



SUGGESTED AGENDA
Regular Meeting in the
Armory Civic Center
501 US Hwy 158 Business E., Warrenton, NC

6:00 PM
June 5, 2023

Call to Order Regular Meeting – Chairman or Designee
Moment of Silence, Prayer & Pledge

Regular Meeting Agenda

1. ADOPT SUGGESTED AGENDA

Conflict of Interest Disclosure Statement

“Members of the Warren County Board of Commissioners are advised, hereby, of their duty under the State Government Ethics Act to avoid conflicts of interest and the appearance of such conflict; and, further, are instructed to refrain from participating in any matter coming before this Board of County Commissioners with respect to which there is a conflict of interest or appearance of such conflict”.

- In accordance with the State Government Ethics Act, it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict.
- Does any Board member have any known conflict of interest or appearance of conflict with respect to any matter coming before this Board today?
- If so, please identify the conflict and refrain from any undue participation in the particular matter involved.

2. PUBLIC HEARINGS

- A. FY24 Budget Public Hearing
- B. Public Hearing for Pleasant Hills Road Paving Project Preliminary Assessment Roll
- C. Petition for Re-Zoning (Residential to Commercial) RZ-2023-01: three parcels (19.488 +/- acres) from Residential (R) to Neighborhood Business (NB) at Tax Map J3-34, J3-34C, and J3-34D located at 1612 Eaton Ferry Road.

3. CITIZEN COMMENTS - REGULAR BOARD MEETING

Time set aside to allow individuals to address the Board of Commissioners on issues of concern pertaining to the County.

4. CONSENT AGENDA

- A. Approve minutes: May 1, 2023 Regular Meeting, May 10, 2023 Budget Work Session, and May 17, 2023 Budget Work Session
- B. Tax Collector's Report for April 2023 Presented for Board's Information in Accordance with NCGS 105-350 (John Preston, Tax Administrator)
- C. Tax Release Requests (over & under \$100) in Accordance with NCGS 105-381 "Taxpayer's

Remedies" a Information Only (John Preston, Tax Administrator)

5. COUNTY MANAGER'S UPDATE – Vincent Jones

- A. FY24 Budget Update
- B. Update: NC General Assembly Session 2023 SB 675 Update and federal debt limit legislation

6. FINANCE OFFICE – Lee Faines

- A. Consider Approval of Budget Amendment #8 to the FY23 Budget Ordinance
- B. Consider Approval of Amendment to the Glen Raven Project Ordinance
- C. Consider Approval of Amendment to American Rescue Plan Act Project Ordinance
- D. Consider Approval of Greenways and Trails Project Ordinance in the Amount of \$100,000

7. AGREEMENTS/CONTRACTS

- A. Architectural and Engineering Services for the Historic Warren County Fairgrounds

8. ACTION ITEMS

- A. Confirm Assessment Roll for Pleasant Hills Road Paving Project
- B. Consider Approval of Re-Zoning Request RZ-2023-01: three parcels (19.488 +/- acres) from Residential (R) to Neighborhood Business (NB) at Tax Map J3-34, J3-34C, and J3-34D located at 1612 Eaton Ferry Road
- C. Set Public Hearing for Text Amendments to Zoning Ordinance
- D. Consider Appointment of Interim Finance Director
- E. Consider Approval of Authorization to Honor Facsimile Signatures for Warren County Operating Accounts
 - 1. Warren County Operating Account, Warren County General Fund Payroll Account, and Warren County Flexible Spending Account
 - Interim Finance Officer
 - Warren County Board of Commissioners Chairman
 - Clerk to the Board of Warren County Commissioners
 - 2. Warren County Department of Social Service Trust Fund Account
 - Director, Department of Social Services
 - County Manager
 - Interim Finance Officer
- F. Declare Surplus Property and Adopt Resolution Authorizing Disposal of Items Through Online Auction

- G. Declare Warren County Detention Center Sign Surplus and Issue to Former Sheriff Johnny Williams
- H. Consider Moving the July Regular Meeting of the Board of Commissioners from July 3, 2023 to July 10, 2023

9. BOARD/COMMITTEE/COMMISSION APPOINTMENTS AND RE-APPOINTMENTS

- A. Consider re-appointment of Michelle Stallings for a second three-year term, and Derek Alston for a third three-year term to the Recreation Commission, with terms beginning May 1, 2023 and ending April 30, 2026.
- B. Consider the Appointments of Nicole Grant (Chief Court Counselor) and Rolanda Hedgepeth (Clerk of Court Designated Alternate) to the Juvenile Crime Prevention Council (JCPC) Beginning May 1, 2023 for Term of Employment as Recommended by the JCPC.
- C. Consider the Appointments of Evelyn Woodson and Robert Steverson to a First Two-Year Term on the Planning Board Beginning June 1, 2023 and Ending May 31, 2025; and Re-appointment of Robert May to Second Three-Year Term on the Planning Board Beginning June 1, 2023 and ending May 31, 2026 as Recommended by the Planning Board.

10. BOARD OF COUNTY COMMISSIONERS' UPDATES

11. ADJOURN June 5, 2023 BOARD MEETING

Public Hearing

FY23-24 Budget

Pursuant to NC General Statute 159-12, notice is hereby given that the Warren County Budget Estimate for FY2023-24 has been submitted by the County Manager to the Warren County Board of Commissioners. A Public Hearing on the proposed budget for FY23-24 will be held in the Warren County Armory Civic Center, 501 U.S. Hwy 158 Bus. E., Warrenton, NC 27589 on Monday, June 5, 2023 at 6:00 p.m. The public is reminded that the budget is proposed by the County Manager, and as such, may change following final actions of the Board of County Commissioners which may also include changes to the proposed tax rate.

Bertadean Baker, Chairman
Warren County Board of Commissioners

Honorable Chair, Vice-Chairman, and members of the Warren County Board of Commissioners: In accordance with the North Carolina Local Government Budget and Fiscal Control Act, I am pleased to submit to you for your consideration the proposed Fiscal Year (FY) 2023-2024 Warren County Budget. A public hearing to receive residents' comments on the proposed budget is scheduled for June 5, 2023, at 6:00 PM at the Warren County Armory Civic Center.

As I recall my message to you from last year during this time, I was pleased to inform you that we felt we were set to recover from the Coronavirus and COVID-19 pandemic. It has been approximately a year (April 2022), that Warren County officially ended our State of Emergency, followed by the State of North Carolina in August of 2022 and now the final Federal emergency is set to end May 11th, 2023. As the pandemic has transitioned to endemic status, we will have to navigate it just as we do other seasonal viruses, such as the flu. There are lasting impacts brought on by the pandemic, and they continue to impact Warren County for the foreseeable future. The most significant impacts directly affecting our budget, include the historic levels of inflation, significant labor market changes and concerns about the economy and potential for a recession.

However, with the Board's direction, the County remains in a sound financial position. A remaining challenge is the County's effort to continue the diversification of revenue generation options to support the continued long-term growth for the County. The difference for FY 2023-2024 is that we have ended our declared emergency and we are making adjustments to our new normal here in Warren County. However, the threat of a recession or slowdown of the global or national economy is an issue that we may have to adjust for during the year. This will also impact the FY 25 budget and future revenue, as we prepare for the County's 8-year reevaluation cycle that will take place in FY 25.

I'd like to provide you with an overview of the major themes addressed in the proposed budget.

The theme that I have used to describe the FY 24 Proposed Budget focuses on finishing what we have started. With the Board of Commissioners' direction, over the last few years, we have been able to accomplish what many of our neighboring communities have not, and that is develop a strategic plan for the organization. With that plan we have created action items that will help us conduct business with our vision and mission in mind along with identifying achievable action items focused on our strategic goal areas for the County. We have projects in the four areas of our strategic goals, which are as follows: 1) Leadership and Governance, 2) County Services, 3) Economic and Community Development and 4) Agribusiness.

Presented below is the recommended FY 2023-2024 Warren County budget.

I'd like to begin by acknowledging the Board of Commissioners for your continued support during County's recovery from the pandemic response, as well as your deliberate actions with regard to setting the strategic direction for the County.

I would like to extend a special note of thanks to our budget team, Lee Faines, Finance Director, Nikki Dickerson, Deputy Finance Director, Charla Duncan, Community and Economic Development Director and Shrounda Douglas-Riddick, Human Resources Manager.

Again, this proposed budget was crafted using the following strategic plan priorities: 1) organizational development improvements, 2) Warren County talent/compensation, and 3) long-term infrastructure and capital improvements.

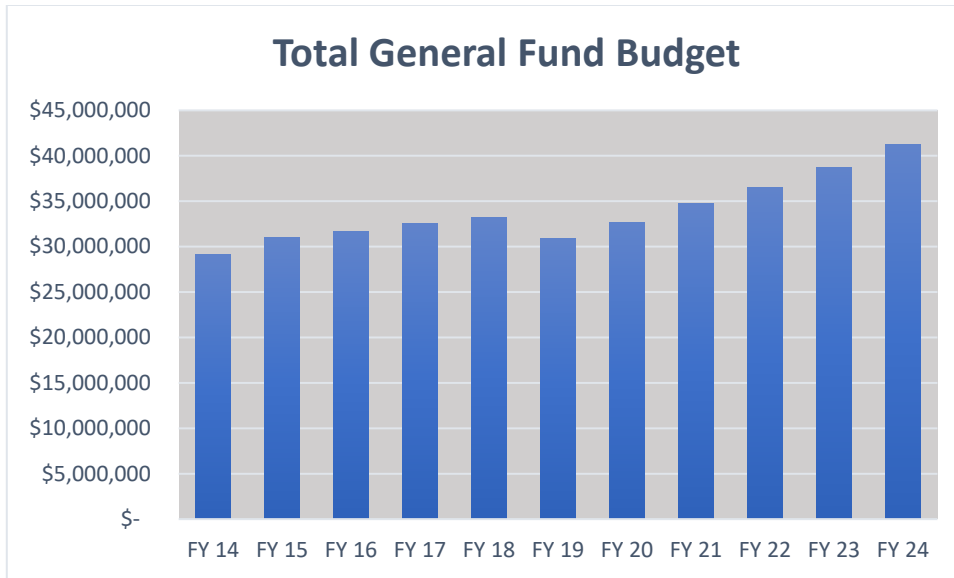
Budgeting for FY 2024 highlights significant challenges for the County. The Proposed General Fund budget is \$41,271,691 which represents a 6% increase over the current FY 23 Budget as adopted and a 1.2% increase of the current FY 23 amended budget of \$40,812,513(revised budget). It also budgets \$2,549,228 from the County's Unrestricted Fund Balance. This supports \$153,429 in ongoing operational expenditures and \$2,395,799 in one-time Capital Improvement Plan (CIP) projects and purchases.

The most significant increased expenditures impacting the FY 24 Proposed Budget are the following factors: 1) Additional support for Warren County Schools, 2) an increase in employee health insurance costs of 6% increase (\$201,759), 2) an increase in required retirement contributions for regular personnel is increasing from 12.17% to 12.92%. For law enforcement officers, the retirement contribution is increasing from 13.04% to 14.04%.

Organizational development improvements (retention adjustments, Cost of Living Adjustments), 4) additional funding for the expansion of paid part-time Warren County volunteer firefighters (\$140,000 increase for a budget total of \$300,000) and volunteer fire departments funding (\$420,100).

In FY 24 the County is projected to see an overall revenue increase due to stronger than anticipated sales tax receipts in the current year and anticipated growth in property taxes (\$1,480,733). For next year, we are projecting an increase in property tax revenue due to a slight increase in property tax values after adjustments (delinquent collections are factored). Outside of the increase in sales tax revenue (\$272,446), the County is facing mostly stagnant revenue projections outside of the anticipated increase in property taxes. Additionally, while the rise in interest rates impact the overall economy they have provided an unexpected increase in interest income for the County. Finally, the Proposed FY 2023-2024 Budget does not propose any increases in tax rates, with the exception of one fire district(Roanoke-Wildwood). However, it does propose a modest 5% increase to monthly per gallon, water and sewer rates. Rates will have to be adjusted as the County participates in the Kerr Lake Regional Water System plant expansion that will provide the County with additional water capacity.

The budget provides sufficient funds to maintain the current level of services while addressing targeted priorities for Warren County. Highlights include:



- The budget funds new full-time positions in: Planning, Zoning, and Code Enforcement (1 position); Finance (1 position); Board of Elections (1 position) and Community and Economic Development (1 position)
- The budget increases current expense local funding by \$350,000 for Warren County Schools. The budget also includes an additional one-time funding of \$75,000 for school security improvements.
- The contribution to Vance-Granville Community College remains unchanged.
- The contribution for Lake Gaston weed control remains unchanged.
- FY 24 funds a 4% Cost of Living Adjustment (Must be employed before 6-30-2023) and a Retention Adjustment (.25% x Years of Service) to help with employee salary compression (Must be employed on or before 6-30-2022), raises the starting salaries of Sheriff's Deputies to \$44,500 (Deputies only).
- The County's Capital Improvement Plan is funded at \$2,395,799 from the General Fund;

General Fund

Property tax revenue is the primary source of general fund revenues providing 55% of total revenues and a total amount of \$22,589,940 with a tax rate of \$.81 per \$100. Last year, we mentioned that our revenue structure would make it difficult to expand county services in the future without increases to the tax rate and that holds true, until we can diversify revenues. The figures below reflect annual tax base and tax rates for the past decade.

Fiscal Year	Taxable Assessed Value	Tax Rate
FY 2014	\$ 2,596,400,669	0.66
FY 2015	\$ 2,575,524,951	0.66
FY 2016	\$ 2,559,949,502	0.66
FY 2017	\$ 2,486,867,624	0.71
FY 2018	\$ 2,509,887,460	0.76
FY 2019	\$ 2,420,705,063	0.79
FY 2020	\$ 2,430,992,386	0.79
FY 2021	\$ 2,495,385,555	0.81
FY 2022	\$ 2,515,753,001	0.81
FY 2023	\$ 2,602,212,910	0.81
FY 2024	\$ 2,778,757,823	0.81

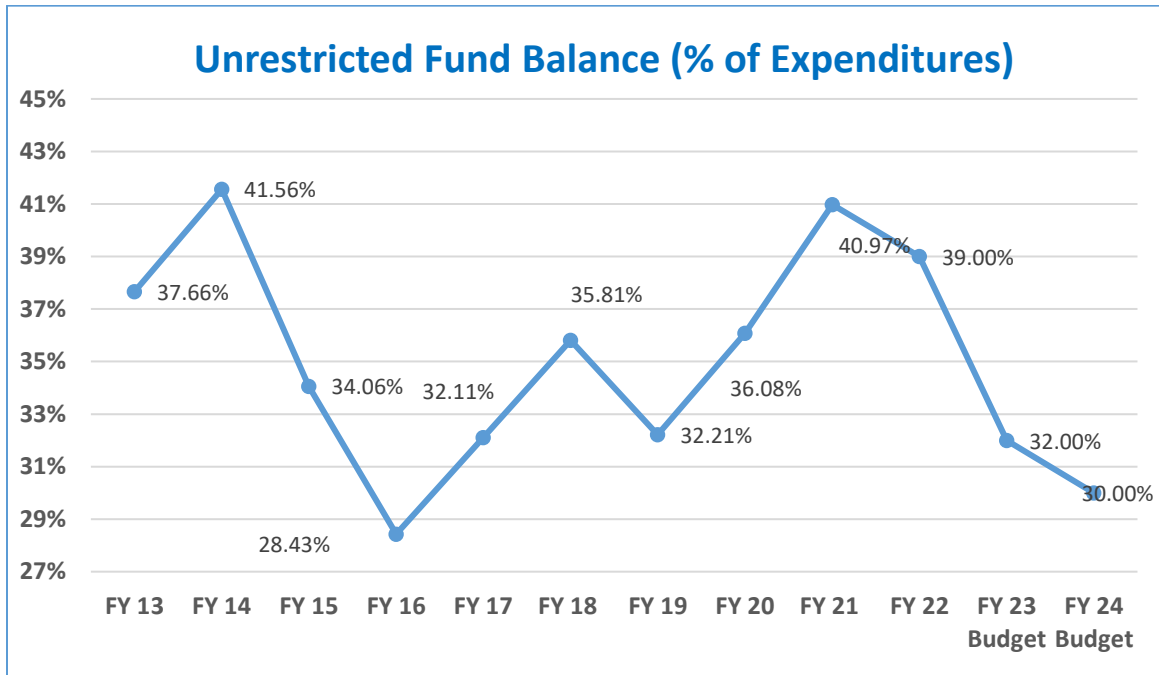
The second largest source of governmental fund revenue is sales tax. Before the pandemic, sales tax collections were on an upward trend and recovering from the recessionary lows of nearly a decade ago. The Consensus Forecasting Group, which includes economists from the Office of State Budget and Management and the NC General Assembly Fiscal Research Division, released its February 2023 General Fund Revenue Forecast indicates a slight year-over-year decline in revenues by (0.2%). The economic forecast considers the strong possibility of a “slow-cession”, which is an economic slowdown, but not a full recession. Economic indicators forecast stagnant growth in the economy for the remainder of calendar year 2023, inflation remaining of above the 2% target followed by slow growth through the first half of calendar year 2025 (Source: Fiscal Research Division, North Carolina General Assembly and Office of State Budget and Management).

It is imperative that we remain conservative with projections for sales tax revenue in FY 2024 until we can determine the impact of the pandemic coupled with inflation and measures that will be taken to address recessionary worries. Our revenue estimates for FY 24 factors in a 5% increase in sales tax revenue. Our projections show a year over year increase based on our budget of tax receipts for the current year.

Other important sources of revenue that are generated locally include building inspection revenues, Register of Deeds revenues, and locally collected fees. These other revenues are indicators of potential decline or increase in economic activity within the County. Overall, most of these sources of revenue will remain at a constant level in FY 2023-24.

We expect to see a continued rebound in ambulance revenues FY 2023-2024. The issues identified in our FY 2019 and FY 2020 annual audit have been addressed in Fiscal Year 2022 and our new provider for ambulance billing and collection of Medicaid payments/reimbursements

continues to outperform the previous provider. However, per the FY 22 Audit, the County will need to write off some uncollected debts that are still on the books.



General Fund Expenses

The budget as a whole prioritizes the objectives of the Board of Commissioners to ensure Warren County is operating in an efficient and effective manner when providing services to our residents.

The largest areas of expenditures are: education, public safety, social services, and the health department.

General fund vehicle purchases in the coming fiscal year include: New ambulance purchase and an ambulance remount and one management vehicle; (4) vehicles for the Sheriff's Office, 3 patrol and 1 vehicle for the Sheriff; Public Utilities will fund two (2) vehicles in their enterprise budget. The total fleet cost for the General Fund (\$683,533) and Enterprise Fund (\$70,000) is \$735,533.

The proposed FY 24 budget includes approximately \$2,395,799 of General Fund capital expenditures, accounting for about 3% of the overall proposed budget. The FY 2023-2024 Proposed Budget funds major building repairs, including: repairs and improvements at the Warren County Courthouse Improvements (\$125,000); repairs at the Warren County Memorial Library (\$100,000).

General Fund Expenses

Increase of 6% in Health Insurance Costs - \$201,759

Fleet additions total \$735,533

The FY 24 budget also funds the following strategic items from our Capital Improvement Program: \$50,000 for a greenways and trails initiative; and the Warren County Farmer's Market (\$250,000), as well as a CDL training facility in partnership with Vance-Granville Community College (\$200,000).

While significant, our projected increase of 6% for health insurance premiums for the coming year is below market rates, based on the County's claims experience. The impact is an increase of approximately \$201,759. This will be the fourth full year that the County has participated in the North Carolina Health Insurance Pool (NCHIP), which has lessened the typical inflationary increases in this area. The County's health benefits continue to remain in line with benefits provided by surrounding counties. The FY 2024 Proposed Budget proposes a slight 3% increase in health insurance costs for employees.

In the current fiscal year, the Board supported strategically trying to address our competitiveness in the marketplace for County employees. The 2020 compensation study funded by the Board has been completed. The result of that study surpassed our initial expectations and ability to afford; we chose to implement a modified version of the \$1.4 million in associated costs and use a phased approach as well. This phased approach, has impacted our efforts to address our competitiveness in the labor market. FY 2024 proposes a few ways to address this issue. First employees employed with the County on or before June 30, 2022, will receive a ¼% per year of service increase in salary based on their years of service. This will help us begin to address the issue of compression with salaries. The County will undertake an update to the compensation study with a priority focus on addressing salary compression. Additionally, employees employed before June 30, 2023 will receive a proposed Cost of Living Adjustment (COLA) of 4%. These items are funded in an amount of \$706,032. Our employees and staff are the County's greatest assets, and with careful consideration, we have made an effort to address the concerns and appreciate the Board supporting strategically addressing these issues.

Education Funding

Warren County Schools has requested an increase in funding for FY 2023-2024 from the County. The FY 2023-2024 Proposed Budget increases the Current Expense category of school funding by \$350,000. Additionally, the funding also includes one-time funding of \$75,000 in Capital Outlay funding for School Security improvements. Additionally, the County is the recipient of Lottery funds from the State; when these funds are used, we have to account for them in the County's budget. The FY 24 Proposed Budget does not include \$1.2 million in Lottery funds for what has previously been identified as the Warren County Middle School roof replacement project. Annual funding for schools should be carefully considered before long-term operating funding adjustments. Since FY 2019, if you include the proposed FY 24 Budget, the County has provided our schools with \$1 million dollars in additional Current Expense funding. This is supported by County generated ongoing operating revenues. This is the largest single component of our overall County budget at approximately 15% of our total. This is not sustainable.

Warren County Public School Funding					
Fiscal Year	Current Expense	Capital Outlay	Expansion/Current Expense	SEMMA Allocation	Total Allocation
2017	4,584,331	175,000	254,742	119,000	\$ 5,133,073
2018	4,584,331	175,000	254,742	119,000	\$ 5,133,073
2019	4,384,331	254,742	175,000	119,000	\$ 4,933,073
2020	4,709,331	524,685	80,000	119,000	\$ 5,433,016
2021	4,784,331	350,000	180,000	119,000	\$ 5,433,331
2022	5,034,331	435,000	180,000	119,000	\$ 5,768,331
2023	5,034,331	350,000	180,000	119,000	\$ 5,683,331
2024	5,384,331	425,000	180,000	119,000	\$ 6,108,331

***Does not include \$1,200,000 in Lottery Funds**

Other Noteworthy Items

- Funding for non-profits remains at \$50,000
- Public safety funding (rescue squad-\$113,502 and volunteer fire departments - \$420,100 and Halifax EMS - \$145,325)

Enterprise Funds

An Enterprise Fund is similar to a business entity in that it operates from direct customer fees for services and not County tax dollars. Warren County operates five enterprise funds: Four (4) water and sewer-based funds and one solid waste fund.

Water and Sewer Fund Budgets

The cost of water to the County is expected to increase in the coming year due to the planned upgrades and water plant expansion at the Kerr Lake Regional Water Treatment Plant. The regional water fund budgets for FY 2023-24 are relatively unchanged from the current year's revised budget: Regional- \$1,086,400; District 1- \$829,216; District 2- \$887,771; and District 3- \$1,356,097. Any minor decreases/increases are a direct result of changes in customer water usage or a reduction in expenses from the current year.

Warren County is 1 of 3 partners involved in the Kerr Lake Regional Water System (KLRWS); the County purchases water from the partnership for usage within the County, as well as for resale to the municipalities of Norlina and Warrenton. Current water usage approximates over 1 million gallons per day (MGD) and up to 1.5 MGD, including sales to municipalities. The total water allotment from KLRWS is 2 million gallons per day, which will increase to 4 million gallons per day in the upcoming 2 years as capacity is increased at the regional water treatment plant due to the pending plant upgrades and expansion. Warren County is responsible for 20% of the capacity

expansion costs of the treatment plant, but has received a grant of \$3 million from the North Carolina Department of Water Quality to help offset its share of expenses; the County has also received a \$2 million, 0% interest loan. This project has experienced significant cost inflation, of almost double initial (83%) costs estimates of \$40 million dollars. The best estimates now stand at \$79.5 million. Project financing has been finalized, and construction is set to begin with a groundbreaking scheduled for Wednesday, May 3, 2023. This project has been in the works for over 5 years. There will be a budgetary impact by the end of FY 2024, at the earliest. Additionally, we hope to generate additional revenue from the sale of water.

The current water rate includes a base fee of \$25 for the first 1,000 gallons used plus \$5 for each additional 1,000 gallons used. The average household water usage per month has been 5,000 gallons, which translates into an average bill of \$45. Current sewer rates include a base fee of \$13 for the first 1,000 gallons used plus \$5 for each additional 1,000 gallons used. The proposed budget includes a 5% increase in the current water and sewer rates. They would increase from \$.25 to \$.525 per 1000 gallons uses for water and sewer. This is a \$.50 monthly increase for an average bill, receiving water and sewer service. The County will need to conduct a rate study as Kerr Lake Regional Water System implements a new rate structure to ensure our customer contributions keep up with the costs of the plant expansion project. Additionally, in Fiscal Year 2024 the County will need to negotiate new agreements for water customers and for the operation of the County's Wastewater Treatment Plant, currently operated by the Town of Warrenton.

Solid Waste Enterprise Fund

The overall solid waste fund budget is \$2,266,194. The primary source of revenue for the fund is a solid waste fee for County residents and businesses. There is no proposed increase in the solid waste fee.

Major expense items in the solid waste fund involve operations of the convenience and recycling sites as well as contracted services for hauling of waste to landfill sites outside the county. The County contracts with Waste Industries for operation and staffing of the convenience sites and hauling and disposal of waste. The County has a long-term contract with Waste Industries in order to stabilize rates. Additionally, a part of the contract includes renovations and improvements at the County's convenience sites. These improvements have been completed for the foreseeable future.

Nationally, there has been a spike in costs related to recycling due to changes in the marketplace for recyclables. Those costs will be passed on to Warren County from our provider. The Warren County Keep America Beautiful Committee remains in operation and the FY 24 budget continues funding of \$35,000 to address contractual litter pick up and beautification in the County.

Special Revenue Funds

Fire Tax District Fund

The Fire Tax District is made up of 14 tax districts for 14 volunteer fire departments. The FY 2023-24 budget is \$1,340,256, as compared to \$1,213,795 for the current fiscal year, and is based solely on the tax rates set by the individual fire service districts.

E911 Fund

E911 is a special revenue fund mandated by the state and is used exclusively for purposes related to the 911 call center. The Proposed Budget includes \$399,300 for FY 2023-2024, as compared to \$174,300 in the current fiscal year.

Octennial Revaluation Fund

The Octennial Revaluation Fund is for the revaluation of property; this occurs every 8 years. The budget for FY 2023-2024 is \$50,500.

Organizational Development

As we work to move the business of the County forward, there are 4 departments with new positions in the proposed budget. Planning/Zoning/Code Enforcement has 1 position; Finance has 1 position, Board of Elections has 1 position and Community and Economic Development has 1 position.

The goal with these additions is to improve our services to the public, reduce operating silos, better coordinate and take care of County assets. We will try to better coordinate and manage our grants administration and public procurement processes.

Conclusion

While Warren County has a history of stable finances, we should remain aware of issues that could have a negative impact on that stability. Due to the continued attention the Board has paid to financial management, we have an appropriate level of Fund Balance to help us in these unprecedented times, and this FY 24 Proposed Budget adheres to the County's Fund Balance Policy.

Given current economic conditions, nationally and in North Carolina, I am pleased to be able to address the long-term stability, health, and resilience of the County without any additional tax increases and a slight increase in water and sewer rates. The major items in the budget are necessities. With our limited resources, we have prioritized: 1) Education, 2) Human Resources, employee talent, and compensation (Including Public Safety) and 3) Capital Improvement projects and long-term infrastructure facilities and infrastructure needs.

