same position should designate a spokesperson. Please address only those items which might not have been addressed by a previous speaker. If a response from the County Manager and/or Board is desired, leave a copy of your comment(s) with the Clerk to the Board. Order and decorum will be maintained. This is not a question and answer session.

1. Joe Zeno spoke about the need for updates and amendments to the Zoning Ordinance. He stated

that the Planning Board and Zoning Board of Adjustments should be part of the committee to work on those updates and amendments. Mr. Zeno also noted that there are numerous signs at Lake Gaston that are in violation of the ordinance.

2. Milo Alston, member of the Recreation Commission, stated that he is concerned about the direction that Parks and Recreation is headed in. He has noted complaints about the grass not being cut, concession stand not opening, restrooms are dirty, hours that the gym is open to the public have been cut, numerous vacant positions, the pool was late opening, and many kids leaving to play sports in another county.

3. Carolyn Ross Holmes extended an invitation to attend the workshop, Democracy in Action, on October 24th. She also noted that community members at Lake Gaston have worked with UNC Archeologists to determine the best plan for reinternment of 17 bodies that were displaced when Lake Gaston was built.

4. Deborah Ferruccio thanked Joe Zeno for discussing the updates and amendments that are needed to the Zoning Ordinance. She stated that it is important to address High Impact Land Use in the Zoning Ordinance as a way to stop pollution before it happens. Ms. Ferruccio again stated that she does not think the County should partner with Environmental Action Team on a Center of Excellence.

5. Lauren Miller, Chair of the Planning Board, supported Joe Zeno's recommendation that the Planning Board and Zoning Board of Adjustments be part of the committee to work on updates and amendments to the Zoning Ordinance. Ms. Miller also questioned item 7G on the agenda concerning writing off debt, and asked if the County has considered using a collection agency to recover those debts. Ms. Miller further requested that all County Boards post agendas, minutes, and by-laws on the County website.

6. Reinaldo Espinosa, member of the Recreation Commission, stated there are trip hazards at the Recreation Complex and that mats should be installed on the playground to keep children safe.

5. CONSENT AGENDA

A. Consider Approval of Minutes of September 9, 2024 Regular Meeting

On motion of Commissioner Davis, seconded by Commissioner Powell, and duly carried by unanimous vote, the minutes of the September 9, 2024 Regular Meeting were approved.

B. Tax Collector's Report for August 2024 Presented for Board's Information in Accordance with NCGS 105-350 - Tax Administrator John Preston

On motion of Commissioner Davis, seconded by Commissioner Powell, and duly carried by unanimous vote, the Tax Collector's Report for August 2024 was accepted.

C. Tax Release Requests (over/under \$100) in Accordance with NCGS 105-381 "Taxpayer's Remedies" as Information Only - Tax Administrator John Preston

On motion of Commissioner Davis, seconded by Commissioner Powell, and duly carried by unanimous vote, the Tax Release Requests were accepted.

D. CDBG Resolution Adoption

On motion of Commissioner Davis, seconded by Commissioner Powell, and duly carried by unanimous vote, the Resolution for Warren County Application for Community Development Block Grant Neighborhood Revitalization Funds was approved.

RESOLUTION FOR WARREN COUNTY APPLICATION FOR
COMMUNITY DEVELOPMENT BLOCK GRANT-NEIGHBORHOOD REVITALIZATION FUNDING

WHEREAS, the Warren County Board of Commissioners has previously indicated its desire to assist in community development efforts for housing within the county; and,

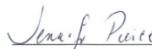
WHEREAS, the Warren County Board of Commissioners has held two public hearings concerning the proposed application for Community Development Block Grant funding to benefit primarily low-to-moderate income individuals in the county by providing housing improvement activities; and,

WHEREAS, the Warren County Board of Commissioners wishes to pursue a formal application for Community Development Block Grant funding to benefit primarily low-to-moderate income individuals in the county by providing housing improvement activities; and,

WHEREAS, the Warren County Board of Commissioners certifies it will meet all federal regulatory and statutory requirements of the State of North Carolina Community Development Block Grant Program;

NOW, THEREFORE BE IT RESOLVED, by the Warren County Board of Commissioners that the county is authorized to submit a formal application to the North Carolina Department of Commerce for approval of a Community Development Block Grant-Neighborhood Revitalization Program in order to provide housing improvement activities benefitting primarily low-to-moderate income individuals in the county.

