



SUGGESTED AGENDA
Regular Meeting in the
Armory Civic Center
501 US Hwy 158 Business E., Warrenton, NC

6:00 PM
April 7, 2025

Call to Order Regular Meeting – Chairman or Designee
Moment of Silence & Pledge

Regular Meeting Agenda

1. SPECIAL RECOGNITION

- A. Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting for Fiscal Year Ended June 30, 2023 Presented to Warren County Finance Office
- B. Presentation of State of North Carolina Emergency Management Executive Level Certification to Emergency Services Director Chris Tucker

2. ADOPT SUGGESTED AGENDA

Conflict of Interest Disclosure Statement

"Members of the Warren County Board of Commissioners are advised, hereby, of their duty under the State Government Ethics Act to avoid conflicts of interest and the appearance of such conflict; and, further, are instructed to refrain from participating in any matter coming before this Board of County Commissioners with respect to which there is a conflict of interest or appearance of such conflict".

- In accordance with the State Government Ethics Act, it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict.
- Does any Board member have any known conflict of interest or appearance of conflict with respect to any matter coming before this Board today?
- If so, please identify the conflict and refrain from any undue participation in the particular matter involved.

3. CITIZEN COMMENTS - REGULAR BOARD MEETING

Time set aside to allow individuals to address the Board of Commissioners on issues of concern pertaining to the County.

4. CONSENT AGENDA

- A. Approval of Minutes of February 24, 2025 Work Session and March 10, 2025 Regular Meeting
- B. Tax Collector's Report for February 2025 Presented for Board's Information in Accordance with NCGS 105-350
- C. Tax Release Requests (over/under \$100) in Accordance with NCGS 105-381 "Taxpayer's Remedies" as Information Only
- D. Approval of Child Abuse Prevention Month 2025 Proclamation

- E. Approval to Replace Resolution Declaring April 15, 2025 as Haliwa-Saponi Indian Day with Resolution Establishing the Friday Before the Third Saturday in April as Haliwa-Saponi Indian Tribe Day
- F. 2025 National Public Health Week

5. COUNTY MANAGER'S UPDATE – Crystal Smith

- A. Warren County Historic Jail MOU and Cleanup Update
- B. Community Center Update
- C. NC Legacy Mural Kick-Off
- D. Departmental Updates
 - 1. Tourism Development Authority Financial Report Update
 - 2. EMS 24/72 Schedule Update - Emergency Services Director Chris Tucker
 - 3. Emergency Service Radio System Update - Emergency Services Director Chris Tucker

6. ACTION ITEMS

- A. Consider Approval of Internal Control Policy Needed to Meet American Rescue Plan Act and NC Department of Environmental Quality Funding Requirements - Connie Calloway, Grants & Contracts Coordinator
- B. Consider Approval of Property Management Policy Needed to Meet American Rescue Plan Act and NC Department of Environmental Quality Funding Requirements - Connie Calloway, Grants & Contracts Coordinator
- C. Consider Approval of Change to Departmental Structure Making Tax Administrator a Board of Commissioners Appointed Position Under Supervision of County Manager
- D. Consider Approval of Resolution Declaring Surplus Property and Authorizing Disposal Through Online Auction on [GovDeals.com](https://www.govdeals.com) - Clerk to the Board Paula Pulley
- E. Consider Approval of Purchase of ATCOM Telephone System for Department of Social Services Financed Through Graybar Financial Services for 36 Months at a Cost of \$2,558.44 (plus taxes) Per Month, and a \$150.00 Documentation Fee and Authorize County Manager to Execute Related Documents.
(This Request Amends Previous Action by the Board of Commissioners on February 24, 2025 Directing Finance to Pay in Full from Fund Balance)

7. BOARD/COMMITTEE/COMMISSION APPOINTMENTS AND RE-APPOINTMENTS

- A. Consider Appointment of Faith Based Representative to the Juvenile Crime Prevention Council (JCPC) for a Two-Year Term Ending January 31, 2027. Recommendation Received from JCPC for Re-Appointment of Reverend Willie Boyd, Jr. to a 2nd Term as Faith Community Representative (Statement of Interest to Serve Delivered to JCPC)
No other Statements of Interest to Serve as the Faith Community Representative were Received

- B. Consider Appointment to Fill Vacancy on the ABC Commission for a Three-Year Term Beginning April 1, 2025 and Ending March 31, 2028. Recommendation Received from ABC Commission to Appoint Corei Somerville (Statement of Interest Delivered to ABC Commission on March 6, 2025). Other Statements of Interest to Serve on the ABC Commission Received from Charlene Simes (received by Clerk to the Board on January 20, 2025) and Grady Strickland (received by Clerk to the Board on March 13, 2025)

8. BOARD OF COUNTY COMMISSIONERS' UPDATES

9. CLOSED SESSION IN ACCORDANCE NCGS 143-318(a)(5) FOR PERSONNEL MATTERS

10. ADJOURN April 7, 2025 BOARD MEETING