It is my hope that you will find this budget to be strategic in addressing the operational and organizational needs of Warren County in accordance with the Board of Commissioner's vision and direction in support of our residents. This budget will enable Warren County to continue to improve its quality of life as a stable and welcoming community with boundless potential. For better or worse, this year and the upcoming FY 2024 will be marked by how well we continue to recover from the pandemic and the recessionary fears impacting our national and state economies. We will continue to monitor the impact of lingering supply chain issues on County operations, focus on completing priority projects while maintaining and protecting the financial condition and health of the County.

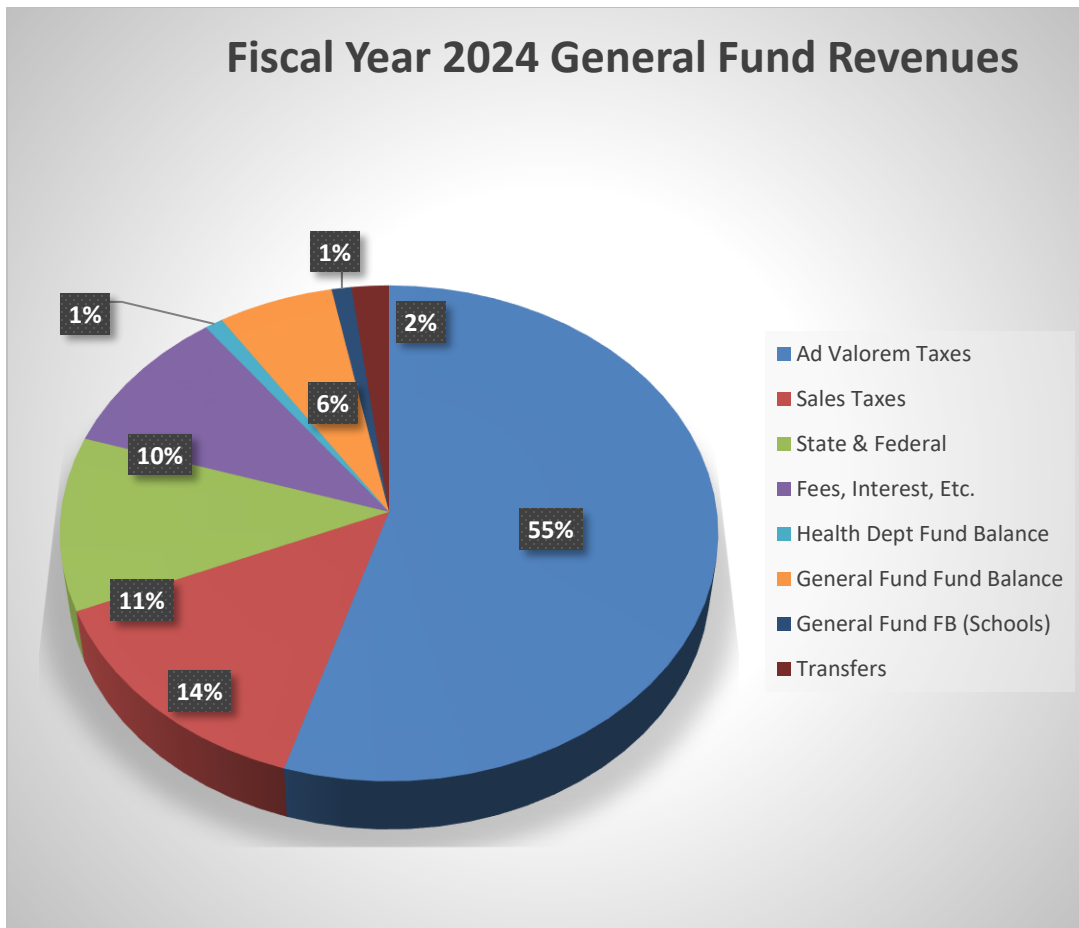
The Fiscal Year 2024 Proposed Budget does not account for funds received from the American Rescue Plan Act (\$3.8 million). Per the Board's direction we will work to revise the plan for the current year, in order to account for revenue loss in FY 23, while potentially generating savings, as well. Those funds will be reflected in the budget, as we use them.

It is my sincere pleasure and honor to serve as your County Manager. Under the leadership of the Board of Commissioners, I look forward to another successful fiscal year that brings us closer to achieving the goals identified by the Board and enhancing the level of service we provide to Warren County residents.

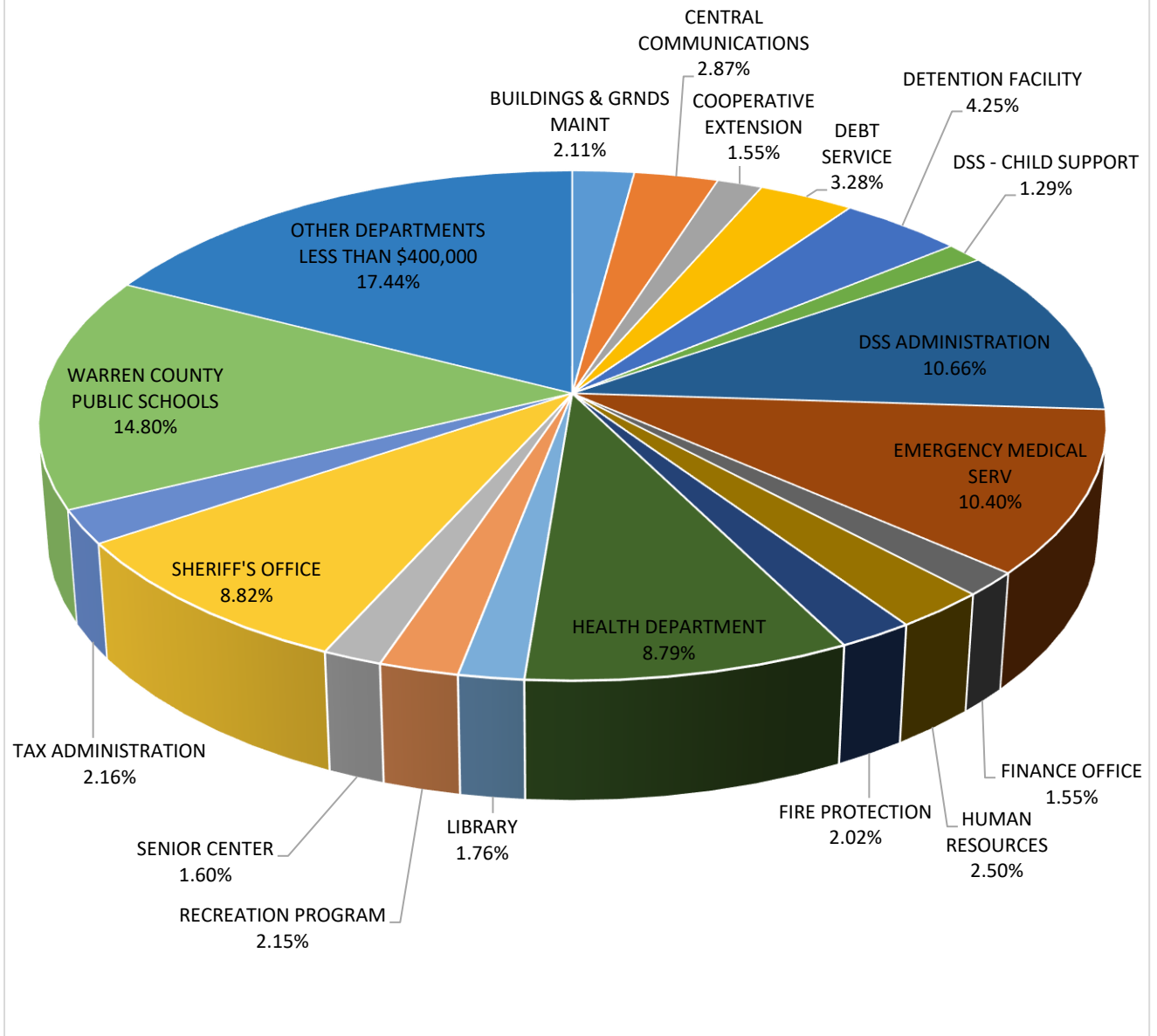
I would also like to offer public appreciation for the assistance and extensive experience of our Directors, leadership team and staff in developing this proposed budget. Without their budgetary and operations knowledge, cooperation and recommendations, it would not have been possible.

Respectfully submitted,

Vincent Jones
County Manager and Budget Officer



Fiscal Year 2024 General Fund Expenditures





Revised: Warren County, North Carolina

FY 24 Proposed Budget

June 1, 2023

FY 24 Budget Overview

FY 24 continues to be a challenge as we recover from the pandemic.

The final Federal State of Emergency related to the pandemic expired May 11th

Unfortunately, fears of an economic slowdown or recession continue to be a factor.



FY 24 Budget Overview

The Russian conflict with Ukraine, and other global unrest and crises, continue to emerge. Our economic wellbeing is tied to global events and incidents that impact our national economy.

The County is beginning in FY 24 to prepare for our required 8 year reevaluation of property values; This is a major impact on our largest source of revenue.

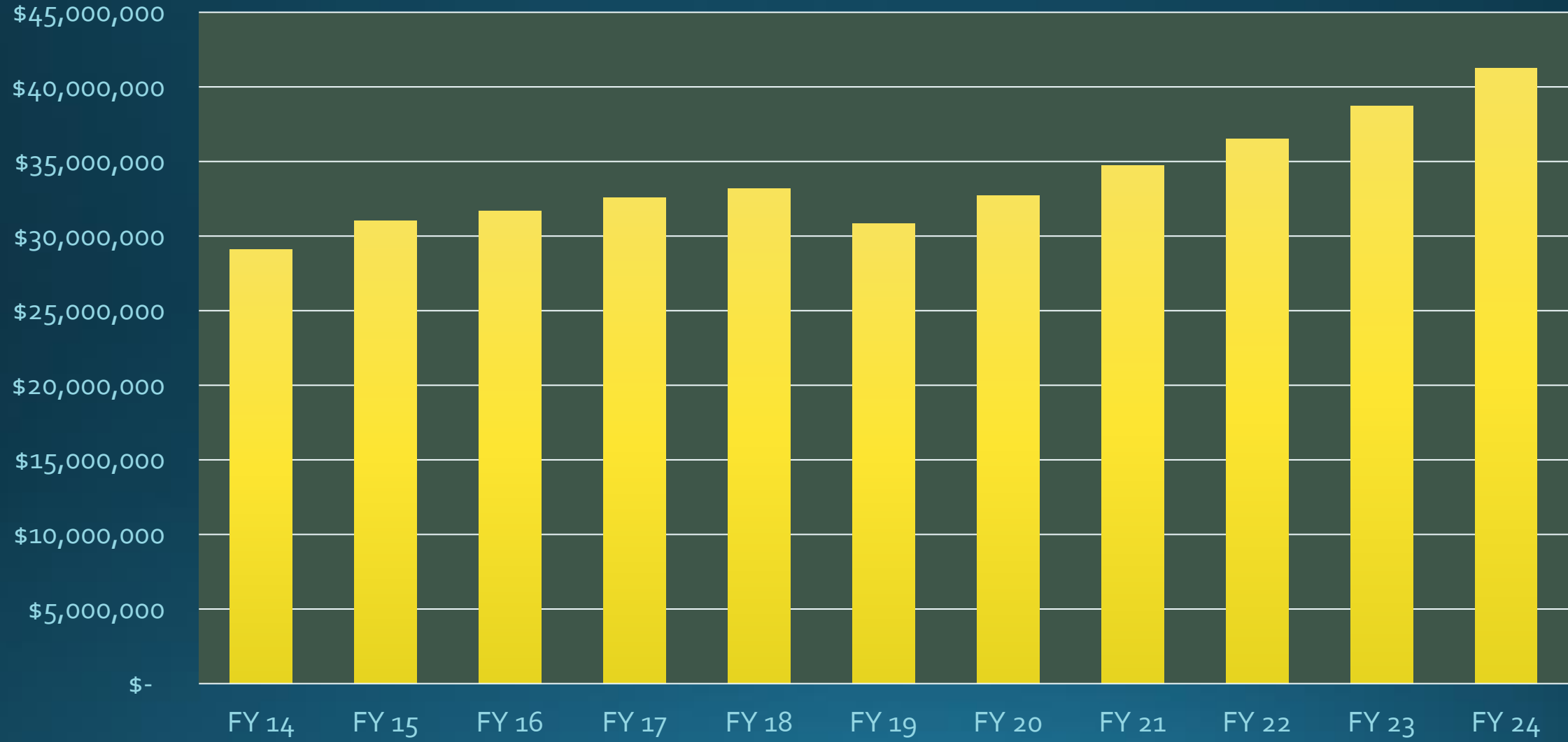


FY 24 Budget Priorities

- Broadband (additional funds if needed)
- Funding for Warren County Public Schools
- Warren County talent/compensation (includes public safety recruitment and employee compensation)
- Long-term infrastructure and capital improvements



Total General Fund Budget



FY 24 Budget Overview

- The proposed FY 24 budget is \$41,270,690
- There is no proposed tax increase - \$.81/100
- 6% growth over the current FY 23 budget
- \$2,548,627 Unrestricted Fund Balance



FY 24 Budget Overview

**Water/sewer rates per gallon – 5% increase
\$5/per 1,000 gallons - \$5.25**

Tap fees increase:

$\frac{3}{4}$ " - \$1200 to \$1400

1" - \$1500 to \$1700



FY 24 Budget Overview

FY 24 Operating Revenue - \$38,722,063

FY 24 Operating Expenses- \$38,974,891

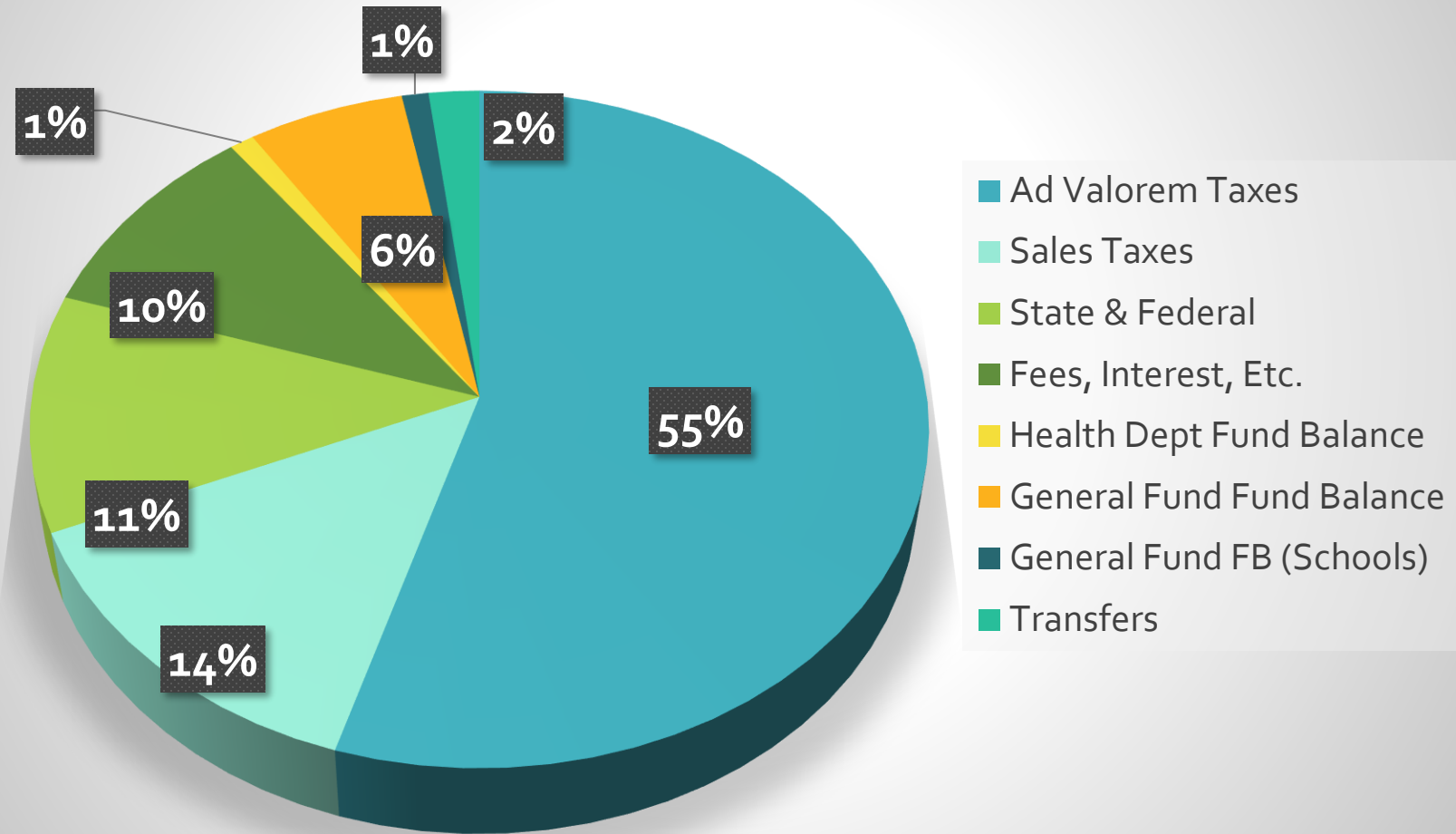
Difference - (\$152,828)

FY 24 Capital Improv. Plan- \$2,395,799

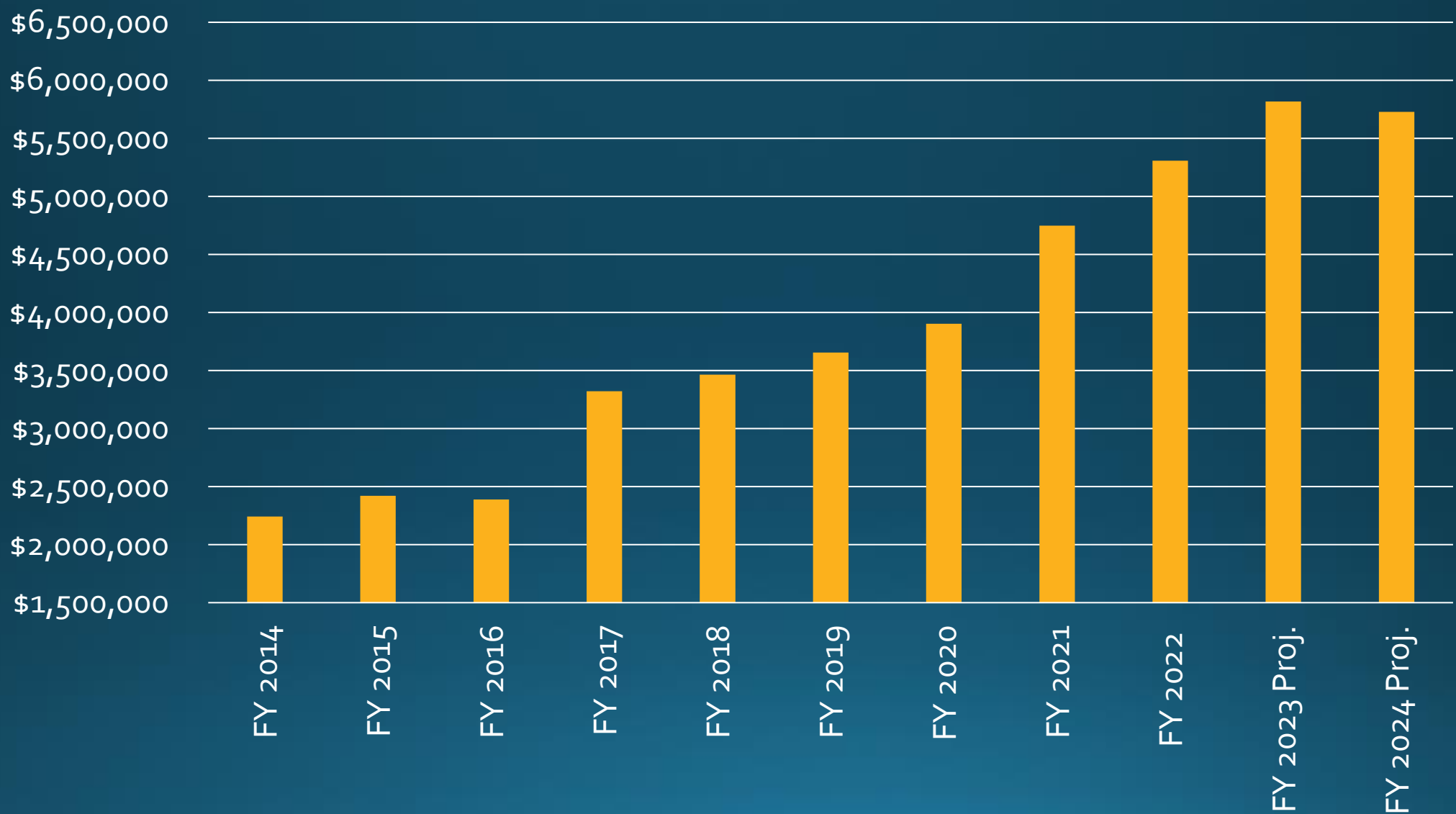
Total - \$41,270,690



Fiscal Year 2024 General Fund Revenues



Sales Tax Revenues



FY 24 Budget Overview - Revenue

Revenue growth in FY 24 - \$1,480,733

Property Tax Revenue - \$22,589,940

Sales Tax Revenue - \$5,727,272

Unassigned Fund Balance - \$2,548,627

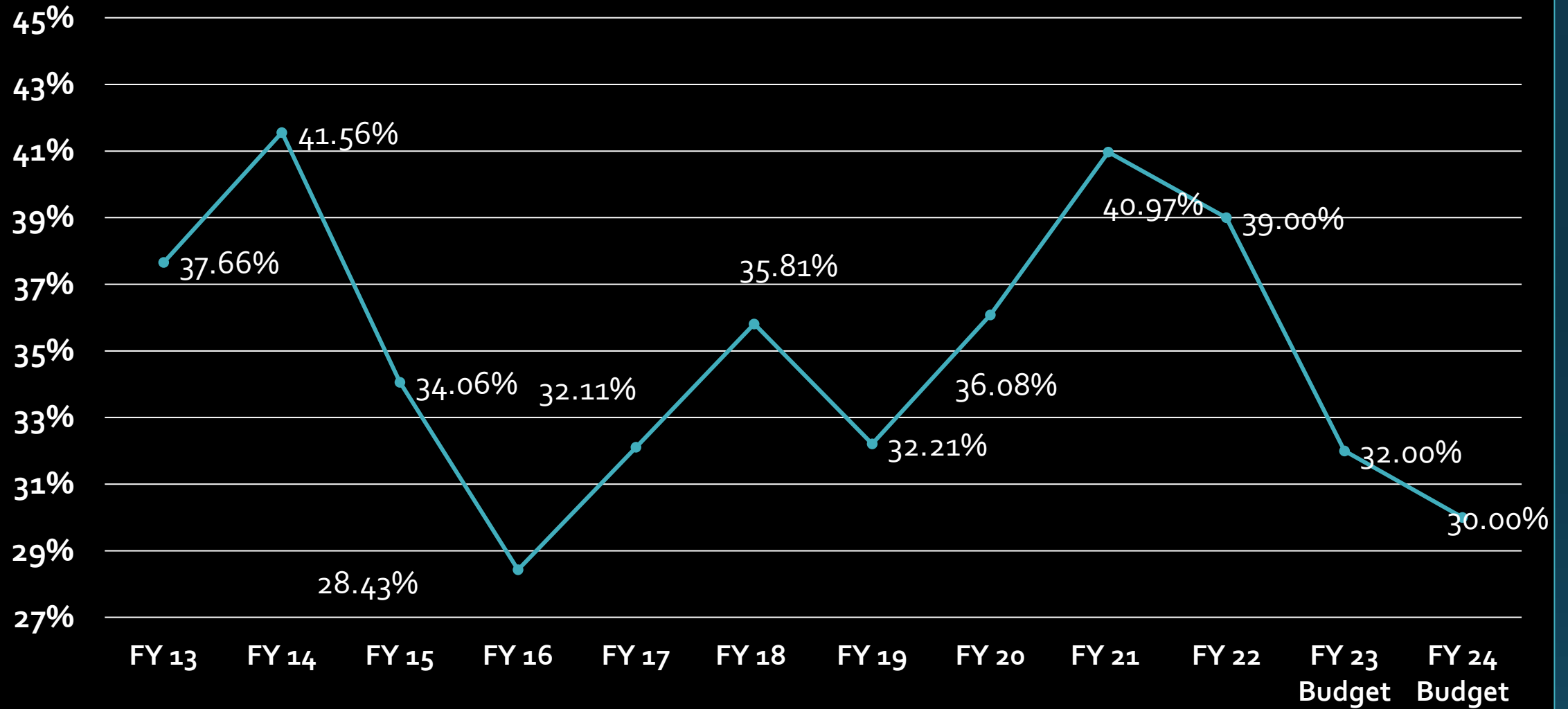


FY 24 Budget Overview

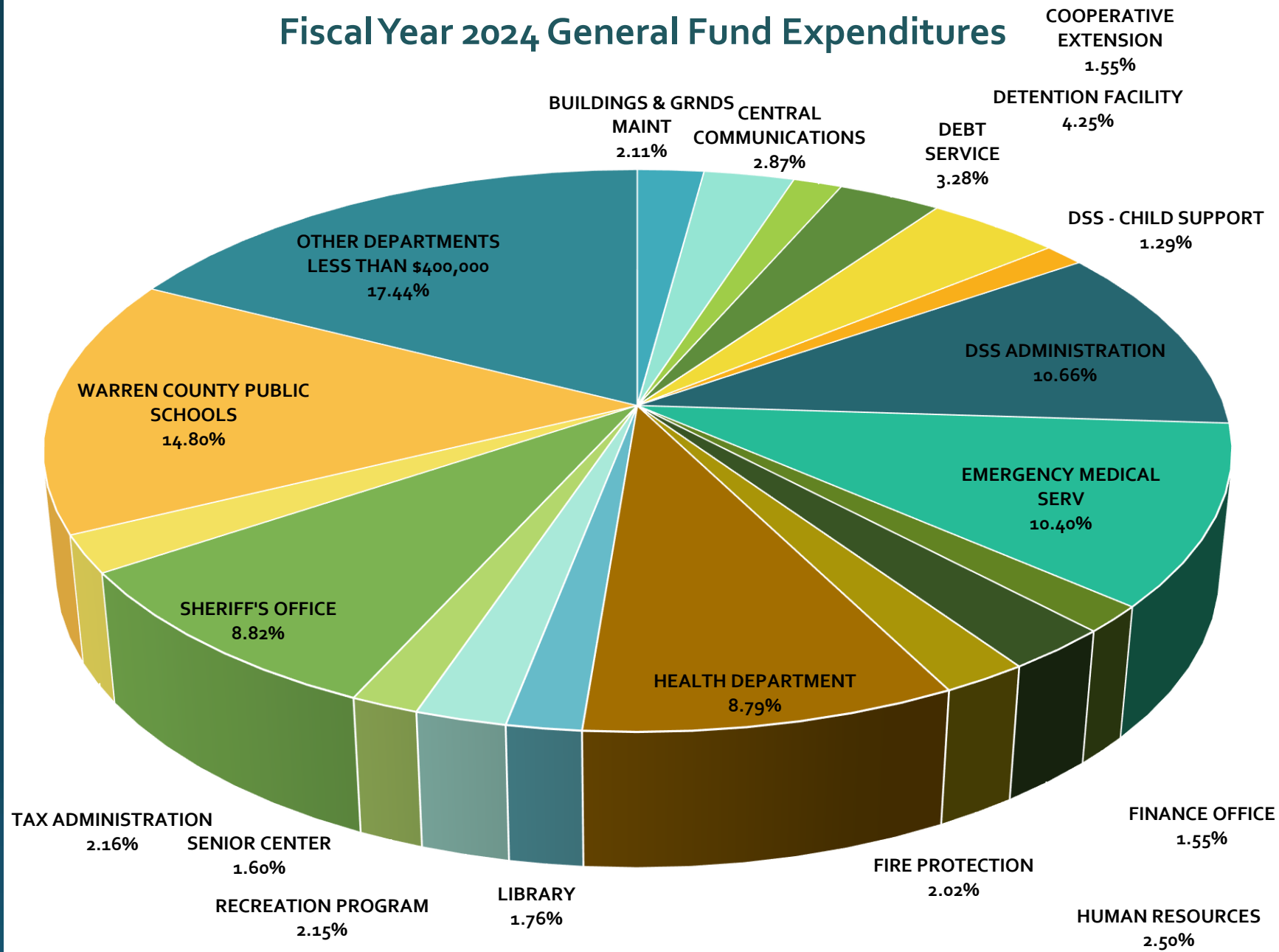
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FY 2018	\$ 2,509,887,460	0.76
FY 2019	\$ 2,420,705,063	0.79
FY 2020	\$ 2,430,992,386	0.79
FY 2021	\$ 2,495,385,555	0.81
FY 2022	\$ 2,515,753,001	0.81
FY 2023	\$ 2,602,212,910	0.81
FY 2024	\$ 2,778,757,823	0.81



