



Board of Commissioners Work Session

December 18, 2024

MINUTES

The December 18, 2024 Work Session was called to order by Chair Angelena Kearney Dunlap. Others in attendance were Commissioners Hunt, Cooper, Davis, and Baker, County Manager Crystal Smith, and County Attorney Shiekell Richardson.

1. ADOPT SUGGESTED AGENDA

On motion of Commissioner Davis, seconded by Commissioner Hunt, and duly carried by unanimous vote, the Suggested Agenda was adopted.

2. DISCUSSION ITEMS

A. Space Needs Assessment Update - County Manager Crystal Smith and Representative from Wooten Company

Thomas Madre of The Wooten Company provided the results of the Space Needs Assessment. The results will be sent to Department Heads for feed-back. Once that is completed, and any corrections or updates are made, the Board of Commissioners will have an opportunity to meet and identify priorities.

B. Opioid Settlement Update - County Manager Crystal Smith

LEAD for NC Fellow Hannah Jones reported that the Opioid Settlement Resolution needs to be amended. This will be brought to the Board at the January 6, 2025 Regular Meeting.

C. Strategic Plan Update - County Manager Crystal Smith

County Manager Crystal Smith stated that the Strategic Plan accomplishments were shared at the November 4, 2024 meeting. Smith has requested that Hayes Group provide a close-out of the 2021-2024 Strategic Plan.

D. Update on the Warren County Historic Jail Memorandum of Understanding (MOU) - County Manager Crystal Smith, County Attorney Shiekell Richardson, and Community & Economic Development Director Charla Duncan

Community & Economic Development Director Charla Duncan reported that she is working with a Structural Engineer for an assessment of the Historic Jail. More discussion will take place once the results of the assessment are available.

E. Roads Improvement Program Request from Lyons Creek Estate - Community & Economic Development Director Charla Duncan

Community & Economic Development Director Charla Duncan informed the Board that we received a request from Lyons Creek Estate to participate in the Roads Improvement Program and asked the Board for direction on if they wish to move forward to obtain a cost estimate. By consensus, the Board agreed to seek a cost estimate to be brought back to the Board.

F. Updates to the Warren County Economic Development Incentive Policy - Community & Economic Development Director Charla Duncan

Community & Economic Development Director Charla Duncan provided an overview of updates to the Economic Development Incentive Policy. This will be brought to the January 6, 2025 Regular Meeting for approval.

G. Follow-up Conversation on Request to Restrict Triangle North Revenue for Economic Development - Community & Economic Development Director Charla Duncan

After some discussion regarding the request to restrict Triangle North Revenue for Economic Development, the Board requested that Community & Economic Development Director Charla Duncan identify uses of the funds, and suggested that use of the funds be included in budget requests for the

FY26 Budget.

H. Proposed Deadly Weapons Ordinance - Clerk to the Board Paula Pulley and County Attorney Shiekel Richardson

The proposed Deadly Weapons Ordinance was introduced to the Board. This will be brought to the January 6, 2025 Regular Meeting for adoption.

I. Proposed Pornography Policy - County Attorney Shiekel Richardson

On motion of Commissioner Davis, seconded by Commissioner Cooper, and duly carried by unanimous vote, the Resolution Adopting a Policy to Prohibit Viewing of Pornography on County Networks and Devices Pursuant to NCGS 143-805 was approved.

J. Utility Locating for Broadband Infrastructure Roll Out - Public Utilities - Eric St. Sing

Public Utilities Director Eric St. Sing provided more information on utility locating during broadband infrastructure roll-out. St. Sing provided three options on how to address the need for more man-power to assist with locates.

Option 1 - utilize contracted employee at \$70.00 per hour

Option 2 - consider On-Call Utility Line Support Services in an amount of \$70,000 or higher

Option 3 - consider contract with McKim & Creed in the amount of \$188,500

K. Emergency Services Radio Upgrades - Emergency Services Director Chris Tucker

Emergency Services Director Chris Tucker described catastrophic failures to the radio system. Tucker has identified some funds in his current budget to assist with the repairs, and can add the remaining funds in his FY26 Budget Requests. This item will be brought to the January 6, 2025 Regular Meeting for approval.

3. ADJOURN December 18, 2024 BOARD MEETING

On motion of Commissioner Hunt, seconded by Commissioner Baker, and duly carried by unanimous vote, the December 18, 2024 Work Session was adjourned.

Paula Pulley, Clerk to the Board