



SUGGESTED AGENDA
Regular Meeting in the
Armory Civic Center
501 US Hwy 158 Business E., Warrenton, NC

6:00 PM
July 7, 2025

Call to Order Regular Meeting – Chairman or Designee
Moment of Silence & Pledge

Regular Meeting Agenda

1. ADOPT SUGGESTED AGENDA

Conflict of Interest Disclosure Statement

“Members of the Warren County Board of Commissioners are advised, hereby, of their duty under the State Government Ethics Act to avoid conflicts of interest and the appearance of such conflict; and, further, are instructed to refrain from participating in any matter coming before this Board of County Commissioners with respect to which there is a conflict of interest or appearance of such conflict”.

- In accordance with the State Government Ethics Act, it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict.
- Does any Board member have any known conflict of interest or appearance of conflict with respect to any matter coming before this Board today?
- If so, please identify the conflict and refrain from any undue participation in the particular matter involved.

2. INTRODUCTION OF YOUTH VOICE REPRESENTATIVE JAQUAE OLIVER, JR.

3. INTRODUCTION OF SUMMER INTERNS

4. PRESENTATIONS

A. Trillium Annual Report

5. CITIZEN COMMENTS

Rules for Citizen Comments: Please sign up to speak. The maximum time allowed to each speaker will be FIVE (5) minutes; Clerk to the Board will keep time. Any group of people who support or oppose the same position should designate a spokesperson. Please address only those items which may not have been addressed by a previous speaker, If a response from the County Manager or Board of Commissioners desired, leave a copy of your comment(s) with the Clerk to the Board. Order and decorum will be maintained. This is not a question and answer session.

Time set aside to allow individuals to address the Board of Commissioners on issues of concern pertaining to the County.

6. CONSENT AGENDA

7. COUNTY MANAGER’S UPDATE – Crystal Smith

- A. Let's Talk Warren County - Emergency Preparedness Event July
- B. Farmers Market Advisory Board By-Laws
- C. Quilters Lane Art Installation at Courthouse
- D. Consider Approval of Community and Economic Development Director Appointment

8. FINANCE OFFICE – Chuck Murray

- A. Consider Approval of Amendment to Contract to Audit Accounts Modifying the Date to be Submitted to LGC from October 31, 2024 to June 30, 2025

9. ACTION ITEMS

- A. Designate Voting Delegate for NACo Annual Conference
- B. Consider Approval of Memorandum of Understanding Between Integrated Mobility Division North Carolina Department of Transportation and Warren County and Kerr Area Transportation Authority (KARTS) Concerning Rural Operating Assistance Program (ROAP)
- C. Consider Approval of Warren County Personnel Manual
- D. Consider Approval of Warren County Job Classification Schedule
- E. Consider Approval of the Authorized Positions for FY 25/26
- F. Consider Acceptance of Qualifications for Engineering Consulting and Design Services for EMS Station 4 from Wooten Company - Emergency Services Director Chris Tucker
- G. Consider Acceptance of Qualifications for Engineering Consulting and Design Services for John Graham Gym Shelter Project from Germano - Emergency Services Director Chris Tucker
- H. Consider approval to apply for the Southern Crescent Regional Commission (SCRC) State Economic and Infrastructure Development (SEID) grant
- I. Schedule Joint Meeting with Warren County Board of Education at 5:00 p.m. on August 20, 2025 Prior to the Warren County Board of Commissioners Work Session

10. BOARD/COMMITTEE/COMMISSION APPOINTMENTS AND REAPPOINTMENTS

- A. Consider Reappointment of Marion Richards (3rd Term), Sharon Speed (2nd Term), and appointment of Virginia Broach (First Term), Jane Hudson (First Term), Larry Hooven (First Term), Janet Rudasill (First Term) and Gail Richardson (First Term) to the Warren County Aging Advisory Council for Three-Year Terms Beginning July 15, 2025 and Ending June 30, 2028 as Recommended by the Warren County Aging Advisory Council.
- B. Consider Appointments of Commissioners as Ex-Officio Members of LEPC, Library Board of Trustees, Planning Board, Voluntary Agricultural Districting Advisory Board, Farmers Market Board, and Zoning Board of Adjustments, and Acknowledge Change in Positions from Regular Members to Ex-Officio Members of E-911 Commission, Economic Development Commission, EMS Peer Review Committee, Equalization and Review, Fire Commission, Health Board, JCPC, Recreation Commission, and Social Services Board of Directors as Mandated by the Revised Boards/Committees/Commissions Appointment and Reappointment Policy

11. BOARD OF COUNTY COMMISSIONERS' UPDATES

12. ADJOURN July 7, 2025 BOARD MEETING

[MEET_FOOT]