



Board of Commissioners Budget Goals Setting

Work Session

January 15, 2025

MINUTES

The Warren County Board of Commissioners Budget Goals Setting Work Session was called to order by Chair Angelena Kearney Dunlap, followed by a moment of silence and the Pledge of Allegiance. Others in attendance were Vice-Chair Victor Hunt, Commissioner Bertadean Baker, Commissioner Al Cooper, Commissioner Tare Davis County Manager Crystal Smith.

1. ADOPT SUGGESTED AGENDA

2. WARREN COUNTY SCHOOL SYSTEM NEEDS - DR. CAROL MONTAQUE-DAVIS, INTERIM SUPERINTENDENT

Dr. Carol Montague-Davis, Interim Superintendent of Warren County Schools, and members of the Warren County Board of Education and staff provided an overview of upcoming projects and the anticipated 2025-2026 Budget Request

3. TAX REVALUATION PRESENTATION - EMMITT CURL, PEARSONS APPRAISALS

Emmitt Curl of Pearsons Appraisals provided the overall results of the recent tax revaluation. Notices will go out to property owners with the new value of their property, and time will be scheduled for public information sessions where citizens can come and ask questions about the revaluation.

4. LUNCH BREAK

5. FY25 MID-YEAR FINANCIAL REVIEW - NIKKI DICKERSON, FINANCE OFFICER

Finance Officer Nikki Dickerson presented the Board with the FY25 Mid-Year Financial Review. At this time, 59.1% of all budgeted revenues have been collected, and 56% of the budgeted expenses have been spent.

6. DEPARTMENT OPERATIONAL INITIATIVES & SPECIAL NEEDS

A. Update on On-Going Projects - County Manager Crystal Smith

County Manager Crystal Smith provided an overview of on-going projects including EMS Station 4, VGCC Transportation Hub, Hwy #1 Industrial Site, "New" Community Center, Opioid Settlement, Warren County New School, and 429 W. Ridgeway Street Project. The Board of Commissioners will hold a Special Meeting on February 3, 2025 at 4:30 to discuss the new Community Center further.

B. Personnel Manual Overhaul - Sierra Thomas, Human Resource Manager

Human Resources Manager Sierra Thomas reported that the Personnel Manual needs to be updated, and that she is seeking quotes to have an outside company perform the overhaul.

C. Human Resources Update (Recruitment, Retention, and Benefits) - Sierra Thomas, Human Resource Manager

Human Resource Manager Sierra Thomas provided information concerning retention, recruitment, and health benefits for employees.

D. Proposed Change to Bi-Weekly Payroll - Nikki Dickerson, Finance Officer

Finance Officer Nikki Dickerson proposed changing from semi-monthly payroll system to a bi-weekly payroll system. This would eliminate costly over-payments to employees who separate from the county during a pay period.

7. BOARD OF COMMISSIONERS IDENTIFICATION OF BUDGET PRIORITIES

The Board of Commissioners identified the following items as priorities in the FY26 Budget:

Renovations at the Courthouse

Completion of EMS Station 4

VGCC Transportation Hub

Hwy 1 Industrial Site Waterline Extension

Paid Firefighters

Personnel Manual Overhaul

Bi-Weekly Payroll

Chiller, Gym Floor, and Scoreboard for School

8. ADJOURN January 15, 2025 BOARD MEETING

On motion of Commissioner Cooper, seconded by Commissioner Hunt, and duly carried by unanimous vote, the Budget Goals Setting Work Session was adjourned.

Paula Pulley, Clerk to the Board