Unrestricted Fund Balance (% of Expenditures)



Fiscal Year 2024 General Fund Expenditures



FY 24 Budget Overview – Expenditure Highlights

Warren County Schools

Current Expense - \$5,384,331

- **Expansion - \$180,000**
- **SEMMA Allocation - \$119,000**
- **Capital - \$425,000 – Sales Tax Funds**
(Includes one-time funding of \$75,000 for school security improvements)



FY 24 Budget Overview – Expenditure Highlights

Warren County Schools Support

FY 20 - \$200,000 plus one-time funding of \$125,000

FY 21 - \$200,000 (\$125,000 + \$75,000)

FY 22 - \$250,000 (plus lottery funds = \$1.2 mil)

FY 23 – no increase

FY 24 - \$350,000

*Total - \$1,000,000 in additional ongoing
general fund support*



Warren County Public School Funding					
Fiscal Year	Current Expense	Capital Outlay	Expansion/Current Expense	SEMMA Allocation	Total Allocation
2016	4,650,000	651,445	176,618	118,845	\$ 5,596,908
2017	4,584,331	175,000	254,742	119,000	\$ 5,133,073
2018	4,584,331	175,000	254,742	119,000	\$ 5,133,073
2019	4,384,331	254,742	175,000	119,000	\$ 4,933,073
2020	4,709,331	524,685	80,000	119,000	\$ 5,433,016
2021	4,784,331	350,000	180,000	119,000	\$ 5,433,331
2022	5,034,331	435,000	180,000	119,000	\$ 5,768,331
2023	5,034,331	435,000	180,000	119,000	\$ 5,683,331
2024	5,384,331	425,000	180,000	119,000	\$ 6,108,331

FY 24 Budget Overview – Expenditures

**Support broadband implementation - \$250,000
(ARPA Funds)**

**Continue EMS 24/72 schedule implementation -
\$616,726 (adds a new shift of 11 personnel)**

***supported by collection of ambulance
fees**



FY 24 Budget Overview – Expenditures

- Compensation and Retention Adjustments -\$706,032
- Cost of Living Adjustment (COLA) 4%
- Retention Adjustment .25% x Years of Service
- Sheriff's Deputy Starting Salary increased to \$44,500
- Recommending a formal salary compression study along with a new compensation study



FY 24 Budget Overview – Expenditures

Recreation programming expansion: Additional programs, supplies, contracted services for background checks and officials

New positions: Code Enforcement, Grants and Contracts Administrator (Finance), Community Development Division Manager, Board of Elections Assistant



FY 24 Proposed Budget

FY 24 Budget Overview – Expenditures

- Satellite recreation programs -\$20,000
- Non-profit funding - \$50,000
- Insurance inflation - \$201,759
- Paid Firefighters - \$300,000
 - FY 22 \$80,000
 - FY 23 \$160,000
 - FY 24 \$300,000 (23% hourly wage increase plus \$100,000)



FY 24 Budget Overview – CIP Expenditures

Capital Improvement Program (CIP) - \$2,395,799

Continue Courthouse Improvements - \$125,000

E911 Radios - \$362,716

Greenways and Trails Initiative - \$50,000



FY 24 Budget Overview – CIP Expenditures

Technology improvements – HR System (\$80,000); Tax Office Assessment System (\$50,000); IT Infrastructure (\$40,000); E-recording at Register of Deeds (no cost)

EMS Station #4 - \$600,000 (Doesn't include land)

Vehicles: New ambulance and remount (\$430,000); 4 Sheriff's vehicles (\$163,000); 2 Public Utilities vehicles (\$70,000)



FY 24 Budget Overview – CIP Expenditures

Library Chiller Retro Commission - \$100,000

Satellite Library Lockers - \$ 35,000

Remote Work Space Pod - \$10,000

Farmer's Market - \$250,000



FY 24 Budget Overview – CIP Expenditures

Planning/Health Dept. Facilities Redesign - \$60,000

VGCC/Transportation Training Hub- \$250,000



FY 24 Budget Summary

- FY 24 focuses on finishing what we've started
- Strategic in addressing Warren County's priorities
- Capital Improvement Plan considers long-term infrastructure needs of the county
- Unique challenges remain due to uncertainty in national and state economies



FY 24 Budget Summary

- Omissions from Proposed FY 24
 - Tuition Reimbursement Funds
 - Upgraded internet for Elections and Recreation
- Options to add items:
 - Increase revenue
 - Identify expenditure savings in the amount of any additions
- Ex. Adding \$25,000 Tuition Reimbursement requires identifying \$25,000 in savings or increasing revenue



FY 24 Budget Summary

- We look forward to discussing FY budget details during your review process.
- **THANK YOU** to the Board of Commissioners and our County staff for your dedication during these unprecedented times.



**FY 2024 proposed budget documents can
be found online**

www.warrencountync.com

THANK YOU



To: Warren County Board of Commissioners

Through: Vincent Jones, County Manager

From: Charla Duncan, Community & Economic Development Director;
Marshall Brothers, Public Works

Re: Confirmation of Assessment Roll for Paving Project at the Pleasant Hills Subdivision

Background

In August of 2021, the Warren County Board of Commissioners approved a final assessment resolution for a road paving project for the Pleasant Hills subdivision located in the Soul City community of Warren County. This resolution came as a result of a petition submitted to the Warren County Board of Commissioners by 90% of property owners in the existing Pleasant Hills subdivision in Norlina (Nutbush Township). The petition was for critical repairs to be made to existing roads in the subdivision. A total of eighty-seven (87) lots will be assessed to cover the county's expenses for this project.

The petitioning owner(s) asked Warren County to exercise its assessment authority set forth in Article 9A. Special Assessments for Critical Infrastructure Needs NCGS 153A 210.1-210.7, and Session Law 2015-121, Senate Bill 284, to finance the capital costs associated with repairing the roads in the existing Pleasant Hills subdivision, including Rocky Creek Drive to Crescent Lane to Pine Shadow Lane to Cedar Brook Circle to Nutbush Lane to Sandstone Lane to Sandy Creek Lane.

This road paving project is now complete. The project was overseen by Warren County Public Works, as well as The Wooten Company. All roads in the Pleasant Hills subdivision have been constructed to North Carolina Department of Transportation (NCDOT) standards. These streets may be added to the State Maintained System when a sufficient number of homes are constructed and the roadway is found to be in an acceptable state of maintenance when petitioned for addition.

The final cost of the project is \$587,779.07. A cost share agreement was put in place with WW Properties, a company out of Henderson, NC that will construct homes on the undeveloped parcels. The developer will pay 20% of the project costs. The county will assess the remaining 80% (\$470,223.25).

The final assessment amount per lot will be \$5,404.87. This amount can be paid back annually for up to ten (10) years. The timeline of repayment will not go beyond June 5, 2038.

Now that the project has been completed, the next step is for a public hearing of the final assessment roll and for the Board of Commissioners to approve the final assessment role.

Per the initial resolution, the Board of Commissioners voted to hold the assessment in abeyance for five (5) years. This abeyance means that property owners have five years before they will receive their first bill from the Warren County Tax Administrator. The first bill for the assessment will come in 2028; the ten-year period will begin in 2028 and end in 2038. An annual interest rate of 1% will be charged.

Property owners do have the option to pay the assessment off before 2038. If a property owner desires to pay the assessment earlier, they should contact the Warren County Tax Administrator.

All current property owners impacted have received a mailed notification prior to the public hearing; staff will follow-up upon any board action with another mailed notification and instructions on next steps.

Additional items for your information:

- This assessment is tied to the property and not the owner. If an owner sells, the assessment will follow the property.
- This assessment will be a lien on the property similar in nature to property tax. The lien is inferior to any and all state, federal, and local taxes, and superior to all other liens. The lien will be filed with the Warren County Register of Deeds Office.
- This assessment will not be eligible for any discounts from the Warren County Tax Administrators Office.
- Tax collectors are responsible for collecting special assessments in the same manner as property taxes and in accordance with the Machinery Act.

Recommendation

Confirm the final assessment roll and assessment rate of \$5,404.87 per parcel with an annual interest rate of 1%.

PRELIMINARY ASSESSMENT ROLL FOR PLEASANT HILLS SUBDIVISION ROAD PAVING PROJECT

June 5, 2023

In August of 2021 the Warren County Board of Commissioners approved a final assessment resolution for a road paving project for the Pleasant Hills subdivision located in the Soul City community of Warren County. This resolution came as a result of a petition submitted to the Warren County Board of Commissioners by 90% of property owners in the existing Pleasant Hills subdivision in Norlina (Nutbush Township). The petition was for critical repairs to be made to existing roads in the subdivision. A total of eighty-seven (87) lots will be assessed to cover the county's expenses for this project.

The petitioning owner(s) asked Warren County to exercise its assessment authority set forth in Article 9A. Special Assessments for Critical Infrastructure Needs NCGS 153A 210.1-210.7, and Session Law 2015-121, Senate Bill 284, to finance the capital costs associated with repairing the roads in the existing Pleasant Hills subdivision, including Rocky Creek Drive to Crescent Lane to Pine Shadow Lane to Cedar Brook Circle to Nutbush Lane to Sandstone Lane to Sandy Creek Lane.

The total project cost equals \$587,779.07. The developer currently constructing homes in the existing Pleasant Hills subdivision is paying 20% of the total project cost, which leaves the remaining 80% to be assessed to property owners impacted by the road improvements in the subdivision (87 lots). The final assessment amount per lot will be \$5,404.87. This amount can be paid back annually for up to ten (10) years. The timeline of repayment will not go beyond June 5, 2038.

A public hearing is to be held on June 5, 2023 for the preliminary assessment role. Once confirmed by the Board of Commissioners, the assessment period will begin June 5, 2023. Per the initial resolution, the Board of Commissioners voted to hold the assessment in abeyance for five (5) years. This abeyance means that property owners have five years before they will receive their first bill from the Warren County Tax Administrator. The first bill for the assessment will come in 2028; the ten-year period will begin in 2028 and end in 2038. An annual interest rate of 1% will be charged.

Property owners do have the option to pay the assessment off before 2038. If a property owner desires to pay the assessment earlier, they should contact the Warren County Tax Administrator. There will be no discounts for this assessment.

Description of Property	Property Owner	Amount to be Assessed
1. Lot 1 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
2. Lot 2 Pleasant Hills	Andrew A. Riggleman	\$5,404.87
3. Lot 3 Pleasant Hills	Andrew A. Riggleman	\$5,404.87
4. Lot 4 Pleasant Hills	Andrew A. Riggleman	\$5,404.87
5. Lot 5 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87

6. Lot 6 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
7. Lot 7 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
8. Lot 8 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
9. Lot 9 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
10. Lot 10 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
11. Lot 11 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
12. Lot 12 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
13. Lot 13 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
14. Lot 14 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
15. Lot 15 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
16. Lot 16 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
17. Lot 17 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
18. Lot 18 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
19. Lot 19 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
20. Lot 20 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
21. Lot 21 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
22. Lot 22 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
23. Lot 23 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
24. Lot 24 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
25. Lot 25 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
26. Lot 26 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
27. Lot 27 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
28. Lot 28 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
29. Lot 29 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
30. Lot 30 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
31. Lot 31 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
32. Lot 32 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
33. Lot 33 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
34. Lot 34 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
35. Lot 35 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
36. Lot 36 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
37. Lot 37 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
38. Lot 38 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
39. Lot 39 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
40. Lot 40 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
41. Lot 41 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87

42. Lot 42 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
43. Lot 43 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
44. Lot 44 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
45. Lot 45 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
46. Lot 46 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
47. Lot 47 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
48. Lot 48 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
49. Lot 49 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
50. Lot 50 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
51. Lot 51 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
52. Lot 52 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
53. Lot 53 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
54. Lot 54 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
55. Lot 55 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
56. Lot 56 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
57. Lot 57 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
58. Lot 58 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
59. Lot 59 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
60. Lot 60 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
61. Lot 61 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
62. Lot 62 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
63. Lot 63 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
64. Lot 64 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
65. Lot 65 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
66. Lot 66 Pleasant Hills	Tyrone & Charlene Simes	\$5,404.87
67. Lot 67 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
68. Lot 68 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
69. Lot 69 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
70. Lot 70 Pleasant Hills	Floyd B. McKissick, Jr.	\$5,404.87
71. Lot 71 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
72. Lot 72 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
73. Lot 73 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
74. Lot 74 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
75. Lot 75 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
76. Lot 76 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
77. Lot 77 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87

78. Lot 78 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87	
79. Lot 79 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87	
80. Lot 80 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87	
81. Lot 81 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87	
82. Lot 82 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87	
83. Lot 83 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87	
84. Lot 88 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87	
85. Lot 89 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87	
86. 115 Sandy Creek Dr. (Lot 90 Pleasant Hills)	Shena Carter	\$5,404.87	
87. 119 Sandy Creek Dr. (Lot 91 Pleasant Hills)	Willy & Maritza Mancebo	\$5,404.87	

Notice of Public Hearing

Notice is hereby served that the Warren County Board of Commissioners will hold a public hearing on **Monday, June 5, 2023 at 6:00 PM** in the Warren County Armory Civic Center (501 US Highway 158 Business E. Warrenton, NC 27589). The purpose of this hearing is to receive citizen's comments regarding:

Petition for Re-Zoning (Residential to Commercial) RZ-2023-01: three parcels (19.488 +/- acres) from Residential (R) to Neighborhood Business (NB) at Tax Map J3-34, and J3-34C, J3-34D located at 1612 Eaton Ferry Road.

All questions or written comments should be directed to:

Ken Krulik, AICP CZO
Interim Planning and Zoning Administrator
542 West Ridgeway Street
Warrenton, North Carolina 27589
Telephone: (252) 257-7027
kenkrulik@warrencountync.gov

A map of the property is available for review in the office of the Warren County Planning and Zoning Administrator. All interested citizens are urged to attend this public hearing.

Bertadean Baker, Chairwoman
Warren County Board of Commissioners



Planning/Zoning and Code Enforcement Department

542 West Ridgeway Street

Warrenton, NC 27589

(PH) 252-257-7027 (FX) 252-257-1083

TO: Warren County Board of Commissioners, County Manager and County Attorney

FROM: Rebecca Mountz - Planning Consultant, Stewart

DATE: April 25th, 2023

RE: Planning Board recommendation for Petition to Re-Zone (RZ-2023-01)

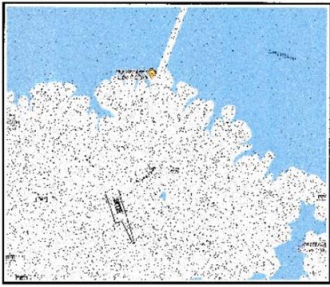
This memo outlines results from the April 4, 2023 Warren County Planning Board to the following Petition to Re-Zone:

- ◆ **Petition to Re-Zone (residential to commercial) RZ-2023-01:** Three parcels (19.488 +/- acres) from Residential (R) to Neighborhood Business (NB) at Tax Map J3 34, J3 34C, and J3 34D located at 1612 Eaton Ferry Road.

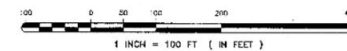
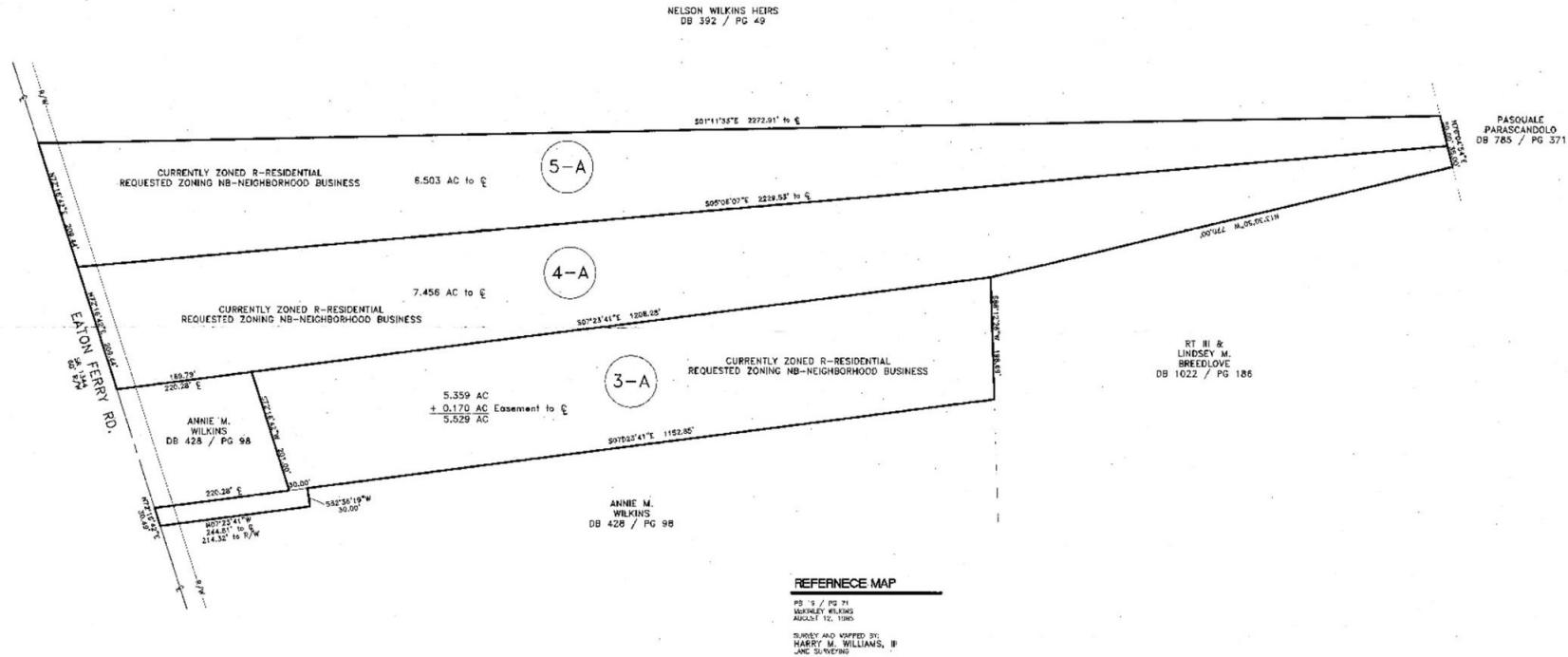
Planning Board took action to recommend the proposed Petition to Re-Zone (RZ-2023-01) as submitted (**approved for recommendation to the Board of Commissioners for consideration by a vote of 4 to 1 with quorum met**):

- ◆ At the conclusion of discussion and with no added comments from Board, **Chair Robert May** entertained a motion:
- A. **Motion** was made by **Sid Cutts** to approve the re-zoning petition as submitted and recommend to the Board of Commissioners to set a public hearing.
- B. **Second** was made by **William Landis**, on call for a vote by **Chair Robert May** and 4 of the 5 present Members voted to approve the re-zoning petition as submitted and recommend to the Board of Commissioners to set a public hearing.

Recommendation: The Planning Board recommends that the Board of Commissioners set a Public Hearing for June 5, 2023 at 6:00 p.m. for Re-Zoning Request RZ-2023-01 (Residential to Neighborhood Business): Three parcels (19.488+/- acres) from Residential (R) to Neighborhood Business (NB) at Tax Map J3 34, J3 34C, and J3 34D located at 1612 Eaton Ferry Road.



VICINITY MAP: N.T.S.



RE-ZONING REQUEST MAP

CI of 1

DANIEL PROCTOR AND DAVID SHERK
1612 EATON FERRY RD
LITTLETON, NC

Scale: As Noted



WILD and BLUE
ENGINEERING, PLLC
Lic. No. P-273
1529 Glen Eagles Ct.
Nashville, NC 27856
wildandblue@gmail.com
Mobile: (252) 503-2405

Rezoning – 1612 Eaton Ferry Road

Map Numbers: J3 34, J3 34C, & J3 34D.

Existing Conditions

Owner/Applicant

Owner: Pasquale Parascadolo, 11 Albert Ave., Milltown NJ, 08850

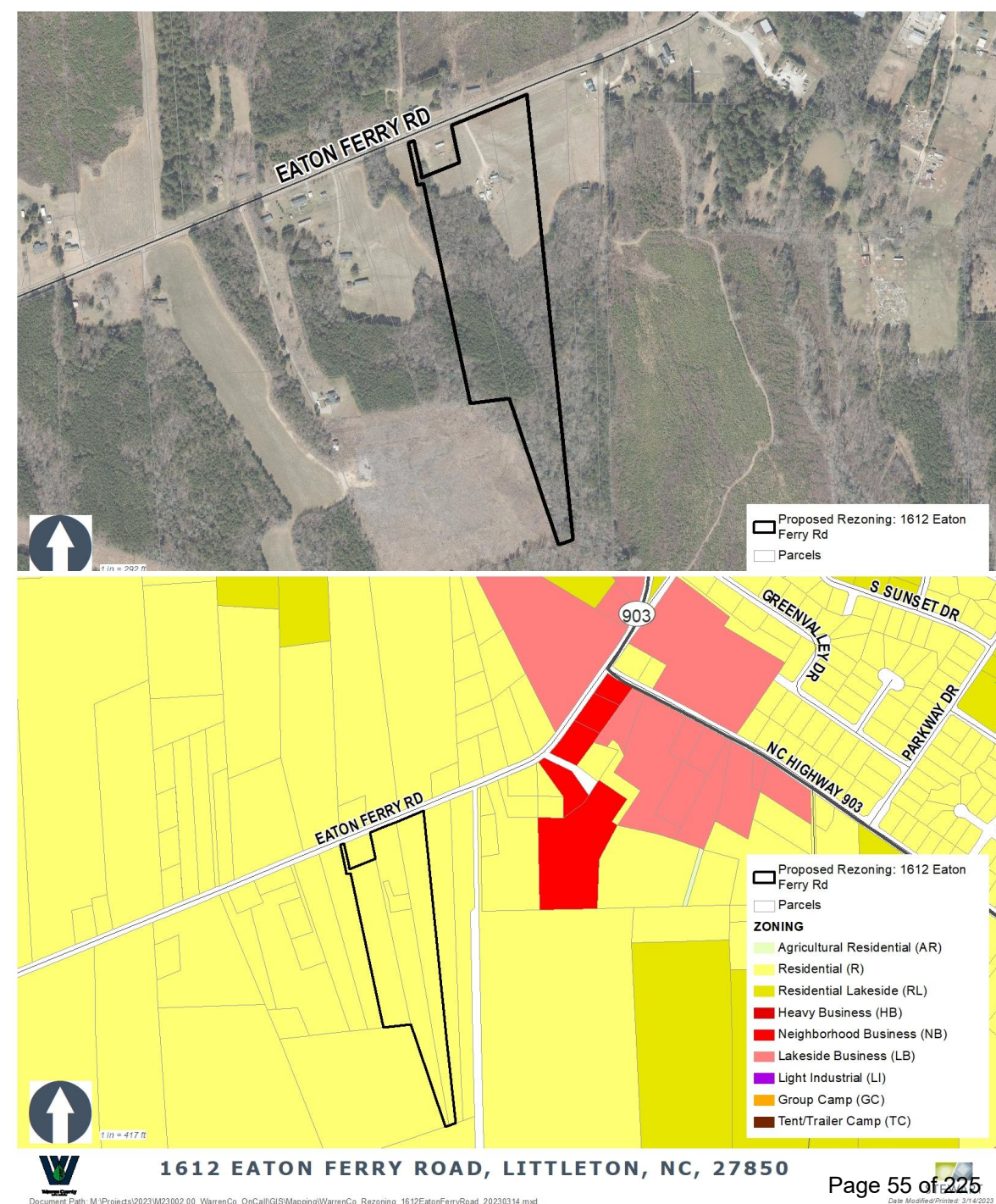
Applicant: Daniel Proctor & David Sherk, Wild and Blue Engineering, 1529 Glen Eagles Ct., Nashville, NC, 27856

Existing Zoning

Residential District (R) - This district is established to promote, protect and enhance residential development.