Adopted this the 16th day of October 2024, in Warren County, North Carolina.



Jennifer Pierce, Chairman
Warren County Board of Commissioners

ATTEST:



Paula Pulley, Clerk to the Board of Commissioners



E. Proclamation Declaring September 15 Through October 15 as Hispanic Heritage Month

On motion of Commissioner Davis, seconded by Commissioner Powell, and duly carried by unanimous vote, the Proclamation Declaring September 15 through October 15 as Hispanic Heritage Month was approved.

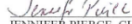
Resolution September 15TH – October 15TH
National Hispanic Heritage Month
Proclamation
September 15 – October 15, 2024
National Hispanic Heritage Month

WHEREAS, during National Hispanic Heritage Month, we honor all American citizens of Hispanic descent and celebrate their rich and vibrant traditions of faith, family, hard work, and patriotism. We are grateful for the innumerable contributions they make to our society, which are vital to our thriving Nation. We are especially grateful for the Hispanic-American men and women who have decided to make Warren County their home. Warren County administration is continuing to create an environment in which all our citizens have the opportunity to achieve their Dream.

WHEREAS, for generations, Hispanic Americans have played a pivotal role in our country's strength and prosperity. Their spirit, energy, and leadership are woven into the culture of America, and enrich all our lives. To honor the achievements of Hispanic Americans, the Congress, by Public Law 100-402, as amended, has authorized and requested the President to issue annually a proclamation designating September 15 through October 15 as "National Hispanic Heritage Month."

NOW, THEREFORE, the Warren County Board of Commissioners, do hereby proclaim: September 15 through October 15, 2024 National Hispanic Heritage Month and call upon public officials, educators, librarians, and all Americans to observe this month with appropriate ceremonies, activities, and programs.

IN WITNESS WHEREOF, I have hereunto set my hand this 7th day of October, 2024.


JENNIFER PIERCE, CHAIRMAN
WARREN COUNTY BOARD OF COMMISSIONERS

ATTEST:


PAULA PULLEY, CLERK TO THE BOARD



F. Approval of Resolution Supporting Operation Green Light

On motion of Commissioner Davis, seconded by Commissioner Powell, and duly carried by unanimous vote, the Resolution Supporting Operation Green Light was approved.

Resolution Supporting Operation Green Light for Veterans

WHEREAS, the residents of WARREN County have great respect, admiration, and the utmost gratitude for all the men and women who have selflessly served our country and this community in the Armed Forces; and

WHEREAS, the contributions and sacrifices of those who served in the Armed Forces have been vital in maintaining the freedoms and way of life enjoyed by our citizens; and

WHEREAS, WARREN County seeks to honor individuals who have made countless sacrifices for freedom by placing themselves in harm's way for the good of all; and

WHEREAS, veterans continue to serve our community in the American Legion, Veterans of Foreign Wars, religious groups, civil service, and by functioning as County Veterans Service Officers in 29 states to help fellow former service members access more than \$52 billion in federal health, disability and compensation benefits each year; and

WHEREAS, Approximately 200,000 service members transition to civilian communities annually; and

WHEREAS, an estimated 20 percent increase of service members will transition to civilian life in the near future; and

WHEREAS, studies indicate that 44-72 percent of service members experience high levels of stress during transition from military to civilian life; and

WHEREAS, active military service members transitioning from military service are at a high risk for suicide during their first year after military service; and

WHEREAS, the National Association of Counties encourages all counties, parishes and boroughs to recognize Operation Green Light for Veterans; and

WHEREAS, the WARREN County appreciates the sacrifices of our United States military personnel and believes specific recognition should be granted; therefore be it

