



SUGGESTED AGENDA
Regular Meeting in the
Armory Civic Center
501 US Hwy 158 Business E., Warrenton, NC

6:00 PM
January 5, 2026

Call to Order Regular Meeting – Chairman or Designee
Moment of Silence & Pledge

Regular Meeting Agenda

1. SPECIAL RECOGNITION

- A. Presentation of Advanced Law Enforcement Certification to Sgt. Forest Hewlin - Sheriff John Branche

2. ADOPT SUGGESTED AGENDA

Conflict of Interest Disclosure Statement

"Members of the Warren County Board of Commissioners are advised, hereby, of their duty under the State Government Ethics Act to avoid conflicts of interest and the appearance of such conflict; and, further, are instructed to refrain from participating in any matter coming before this Board of County Commissioners with respect to which there is a conflict of interest or appearance of such conflict".

- In accordance with the State Government Ethics Act, it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict.
- Does any Board member have any known conflict of interest or appearance of conflict with respect to any matter coming before this Board today?
- If so, please identify the conflict and refrain from any undue participation in the particular matter involved.

3. PRESENTATIONS

- A. Spectrum Broadband Internet Access Update - Justin DeLancey

4. CITIZEN COMMENTS - REGULAR BOARD MEETING

Rules for Citizen Comments: Please sign up to speak. The maximum time allowed to each speaker will be FIVE (5) minutes; Clerk to the Board will keep time. Any group of people who support or oppose the same position should designate a spokesperson. Please address only those items which may not have been addressed by a previous speaker. If a response from the County Manager or Board of Commissioners desired, leave a copy of your comment(s) with the Clerk to the Board. Order and decorum will be maintained. This is not a question and answer session.

5. CONSENT AGENDA

- A. Approval of Minutes of December 1, 2025 Organizational and Regular Meeting
- B. Tax Collector's Report for November 2025 Presented for Board's Information in Accordance with NCGS 105-350
- C. Tax Release Requests (over/under \$100) in Accordance with NCGS 105-381 "Taxpayer's

Remedies" as Information Only

6. COUNTY MANAGER'S UPDATE – Crystal Smith

- A. New Hire Update - Human Resources Director - Lottie Terry
- B. County Department Heads Retreat and Employees New Year Kick-Off — Warren County... It's A Vibe
- C. Department Heads and Designee - Volunteer/Advisory Board Training — January 7, 2026 | 10:00 a.m. - 2:00 p.m.

7. FINANCE OFFICE – Chuck Murray

- A. Consider Approval of Budget Amendment #3 to the FY26 Budget
 - This amendment is necessary to recognize lottery funding and capital expenditures for School projects, and additional funding for pump and haul at the Soul City Blvd sewer pump station

8. ACTION ITEMS

- A. Consider Approval of Site Plan for Farmers Market Pavilion and Restroom - Planning Director Mark Bloomer
- B. Consider Approval of Resolution Endorsing the Norlina Mobility Hub Concept Plan, 30% Design Package, and Continued Partnership with North Carolina Department of Transportation, Warren County, and Stakeholders
- C. Consider Approval of Recommended FY26 Non-Profit Grant Awards Totalling \$50,000 - Clerk to the Board Paula Pulley
- D. Consider Approval of Resolution for Tax Certification in Transfer of Real Property
- E. Consider Approval of Warren County Armory Civic Center Facility Use Fee Waiver Request from Warren County NAACP for February 3, 2026 Meet the Candidates Forum
 - This item meets the requirements for fee waiver. If fee waiver is granted, a \$300 non-refundable Cleaning/Damage Fee will be due.

9. BOARDS/COMMITTEES/COMMISSIONS APPOINTMENTS AND REAPPOINTMENTS

- A. Consider Appointment of Gail Richardson to a First Three-Year Term to the Memorial Library Board of Trustees Beginning October 1, 2025 and Ending September 30, 2028
- B. Consider Appointment of Tyrone Melton and Eushownda Burton to First Three-Year Terms on the Recreation Commission Beginning December 1, 2025 and Ending November 30, 2028
- C. Consider Appointment of Wyatt Andrews to a First Three-Year Term on Lake Gaston Weed Control Council Beginning January 2026 and Ending December 2028
- D. Consider Appointment of Johan Franz to a First Three-Year Term on the Lake Gaston Weed Control Council Beginning March 2026 and Ending February 2029

10. BOARD OF COUNTY COMMISSIONERS' UPDATES

11. ADJOURN January 5, 2026 BOARD MEETING

[MEET_FOOT]