Acreage

19.488 acres across three parcels

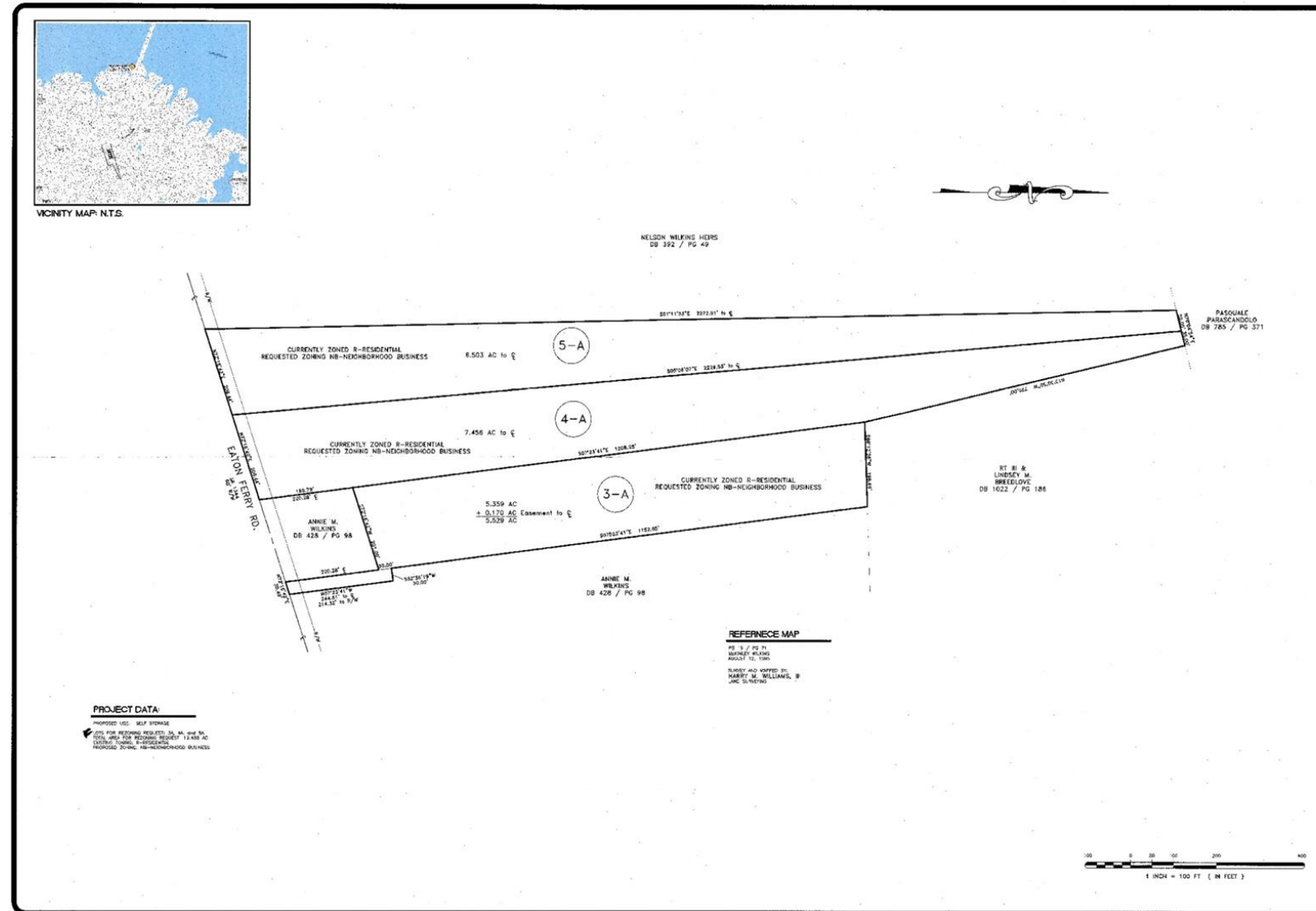


Proposed Rezoning

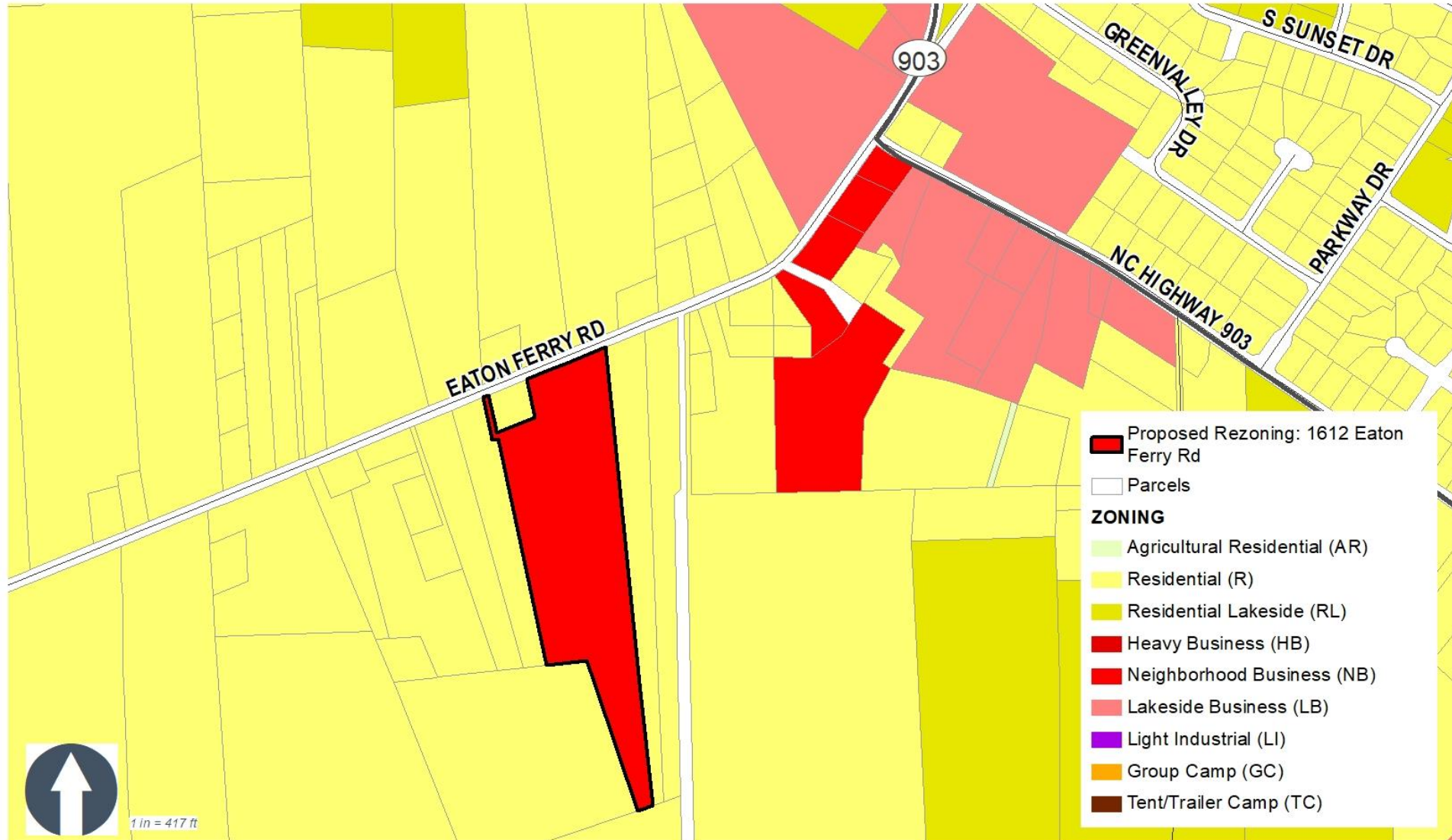
Proposed Zoning District

Neighborhood Business District (NB)
This district is established to provide commercial development compatible with the surrounding communities.

- Min. Lot Size – 1 Acre (43,560 sf)
- Min. Lot Width – 100 ft
- Min. Lot Depth – 200 ft
- Front Setback – 50 ft
- Side Setback – 35 ft (Corner - 50 ft)
- Rear Setback – 50 ft
- Max. Building Height – 55 ft



Proposed Rezoning



1612 EATON FERRY ROAD, LITTLETON, NC, 27850



Proposed Use

Proposed Use

Self Storage – Permitted within the requested rezoning Neighborhood Business District

USES	IOD	AR	RL	R	GC	TC	LB	NB	HB	LI	HI	NOTES PER DISTRICT
Mini-Storage Warehouses	P	X	X	X	X	X	X	P	P	P	P	No sales, service, or repair activities other than the rental of storage units are permitted on the premises and storage of hazardous materials shall be prohibited

Consistency with the 2022 Comprehensive Development Plan

LUH - 1: Plan for a development pattern that follows the Future Land Use Map.

LUH – 1.2: Review development proposals for their consistency with the Future Land Use Map, Character Areas and other policy recommendations in this plan.

ED – 1: With guidance from the Future Land Use Map, identify and encourage rezoning of properties that are appropriate for industrial and commercial development.

ED – 1.1: Encourage rezonings for commercial and mixed-use development in and near Neighborhood Centers and Commercial Mixed-Use areas on the Future Land Use Map.

Future Land Use Map

1612 Eaton Ferry Road

Falls within the Low Density Residential (LDR) character area, and adjacent to a Commercial Mixed-Use (CMU) character area as shown and described with the Future Land Use Map.



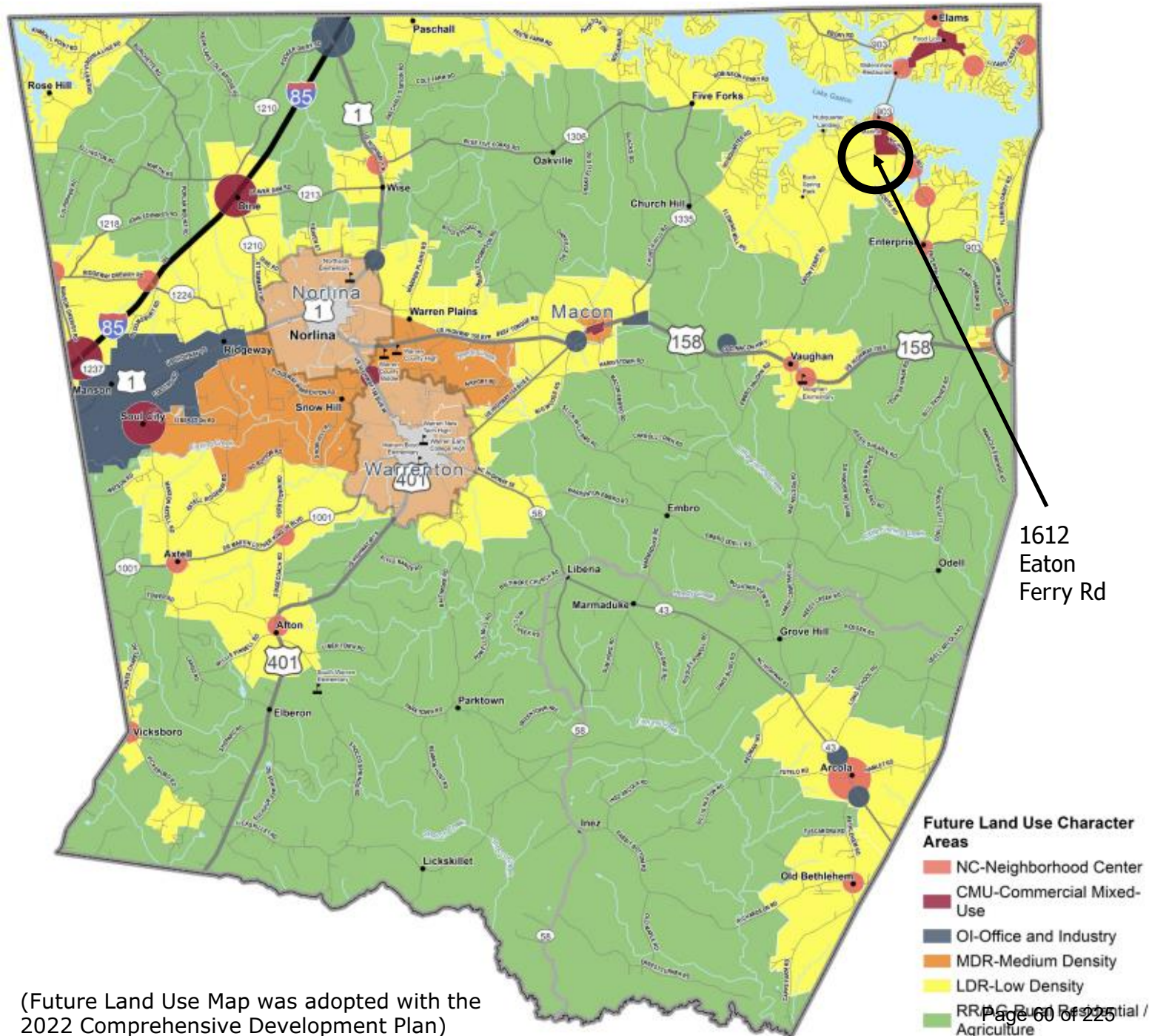
LDR: Low Density Residential

The LDR character area supports low-density neighborhoods with larger lots or lower overall density required for wells and septic tanks. It includes lakeside residential areas where context-sensitive development is needed around Kerr Lake and Lake Gaston. The LDR may include residential clustering in conjunction with open-space conservation.



CMU: Commercial Mixed-Use

The CMU Character Area is defined by larger commercial areas that feature multiple community anchors and room to grow. Development may include retail, highway commercial, offices, flex space and light industry. A mix of housing types may be appropriate where not in conflict with existing uses. Context-sensitive design should be used, where appropriate, to ensure new development is in keeping with the character of the area.



(Future Land Use Map was adopted with the 2022 Comprehensive Development Plan)

Future Land Use Map (In Detail)

1612 Eaton Ferry Road

Falls within the Low Density Residential (LDR) character area, and adjacent to a Commercial Mixed-Use (CMU) character area as shown and described with the Future Land Use Map.



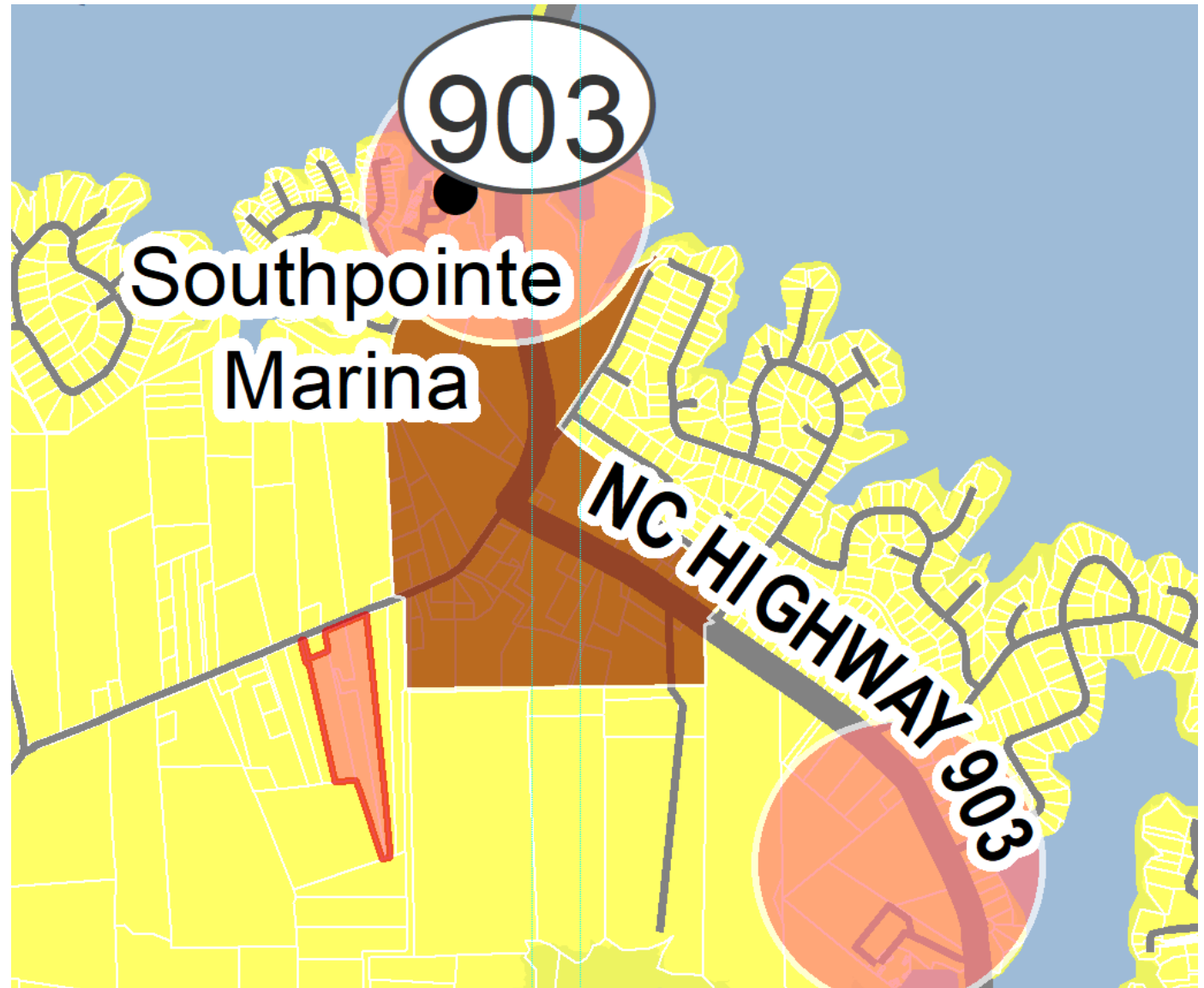
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What is/is this “spot zoning”?

Definition

A zoning ordinance, or amendment, which singles out and reclassifies a relatively small tract owned by a single person and surrounded by a much larger area uniformly zoned, so as to impose upon the smaller tract greater restrictions than those imposed upon the larger area, or so as to relieve the small tract from restrictions to which the rest of the area is subjected, is called “spot zoning.”

[Blades, 280 N.C. at 549, 187 S.E.2d at 45.]

Factors in Validity

- Size of Tract
 - Consider tract/parcel size in context to the surrounding area
- Compatibility with Plan
 - Does the rezoning fit into the larger planning context for the community?
 - Comprehensive Development Plan
 - Future Land Use Map
 - Availability of Services (e.g., water, sewer, roads, rail)
- Balancing Benefits and Detriments
- Relationship of Uses
 - The greater the disparity of uses, the higher likelihood of spot zoning

Staff Recommendation

Staff recommends APPROVAL for the rezoning of 1612 Eaton Ferry Road from Residential (R) to Neighborhood Business (NB).



Board of Commissioners Regular Meeting

May 1, 2023

MINUTES

1. ADOPT SUGGESTED AGENDA

On motion of Commissioner Pierce, seconded by Commissioner Powell, and duly carried by unanimous vote, the May 1, 2023 Suggested Agenda was approved with the removal of Item 5B, and movement of Item 4 to the end of the meeting.

2. CITIZEN COMMENTS - REGULAR BOARD MEETING

There were no Citizen Comments.

3. CONSENT AGENDA

A. Approve Minutes: April 3, 2023 Regular Meeting and April 19, 2023 Work Session

On motion of Commissioner Davis, seconded by Commissioner Powell, and duly carried by unanimous vote, the minutes of the April 3, 2023 Regular Meeting and April 19, 2023 Work Session were approved.

B. Tax Collector's Report for March 2023 presented for Board's information in accordance with ANCGS 105-350 (John Preston, Tax Administrator)

On motion of Commissioner Davis, seconded by Commissioner Powell, and duly carried by unanimous vote, the Tax Collector's Report for March 2023 was approved.

C. Tax Release Requests (over & under \$100) in accordance with NCGS 105-381 "Taxpayer's Remedies" as information only (John Preston, Tax Administrator)

On motion of Commissioner Davis, seconded by Commissioner Powell, and duly carried by unanimous vote, the Tax Release Requests (over/under \$100) were approved.

Over \$100		5/1/2023	CO MGR INITIALS: _____ Date: _____	
ERROR CORRECTION RELEASES:				
BURCHETTE GWENDOLYN P	2022 00592-900	E3-30-1X	15755 \$	302.01 MOBILE HOME WAS DESTROYED
BURCHETTE GWENDOLYN P	2021 00592-900	E3-30-1X	15755 \$	320.75 MOBILE HOME WAS DESTROYED
BURCHETTE GWENDOLYN P	2020 00592-900	E3-30-1X	15755 \$	358.80 MOBILE HOME WAS DESTROYED
BURCHETTE GWENDOLYN P	2019 00592-900	E3-30-1X	15755 \$	157.17 MOBILE HOME WAS DESTROYED
MOORE NANCY	2022 27915-200		29743 \$	176.06 MH REMOVED IN 2018
MOORE NANCY	2021 27915-200		26603 \$	191.52 MH REMOVED IN 2018
MOORE NANCY	2020 27915-200		26698 \$	206.54 MH REMOVED IN 2018
MOORE NANCY	2019 27915-200		26418 \$	196.48 MH REMOVED IN 2018
SCHILD JEFFREY G	2021 01630-301	L24-86	7781 \$	166.74 TAX SALE 3/31/22
SCHILD JEFFREY G	2020 01630-301	L24-86	7781 \$	155.90 TAX SALE 3/31/22
TUCKER NICHOLAS C	2022 50878	K3C-77	5667 \$	165.79 MH REMOVED
UNION GROVE BAPTIST CHURCH	2022 1559-300	B10-28	18185 \$	1,856.68 PROPERTY IS EXEMPT
TOTAL ERROR CORRECTIONS:			\$ 4,281.53	
LANDFILL USER FEE RELEASES:				
MOORE NANCY A	2019 27915-300	H11-9A	10070 \$	150.00 REST HOME BURNED DOWN
TOTAL LFUP RELEASES:			\$ 150.00	
Total Releases			\$ 4,431.53	

Under \$100		5/1/2023	CO MGR INITIALS: _____ Date: _____	
ERROR CORRECTION RELEASES:				
NAME	Year	ACCT#	MAP #	RECORD # AMOUNT REASON
SCHOONOVER C S	2022	24444-300		58 \$ 17.30 TAXPAYER NO LONGER OWNS MH
UNKNOWN	2019	40091-300	ESD-55A	24140 \$ 11.57 PARCEL NO LONGER EXISTS
UNKNOWN	2018	40091-300	ESD-55A	24140 \$ 9.45 PARCEL NO LONGER EXISTS
UNKNOWN	2017	40091-300	ESD-55A	24140 \$ 13.11 PARCEL NO LONGER EXISTS
UNKNOWN	2016	40091-300	ESD-55A	24140 \$ 12.80 PARCEL NO LONGER EXISTS
SUB-TOTAL ERROR CORRECTIONS:			\$ 64.23	
MOTOR VEHICLE RELEASES:				
PERRY ROBERT LEE JR	2013	37975-113	V-48172	\$ 29.95 TAXPAYER WAS IN SC NOT NC
PERRY ROBERT LEE JR	2013	37975-113	V-48223	\$ 5.35 TAXPAYER WAS IN SC NOT NC
PERRY ROBERT LEE JR	2012	37975-112	V-45053	\$ 51.86 TAXPAYER WAS IN SC NOT NC
SUB-TOTAL MOTOR VEHICLE RELEASES:			\$ 87.16	
SUB-TOTAL CORRECTION RELEASES:			\$ 64.23	
Total Releases			\$ 151.39	

D. Resolution recognizing May 7-13, 2023 as National Travel and Tourism Week

On motion of Commissioners Davis, seconded by Commissioner Powell, and duly carried by unanimous vote, a Resolution recognizing May 7-13, 2023 as National Travel and Tourism Week was approved.



National Travel and Tourism Week 2023 Resolution

WHEREAS the travel industry fuels every industry and will continue to be an essential part of Warren County, North Carolina's economy, development, and workforce.

WHEREAS travel is an economic powerhouse for every state and destination across the country, with a national economic output of \$2.6 trillion in 2022, supporting 14.5 million American jobs.

WHEREAS travel spending supports vibrant and safe communities in North Carolina and across the United States by generating \$84 billion in state and local tax revenue in 2022 to support essential services, such as education, emergency response, public safety, and more.

WHEREAS travel enables success for all industries—including manufacturing, agriculture, defense, healthcare, and more—by driving sales growth, innovation, education, and operations that move our economy, our nation, and Warren County forward.

WHEREAS travel related spending generated \$63 million in Warren County in 2021, a 27% growth from the previous year.

WHEREAS increasing travel to and within Warren County drives the community forward to a more prosperous future.

WHEREAS the travel industry's success will grow Warren County's economy and workforce, since, prior to the pandemic, small businesses accounted for the majority of leisure and hospitality employment.

WHEREAS travel is an essential industry, and we must continue to communicate that growing travel leads to economic growth, benefits businesses, and fosters mutual understanding.

Therefore, be it resolved that the Warren County Board of Commissioners do hereby proclaim May 7-13, 2023 as National Travel and Tourism Week in Warren County, North Carolina and urge the citizens of Warren County to recognize the critical role this industry plays in Warren County's economic growth.

E. Proclamation Declaring May 2023 as National Tennis Month

On motion of Commissioner Davis, seconded by Commissioner Powell, and duly carried by unanimous vote, the Proclamation declaring May 2023 as National Tennis Month was approved.

F. Proclamation Declaring May 1 - 7 2023 as Hurricane Preparedness Week

On motion of Commissioner Davis, seconded by Commissioner Powell, and duly carried by unanimous vote, the Proclamation declaring May 1-7, 2023 as Hurricane Preparedness Week was approved.

G. Proclamation Declaring May 21st - May 27th 2023 as Emergency Medical Services Week

On motion of Commissioner Davis, seconded by Commissioner Powell, and duly carried by unanimous vote, Proclamation declaring May 21-27, 2023 as Emergency Medical Services Week was approved.

4. COUNTY MANAGER'S UPDATE – Vincent Jones

FY24 Budget Presentation was moved to the end of the May 1, 2023 Regular Meeting

A. FY24 Budget Presentation

County Manager Vincent Jones provided the FY24 Budget Message and presentation. Commissioner Davis questioned the proposed funding for paid firefighters and stated that without full funding of the program, Volunteer Fire Departments cannot cover the cost of paid firefighters and they will be forced to decide which areas of the county receive funding for full protection. Commissioner Davis asked if ARPA funds could be used to fund the program, however County Manager Vincent Jones stated that would only allow for funding for one year because it is not an ongoing revenue. Commissioner Pierce stated that it would be nice to have paid firefighters at every station, however all we can do is give them as much as we can with what we have. Commissioner Baker questioned if all of the Volunteer Fire Departments have high call volumes.

5. FINANCE OFFICE – Lee Faines

A. Consider Approval of Budget Amendment #7

On motion of Commissioner Pierce, seconded by Commissioner Hunt, and duly carried by unanimous vote, Budget Amendment #7 was approved.

Budget Amendment #7 to the FY 2023 Budget Ordinance is being presented for approval. This amendment does the following:

1. Increase appropriations in the Health Department Budget for additional State Grants received from NCDHHS.
2. Appropriate \$75,000 in the KARTS budget for the additional funds requested from KARTS. The Board of Commissioners approved the funding request at their April 3, 2023 regular meeting.

3. Appropriate \$22,300 in the Recreation budget for the purchase of new scoreboards in the John Graham Gym to be utilized by the Vance Granville Community College Basketball team. Vance Granville will reimburse Warren County for this purchase.
4. Appropriate \$10,000 in the Warren County Public School's budget for revised allocation to cover classroom modernization, painting, and project management at two school. Original allocation was for \$20,000. The source of revenue for this is the Public School Building Repair and Renovation Funds.
5. Appropriate \$25,000 in the EMS budget for grant received from Health Resources and Services Administration. Warren County EMS will implement a follow-up care protocol to engage Warren County EMTs to track patient calls, provide follow-up services for those in need, and provide SUD screening, information, and referral to treatment.

B. Consider Approval of Revisions to American Rescue Plan Act (ARPA) Project Ordinance

Item 5B was removed from the agenda.

6. ACTION ITEMS

A. Consider Approval of Contract with Rightmyer Machine Rentals, Inc., for Driveway Paving at the Warren County Transfer Station - Marshall Brothers, Public Works Director

On motion of Commissioner Davis, seconded by Commissioner Hunt, and duly carried by unanimous vote, the contract with Rightmyer Machine Rentals, Inc. in the amount of \$79,017.00 for Driveway Paving at the Warren County Transfer Station was approved.

B. Consider Approval of the Water Shortage Response Plan and Resolution - Eric St. Sing, Public Utilities Director

On motion of Commissioner Hunt, seconded by Commissioner Davis, and duly carried by unanimous vote, the Water Shortage Response Plan and Resolution were approved.

**RESOLUTION APPROVING WATER
SHORTAGE RESPONSE PLAN**

WHEREAS, North Carolina General Statute 143-355 (l) requires that each unit of local government that provides public water service and each large community water system shall develop and implement water conservation measures to respond to drought or other water shortage conditions as set out in a Water Shortage Response Plan and submitted to the Department for review and approval; and

WHEREAS, as required by the statute and in the interests of sound local planning, a Water Shortage Response Plan for Warren County, has been developed and submitted to the Warren County Board for approval; and

WHEREAS, the Warren County Board finds that the Water Shortage Response Plan is in accordance with the provisions of North Carolina General Statute 143-355 (l) and that it will provide appropriate guidance for the future management of water supplies for Warren County, as well as useful information to the Department of Environment and Natural Resources for the development of a state water supply plan as required by statute;

NOW, THEREFORE, BE IT RESOLVED by the Warren County Board of Warren County that the Water Shortage Response Plan dated May 1, 2023, is hereby approved and shall be submitted to the Department of Environment and Natural Resources, Division of Water Resources; and

BE IT FURTHER RESOLVED that the Warren County Board intends that this plan shall be revised to reflect changes in relevant data and projections at least once every five years or as otherwise requested by the Department, in accordance with the statute and sound planning practice.