RESOLVED, with designation as a Green Light for Veterans County, WARREN County hereby declares from October through the entirety of Veterans month, November 2024, a time to salute and honor the service and sacrifices of our men and women in uniform transitioning from active service; therefore, be it further

RESOLVED, that in observance of Operation Green Light, WARREN County encourages its citizens in patriotic tradition to recognize the importance of honoring all those who made

6. COUNTY MANAGER'S UPDATE – Crystal Smith

A. MOU with Warren County Historical Museum for the Warren County Historic Jail

Following discussions about the current Memorandum of Understanding with Warren County Historical Museum at the September 9, 2024 Regular Meeting, Commissioner Davis suggested that a new Memorandum of Understanding be written, and that the roof of the Historic Jail be covered as soon as possible to prevent further deterioration.

B. CAB Grant Matching Funds Commitment Update

Community & Economic Development Director Charla Duncan provided information regarding CAB Grant and the new opportunity to apply for funds. More will be discussed at the October 16, 2024 Work Session.

C. Consider Approval of Appointment of Malana Williams as Senior Center Director Effective October 16, 2024 at a Annual Salary of \$59,326

On motion of Commissioner Davis, seconded by Commissioner Powell, and duly carried by unanimous vote, Malana Williams was appointed as Senior Center Director effective October 16, 2024 at an annual salary of \$59,326.

D. Perrytown Road Bridge Project Update - Eric St. Sing, Public Utilities Director

Public Utilities Director Eric St. Sing reported that the water lines at Perrytown Road Bridge Project are working. It is now up to NCDOT to complete the bridge work.

E. EMS 24/72 Schedule Update -

A report on the EMS 24/72 Schedule Policy will be available at the October 16, 2024 Work Session.

F. Personnel Manual Updates

Human Resources Manager Sierra Thomas has identified 16 policies that need to be updated. It was determined that the October 16, 2024 Work Session will begin at 4:00 to allow time to go over these policies and the Planning/Zoning Design Guidelines.

7. FINANCE OFFICE – Nikki Dickerson

A. Consider Approval of Budget Amendment #1 to the FY25 Budget

Budget Amendment #1 (see attached) to the FY 2025 Budget Ordinance is being presented for approval. This amendment does the following:

General Fund Balance for FY24 carry-over:

1. Appropriates \$ 71,500 to Courthouse Complex Major Building Repair unspent in FY24.
2. Appropriates \$ 1,219 from unspent FY24 Tennis Grant funds.
3. Appropriates \$ 493,409 from OSBM Grant to Sheriff's Office unspent in FY24.
4. Appropriates \$ 7,931 from HRSA Grant to Sheriff's Office unspent in FY24.
5. Appropriates \$ 2,275 from EM Supplemental Grant to EM unspent in FY24.
6. Appropriates \$ 1,628 from Duke Race Cars Grant to EMS unspent in FY24.
7. Appropriates \$ 2,700 from Senior Center Congregate Meals unspent in FY24.
8. Appropriates \$ 9,030 from CDBG Grant to Economic Development unspent in FY24.
9. Appropriates \$ 5,145 from Triangle North Grant to Library unspent in FY24.
10. Appropriates \$ 28,673 from the Special Children Adoption Fund to DSS unspent in FY24.

General Fund Balance for FY25 Expenses:

11. Appropriates \$ 14,000 to HR for NC Fellows.
12. Appropriates \$1 to KARTS for underbudgeted funds based on rounding.

Revenue:

13. Appropriates \$ 49,824 in the Fire Department budget for adding Ebony Fire Department district.
14. Appropriates \$ 42,500 in the Solid Waste budget for land acquisition.
15. Appropriates \$ 61,000 in the CBCG Project for Grant received for continued renovation on John Graham.
16. Appropriates \$ 346,500 in the Revaluation Fund budget for payment of Revaluation invoices.
17. Appropriates \$ 9,111 in the Sheriff's Office budget for Essential Personnel Grant.
18. Appropriates \$ 48,000 in the Public Utilities budget for the purchase of a new vehicle.