C. Consider Approval of Potentially Dangerous Dogs Appeals Board By-laws With Revisions - County Attorney Shiekell Richardson

On motion of Commissioner Hunt, seconded by Commissioner Powell, and duly carried by unanimous vote, the Potentially Dangerous Dogs Appeals Board By-laws with Revisions were approved.

D. Consider Approval of Contract with Charter/Spectrum for Broadband Services Through the G.R.E.A.T. Grant and Authorize County Manager to Execute Documents - County Attorney

Shiekel Richardson

On motion of Commissioner Hunt, seconded by Commissioner Pierce, and duly carried by unanimous vote, the contract with Charter/Spectrum for Broadband Services through the G.R.E.A.T. Grant were approved and the County Manager was authorized to execute documents.

E. Consider Approval of Request to Set Public Hearing for June 5, 2023 for Re-Zoning Request RZ-2023-01 (Residential to Neighborhood Business): Three Parcels (19.488+/- acres) from Residential (R) to Neighborhood Business (NB) at Tax Map J3 34, J3 34C, and J3 34D located at 1612 Eaton Ferry Road.

On motion of Commissioner Hunt, seconded by Commissioner Pierce, and duly carried by unanimous vote, a Public Hearing was set for June 5, 2023 at 6:00 p.m. for Re-Zoning Request RZ-2023-01 (Residential to neighborhood Business): Three Parcels (19.488+/- acres) from Residential (R) to Neighborhood Business (NB) at Tax Map J3 34, J3 34C, and J3 34D located at 1612 Eaton Ferry Road.

F. Consider Approval of Amended Roanoke Wildwood Fire Protection Contract

On motion of Commissioner Hunt, seconded by Commissioner Pierce, and duly carried by unanimous vote, the amended Roanoke Wildwood Fire Protection Contract was approved.

7. BOARD/COMMITTEE/COMMISSION APPOINTMENTS AND RE-APPOINTMENTS

A. Consider the Appointment of William Landis as a regular member serving a two-year term, Goble Lane as an alternate serving a two-year term and Donna Delia as an alternate serving a two-year term to the Potentially Dangerous Dog Appeals Board as recommended by the Potentially Dangerous Dog Appeals Board during their last meeting.

On motion of Commissioner Pierce, seconded by Commissioner Davis, and duly carried by unanimous vote, appointment William Landis as a regular member serving a two-year, Goble Lane as an alternate serving a two-year term, and Donna Delia as an alternate serving a two-year term to the Potentially Dangerous Dog Appeals Board was approved. Terms begin May 1, 2023 and end April 30, 2025.

B. Consider Appointment of Barbara Espinosa to a First Three-Year Term on the Planning Board Beginning May 1, 2023 and ending April 30, 2026, and Appointment of William Landis from Primary Alternate to Planning Board Member for a First Three-Year Term Beginning February 1, 2023 and Ending January 31, 2026.

On motion of Commissioner Hunt, seconded by Commissioner Powell, and duly carried by unanimous vote, appointment of Barbara Espinosa to a first three-year term to the Planning Board beginning May 1, 2023 and ending April 30, 2026, and the appointment of William Landis from Primary Alternate of Planning Board Member for a first three-year term beginning February 1, 2023 and ending January 31, 2026 was approved.

8. BOARD OF COUNTY COMMISSIONERS' UPDATES

9. ADJOURN May 1, 2023 BOARD MEETING

On motion of Commissioner Hunt, seconded by Commissioner Powell, and duly carried by unanimous vote, the May 1, 2023 Regular Meeting was adjourned.

Paula Pulley, Clerk to the Board



Board of Commissioners Budget Work Session

May 10, 2023

MINUTES

1. ADOPT SUGGESTED AGENDA

On motion of Commissioners Pierce, seconded by Commissioner Powell, and duly carried by unanimous vote, the May 10, 2023 Work Session Suggested Agenda was approved.

2. CLOSED SESSION IN ACCORDANCE WITH NCGS 143-318.11(a)(5) FOR PERSONNEL MATTERS

On motion of Commissioner Pierce, seconded by Commissioner Davis, and duly carried by unanimous vote, the Board entered Closed Session in accordance with NCGS 143-318.11(a)(5) for Personnel Matters.

On motion of Commissioner Pierce, seconded by Commissioner Powell, and duly carried by unanimous vote, the Board returned to Open Session.

3. PRESENTATIONS AND BOARD DISCUSSION - WORK SESSION WILL BEGIN UPON COMPLETION OF CLOSED SESSION

A. FY24 Budget Overview

County Manager Vincent Jones provided a presentation and discussed issues impacting the FY24 Budget.

- Commissioner Davis stated that voting against full funding for paid firefighters was voting against firefighters.
- Commissioner Davis questioned why funding is included for new EMS positions when we have vacancies already that haven't been filled.
- Davis further questioned the ABC Commission fund balance and discussed the allocation of funds that the ABC Commission provides to the County.
- Commissioner Hunt stated that the ABC Commission does have funds in reserve, however they also have mortgages and other projects coming up that those funds will be used for.
- Commissioner Pierce suggested looking into ways to become more competitive in order to fill EMS vacancies.
- Commissioner Powell noted that firemen risk their lives to keep citizens safe and not funding the paid firefighters would be wrong.
- It was noted that in the FY23 budget funding for paid firefighters is \$160,000 and the proposed amount in the FY24 budget is \$300,000.

B. FY 24 Capital Improvement Plan Overview

Discussion on the FY24 Capital Improvement Plan will take place at the May 17, 2023 Work Session.

4. ADJOURN May 10, 2023 BOARD MEETING

Paula Pulley, Clerk to the Board



Board of Commissioners Budget Work Session

May 17, 2023

MINUTES

1. ADOPT SUGGESTED AGENDA

On motion of Commissioner Davis, seconded by Commissioner Hunt, and duly carried by unanimous vote, the May 17, 2023 Work Session Suggest Agenda was approved.

2. CLOSED SESSION IN ACCORDANCE WITH NCGS 143-318.11(a)(5) FOR PERSONNEL MATTERS - IF NEEDED

On motion of Commissioner Davis, seconded by Commissioner Powell, and duly carried by unanimous vote, the Board entered Closed Session in accordance with NCGS 143-318.11(a)(5) for Personnel Matters.

On motion of Commissioner Hunt, seconded by Commissioner Pierce, and duly carried by unanimous vote, the Board returned to Open Session.

3. PRESENTATIONS AND BOARD DISCUSSION - WORK SESSION WILL BEGIN UPON COMPLETION OF CLOSED SESSION

A. FY24 Budget Overview

County Manager Vincent Jones provided a presentation of the FY24 Budget. Chairman Baker asked that all Commissioners hold their questions and comments to the end of the presentation.

Commissioner Davis left the meeting during the FY24 Budget overview.

B. FY24 Capital Improvement Plan Overview

County Manager Vincent Jones provided an overview of the FY24 Capital Improvement Plan. It was noted that some projects listed moving forward with design at this time.

4. ADJOURN May 17, 2023 BOARD MEETING

Paula Pulley, Clerk to the Board

**Tax Collector's Report
to the Warren County Board of Commissioners
For the Month April 2023**

2022-2023

Current Year Collections

Tax Year	Charge	Collected in April	Collected to Date	Balance Outstanding	Percentage Collected
April 2023 FY 23	\$19,754,871	\$171,336	\$19,229,228	\$525,643	97.34
April 2022 FY 22	\$19,157,882	\$151,380	\$18,670,648	\$487,234	97.46

Delinquent Collections

2021	\$375,924	\$16,936	\$160,512	\$215,411	42.70
2020	193,849	8,379	49,428	\$144,421	25.50
2019	187,204	6,044	32,215	\$154,989	17.21
2018	104,847	1,244	12,475	\$92,372	11.90
2017	101,356	2,551	10,195	\$91,161	10.06
2016	78,842	740	9,230	\$69,612	11.71
2015	64,104	657	5,858	\$58,246	9.14
2014	53,143	574	3,881	\$49,262	7.30
2013	81,693	441	3,934	\$77,759	4.82
2012	63,289	831	5,545	\$57,744	8.76
Total Delinquent Years	\$1,304,251	\$38,397	\$293,273	\$1,010,977	

Other April Receipts

County Penalties

Landfill User Fees

Municipalities

Fire District Taxes

Advance Taxes

\$ 18,237	\$ 125,678
\$ 38,128	\$ 1,541,803
\$ 8,084	\$ 676,771
\$ 15,793	\$ 1,155,744
\$ 18,014	\$ 107,637

APRIL GRAND TOTAL

\$459,369	\$41,800,782
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John Preston, Tax Administrator

5/16/2023

John Preston, Tax Administrator

Under \$100

6/5/2023

CO MGR INITIALS: VJ Date: 5/31/2023

ERROR CORRECTION RELEASES:

<u>NAME</u>	<u>Year</u>	<u>ACCT#</u>	<u>MAP #</u>	<u>RECORD #</u>	<u>AMOUNT</u>	<u>REASON</u>
BROUGHTON ANDREA & TURNER	2021	49775-200		28680	\$ 40.16	BOAT WAS STOLEN
BROUGHTON ANDREA & TURNER	2022	49775-200		31422	\$ 34.99	BOAT WAS STOLEN
DORFELD ROBERT & JOYCE	2012	34200-200		45497	\$ 30.53	CAMPER SOLD IN 2010
DORFELD ROBERT & JOYCE	2013	34200-200		48809	\$ 26.97	CAMPER SOLD IN 2010
DORFELD ROBERT & JOYCE	2014	34200-200		51430	\$ 21.39	CAMPER SOLD IN 2010
DORFELD ROBERT & JOYCE	2015	34200-200		54222	\$ 20.54	CAMPER SOLD IN 2010
DORFELD ROBERT & JOYCE	2016	34200-200		57351	\$ 19.29	CAMPER SOLD IN 2010
DORFELD ROBERT & JOYCE	2017	34200-200		29535	\$ 17.91	CAMPER SOLD IN 2010
DORFELD ROBERT & JOYCE	2018	34200-200		29535	\$ 38.63	CAMPER SOLD IN 2010
DORFELD ROBERT & JOYCE	2019	34200-200		26806	\$ 36.14	CAMPER SOLD IN 2010
DORFELD ROBERT & JOYCE	2020	34200-200		26992	\$ 34.18	CAMPER SOLD IN 2010
DORFELD ROBERT & JOYCE	2021	34200-200		27214	\$ 31.66	CAMPER SOLD IN 2010
DORFELD ROBERT & JOYCE	2022	34200-200		30050	\$ 29.14	CAMPER SOLD IN 2010
JONES OCTAVIER D	2021	42344-200		28218	\$ 8.98	TRAILER WAS SOLD IN 2021

SUB-TOTAL ERROR CORRECTIONS:

\$ 390.51

Over \$100

6/5/2023

CO MGR INITIALS: VJ Date: 5/31/2023

ERROR CORRECTION RELEASES:

JONES OCTAVIER D

2022 42344-200

30986 \$ 183.61 TRAILER WAS SOLD IN 2021

TOTAL ERROR CORRECTIONS:

\$ 183.61

Honorable Chair, Vice-Chairman, and members of the Warren County Board of Commissioners: In accordance with the North Carolina Local Government Budget and Fiscal Control Act, I am pleased to submit to you for your consideration the proposed Fiscal Year (FY) 2023-2024 Warren County Budget. A public hearing to receive residents' comments on the proposed budget is scheduled for June 5, 2023, at 6:00 PM at the Warren County Armory Civic Center.

As I recall my message to you from last year during this time, I was pleased to inform you that we felt we were set to recover from the Coronavirus and COVID-19 pandemic. It has been approximately a year (April 2022), that Warren County officially ended our State of Emergency, followed by the State of North Carolina in August of 2022 and now the final Federal emergency is set to end May 11th, 2023. As the pandemic has transitioned to endemic status, we will have to navigate it just as we do other seasonal viruses, such as the flu. There are lasting impacts brought on by the pandemic, and they continue to impact Warren County for the foreseeable future. The most significant impacts directly affecting our budget, include the historic levels of inflation, significant labor market changes and concerns about the economy and potential for a recession.

However, with the Board's direction, the County remains in a sound financial position. A remaining challenge is the County's effort to continue the diversification of revenue generation options to support the continued long-term growth for the County. The difference for FY 2023-2024 is that we have ended our declared emergency and we are making adjustments to our new normal here in Warren County. However, the threat of a recession or slowdown of the global or national economy is an issue that we may have to adjust for during the year. This will also impact the FY 25 budget and future revenue, as we prepare for the County's 8-year reevaluation cycle that will take place in FY 25.

I'd like to provide you with an overview of the major themes addressed in the proposed budget.

The theme that I have used to describe the FY 24 Proposed Budget focuses on finishing what we have started. With the Board of Commissioners' direction, over the last few years, we have been able to accomplish what many of our neighboring communities have not, and that is develop a strategic plan for the organization. With that plan we have created action items that will help us conduct business with our vision and mission in mind along with identifying achievable action items focused on our strategic goal areas for the County. We have projects in the four areas of our strategic goals, which are as follows: 1) Leadership and Governance, 2) County Services, 3) Economic and Community Development and 4) Agribusiness.

Presented below is the recommended FY 2023-2024 Warren County budget.

I'd like to begin by acknowledging the Board of Commissioners for your continued support during County's recovery from the pandemic response, as well as your deliberate actions with regard to setting the strategic direction for the County.

I would like to extend a special note of thanks to our budget team, Lee Faines, Finance Director, Nikki Dickerson, Deputy Finance Director, Charla Duncan, Community and Economic Development Director and Shrounda Douglas-Riddick, Human Resources Manager.

Again, this proposed budget was crafted using the following strategic plan priorities: 1) organizational development improvements, 2) Warren County talent/compensation, and 3) long-term infrastructure and capital improvements.

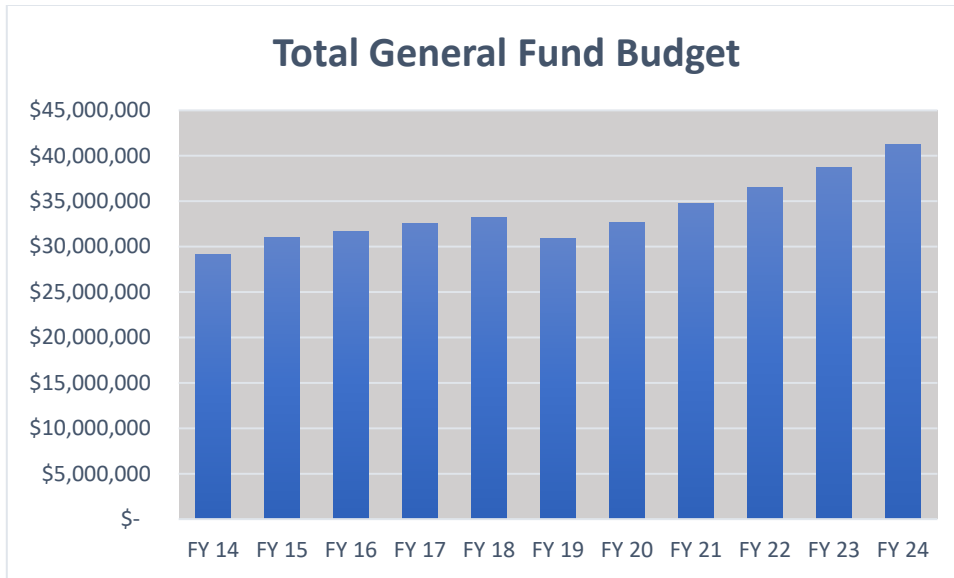
Budgeting for FY 2024 highlights significant challenges for the County. The Proposed General Fund budget is \$41,271,691 which represents a 6% increase over the current FY 23 Budget as adopted and a 1.2% increase of the current FY 23 amended budget of \$40,812,513(revised budget). It also budgets \$2,549,228 from the County's Unrestricted Fund Balance. This supports \$153,429 in ongoing operational expenditures and \$2,395,799 in one-time Capital Improvement Plan (CIP) projects and purchases.

The most significant increased expenditures impacting the FY 24 Proposed Budget are the following factors: 1) Additional support for Warren County Schools, 2) an increase in employee health insurance costs of 6% increase (\$201,759), 2) an increase in required retirement contributions for regular personnel is increasing from 12.17% to 12.92%. For law enforcement officers, the retirement contribution is increasing from 13.04% to 14.04%.

Organizational development improvements (retention adjustments, Cost of Living Adjustments), 4) additional funding for the expansion of paid part-time Warren County volunteer firefighters (\$140,000 increase for a budget total of \$300,000) and volunteer fire departments funding (\$420,100).

In FY 24 the County is projected to see an overall revenue increase due to stronger than anticipated sales tax receipts in the current year and anticipated growth in property taxes (\$1,480,733). For next year, we are projecting an increase in property tax revenue due to a slight increase in property tax values after adjustments (delinquent collections are factored). Outside of the increase in sales tax revenue (\$272,446), the County is facing mostly stagnant revenue projections outside of the anticipated increase in property taxes. Additionally, while the rise in interest rates impact the overall economy they have provided an unexpected increase in interest income for the County. Finally, the Proposed FY 2023-2024 Budget does not propose any increases in tax rates, with the exception of one fire district(Roanoke-Wildwood). However, it does propose a modest 5% increase to monthly per gallon, water and sewer rates. Rates will have to be adjusted as the County participates in the Kerr Lake Regional Water System plant expansion that will provide the County with additional water capacity.

The budget provides sufficient funds to maintain the current level of services while addressing targeted priorities for Warren County. Highlights include:



- The budget funds new full-time positions in: Planning, Zoning, and Code Enforcement (1 position); Finance (1 position); Board of Elections (1 position) and Community and Economic Development (1 position)
- The budget increases current expense local funding by \$350,000 for Warren County Schools. The budget also includes an additional one-time funding of \$75,000 for school security improvements.
- The contribution to Vance-Granville Community College remains unchanged.
- The contribution for Lake Gaston weed control remains unchanged.
- FY 24 funds a 4% Cost of Living Adjustment (Must be employed before 6-30-2023) and a Retention Adjustment (.25% x Years of Service) to help with employee salary compression (Must be employed on or before 6-30-2022), raises the starting salaries of Sheriff's Deputies to \$44,500 (Deputies only).
- The County's Capital Improvement Plan is funded at \$2,395,799 from the General Fund;

General Fund

Property tax revenue is the primary source of general fund revenues providing 55% of total revenues and a total amount of \$22,589,940 with a tax rate of \$.81 per \$100. Last year, we mentioned that our revenue structure would make it difficult to expand county services in the future without increases to the tax rate and that holds true, until we can diversify revenues. The figures below reflect annual tax base and tax rates for the past decade.

Fiscal Year	Taxable Assessed Value	Tax Rate
FY 2014	\$ 2,596,400,669	0.66
FY 2015	\$ 2,575,524,951	0.66
FY 2016	\$ 2,559,949,502	0.66
FY 2017	\$ 2,486,867,624	0.71
FY 2018	\$ 2,509,887,460	0.76
FY 2019	\$ 2,420,705,063	0.79
FY 2020	\$ 2,430,992,386	0.79
FY 2021	\$ 2,495,385,555	0.81
FY 2022	\$ 2,515,753,001	0.81
FY 2023	\$ 2,602,212,910	0.81
FY 2024	\$ 2,778,757,823	0.81

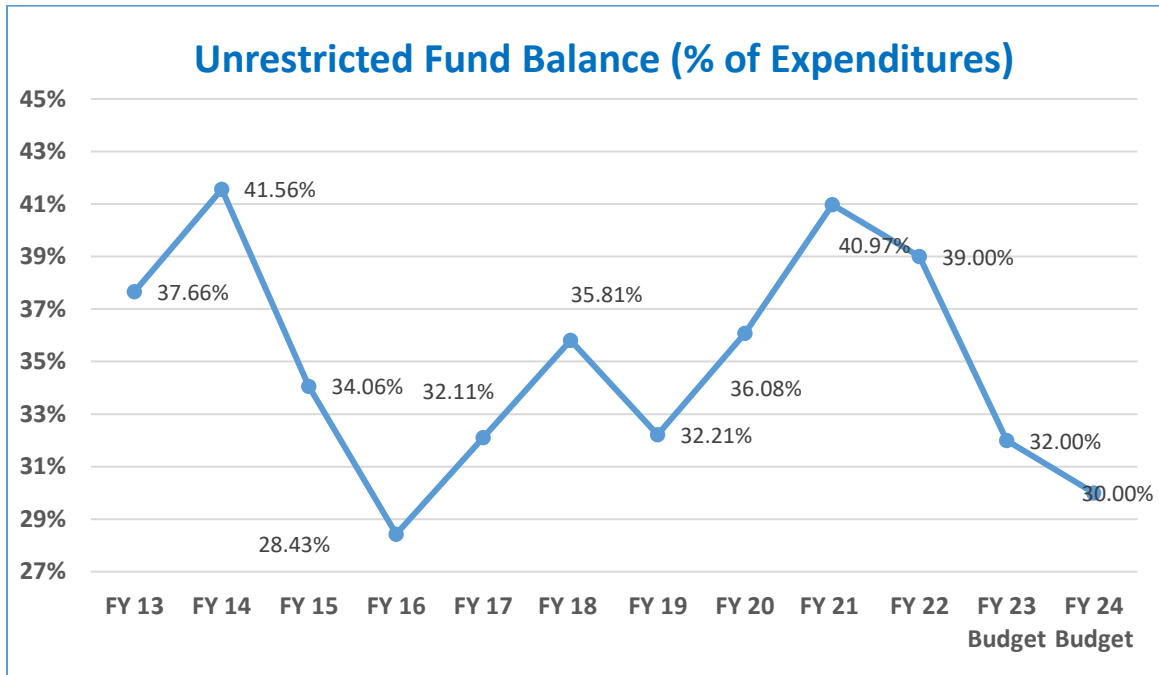
The second largest source of governmental fund revenue is sales tax. Before the pandemic, sales tax collections were on an upward trend and recovering from the recessionary lows of nearly a decade ago. The Consensus Forecasting Group, which includes economists from the Office of State Budget and Management and the NC General Assembly Fiscal Research Division, released its February 2023 General Fund Revenue Forecast indicates a slight year-over-year decline in revenues by (0.2%). The economic forecast considers the strong possibility of a “slow-cession”, which is an economic slowdown, but not a full recession. Economic indicators forecast stagnant growth in the economy for the remainder of calendar year 2023, inflation remaining of above the 2% target followed by slow growth through the first half of calendar year 2025 (Source: Fiscal Research Division, North Carolina General Assembly and Office of State Budget and Management).

It is imperative that we remain conservative with projections for sales tax revenue in FY 2024 until we can determine the impact of the pandemic coupled with inflation and measures that will be taken to address recessionary worries. Our revenue estimates for FY 24 factors in a 5% increase in sales tax revenue. Our projections show a year over year increase based on our budget of tax receipts for the current year.

Other important sources of revenue that are generated locally include building inspection revenues, Register of Deeds revenues, and locally collected fees. These other revenues are indicators of potential decline or increase in economic activity within the County. Overall, most of these sources of revenue will remain at a constant level in FY 2023-24.

We expect to see a continued rebound in ambulance revenues FY 2023-2024. The issues identified in our FY 2019 and FY 2020 annual audit have been addressed in Fiscal Year 2022 and our new provider for ambulance billing and collection of Medicaid payments/reimbursements

continues to outperform the previous provider. However, per the FY 22 Audit, the County will need to write off some uncollected debts that are still on the books.



General Fund Expenses

The budget as a whole prioritizes the objectives of the Board of Commissioners to ensure Warren County is operating in an efficient and effective manner when providing services to our residents.

The largest areas of expenditures are: education, public safety, social services, and the health department.

General fund vehicle purchases in the coming fiscal year include: New ambulance purchase and an ambulance remount and one management vehicle; (4) vehicles for the Sheriff's Office, 3 patrol and 1 vehicle for the Sheriff; Public Utilities will fund two (2) vehicles in their enterprise budget. The total fleet cost for the General Fund (\$683,533) and Enterprise Fund (\$70,000) is \$735,533.

The proposed FY 24 budget includes approximately \$2,395,799 of General Fund capital expenditures, accounting for about 3% of the overall proposed budget. The FY 2023-2024 Proposed Budget funds major building repairs, including: repairs and improvements at the Warren County Courthouse Improvements (\$125,000); repairs at the Warren County Memorial Library (\$100,000).

General Fund Expenses

Increase of 6% in Health Insurance Costs - \$201,759

Fleet additions total \$735,533

The FY 24 budget also funds the following strategic items from our Capital Improvement Program: \$50,000 for a greenways and trails initiative; and the Warren County Farmer's Market (\$250,000), as well as a CDL training facility in partnership with Vance-Granville Community College (\$200,000).

While significant, our projected increase of 6% for health insurance premiums for the coming year is below market rates, based on the County's claims experience. The impact is an increase of approximately \$201,759. This will be the fourth full year that the County has participated in the North Carolina Health Insurance Pool (NCHIP), which has lessened the typical inflationary increases in this area. The County's health benefits continue to remain in line with benefits provided by surrounding counties. The FY 2024 Proposed Budget proposes a slight 3% increase in health insurance costs for employees.

In the current fiscal year, the Board supported strategically trying to address our competitiveness in the marketplace for County employees. The 2020 compensation study funded by the Board has been completed. The result of that study surpassed our initial expectations and ability to afford; we chose to implement a modified version of the \$1.4 million in associated costs and use a phased approach as well. This phased approach, has impacted our efforts to address our competitiveness in the labor market. FY 2024 proposes a few ways to address this issue. First employees employed with the County on or before June 30, 2022, will receive a ¼% per year of service increase in salary based on their years of service. This will help us begin to address the issue of compression with salaries. The County will undertake an update to the compensation study with a priority focus on addressing salary compression. Additionally, employees employed before June 30, 2023 will receive a proposed Cost of Living Adjustment (COLA) of 4%. These items are funded in an amount of \$706,032. Our employees and staff are the County's greatest assets, and with careful consideration, we have made an effort to address the concerns and appreciate the Board supporting strategically addressing these issues.

Education Funding

Warren County Schools has requested an increase in funding for FY 2023-2024 from the County. The FY 2023-2024 Proposed Budget increases the Current Expense category of school funding by \$350,000. Additionally, the funding also includes one-time funding of \$75,000 in Capital Outlay funding for School Security improvements. Additionally, the County is the recipient of Lottery funds from the State; when these funds are used, we have to account for them in the County's budget. The FY 24 Proposed Budget does not include \$1.2 million in Lottery funds for what has previously been identified as the Warren County Middle School roof replacement project. Annual funding for schools should be carefully considered before long-term operating funding adjustments. Since FY 2019, if you include the proposed FY 24 Budget, the County has provided our schools with \$1 million dollars in additional Current Expense funding. This is supported by County generated ongoing operating revenues. This is the largest single component of our overall County budget at approximately 15% of our total. This is not sustainable.

Warren County Public School Funding					
Fiscal Year	Current Expense	Capital Outlay	Expansion/Current Expense	SEMMA Allocation	Total Allocation
2017	4,584,331	175,000	254,742	119,000	\$ 5,133,073
2018	4,584,331	175,000	254,742	119,000	\$ 5,133,073
2019	4,384,331	254,742	175,000	119,000	\$ 4,933,073
2020	4,709,331	524,685	80,000	119,000	\$ 5,433,016
2021	4,784,331	350,000	180,000	119,000	\$ 5,433,331
2022	5,034,331	435,000	180,000	119,000	\$ 5,768,331
2023	5,034,331	350,000	180,000	119,000	\$ 5,683,331
2024	5,384,331	425,000	180,000	119,000	\$ 6,108,331

***Does not include \$1,200,000 in Lottery Funds**

Other Noteworthy Items

- Funding for non-profits remains at \$50,000
- Public safety funding (rescue squad-\$113,502 and volunteer fire departments - \$420,100 and Halifax EMS - \$145,325)

Enterprise Funds

An Enterprise Fund is similar to a business entity in that it operates from direct customer fees for services and not County tax dollars. Warren County operates five enterprise funds: Four (4) water and sewer-based funds and one solid waste fund.