On motion of Commissioner Davis, seconded by Commissioner Powell, and duly carried by unanimous vote, Item 7A was split into 7A1 (1 - 10), 7A2 (11 and 12), and 7A3 (13-18).

On motion of Commissioner Davis, seconded by Commissioner Powell, and duly carried by unanimous vote, Item 7A1, Budget Amendment to General Fund Balance for FY24 carry-over, was approved.

On motion of Commissioner Davis, seconded by Commissioner Powell, and duly carried by unanimous vote, Item 7A2, Budget Amendment to General Fund Balance for FY25 Expenses, was approved.

On motion of Commissioner Davis, seconded by Commissioner Powell, and duly carried by unanimous vote, Item 7A3, Budget Amendment to Revenue, was approved.

B. Consider Approval of Hwy 1 Industrial Site Project Ordinance in the Amount of \$752,500

On motion of Commissioner Davis, seconded by Commissioner Powell, and duly carried by unanimous vote, the Hwy 1 Industrial Site Project Ordinance in the amount of \$752,500 was approved.

**CAPITAL PROJECT ORDINANCE
WARREN COUNTY**

Hwy 1 Industrial Site

BE IT ORDAINED by the Warren County Board of Commissioners that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following Capital Project Ordinance is hereby adopted:

Section 1. The project authorized is the Hwy 1 Industrial Site.

Section 2. The officers of this unit are hereby directed to proceed with the project within the terms of the above statute and the budget contained within.

Section 3. The following revenues are anticipated to be available to complete the project:

NC Railroad Grant - Fund 86	\$500,000
Golden Leaf Site Due Diligence Grant - Fund 86	\$ 42,500
EPA Brownsfield Funding - Fund 86	\$ 10,000
Transfer from General Fund - Fund 86	\$ 200,000

Section 4. The following amounts are appropriated for the project:

Hwy 1 Industrial Site Expense	<u>\$752,500</u>
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Section 5. The Finance Officer is hereby directed to maintain with the Capital Project Fund sufficient detailed accounting records required by federal and state regulations.

Section 6. Funds may be advanced from the General Fund for the purpose of making payments as due.

Section 7. Copies of this project ordinance shall be entered into the minutes of the governing board and filed with the Finance Officer.

Adopted this 7th day of October, 2024.

Warren County Board of Commissioners


Jennifer Pierce, Chairman

ATTEST:


Paula Pulley, Clerk to the Board



C. Consider Approval of Resolution Declaring Official Intent to Reimburse Expenditures with Proceeds of Debt Pursuant to United States Department of Treasury Regulations Relating to Farmers Market Project

On motion of Commissioner Davis, seconded by Commissioner Powell, and duly carried by unanimous vote, the Resolution Declaring Official Intent to Reimburse Expenditures with Proceeds of Debt Pursuant to United States Department of Treasury Regulations Relating to Farmers Market Project was approved.

**RESOLUTION DECLARING OFFICIAL INTENT
TO REIMBURSE EXPENDITURES WITH
PROCEEDS OF DEBT PURSUANT TO UNITED
STATES DEPARTMENT OF TREASURY
REGULATIONS**

WHEREAS, Warren County intends to purchase a Project (as described below), use its own funds to pay initial costs, and then reimburse itself from financing proceeds for these early expenditures. Finance Director, Nikki Dickerson, has advised the Board that it should adopt this resolution to document the County's plans for reimbursement, in order to comply with federal tax rules (i.e., Treasury Regulation 1.150-2) relating to reimbursement from financing proceeds.

BE IT RESOLVED by the Board of Commissioners of Warren County, North Carolina, as follows:

1. The Project is the purchase of land acquisition and construction of Farmers Market in FY 25.
2. The County intends to advance funds for initial Project costs, and then reimburse itself from financing proceeds. The expected type of financing for the Project is installment financing under Section 160A-20. The expected maximum amount of the obligation to be issued or contracted for the Project (including allowances for financing costs) is approximately \$1,050,000.
3. Funds for the early Project expenditures may come from the County's General Fund.
4. The County intends for the adoption of this resolution to be a declaration of its official intent to reimburse itself from financing proceeds for the Project cost expenditures.

I certify as follows: that the forgoing resolution was properly adopted at a meeting of the Board of Commissioners of Warren County, North Carolina; that this meeting was properly called and held on October 7, 2024; that a quorum was present and acting throughout this meeting; and that this resolution has not been modified or amended, and remains in full effect as of today.

Dated this 7 day of October, 2024

ATTEST
Pamela Perry
Clerk to the Board



Jennifer Pierce

Jennifer Pierce
Chairperson,
Warren County Board of Commissioners

D. Consider Approval of Resolution Declaring Official Intent to Reimburse Expenditures with Proceeds of Debt Pursuant to United States Department of Treasury Regulations Relating to Community Center Project

On motion of Commissioner Davis, seconded by Commissioner Powell, and duly carried by unanimous vote, the Resolution Declaring Official Intent to Reimburse Expenditures with Proceeds of Debt Pursuant to United States Department of Treasury Regulations Relating to Community Center Project was approved.

**RESOLUTION DECLARING OFFICIAL INTENT
TO REIMBURSE EXPENDITURES WITH
PROCEEDS OF DEBT PURSUANT TO UNITED
STATES DEPARTMENT OF TREASURY
REGULATIONS**

WHEREAS, Warren County intends to purchase a Project (as described below), use its own funds to pay initial costs, and then reimburse itself from financing proceeds for these early expenditures. Finance Director, Nikki Dickerson, has advised the Board that it should adopt this resolution to document the County's plans for reimbursement, in order to comply with federal tax rules (i.e., Treasury Regulation 1.150-2) relating to reimbursement from financing proceeds.

BE IT RESOLVED by the Board of Commissioners of Warren County, North Carolina, as follows:

1. The Project is the purchase of land acquisition and construction of Community Center in FY 25.
2. The County intends to advance funds for initial Project costs, and then reimburse itself from financing proceeds. The expected type of financing for the Project is installment financing under Section 160A-20. The expected maximum amount of the obligation to be issued or contracted for the Project (including allowances for financing costs) is approximately \$600,000.
3. Funds for the early Project expenditures may come from the County's General Fund.
4. The County intends for the adoption of this resolution to be a declaration of its official intent to reimburse itself from financing proceeds for the Project cost expenditures.

I certify as follows: that the forgoing resolution was properly adopted at a meeting of the Board of Commissioners of Warren County, North Carolina; that this meeting was properly called and held on October 7, 2024; that a quorum was present and acting throughout this meeting; and that this resolution has not been modified or amended, and remains in full effect as of today.

Dated this 7 day of October, 2024

ATTEST:

Paula Pulley
Clerk to the Board



Jennifer Pierce
Jennifer Pierce
Chairperson,
Warren County Board of Commissioners

E. Consider Approval of EMS Station #4 Project Ordinance in the Amount of \$92,250

On motion of Commissioner Davis, seconded by Commissioner Powell, and duly carried by unanimous vote, the EMS Station #4 Project Ordinance in the amount of \$92,250 was approved.

**CAPITAL PROJECT ORDINANCE
WARREN COUNTY**

EMS Station 4

BE IT ORDAINED by the Warren County Board of Commissioners that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following Capital Project Ordinance is hereby adopted:

Section 1. The project authorized is the EMS Station 4.

Section 2. The officers of this unit are hereby directed to proceed with the project within the terms of the above statute and the budget contained within.

Section 3. The following revenues are anticipated to be available to complete the project:

Transfer from General Fund to Fund 86	<u>\$92,250</u>
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Section 4. The following amounts are appropriated for the project:

EMS Station 4 Expense	<u>\$92,250</u>
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Section 5. The Finance Officer is hereby directed to maintain with the Capital Project Fund sufficient detailed accounting records required by federal and state regulations.

Section 6. Funds may be advanced from the General Fund for the purpose of making payments as due.

Section 7. Copies of this project ordinance shall be entered into the minutes of the governing board and filed with the Finance Officer.

Adopted this 7th day of October, 2024.