Water and Sewer Fund Budgets

The cost of water to the County is expected to increase in the coming year due to the planned upgrades and water plant expansion at the Kerr Lake Regional Water Treatment Plant. The regional water fund budgets for FY 2023-24 are relatively unchanged from the current year's revised budget: Regional- \$1,086,400; District 1- \$829,216; District 2- \$887,771; and District 3- \$1,356,097. Any minor decreases/increases are a direct result of changes in customer water usage or a reduction in expenses from the current year.

Warren County is 1 of 3 partners involved in the Kerr Lake Regional Water System (KLRWS); the County purchases water from the partnership for usage within the County, as well as for resale to the municipalities of Norlina and Warrenton. Current water usage approximates over 1 million gallons per day (MGD) and up to 1.5 MGD, including sales to municipalities. The total water allotment from KLRWS is 2 million gallons per day, which will increase to 4 million gallons per day in the upcoming 2 years as capacity is increased at the regional water treatment plant due to the pending plant upgrades and expansion. Warren County is responsible for 20% of the capacity

expansion costs of the treatment plant, but has received a grant of \$3 million from the North Carolina Department of Water Quality to help offset its share of expenses; the County has also received a \$2 million, 0% interest loan. This project has experienced significant cost inflation, of almost double initial (83%) costs estimates of \$40 million dollars. The best estimates now stand at \$79.5 million. Project financing has been finalized, and construction is set to begin with a groundbreaking scheduled for Wednesday, May 3, 2023. This project has been in the works for over 5 years. There will be a budgetary impact by the end of FY 2024, at the earliest. Additionally, we hope to generate additional revenue from the sale of water.

The current water rate includes a base fee of \$25 for the first 1,000 gallons used plus \$5 for each additional 1,000 gallons used. The average household water usage per month has been 5,000 gallons, which translates into an average bill of \$45. Current sewer rates include a base fee of \$13 for the first 1,000 gallons used plus \$5 for each additional 1,000 gallons used. The proposed budget includes a 5% increase in the current water and sewer rates. They would increase from \$.25 to \$.52 per 1000 gallons uses for water and sewer. This is a \$.50 monthly increase for an average bill, receiving water and sewer service. The County will need to conduct a rate study as Kerr Lake Regional Water System implements a new rate structure to ensure our customer contributions keep up with the costs of the plant expansion project. Additionally, in Fiscal Year 2024 the County will need to negotiate new agreements for water customers and for the operation of the County's Wastewater Treatment Plant, currently operated by the Town of Warrenton.

Solid Waste Enterprise Fund

The overall solid waste fund budget is \$2,266,194. The primary source of revenue for the fund is a solid waste fee for County residents and businesses. There is no proposed increase in the solid waste fee.

Major expense items in the solid waste fund involve operations of the convenience and recycling sites as well as contracted services for hauling of waste to landfill sites outside the county. The County contracts with Waste Industries for operation and staffing of the convenience sites and hauling and disposal of waste. The County has a long-term contract with Waste Industries in order to stabilize rates. Additionally, a part of the contract includes renovations and improvements at the County's convenience sites. These improvements have been completed for the foreseeable future.

Nationally, there has been a spike in costs related to recycling due to changes in the marketplace for recyclables. Those costs will be passed on to Warren County from our provider. The Warren County Keep America Beautiful Committee remains in operation and the FY 24 budget continues funding of \$35,000 to address contractual litter pick up and beautification in the County.

Special Revenue Funds

Fire Tax District Fund

The Fire Tax District is made up of 14 tax districts for 14 volunteer fire departments. The FY 2023-24 budget is \$1,340,256, as compared to \$1,213,795 for the current fiscal year, and is based solely on the tax rates set by the individual fire service districts.

E911 Fund

E911 is a special revenue fund mandated by the state and is used exclusively for purposes related to the 911 call center. The Proposed Budget includes \$399,300 for FY 2023-2024, as compared to \$174,300 in the current fiscal year.

Octennial Revaluation Fund

The Octennial Revaluation Fund is for the revaluation of property; this occurs every 8 years. The budget for FY 2023-2024 is \$50,500.

Organizational Development

As we work to move the business of the County forward, there are 4 departments with new positions in the proposed budget. Planning/Zoning/Code Enforcement has 1 position; Finance has 1 position, Board of Elections has 1 position and Community and Economic Development has 1 position.

The goal with these additions is to improve our services to the public, reduce operating silos, better coordinate and take care of County assets. We will try to better coordinate and manage our grants administration and public procurement processes.

Conclusion

While Warren County has a history of stable finances, we should remain aware of issues that could have a negative impact on that stability. Due to the continued attention the Board has paid to financial management, we have an appropriate level of Fund Balance to help us in these unprecedented times, and this FY 24 Proposed Budget adheres to the County's Fund Balance Policy.

Given current economic conditions, nationally and in North Carolina, I am pleased to be able to address the long-term stability, health, and resilience of the County without any additional tax increases and a slight increase in water and sewer rates. The major items in the budget are necessities. With our limited resources, we have prioritized: 1) Education, 2) Human Resources, employee talent, and compensation (Including Public Safety) and 3) Capital Improvement projects and long-term infrastructure facilities and infrastructure needs.

It is my hope that you will find this budget to be strategic in addressing the operational and organizational needs of Warren County in accordance with the Board of Commissioner's vision and direction in support of our residents. This budget will enable Warren County to continue to improve its quality of life as a stable and welcoming community with boundless potential. For better or worse, this year and the upcoming FY 2024 will be marked by how well we continue to recover from the pandemic and the recessionary fears impacting our national and state economies. We will continue to monitor the impact of lingering supply chain issues on County operations, focus on completing priority projects while maintaining and protecting the financial condition and health of the County.

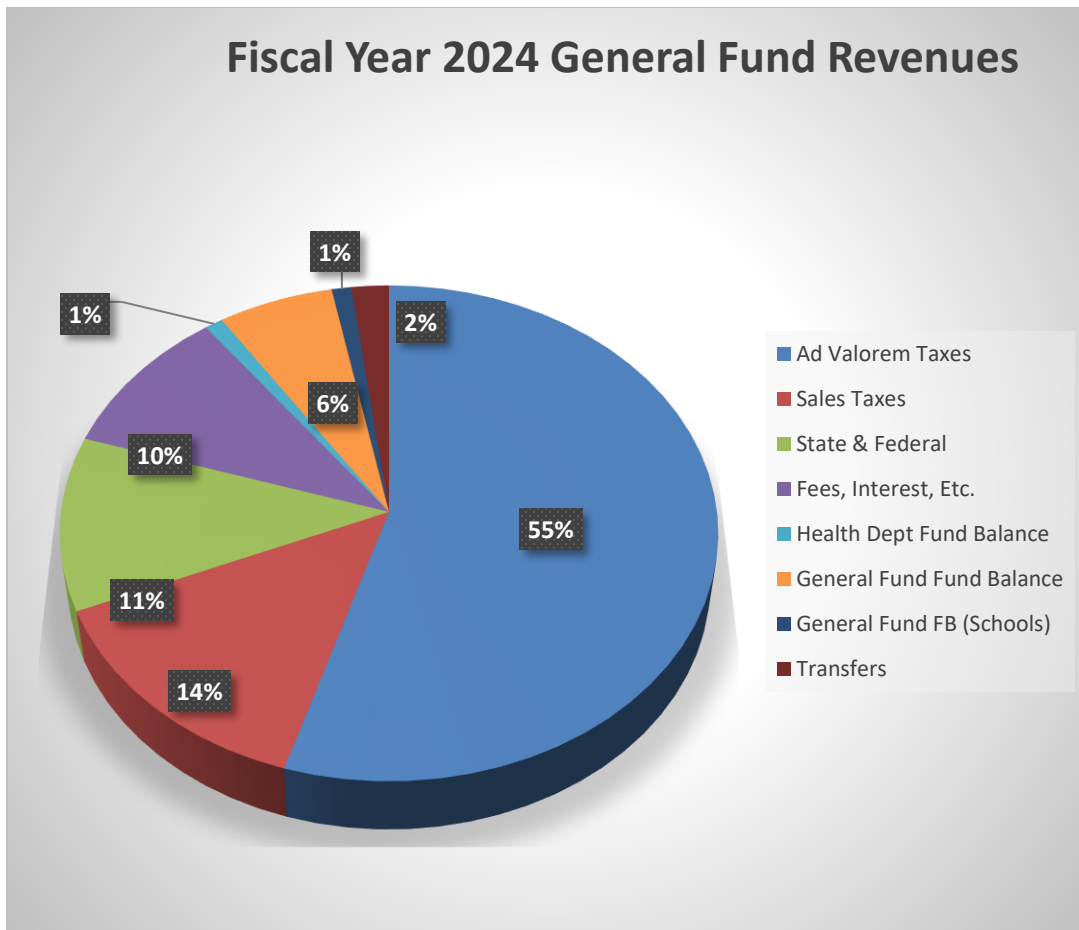
The Fiscal Year 2024 Proposed Budget does not account for funds received from the American Rescue Plan Act (\$3.8 million). Per the Board's direction we will work to revise the plan for the current year, in order to account for revenue loss in FY 23, while potentially generating savings, as well. Those funds will be reflected in the budget, as we use them.

It is my sincere pleasure and honor to serve as your County Manager. Under the leadership of the Board of Commissioners, I look forward to another successful fiscal year that brings us closer to achieving the goals identified by the Board and enhancing the level of service we provide to Warren County residents.

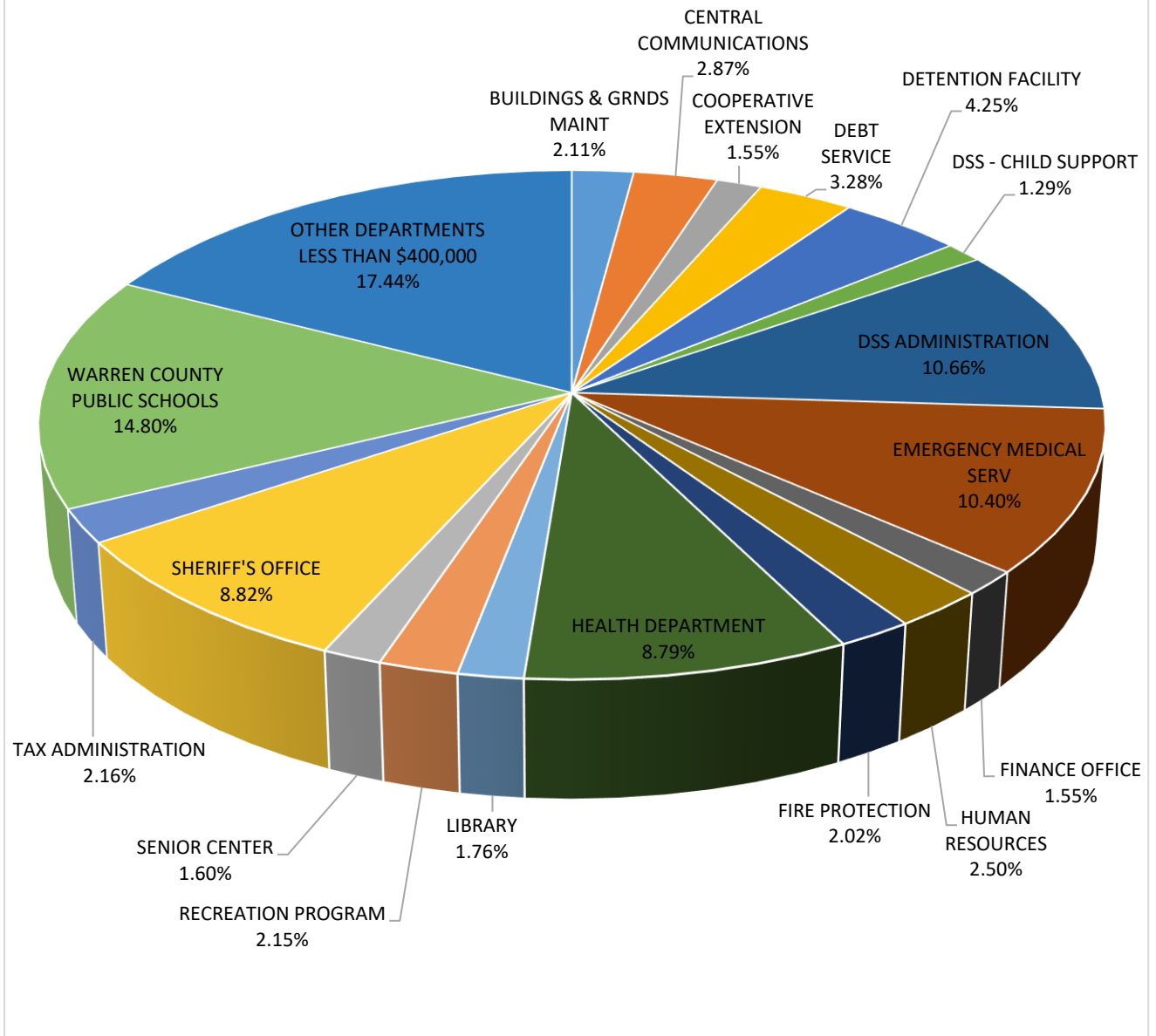
I would also like to offer public appreciation for the assistance and extensive experience of our Directors, leadership team and staff in developing this proposed budget. Without their budgetary and operations knowledge, cooperation and recommendations, it would not have been possible.

Respectfully submitted,

Vincent Jones
County Manager and Budget Officer



Fiscal Year 2024 General Fund Expenditures





Revised: Warren County, North Carolina

FY 24 Proposed Budget

June 1, 2023

FY 24 Budget Overview

FY 24 continues to be a challenge as we recover from the pandemic.

The final Federal State of Emergency related to the pandemic expired May 11th

Unfortunately, fears of an economic slowdown or recession continue to be a factor.



FY 24 Budget Overview

The Russian conflict with Ukraine, and other global unrest and crises, continue to emerge. Our economic wellbeing is tied to global events and incidents that impact our national economy.

The County is beginning in FY 24 to prepare for our required 8 year reevaluation of property values; This is a major impact on our largest source of revenue.

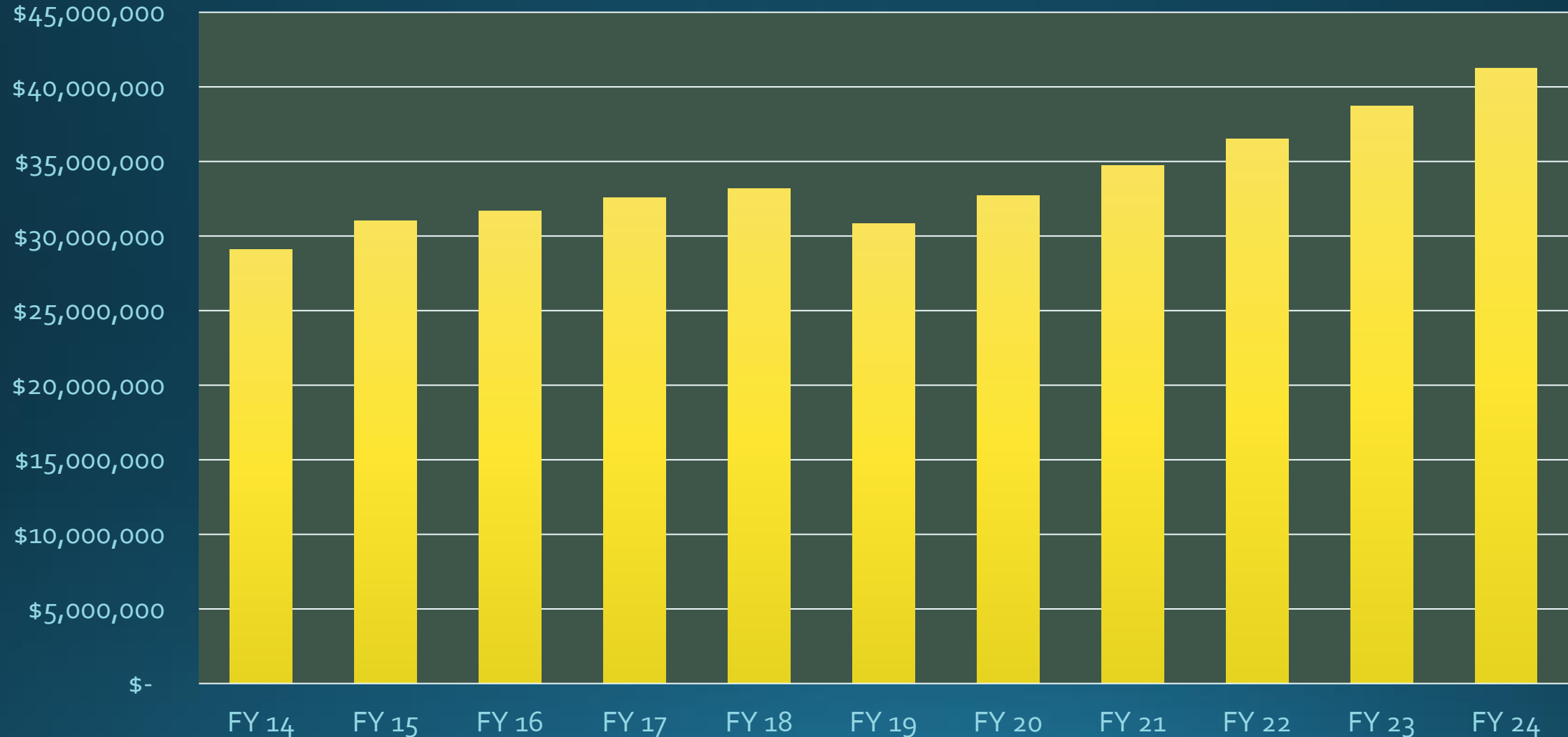


FY 24 Budget Priorities

- Broadband (additional funds if needed)
- Funding for Warren County Public Schools
- Warren County talent/compensation (includes public safety recruitment and employee compensation)
- Long-term infrastructure and capital improvements



Total General Fund Budget



FY 24 Budget Overview

- The proposed FY 24 budget is \$41,270,690
- There is no proposed tax increase - \$.81/100
- 6% growth over the current FY 23 budget
- \$2,548,627 Unrestricted Fund Balance



FY 24 Budget Overview

**Water/sewer rates per gallon – 5% increase
\$5/per 1,000 gallons - \$5.25**

Tap fees increase:

3/4" - \$1200 to \$1400

1" - \$1500 to \$1700



FY 24 Budget Overview

FY 24 Operating Revenue - \$38,722,063

FY 24 Operating Expenses- \$38,974,891

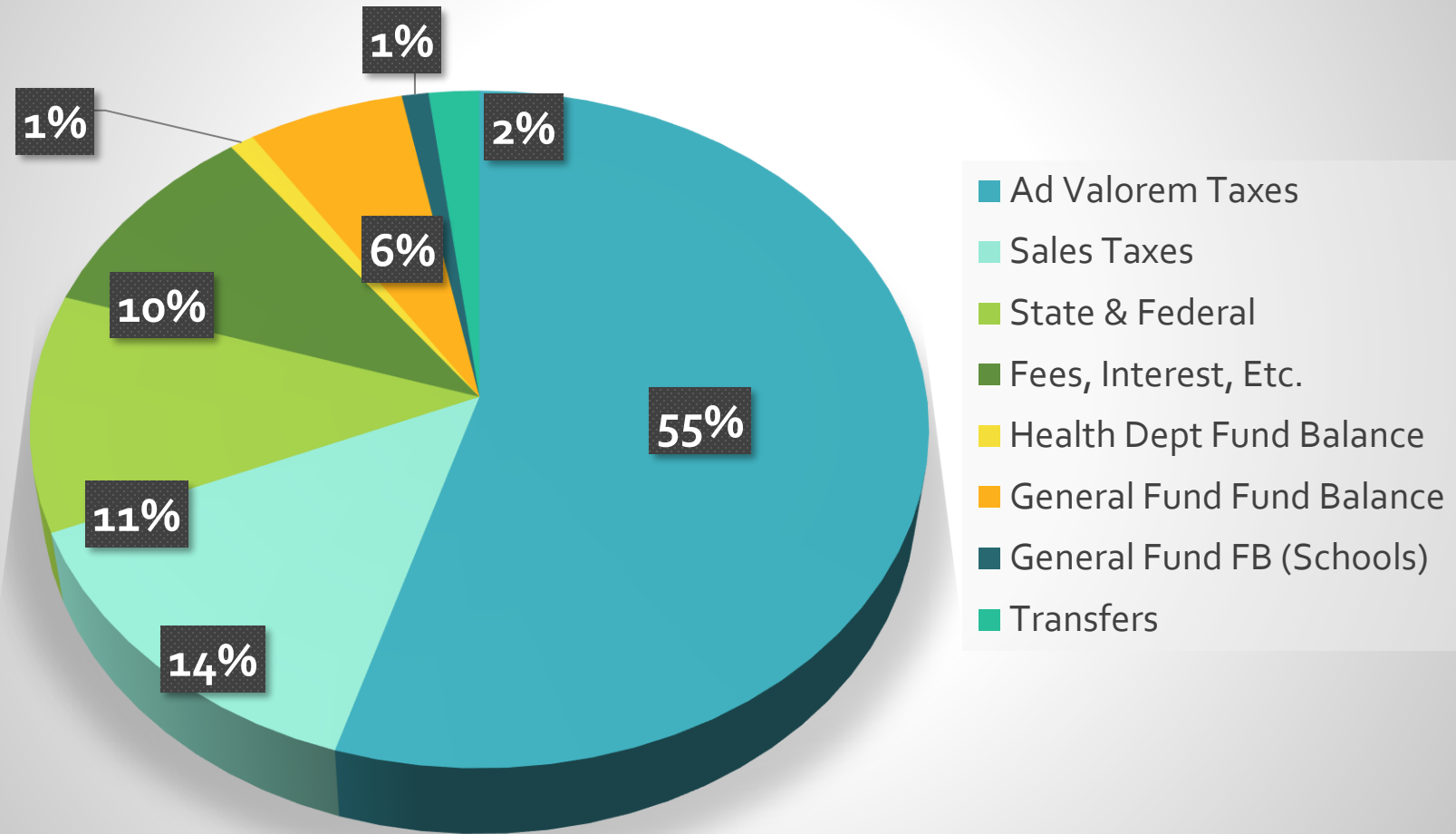
Difference - (\$152,828)