Warren County Board of Commissioners
Jennifer Pierce
Jennifer Pierce, Chairman

ATTEST:

Paula Pulley
Paula Pulley, Clerk to the Board



F. Consider Approval of Resolution Declaring Official Intent to Reimburse Expenditure with

Proceeds of Debt Pursuant to United States Department of Treasury Regulations Relating to EMS Station #4

On motion of Commissioner Davis, seconded by Commissioner Powell, and duly carried by unanimous vote, the Resolution Declaring Official Intent to Reimburse Expenditure with Proceeds of Debt Pursuant to United States Department of Treasury Regulations Relating to EMS Station #4 was approved.

RESOLUTION DECLARING OFFICIAL INTENT TO REIMBURSE EXPENDITURES WITH PROCEEDS OF DEBT PURSUANT TO UNITED STATES DEPARTMENT OF TREASURY REGULATIONS

WHEREAS, Warren County intends to purchase a Project (as described below), use its own funds to pay initial costs, and then reimburse itself from financing proceeds for these early expenditures. Finance Director, Nikki Dickerson, has advised the Board that it should adopt this resolution to document the County's plans for reimbursement, in order to comply with federal tax rules (i.e., Treasury Regulation 1.150-2) relating to reimbursement from financing proceeds.

BE IT RESOLVED by the Board of Commissioners of Warren County, North Carolina, as follows:

1. The Project is the purchase of land acquisition and construction of EMS Station #4 in FY 25.
2. The County intends to advance funds for initial Project costs, and then reimburse itself from financing proceeds. The expected type of financing for the Project is installment financing under Section 160A-20. The expected maximum amount of the obligation to be issued or contracted for the Project (including allowances for financing costs) is approximately \$1,500,000.
3. Funds for the early Project expenditures may come from the County's General Fund.
4. The County intends for the adoption of this resolution to be a declaration of its official intent to reimburse itself from financing proceeds for the Project cost expenditures.

I certify as follows: that the foregoing resolution was properly adopted at a meeting of the Board of Commissioners of Warren County, North Carolina; that this meeting was properly called and held on October 7, 2024; that a quorum was present and acting throughout this meeting; and that this resolution has not been modified or amended, and remains in full effect as of today.

Dated this 7 day of October, 2024

ATTEST
Ronda Riley
Clerk to the Board



Jennifer Pierce
Jennifer Pierce
Chairperson,
Warren County Board of Commissioners

G. Consider Approval to Write-Off EMS Delinquent and Uncollectible Accounts Accumulated Between FY14 and FY21 in the Amount of \$3,776,900

On motion of Commissioner Davis, seconded by Commissioner Powell, and duly carried by unanimous vote, Item 7G was tabled until the November meeting.

8. ACTION ITEMS

A. Consider Approval of Warren County E911 Communication Upgrade to Radio Console Recorder with Licensing from Carolina Recording Systems in the Amount of \$85,330.00 - Sheila Baskett, E911 Coordinator

On motion of Commissioner Davis, seconded by Commissioner Powell, and duly carried by unanimous vote, the Warren County E911 Communication Upgrade to Radio Console Recorder with Licensing from Carolina Recording Systems in the amount of \$85,330 was approved.

B. Zoning Ordinance Updates and Consider Approval to Seek Services in an Amount Not to Exceed \$100,000 - Mark Bloomer, Planning and Zoning Director and Shiekell Richardson, County Attorney

On motion of Commissioner Davis, seconded by Commissioner Powell, and duly carried by unanimous vote, approval was given to seek services for Zoning Ordinance Updates in an amount not to exceed \$100,000, and have Planning/Zoning Director Mark Bloomer provide an update on the search for services in November.

C. Consider Approval of Purchase of 2024 Chevrolet Silverado from Modern Chevrolet in Winston Salem for EMS to be Paid for with Grant Funds at a Cost Not to Exceed \$53,374 - Chris Tucker, Emergency Services Director

On motion of Commissioner Davis, seconded by Commissioner Powell, and duly carried by unanimous

vote, the purchase of a 2024 Chevrolet Silverado from Modern Chevrolet in Winston Salem for EMS to be paid for with grant funds at a cost not to exceed \$53,374 was approved.

D. Update on Grant for John Graham Emergency Shelter - Chris Tucker, Emergency Services Director

On motion of Commissioner Davis, seconded by Commissioner Powell, and duly carried by unanimous vote, the \$355,000 grant to complete work on the John Graham Emergency Shelter Project was approved.

E. Consider Approval of Purchase of Ambulance from CW Williams & Co., LLC at a Cost Not to Exceed \$312,118 - Chris Tucker, Emergency Services Director

On motion of Commissioner Davis, seconded by Commissioner Powell, and duly carried by unanimous vote, the purchase of an ambulance from CW Williams & Co., LLC at a cost not to exceed \$312,118 was approved.

F. Consider Approval of 5 Year Contract with US Cellular for Sheriff's Office Body Cameras in an Amount Not to Exceed \$82,818.45 - Sheriff John Branche

On motion of Commissioner Davis, seconded by Commissioner Powell, and duly carried by unanimous vote, the 5 year contract with US Cellular for Sheriff's Office body cameras in an amount not to exceed \$82,818.45 was approved.

G. Consider Approval to Hire an Additional Full-Time Administrative Assistant for Utility Billing - Eric St. Sing, Public Utilities Director

On motion of Commissioner Davis, seconded by Commissioner Powell, and duly carried by unanimous vote, Item 8G was tabled until the October 16, 2024 Work Session.

9. BOARD/COMMITTEE/COMMISSION APPOINTMENTS AND RE-APPOINTMENTS

A. Consider Appointment of Dr. Robert Stewart to the Health Board to Fill the Unexpired Term of Dr. Merwin Dieckman, Physician, Ending December 31, 2025

On motion of Commissioner Davis, seconded by Commissioner Powell, and duly carried by unanimous vote, Dr. Robert Stewart was appointed to the Health Board to fill the unexpired term of Dr. Merwin Dieckman, Physician, with the term ending December 31, 2025.

B. Consider Appointment of Melissa Richardson to the Health Board to Fill the Unexpired Term of Cheryl Coffman, Member-At-Large, Ending December 31, 2027

On motion of Commissioner Davis, seconded by Commissioner Powell, and duly carried by unanimous vote, Melissa Richardson was appointed to the Health Board to fill the unexpired term of Cheryl Coffman, Member-at-Large, with the term ending December 31, 2027.

C. Consider Approval of Appointment of Kimberli Meyers Coley to a 1st Two-Year Term on the Juvenile Crime Prevention Council (JCPC) Beginning October 1, 2024, and Ending January 31, 2027.

On motion of Commissioner Davis, seconded by Commissioner Powell, and duly carried by unanimous vote, Kimberli Meyers Coley to a first two-year term on the Juvenile Crime Prevention Council (JCPC) beginning October 1, 2024 and ending September 30, 2026.

D. Consider Approval to move Karl Boelter from Alternate on Zoning Board of Adjustments to Regular Member for the Remainder of his Term as Recommended by the Zoning Board of Adjustments

On motion of Commissioner Davis, seconded by Commissioner Powell, and duly carried by unanimous vote, Karl Boelter was moved from Alternate on Zoning Board of Adjustments to Regular Member for the remainder of his term as recommended by the Zoning Board of Adjustments.

10. BOARD OF COUNTY COMMISSIONERS' UPDATES

Commissioner Davis asked that everyone continue to support Western North Carolina following Hurricane Helene. He also recognized Breast Cancer Awareness Month.

Commissioner Powell stated that he feels like Warren County is in a great position right now, and stressed the importance of recognizing the local talent here. He hopes that Warren County will keep moving forward.

11. ADJOURN October 7, 2024 BOARD MEETING

On motion of Commissioner Davis, seconded by Commissioner Powell, and duly carried by unanimous vote, the October 7, 2024 Regular Meeting was adjourned.

Paula Pulley, Clerk to the Board