FY 24 Capital Improv. Plan- \$2,395,799

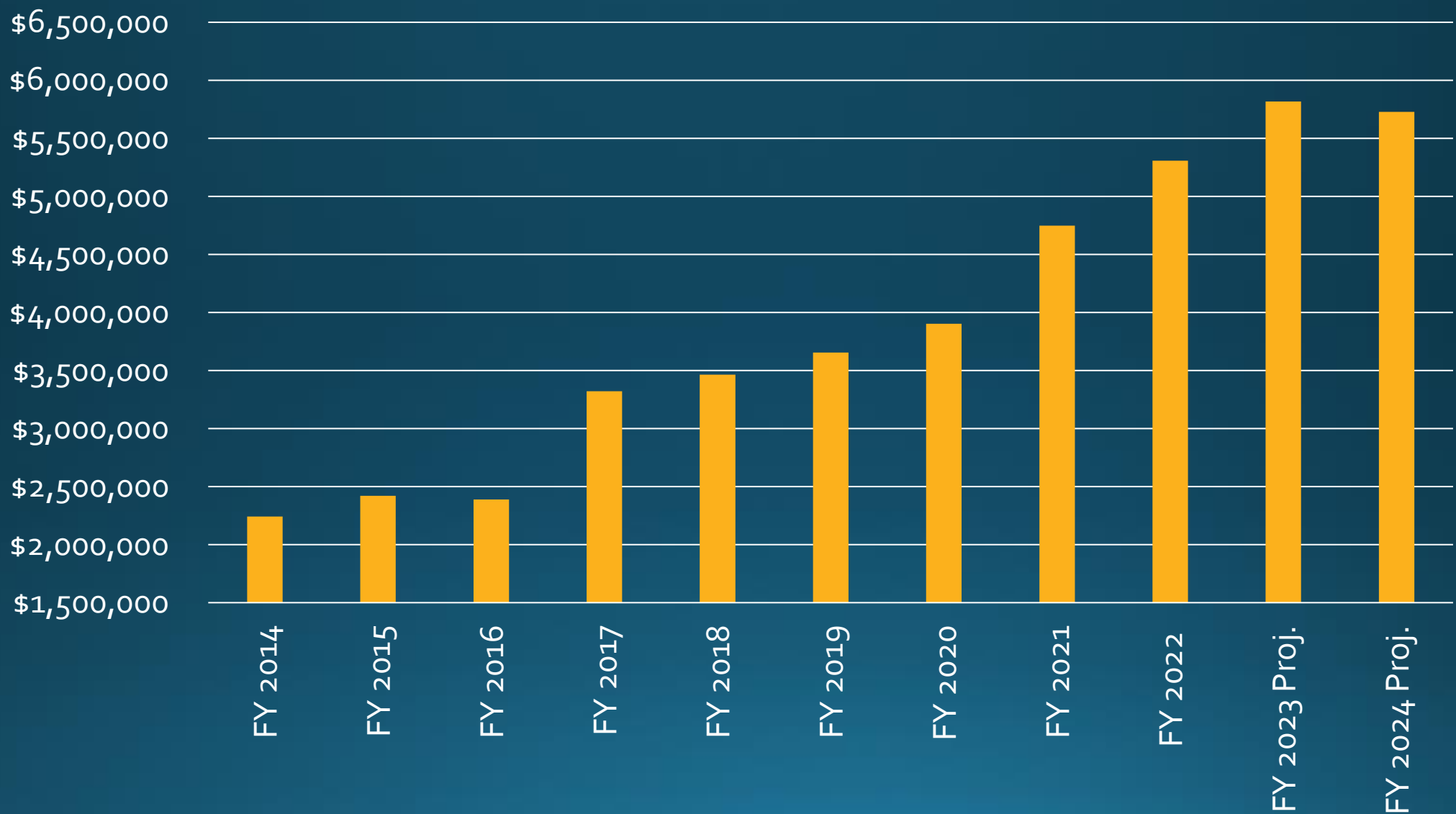
Total - \$41,270,690



Fiscal Year 2024 General Fund Revenues



Sales Tax Revenues



FY 24 Budget Overview - Revenue

Revenue growth in FY 24 - \$1,480,733

Property Tax Revenue - \$22,589,940

Sales Tax Revenue - \$5,727,272

Unassigned Fund Balance - \$2,548,627

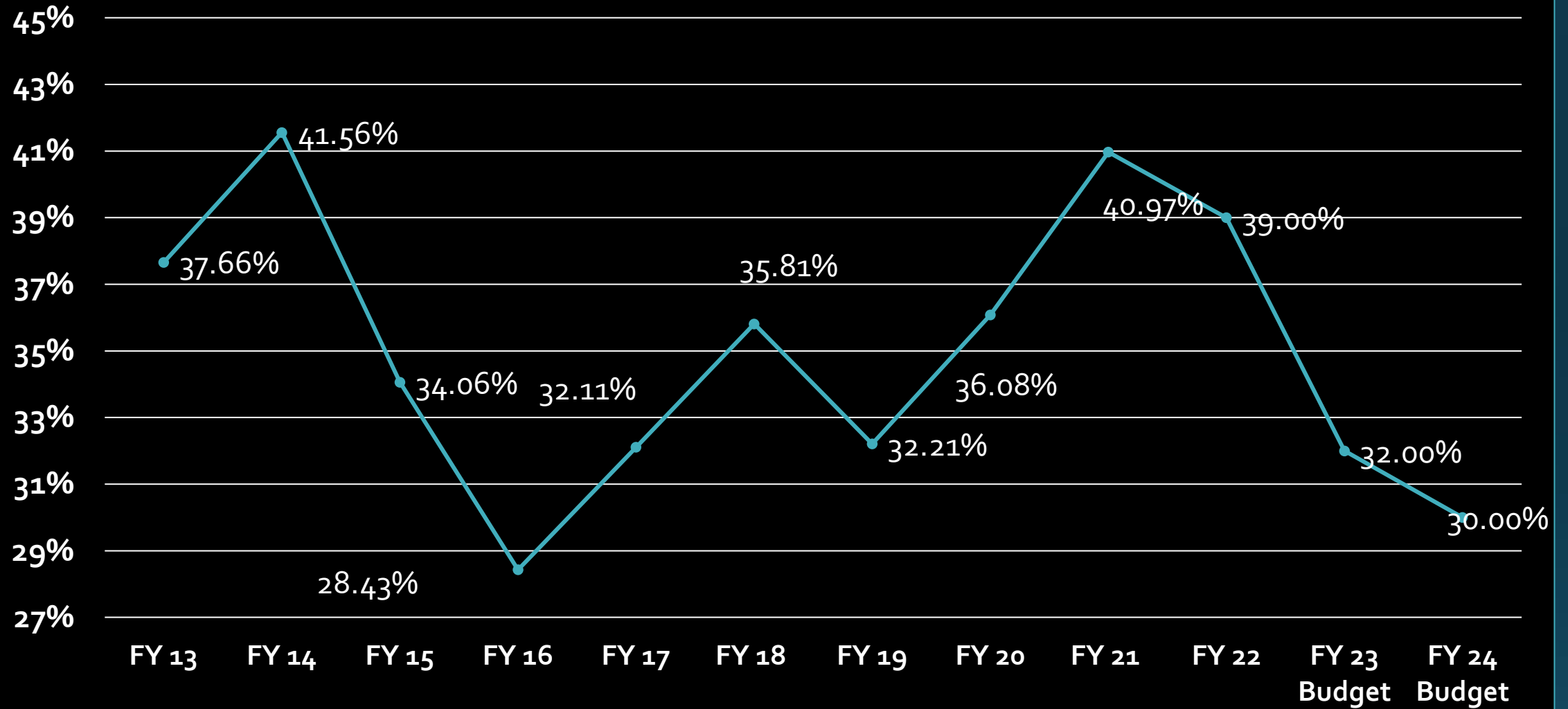


FY 24 Budget Overview

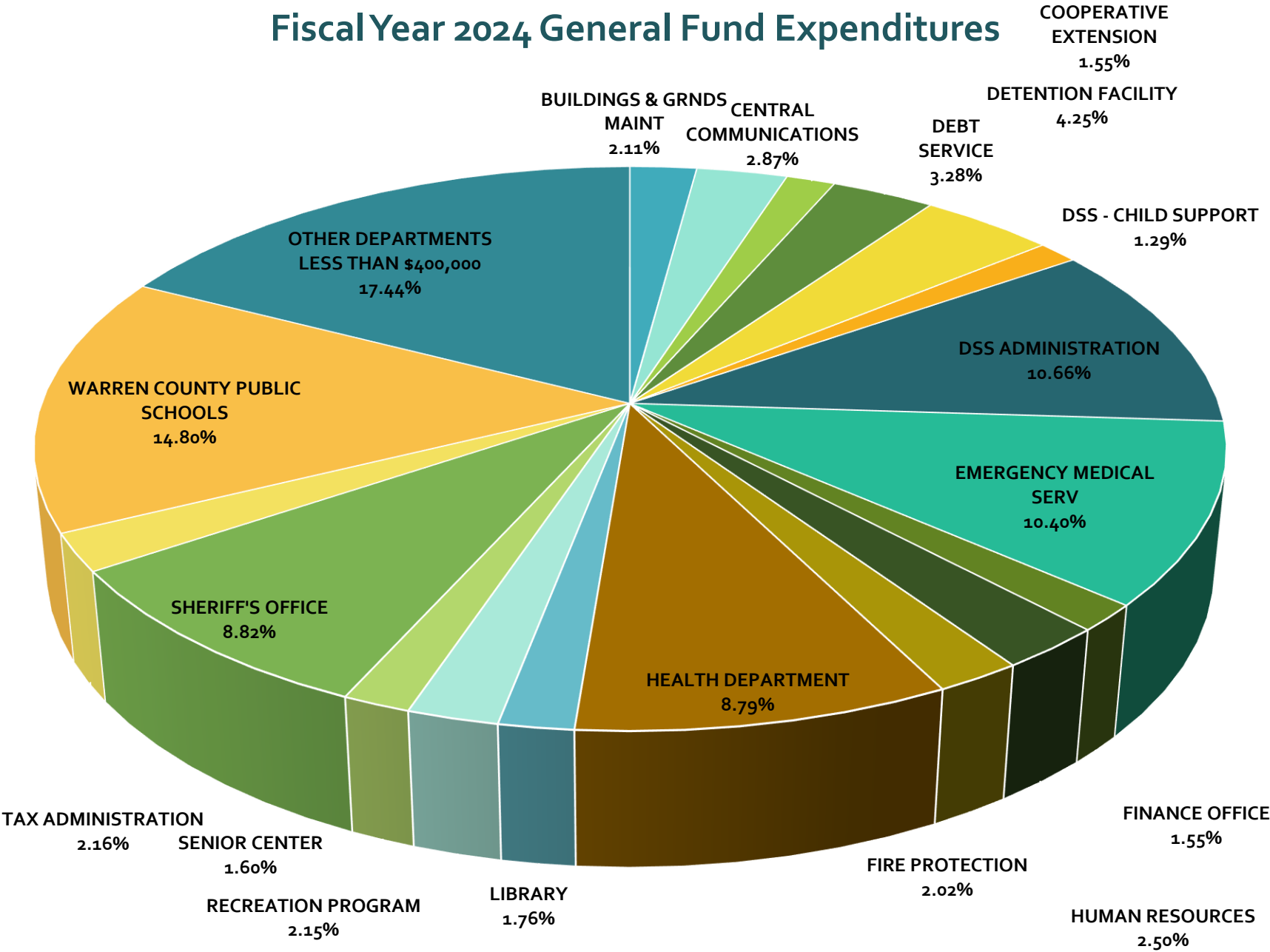
Fiscal Year	Taxable Assessed Value	Tax Rate
FY 2014	\$ 2,596,400,669	0.66
FY 2015	\$ 2,575,524,951	0.66
FY 2016	\$ 2,559,949,502	0.66
FY 2017	\$ 2,486,867,624	0.71
FY 2018	\$ 2,509,887,460	0.76
FY 2019	\$ 2,420,705,063	0.79
FY 2020	\$ 2,430,992,386	0.79
FY 2021	\$ 2,495,385,555	0.81
FY 2022	\$ 2,515,753,001	0.81
FY 2023	\$ 2,602,212,910	0.81
FY 2024	\$ 2,778,757,823	0.81



Unrestricted Fund Balance (% of Expenditures)



Fiscal Year 2024 General Fund Expenditures



FY 24 Budget Overview – Expenditure Highlights

Warren County Schools

Current Expense - \$5,384,331

- **Expansion - \$180,000**
- **SEMMA Allocation - \$119,000**
- **Capital - \$425,000 – Sales Tax Funds**
(Includes one-time funding of \$75,000 for school security improvements)



FY 24 Budget Overview – Expenditure Highlights

Warren County Schools Support

FY 20 - \$200,000 plus one-time funding of \$125,000

FY 21 - \$200,000 (\$125,000 + \$75,000)

FY 22 - \$250,000 (plus lottery funds = \$1.2 mil)

FY 23 – no increase

FY 24 - \$350,000

*Total - \$1,000,000 in additional ongoing
general fund support*



Warren County Public School Funding					
Fiscal Year	Current Expense	Capital Outlay	Expansion/Current Expense	SEMMA Allocation	Total Allocation
2016	4,650,000	651,445	176,618	118,845	\$ 5,596,908
2017	4,584,331	175,000	254,742	119,000	\$ 5,133,073
2018	4,584,331	175,000	254,742	119,000	\$ 5,133,073
2019	4,384,331	254,742	175,000	119,000	\$ 4,933,073
2020	4,709,331	524,685	80,000	119,000	\$ 5,433,016
2021	4,784,331	350,000	180,000	119,000	\$ 5,433,331
2022	5,034,331	435,000	180,000	119,000	\$ 5,768,331
2023	5,034,331	435,000	180,000	119,000	\$ 5,683,331
2024	5,384,331	425,000	180,000	119,000	\$ 6,108,331

FY 24 Budget Overview – Expenditures

**Support broadband implementation - \$250,000
(ARPA Funds)**

**Continue EMS 24/72 schedule implementation -
\$616,726 (adds a new shift of 11 personnel)**

***supported by collection of ambulance
fees**



FY 24 Budget Overview – Expenditures

- Compensation and Retention Adjustments -\$706,032
- Cost of Living Adjustment (COLA) 4%
- Retention Adjustment .25% x Years of Service
- Sheriff's Deputy Starting Salary increased to \$44,500
- Recommending a formal salary compression study along with a new compensation study



FY 24 Budget Overview – Expenditures

Recreation programming expansion: Additional programs, supplies, contracted services for background checks and officials

New positions: Code Enforcement, Grants and Contracts Administrator (Finance), Community Development Division Manager, Board of Elections Assistant



FY 24 Proposed Budget

FY 24 Budget Overview – Expenditures

- Satellite recreation programs -\$20,000
- Non-profit funding - \$50,000
- Insurance inflation - \$201,759
- Paid Firefighters - \$300,000
 - FY 22 \$80,000
 - FY 23 \$160,000
 - FY 24 \$300,000 (23% hourly wage increase plus \$100,000)



FY 24 Budget Overview – CIP Expenditures

Capital Improvement Program (CIP) - \$2,395,799

Continue Courthouse Improvements - \$125,000

E911 Radios - \$362,716

Greenways and Trails Initiative - \$50,000



FY 24 Budget Overview – CIP Expenditures

Technology improvements – HR System (\$80,000); Tax Office Assessment System (\$50,000); IT Infrastructure (\$40,000); E-recording at Register of Deeds (no cost)

EMS Station #4 - \$600,000 (Doesn't include land)

Vehicles: New ambulance and remount (\$430,000); 4 Sheriff's vehicles (\$163,000); 2 Public Utilities vehicles (\$70,000)



FY 24 Budget Overview – CIP Expenditures

Library Chiller Retro Commission - \$100,000

Satellite Library Lockers - \$ 35,000

Remote Work Space Pod - \$10,000

Farmer's Market - \$250,000



FY 24 Budget Overview – CIP Expenditures

Planning/Health Dept. Facilities Redesign - \$60,000

VGCC/Transportation Training Hub- \$250,000



FY 24 Budget Summary

- FY 24 focuses on finishing what we've started
- Strategic in addressing Warren County's priorities
- Capital Improvement Plan considers long-term infrastructure needs of the county
- Unique challenges remain due to uncertainty in national and state economies



FY 24 Budget Summary

- Omissions from Proposed FY 24
 - Tuition Reimbursement Funds
 - Upgraded internet for Elections and Recreation
- Options to add items:
 - Increase revenue
 - Identify expenditure savings in the amount of any additions
- Ex. Adding \$25,000 Tuition Reimbursement requires identifying \$25,000 in savings or increasing revenue



FY 24 Budget Summary

- We look forward to discussing FY budget details during your review process.
- **THANK YOU** to the Board of Commissioners and our County staff for your dedication during these unprecedented times.



**FY 2024 proposed budget documents can
be found online**

www.warrencountync.com

THANK YOU



TO: Warren County Board of Commissioners

FROM: Vincent Jones, County Manager

DATE: May 31, 2023

Subject: Legislative Update re: NC SB675 and federal debt limit legislation

Background

There is current legislation, NC SB675, receiving consideration during this 20223 Session. The purpose of the bill is to remove extraterritorial jurisdiction authority, also known as an ETJ. The bill has undergone a few iterations, however, all versions impact Warren County. Warren County's population is under 50,000, which means, according to the pending legislation, we would be first impacted, if this legislation is approved.

Attached you will find impact to the County and municipalities contained in talking points from the School of Government's Planning listserv. Additionally, please see the impact of the third round of edits to the proposed legislation.

Edition 3 of the bill contains the following three notable changes from Edition 2:

One is that Section 3 of the bill has been revised to remove reference to the timing of required relinquishment of ETJ for municipalities within counties having populations beyond 50,000 people. That section of the language called for these municipalities to relinquish ETJ before January 1, 2025. While it is true that the timing provision has been removed from Edition 3 of the bill, **THE BALANCE OF THE CURRENT LANGUAGE ABOLISHING ETJ HAS NOT CHANGED AND IS STILL IN THE BILL'S TEXT**. So what is gone is simply the time within which some communities had to relinquish their ETJ - the statutory authority for having ETJ remains abolished in Edition 3.

Change Number Two. Edition 3 adds a new section 3.2(a) that says **NO CITY MAY EXPAND ITS ETJ BEYOND THAT EXISTING ON JUNE 1, 2023**. In other words, what exists in place today (or within a week of today, to be more exact) is what stays. If your municipality is within a county with over 50,000 people, the bill does not say your ETJ must be relinquished, however, it can never grow, and the bill still guts authorization for exercising any zoning authority within your ETJ. If

your municipality is within a county of less than 50,000 people, then your ETJ can't grow and must still be relinquished in accordance with the schedule.

Change Number Three. Previously, Section 4 of Edition 2 said local governments could not apply minimum lot sizes to single-family detached dwellings, single-family attached dwellings, and two-family dwellings. Edition 3 includes a revision that **CAPS MAXIMUM LOT SIZES FOR SINGLE-FAMILY DETACHED DWELLINGS, SINGLE-FAMILY ATTACHED DWELLINGS, AND TWO-FAMILY DWELLINGS AT 8,700 SQUARE FEET.** In other words, no local government may apply a minimum lot size requirement to single-family detached, single-family attached or two-family development that is in excess of 8,700 sq ft. It remains unclear how this affects existing zoning district requirements or existing SF development with lot sizes that exceed 8,700 sf.

ALSO, this change in Edition 3 goes on to establish **A MINIMUM RESIDENTIAL DENSITY OF NOT LESS THAN FIVE UNITS PER ACRE** for any zoning district that permits single-family detached dwellings, single-family attached dwellings, and two-family dwellings. That's ANY district. Unclear how this is supposed to interface with on-site wastewater uptake capacity, water-supply watershed density limitations, floodplains, comprehensive plans, etc.

Recommendation

Warren County adopted countywide zoning in 2019 and is still implementing and developing our zoning processes and procedures. Our municipalities of Warren and Norlina have zoning authority and ETJ, in which they exercise planning/zoning authority. This legislation removes that authority. This means, now that we have countywide zoning, these areas will now fall under the County's responsibility for Planning and Zoning services. The County is not staffed to handle these additional areas of responsibility for these services. It is recommended that the Board of Commissioners consider a formal resolution of opposition to this legislation and provide it to our NC General Assembly legislative delegation.



**NORTH CAROLINA GENERAL ASSEMBLY
AMENDMENT
Senate Bill 675**

AMENDMENT NO. _____
(to be filled in by
Principal Clerk)

S675-AST-65 [v.3]

Page 1 of 12

Amends Title [YES]
First Edition

Date _____, 2023

Senator Lee

moves to amend the bill on page 1, lines 2-5, by rewriting those lines to read:

"AN ACT TO ALLOW THE SITING OF SCHOOLS VIA SPECIAL USE PERMIT FOR AREAS ZONED FOR COMMERCIAL USE; TO CLARIFY THAT USE RIGHTS ON PROPERTY ARE NOT EXTINGUISHED BY THE APPROVAL OF ADDITIONAL USE RIGHTS; TO ELIMINATE MUNICIPAL EXTRATERRITORIAL JURISDICTION; AND TO PROHIBIT MINIMUM LOT SIZES."

and on page 1, line 8, through page 11, line 41, by rewriting those lines to read:

"PART I. SCHOOLS A PERMITTED USE IN COMMERCIAL ZONES

SECTION 1.1. Part 1 of Article 9 of Chapter 160D of the General Statutes is amended by adding a new section to read:

"§ 160D-917. Public school sites in commercial zones.

In areas zoned for commercial use, zoning regulations shall permit, by right or by special use, the siting of a school building that is primarily used for the instruction of students and is under the control of a public school unit as defined in G.S. 115C-5."

SECTION 1.2. This Part is effective when it becomes law.

PART II. CLARIFY EXISTING USE RIGHTS ON PROPERTY

SECTION 2.1. G.S. 160D-108 reads as rewritten:

"§ 160D-108. Permit choice and vested rights.

...

(c) Vested Rights. – Amendments in land development regulations are not applicable or enforceable without the written consent of the owner with regard to any of the following:

- (1) Buildings or uses of buildings or land for which a development permit application has been submitted and subsequently issued in accordance with G.S. 143-755.
- (2) Subdivisions of land for which a development permit application authorizing the subdivision has been submitted and subsequently issued in accordance with G.S. 143-755.
- (3) A site-specific vesting plan pursuant to G.S. 160D-108.1.
- (4) A multi-phased development pursuant to subsection (f) of this section.



* S 6 7 5 - A S T - 6 5 - V - 3 *

**NORTH CAROLINA GENERAL ASSEMBLY
AMENDMENT
Senate Bill 675**

AMENDMENT NO. _____
(to be filled in by
Principal Clerk)

S675-AST-65 [v.3]

Page 2 of 12

(5) A vested right established by the terms of a development agreement authorized by Article 10 of this Chapter.

The establishment of a vested right under any subdivision of this subsection does not preclude vesting under one or more other subdivisions of this subsection or vesting by application of common law principles. A vested right, once established as provided for in this section or by common law, precludes any action by a local government that would change, alter, impair, prevent, diminish, or otherwise delay the development or use of the property allowed by the applicable land development regulation or regulations, except where a change in State or federal law mandating local government enforcement occurs after the development application is submitted that has a fundamental and retroactive effect on the development or use. A vested right obtained by permit or other local government approval shall not preclude the use or extinguish the existence of any other vested right or use by right attached to the property.

...."

SECTION 2.2. G.S. 160D-705 reads as rewritten:

"§ 160D-705. Quasi-judicial zoning decisions.

...

(c) Special Use Permits. – The regulations may provide that the board of adjustment, planning board, or governing board hear and decide special use permits in accordance with principles, conditions, safeguards, and procedures specified in the regulations. Reasonable and appropriate conditions and safeguards may be imposed upon these permits. Where appropriate, such conditions may include requirements that street and utility rights-of-way be dedicated to the public and that provision be made for recreational space and facilities. Conditions and safeguards imposed under this subsection shall not include requirements for which the local government does not have authority under statute to regulate nor requirements for which the courts have held to be unenforceable if imposed directly by the local government, including, without limitation, taxes, impact fees, building design elements within the scope of G.S. 160D-702(b), driveway-related improvements in excess of those allowed in G.S. 136-18(29) and G.S. 160A-307, or other unauthorized limitations on the development or use of land.

The regulations may provide that defined minor modifications to special use permits that do not involve a change in uses permitted or the density of overall development permitted may be reviewed and approved administratively. Any other modification or revocation of a special use permit shall follow the same process for approval as is applicable to the approval of a special use permit. If multiple parcels of land are subject to a special use permit, the owners of individual parcels may apply for permit modification so long as the modification would not result in other properties failing to meet the terms of the special use permit or regulations. Any modifications approved apply only to those properties whose owners apply for the modification. The regulation may require that special use permits be recorded with the register of deeds. If a special use permit expires and does not vest, the current zoning classification or regulation for the property applies.

...."

SECTION 2.3. This Part is effective when it becomes law.

PART III. REMOVE EXTRATERRITORIAL JURISDICTION AUTHORITY

SECTION 3.1.(a) G.S. 160D-201 reads as rewritten:

NORTH CAROLINA GENERAL ASSEMBLY
AMENDMENT
Senate Bill 675

AMENDMENT NO. _____
(to be filled in by
Principal Clerk)

S675-AST-65 [v.3]

Page 3 of 12

"§ 160D-201. Planning and development regulation jurisdiction.

(a) Cities. – All of the powers granted by this Chapter may be exercised by any city within its corporate limits and within any extraterritorial area established pursuant to G.S. 160D-202.limits.

...."

SECTION 3.1.(b) G.S. 160D-202 reads as rewritten:

"§ 160D-202. ~~Municipal extraterritorial~~ Transfer or relinquishment of jurisdiction.

(a) Geographic Scope. ~~Any city may exercise the powers granted to cities under this Chapter within a defined area extending not more than one mile beyond its contiguous corporate limits. In addition, a city of 10,000 or more population but less than 25,000 may exercise these powers over an area extending not more than two miles beyond its limits and a city of 25,000 or more population may exercise these powers over an area extending not more than three miles beyond its limits. In determining the population of a city for the purposes of this Chapter, the city council and the board of county commissioners may use the most recent annual estimate of population as certified by the Secretary of the North Carolina Department of Administration. Pursuant to G.S. 160A-58.4, extraterritorial municipal planning and development regulation may be extended only from the primary corporate boundary of a city and not from the boundary of satellite areas of the city.~~

(b) Authority in the Extraterritorial Area. ~~A city may not exercise any power conferred by this Chapter in its extraterritorial jurisdiction that it is not exercising within its corporate limits. A city may exercise in its extraterritorial area all powers conferred by this Chapter that it is exercising within its corporate limits. If a city fails to extend a particular type of development regulation to the extraterritorial area, the county may elect to exercise that particular type of regulation in the extraterritorial area.~~

(c) County Approval of City Jurisdiction. ~~Notwithstanding subsection (a) of this section, no city may extend its extraterritorial powers into any area for which the county has adopted and is enforcing county zoning and subdivision regulations. However, the city may do so where the county is not exercising both of these powers, or when the city and the county have agreed upon the area within which each will exercise the powers conferred by this Chapter. No city may extend its extraterritorial powers beyond one mile from its corporate limits without the approval of the board or boards of county commissioners with jurisdiction over the area.~~

(d) Notice of Proposed Jurisdiction Change. ~~Any municipality proposing to exercise extraterritorial jurisdiction under this Chapter shall notify the owners of all parcels of land proposed for addition to the area of extraterritorial jurisdiction, as shown on the county tax records. The notice shall be sent by first class mail to the last addresses listed for affected property owners in the county tax records. The notice shall inform the landowner of the effect of the extension of extraterritorial jurisdiction, of the landowner's right to participate in a legislative hearing prior to adoption of any ordinance extending the area of extraterritorial jurisdiction, as provided in G.S. 160D-601, and of the right of all residents of the area to apply to the board of county commissioners to serve as a representative on the planning board and the board of adjustment, as provided in G.S. 160D-303. The notice shall be mailed at least 30 days prior to the date of the hearing. The person or persons mailing the notices shall certify to the city council~~

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1 that the notices were sent by first-class mail, and the certificate shall be deemed conclusive in the
2 absence of fraud.

3 (e) ~~Boundaries.~~—Any council exercising extraterritorial jurisdiction under this Chapter
4 shall adopt an ordinance specifying the areas to be included based upon existing or projected
5 urban development and areas of critical concern to the city, as evidenced by officially adopted
6 plans for its development. A single jurisdictional boundary shall be applicable for all powers
7 conferred in this Chapter. ~~Boundaries shall be defined, to the extent feasible, in terms of~~
8 ~~geographical features identifiable on the ground. Boundaries may follow parcel ownership~~
9 ~~boundaries. A council may, in its discretion, exclude from its extraterritorial jurisdiction areas~~
10 ~~lying in another county, areas separated from the city by barriers to urban growth, or areas whose~~
11 ~~projected development will have minimal impact on the city. The boundaries specified in the~~
12 ~~ordinance shall at all times be drawn on a map, set forth in a written description, or shown by a~~
13 ~~combination of these techniques. This delineation shall be maintained in the manner provided in~~
14 ~~G.S. 160A-22 for the delineation of the corporate limits and shall be recorded in the office of the~~
15 ~~register of deeds of each county in which any portion of the area lies.~~

16 ~~Where the extraterritorial jurisdiction of two or more cities overlaps, the jurisdictional~~
17 ~~boundary between them shall be a line connecting the midway points of the overlapping area~~
18 ~~unless the city councils agree to another boundary line within the overlapping area based upon~~
19 ~~existing or projected patterns of development.~~

20 (f) County Authority Within City Jurisdiction. – The county may, on request of the city
21 council, exercise any or all of ~~these the powers granted in this Chapter~~ in any or all areas lying
22 within the city's corporate limits or within the city's specified area of extraterritorial
23 ~~jurisdiction limits.~~

24 (g) Transfer of Jurisdiction. – When a city ~~annexes, annexes~~ or a new city is incorporated
25 ~~in, or a city extends its jurisdiction to include, in~~ an area that is currently being regulated by the
26 county, the county development regulations and powers of enforcement shall remain in effect
27 until (i) the city has adopted such development regulations or (ii) a period of 60 days has elapsed
28 following the ~~annexation, extension, annexation~~ or incorporation, whichever is sooner. Prior to
29 the transfer of jurisdiction, the city may hold hearings and take any other measures consistent
30 with G.S. 160D-204 that may be required in order to adopt and apply its development regulations
31 for the area at the same time it assumes jurisdiction.

32 (h) Relinquishment of Jurisdiction. – When a city relinquishes jurisdiction over an area
33 that it is regulating under this Chapter to a county, the city development regulations and powers
34 of enforcement shall remain in effect until (i) the county has adopted such development
35 regulation or (ii) a period of 60 days has elapsed following the action by which the city
36 relinquished jurisdiction, whichever is sooner. Prior to the transfer of jurisdiction, the county
37 may hold hearings and take other measures consistent with G.S. 160D-204 that may be required
38 in order to adopt and apply its development regulations for the area at the same time it assumes
39 jurisdiction.

40 (i) Process for Local Government Approval. – When a local government is granted
41 powers by this section subject to the request, approval, or agreement of another local government,
42 the request, approval, or agreement shall be evidenced by a formally adopted resolution of the
43 governing board of the local government. Any such request, approval, or agreement can be

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1 rescinded upon two years' written notice to the other governing boards concerned by repealing
2 the resolution. The resolution may be modified at any time by mutual agreement of the governing
3 boards concerned.

4 ~~(j) Local Acts. — Nothing in this section shall repeal, modify, or amend any local act that~~
5 ~~defines the boundaries of a city's extraterritorial jurisdiction by metes and bounds or courses and~~
6 ~~distances.~~

7 (k) Effect on Vested Rights. — Whenever a city or county, pursuant to this section,
8 acquires jurisdiction over a territory that theretofore has been subject to the jurisdiction of another
9 local government, any person who has acquired vested rights in the surrendering jurisdiction may
10 exercise those rights as if no change of jurisdiction had occurred. The city or county acquiring
11 jurisdiction may take any action regarding such a development approval, certificate, or other
12 evidence of compliance that could have been taken by the local government surrendering
13 jurisdiction pursuant to its development regulations. Except as provided in this subsection, any
14 building, structure, or other land use in a territory over which a city or county has acquired
15 jurisdiction is subject to the development regulations of the city or county."

16 **SECTION 3.1.(c)** G.S. 160D-307 is repealed.

17 **SECTION 3.1.(d)** G.S. 160D-602 reads as rewritten:

18 **"§ 160D-602. Notice of hearing on proposed zoning map amendments.**

19 (a) Mailed Notice. — Subject to the limitations of this Chapter, an ordinance shall provide
20 for the manner in which zoning regulations and the boundaries of zoning districts are to be
21 determined, established, and enforced, and from time to time amended, supplemented, or
22 changed, in accordance with the provisions of this Chapter. The owners of affected parcels of
23 land and the owners of all parcels of land abutting that parcel of land shall be mailed a notice of
24 the hearing on a proposed zoning map amendment by first-class mail at the last addresses listed
25 for such owners on the county tax abstracts. For the purpose of this section, properties are
26 "abutting" even if separated by a street, railroad, or other transportation corridor. This notice must
27 be deposited in the mail at least 10 but not more than 25 days prior to the date of the hearing. ~~If~~
28 ~~the zoning map amendment is being proposed in conjunction with an expansion of municipal~~
29 ~~extraterritorial planning and development regulation jurisdiction under G.S. 160D-202, a single~~
30 ~~hearing on the zoning map amendment and the boundary amendment may be held. In this~~
31 ~~instance, the initial notice of the zoning map amendment hearing may be combined with the~~
32 ~~boundary hearing notice and the combined hearing notice mailed at least 30 days prior to the~~
33 ~~hearing.~~

34"

35 **SECTION 3.1.(e)** G.S. 160D-903(c) is repealed.

36 **SECTION 3.1.(f)** G.S. 160D-912 reads as rewritten:

37 **"§ 160D-912. Outdoor advertising.**

38 ...

39 (m) This section does not apply to any ordinance in effect on July 1, 2004. A local
40 government may amend an ordinance in effect on July 1, 2004, to extend application of the
41 ordinance to off-premises outdoor advertising located in territory acquired by ~~annexation or~~
42 ~~located in the extraterritorial jurisdiction of the city.~~ annexation. A local government may repeal

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or amend an ordinance in effect on July 1, 2004, so long as the amendment to the existing ordinance does not reduce the period of amortization in effect on June 19, 2020.

...."

SECTION 3.1.(g) G.S. 160D-925(e) is repealed.

SECTION 3.1.(h) G.S. 160D-1102(a) reads as rewritten:

"(a) A local government may create an inspection department and may appoint inspectors who may be given appropriate titles, such as building inspector, electrical inspector, plumbing inspector, housing inspector, zoning inspector, heating and air-conditioning inspector, fire prevention inspector, or deputy or assistant inspector, or another title generally descriptive of the duties assigned. Every local government shall perform the duties and responsibilities set forth in G.S. 160D-1104 either by (i) creating its own inspection department, (ii) creating a joint inspection department in cooperation with one or more other units of local government, pursuant to Part 1 of Article 20 of Chapter 160A of the General Statutes, (iii) contracting with another unit of local government for the provision of inspection services pursuant to Part 1 of Article 20 of Chapter 160A of the General Statutes, or (iv) arranging for the county in which a city is located to perform inspection services within the city's jurisdiction as authorized by ~~G.S. 160D-1104 and G.S. 160D-202.~~ G.S. 160D-1104. Every local government shall designate a person responsible for the daily oversight of the local government's duties and responsibilities under G.S. 160D-1104."

SECTION 3.1.(i) G.S. 160D-1125(c) reads as rewritten:

"(c) Additional Lien. – The amounts incurred by a local government in connection with the removal or demolition are also a lien against any other real property owned by the owner of the building or structure and located within the local government's planning and development regulation ~~jurisdiction, and for cities without extraterritorial planning and development jurisdiction, within one mile of the city limits, jurisdiction,~~ except for the owner's primary residence. The provisions of subsection (b) of this section apply to this additional lien, except that this additional lien is inferior to all prior liens and shall be collected as a money judgment."

SECTION 3.1.(j) G.S. 113A-208(d) reads as rewritten:

"(d) An ordinance adopted under the authority of this section applies to all protected mountain ridges as defined in G.S. 113A-206. A county or city may apply the ordinance to other mountain ridges within its jurisdiction if it finds that this application is reasonably necessary to protect against some or all of the hazards or problems set forth in G.S. 113A-207. ~~Additionally, a city with a population of 50,000 or more may apply the ordinance to other mountain ridges within its extraterritorial planning jurisdiction if it finds that this application is reasonably necessary to protect against some or all of the hazards or problems set forth in G.S. 113A-207.~~"

SECTION 3.1.(k) G.S. 130A-317(d) reads as rewritten:

"(d) Municipalities, counties, local boards or commissions, water and sewer authorities, or groups of municipalities and counties may establish and administer within their utility service areas their own approval program in lieu of State approval of water system plans required in subsection (c) of this section for construction or alteration of the distribution system of a proposed or existing public water system, subject to the prior certification of the Department. For purposes of this subsection, the service area of a municipality shall include only that area within the corporate limits of the municipality and that area outside a municipality in its extraterritorial

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jurisdiction where water service is already being provided to the permit applicant by the municipality or connection to the municipal water system is immediately available to the applicant; the service areas of counties and the other entities or groups shall include only those areas where water service is already being provided to the applicant by the permitting authority or connection to the permitting authority's system is immediately available. For purposes of this subsection, the term "extraterritorial jurisdiction" means the boundaries of the area over which a municipality was exercising extraterritorial planning jurisdiction under Article 19 of Chapter 160A of the General Statutes, or its successor Chapter 160D of the General Statutes, prior to the municipality's relinquishment of jurisdiction over the area on or before January 1, 2025. No later than the 180th day after the receipt of an approval program and statement submitted by any local government, commission, authority, or board, the Department shall certify any local program that meets all of the following conditions:

...."

SECTION 3.1.(l) G.S. 136-55.1(b) reads as rewritten:

"(b) ~~In keeping with its overall zoning scheme and long range plans regarding the extraterritorial jurisdiction area, a~~ A municipality may keep open and assume responsibility for maintenance of a road within one mile of its corporate limits once it is abandoned from the State highway system."

SECTION 3.1.(m) G.S. 136-63(b) reads as rewritten:

"(b) ~~In keeping with its overall zoning scheme and long range plans regarding the extraterritorial jurisdiction area, a~~ A municipality may keep open and assume responsibility for maintenance of a road within one mile of its corporate limits once it is abandoned from the State highway system."

SECTION 3.1.(n) G.S. 136-66.3(a) reads as rewritten:

"(a) Municipal Participation Authorized. – A municipality may, but is not required to, participate in the right-of-way and construction cost of a State transportation improvement approved by the Board of Transportation under G.S. 143B-350(f)(4) that is located in the ~~municipality or its extraterritorial jurisdiction.~~ municipality."

SECTION 3.1.(o) G.S. 143-138(e) reads as rewritten:

"(e) Effect upon Local Codes. – Except as otherwise provided in this section, the North Carolina State Building Code shall apply throughout the State, from the time of its adoption. Approved rules shall become effective in accordance with G.S. 150B-21.3. However, any political subdivision of the State may adopt a fire prevention code and floodplain management regulations within its jurisdiction. The territorial jurisdiction of any municipality or county for this purpose, unless otherwise specified by the General Assembly, shall be as follows: Municipal jurisdiction shall include all areas within the corporate limits of the ~~municipality and extraterritorial jurisdiction areas established as provided in G.S. 160D-202 or a local act;~~ municipality; county jurisdiction shall include all other areas of the county. No such code or regulations, other than floodplain management regulations and those permitted by G.S. 160D-1128, shall be effective until they have been officially approved by the Building Code Council as providing adequate minimum standards to preserve and protect health and safety, in accordance with the provisions of subsection (c) above. Local floodplain regulations may regulate all types and uses of buildings or structures located in flood hazard areas identified by

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1 local, State, and federal agencies, and include provisions governing substantial improvements,
2 substantial damage, cumulative substantial improvements, lowest floor elevation, protection of
3 mechanical and electrical systems, foundation construction, anchorage, acceptable flood resistant
4 materials, and other measures the political subdivision deems necessary considering the
5 characteristics of its flood hazards and vulnerability. In the absence of approval by the Building
6 Code Council, or in the event that approval is withdrawn, local fire prevention codes and
7 regulations shall have no force and effect. Provided any local regulations approved by the local
8 governing body which are found by the Council to be more stringent than the adopted statewide
9 fire prevention code and which are found to regulate only activities and conditions in buildings,
10 structures, and premises that pose dangers of fire, explosion or related hazards, and are not
11 matters in conflict with the State Building Code, may be approved. Local governments may
12 enforce the fire prevention code of the State Building Code using civil remedies authorized under
13 G.S. 143-139, 153A-123, and 160A-175. If the Commissioner of Insurance or other State official
14 with responsibility for enforcement of the Code institutes a civil action pursuant to G.S. 143-139,
15 a local government may not institute a civil action under G.S. 143-139, 153A-123, or 160A-175
16 based upon the same violation. Appeals from the assessment or imposition of such civil remedies
17 shall be as provided in G.S. 160D-1127.

18 A local government may not adopt any ordinance in conflict with the exemption provided by
19 subsection (c1) of this section. No local ordinance or regulation shall be construed to limit the
20 exemption provided by subsection (c1) of this section."

21 **SECTION 3.1.(p)** G.S. 143-215.1(f) reads as rewritten:

22 "(f) Local Permit Programs for Sewer Extension and Reclaimed Water Utilization. –
23 Municipalities, counties, local boards or commissions, water and sewer authorities, or groups of
24 municipalities and counties may establish and administer within their utility service areas their
25 own general permit programs in lieu of State permit required in G.S. 143-215.1(a)(2), (3), and
26 (8) above, for construction, operation, alteration, extension, change of proposed or existing sewer
27 system, subject to the prior certification of the Commission. For purposes of this subsection, the
28 service area of a municipality shall include only that area within the corporate limits of the
29 municipality and that area outside a municipality in its extraterritorial jurisdiction where sewer
30 service or a reclaimed water utilization system is already being provided by the municipality to
31 the permit applicant or connection to the municipal sewer system or a reclaimed water utilization
32 system is immediately available to the applicant; the service areas of counties and the other
33 entities or groups shall include only those areas where sewer service or a reclaimed water
34 utilization system is already being provided to the applicant by the permitting authority or
35 connection to the permitting authority's system is immediately available. For purposes of this
36 subsection, the term "extraterritorial jurisdiction" means the boundaries of the area over which a
37 municipality was exercising extraterritorial planning jurisdiction under Article 19 of Chapter
38 160A of the General Statutes, or its successor Chapter 160D of the General Statutes, prior to the
39 municipality's relinquishment of jurisdiction over the area on or before January 1, 2025. No later
40 than the 180th day after the receipt of a program and statement submitted by any local
41 government, commission, authority, or board the Commission shall certify any local program
42 that does all of the following:

43"

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SECTION 3.1.(q) G.S. 153A-317.14(a)(6) is repealed.

SECTION 3.1.(r) G.S. 160A-58.4 reads as rewritten:

"§ 160A-58.4. Extraterritorial powers.

Satellite corporate limits shall not be considered a part of the city's corporate limits for the purposes of ~~extraterritorial land-use regulation pursuant to G.S. 160D-202~~ or abatement of public health nuisances pursuant to G.S. 160A-193. However, a city's power to regulate land use pursuant to Chapter 160D of the General Statutes or to abate public health nuisances pursuant to G.S. 160A-193, shall be the same within satellite corporate limits as within its primary corporate limits."

SECTION 3.1.(s) G.S. 160A-176.1(a) reads as rewritten:

"(a) A city may adopt ordinances to regulate and control swimming, surfing and littering in the Atlantic Ocean adjacent to that portion of the city within its ~~boundaries or within its extraterritorial jurisdiction; boundaries;~~ provided, however, nothing contained herein shall be construed to permit any city to prohibit altogether swimming and surfing or to make these activities unlawful."

SECTION 3.1.(t) G.S. 160A-176.2(a) reads as rewritten:

"(a) A city may adopt ordinances to regulate and control swimming, personal watercraft operation, surfing and littering in the Atlantic Ocean and other waterways adjacent to that portion of the city within its ~~boundaries or within its extraterritorial jurisdiction; boundaries;~~ provided, however, nothing contained herein shall be construed to permit any city to prohibit altogether swimming or surfing or to make these activities unlawful."

SECTION 3.1.(u) G.S. 160A-296(a1) is repealed.

SECTION 3.1.(v) G.S. 160A-299(d) reads as rewritten:

"(d) This section shall apply to any street or public alley within a city ~~or its extraterritorial jurisdiction~~ that has been irrevocably dedicated to the public, without regard to whether it has actually been opened. This section also applies to unopened streets or public alleys that are shown on plats but that have not been accepted or maintained by the city, provided that this section shall not abrogate the rights of a dedicator, or those claiming under a dedicator, pursuant to G.S. 136-96."

SECTION 3.1.(w) This section is effective as follows:

- (1) For counties with a population of 25,000 or less according to the last federal decennial census, October 1, 2024.
- (2) For counties with a population between 25,001 and 50,000 according to the last federal decennial census, October 1, 2025.

SECTION 3.2.(a) No city may expand its extraterritorial jurisdiction beyond the territory that the city was exercising extraterritorial jurisdiction authority upon as of June 1, 2023.

SECTION 3.2.(b) Any provision in a local act that grants a city the power to exercise extraterritorial planning jurisdiction under Article 19 of Chapter 160A of the General Statutes, or its successor Chapter 160D of the General Statutes, is hereby repealed.

SECTION 3.3.(a) The relinquishment of jurisdiction over an area that a city is regulating under the authority of extraterritorial planning jurisdiction under Article 19 of Chapter 160A of the General Statutes, or its successor Chapter 160D of the General Statutes, shall be

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determined by the county in which the area lies, not the city which has been exercising extraterritorial jurisdiction over the area, and becomes effective as follows:

- (1) For counties with a population of 25,000 or less according to the last federal decennial census, October 1, 2024.
- (2) For counties with a population between 25,001 and 50,000 according to the last federal decennial census, October 1, 2025.

SECTION 3.3.(b) Nothing in this Part shall be construed as prohibiting a city from relinquishing jurisdiction over an area prior to the effective date set forth in Section 3.3(a), so long as the city complies with the provisions of Article 19 of Chapter 160A of the General Statutes, or its successor Chapter 160D of the General Statutes.

SECTION 3.3.(c) Upon relinquishment of jurisdiction over an area that a city is regulating under the authority of extraterritorial planning jurisdiction under Article 19 of Chapter 160A of the General Statutes, or its successor Chapter 160D of the General Statutes:

- (1) The city regulations and powers of enforcement shall remain in effect until the earlier of the effective date of the land use regulations adopted by the county with jurisdiction over the area or 60 days after the effective date set forth in Section 3.3(a) for that county. If the sixtieth day falls on a holiday or weekend, the next business day shall be treated as the sixtieth day. The county may hold hearings and take other measures that may be required in order to adopt county regulations for the area prior to the effective date set forth in Section 3.3(a) for that county.
- (2) Any person who has acquired vested rights under a permit, certificate, or other evidence of compliance issued by the city may exercise those rights as if no change of jurisdiction had occurred. The county acquiring jurisdiction may take any action regarding the permit, certificate, or other evidence of compliance that could have been taken by the city surrendering jurisdiction pursuant to the city ordinances and regulations. Except as provided in this section, any building, structure, or other land use in a territory over which a county has acquired jurisdiction is subject to the ordinances and regulations of the county. At least 180 days prior to the effective date set forth in Section 3.3(a) for the county in which any portion of a city lies, the city shall notify the county of the following:
 - a. The boundaries of the city's extraterritorial jurisdiction in that county.
 - b. The existing land use regulations applying to that extraterritorial jurisdiction in that county, including zoning and overlay maps.
 - c. Any pending requests for amendments or other changes to the existing land use regulations applying to that extraterritorial jurisdiction in that county.
 - d. Any vested rights with respect to properties in the extraterritorial jurisdiction in that county.

SECTION 3.3.(d) This section is effective when it becomes law.

SECTION 3.4.(a) This Part shall have no effect on the extraterritorial jurisdiction of law enforcement officers as authorized in any of the following:

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(1) Chapter 77 of the General Statutes.

(2) G.S. 15A-402.

(3) G.S. 20-38.2.

(4) G.S. 160A-286.

(5) Any local act or provision of general law.

SECTION 3.4.(b) This section is effective when it becomes law.

SECTION 3.5. Except as otherwise provided, this Part becomes effective when it becomes law.

PART IV. MINIMUM LOT SIZES

SECTION 4.1. G.S. 160D-702 reads as rewritten:

"§ 160D-702. Grant of power.

(a) A local government may adopt zoning regulations. Except as provided in subsections (b) and (c) of this section, a zoning regulation may regulate and restrict the height, number of stories, and size of buildings and other structures; the percentage of lots that may be occupied; the size of yards, courts, and other open spaces; the density of population; the location and use of buildings, structures, and land. Any calculation of required open space shall include wetlands, stream buffers, and stormwater facilities as open space. A local government may regulate development, including floating homes, over estuarine waters and over lands covered by navigable waters owned by the State pursuant to G.S. 146-12. A zoning regulation shall provide density credits or severable development rights for dedicated rights-of-way pursuant to G.S. 136-66.10 or G.S. 136-66.11. Where appropriate, a zoning regulation may include requirements that street and utility rights-of-way be dedicated to the public, that provision be made of recreational space and facilities, and that performance guarantees be provided, all to the same extent and with the same limitations as provided for in G.S. 160D-804 and G.S. 160D-804.1.

...

(c) A zoning or other development regulation shall not do any of the following:

(1) Set a minimum square footage of any structures subject to regulation under the North Carolina Residential Code for One- and Two-Family Dwellings.

(2) Set a maximum parking space size larger than 9 feet wide by 20 feet long unless the parking space is designated for handicap, parallel, or diagonal parking.

(3) Set a minimum lot size greater than 8,700 square feet for structures subject to the North Carolina Residential Code for One- and Two-Family Dwellings. A local government may enforce regulations that affect the size and configuration of such lots, including regulations for building setbacks, regulations for onsite wastewater systems, regulations authorized by Part 2 of Article 9 of this Chapter, and regulations related to the requirements of applicable safety codes adopted under G.S. 143-138.

(4) Limit density in any district that allows for structures subject to the North Carolina Residential Code for One- and Two-Family Dwellings below five structures per acre.

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(d) Subdivisions (3) and (4) of subsection (c) of this section shall not apply to a bona fide farm purpose as described in G.S. 160D-903 or an open space land purpose as described in Article 9 of this Chapter."

SECTION 4.2. G.S. 160D-804 is amended by adding a new subsection to read:

"(j) Minimum Lot Size. – The regulation shall comply with G.S. 160D-702(c) and (d)."

SECTION 4.3. This Part becomes effective October 1, 2024.

EFFECTIVE DATE

SECTION 5. Except as otherwise provided, this act is effective when it becomes law."

SIGNED _____
Amendment Sponsor

SIGNED _____
Committee Chair if Senate Committee Amendment

ADOPTED _____ FAILED _____ TABLED _____



May 24, 2023

REVIEW OF SENATE BILL 675, LAND USE CLARIFICATION AND CHANGES

This document provides review of SB 675, Land Use Clarification and Changes, which was filed in the Senate on 4/6/23 and heard by the Senate’s Judiciary Committee on 5/23/23. The bill text was amended on or before 5/23/23 (despite failing to pass one chamber of the General Assembly prior to May 4, 2023, the so-called “crossover” deadline). Edition 2 of SB675 calls for the following changes to North Carolina law:

- **ABOLITION OF EXTRATERRITORIAL JURISDICTION (“ETJ”);**
- **ABOLITION OF MINIMUM LOT SIZES FOR SINGLE-FAMILY AND TWO-FAMILY DEVELOPMENT.**

The proposed bill language may be viewed here: <https://www.ncleg.gov/BillLookup/2023/SB675>
(reviewers are reminded to inspect Edition 2 of the bill, which may still be here: <https://webservices.ncleg.gov/ViewDocSiteFile/79319>)

We offer the following observations about the proposed language of Edition 2 of SB675.

SB675 LAND USE CLARIFICATIONS AND CHANGES

ABOLISHES EXTRATERRITORIAL JURISDICTION

SB675v2 – p. 2 §160D-201(a)

Removes the authority of municipalities to exercise land use control in ETJ areas.

Could render lawfully established development as nonconforming if county rules do not permit what has been developed in an ETJ

Strips land use protections from existing landowners in ETJs

Landowners protected from noxious or incompatible uses in an ETJ may no longer have those protections if a county has no rules preventing these uses (14 counties in NC have no zoning; several more have only partial zoning in some areas)

INTERFERES WITH STREET & SIDEWALK OWNERSHIP/ MAINTENANCE

SB675v2 – p. 7 §135-55.1(b) & §136-63(b)

Limits municipal maintenance of streets to those within one mile of the corporate limits.

Requires NCDOT or private landowners to assume maintenance responsibility of former municipal streets located farther than one mile from the corporate boundary (since counties may not own streets)

NCDOT does not maintain sidewalks outside NCDOT rights-of-way, and most counties do not maintain sidewalks

FREEZES EXTENSION OF POTABLE WATER AND SEWER SYSTEMS OUTSIDE OF CORPORATE LIMITS

SB675v2 – p. 6 §130A-317(d) & §143-215.1(f)

Interferes with extension of municipal water and sewer systems beyond corporate limits and the area within an ETJ as it once existed.

Lands outside a former ETJ that do not meet annexation requirements may not receive municipal water or sewer service

CONTINUED ON NEXT PAGE

SB675 LAND USE CLARIFICATIONS AND CHANGES

CONFOUNDS BUILDING INSPECTIONS

SB675v2 – p. 7 §143-138(e)

Constrains application of building and fire codes adopted by a municipality to its corporate limits.

Lawfully constructed development or approved site plans in a former ETJ area may not comply with a county's adopted building or fire code, and would be unlawful

The ability to complete approved development may rely on municipal infrastructure that is not present in a county

PROCEDURAL VAGUENESS REGARDING PRIOR APPROVALS

SB675v2 – p. 12 Sec. 3.6(c)

Landowners with lawful approvals from a municipality may "exercise those rights as if no change of jurisdiction has occurred."

It remains very unclear how counties with either no zoning or zoning that does not allow or address lawfully-approved development in a former ETJ will be able to inspect the development, enforce conditions of approval, or protect vested rights

TIMING OF ETJ RELINQUISHMENT IS INVERTED

SB675v2 – p. 11 Sec. 3.6(a)

Counties with the lowest populations are the first to assume planning responsibilities in former ETJs.

Counties with the smallest staffs and the least governmental resources are expected to assume planning responsibilities prior to larger counties

Small county governments must deal with the bill's vagueness on prior approvals and vesting before larger counties with more resources can develop model approaches to these concerns

FEDERAL RULIPA LAW REQUIREMENTS

SB675v2 – p. 1 §160D-917

Requires public schools to be permitted in commercial zoning districts.

Fails to address private schools

Federal Religious Land Use and Institutionalized Persons Act requires churches, schools, and fraternal organizations to be treated similarly regarding allowable districts and procedure for establishment; thus these uses must also be permitted in commercial districts

MISMATCH IN OPEN SPACE CONFIGURATION

SB675v2 – p. 12 §160D-702(a)

Requires stormwater control measures to be counted as open space.

Some stormwater control measures are located beneath buildings and parking lots

Stormwater retention ponds and impoundments are often configured as utilities and do not meet accepted definitions of pervious open space

REMOVAL OF MINIMUM LOT SIZES

SB675v2 – p. 12 §160D-702(c) & §160D-804(j)

Prohibits local governments from establishing minimum lot sizes for lots containing single-family detached, single-family attached, and two-family dwellings.

Removes important compatibility protections in established residential areas by allowing haphazard lotting patterns and allowing further by-right subdivision inside established neighborhoods

The North Carolina Chapter of the American Planning Association stands ready to assist and engage the Legislature and other groups in whatever capacity would be appropriate, including providing more detail on anticipated repercussions of the legislation or working to develop collaborative solutions to perceived challenges. Thank you for your consideration and your hard work towards making North Carolina a better place to live.

RESOLUTION NO.23-06

**OPPOSITION TO SB 675
"LAND USE CLARIFICATION AND CHANGES"**

WHEREAS, the use of Extra-Territorial Planning and Zoning serves to protect the property values of communities by regulating the types of uses that can be constructed in areas that transcending from rural to urban in nature; and

WHEREAS, it is vital to protect residents of such jurisdictions by regulating the establishment of incompatible uses adjacent to their residential neighborhoods; and

WHEREAS, the residents of Extra-Territorial areas are represented on the Town's Planning and Zoning Board of Adjustment by members appointed by the Haywood County Board of Commissioners, thereby providing a voice in the future development of the Extra-Territorial Areas; and

WHEREAS, the elimination of Extra-Territorial areas in Haywood County will result in residents of the Extra-Territorial areas having no voice in the development of properties immediately adjacent to their residences; and

WHEREAS, the sponsor of SB 675 has not consulted with local elected Boards of Haywood County's municipalities to determine the impact of the elimination of Extra-Territorial Jurisdictions in Haywood County and

WHEREAS, one of the guiding principles of North Carolina government is that local elected officials are the elected bodies closest to the people and know best the needs of their communities; and

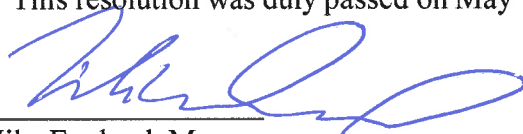
WHEREAS, as presented Senate Bill 675 prevents the Maggie Valley Board of Aldermen from having the ability to react to the needs of our community's residents, business owners and taxpayers in future land use and zoning decisions; and

NOW THEREFORE BE IT RESOLVED by the Maggie Valley Board of Aldermen that it opposes SB675 in the strongest language possible; and

BE IT FURTHER RESOVED, that the Maggie Valley Board of Aldermen respectfully requests that this bill be withdrawn from the Senate docket and referred to the appropriate Senate committee for a thorough discussion of the impact the elimination of Extra-Territorial Jurisdictions would have on the residents of such districts in North Carolina and more specifically the impact of the proposed revisions to effectively and efficiently manage growth within NC municipalities.

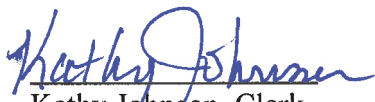
CERTIFICATION

This resolution was duly passed on May 9th, 2023, by the Town of Maggie Valley Board of Aldermen


Mike Eveland, Mayor

SEAL:

Attest:


Kathy Johnson, Clerk



WARREN COUNTY BOARD OF COMMISSIONERS

602 WEST RIDGEWAY STREET
POST OFFICE BOX 619
WARRENTON, NORTH CAROLINA 27589

Bertadean Baker, Chairman
Victor Hunt, Vice Chairman
Tare Davis
Jennifer Pierce
Walter Powell

Vincent Jones
County Manager

Paula Pulley
Clerk to the Board

TO: Warren County Board of Commissioners

FROM: Vincent Jones, County Manager *V. Jones*

DATE: April 13, 2023

Subject: Follow-up discussion re: Approval of spending and adoption of grant project ordinance

Background

Warren County received \$3,832,515 in ARPA funds, which means it can expend all its funds in the "Revenue Replacement" category (Expenditure Category Group 6.1). This category offers the widest latitude on expenditures but still requires reporting and compliance measures, per the U.S. Treasury. With this designation, counties can fund any expenditure deemed a "general government service." Expenditures in the revenue replacement category can also be used as matching funds for certain federal programs. Counties must adopt a grant project ordinance and can later amend, if needed.

Fiscal Impact

The Board has approved two projects using ARPA funds. The County's balance remaining for additional ARPA funded projects will be reduced by \$300,000. This ordinance is to establish a budget for a project to be funded by the Coronavirus State and Local Fiscal Recovery Funds of H.R. 1319 American Rescue Plan Act of 2021 (ARP/CSLFRF). This would leave a total balance of **\$3,532,515**.

Recommendation

It is recommended that Commissioners approve the submitted project ordinance identifying that the board authorizes \$250,000 of ARPA funding for broadband, providing matching funds to the Charter/Spectrum GREAT Grant award and \$50,000 to support a Community and Economic Development Initiative to provide marketing support for small businesses in the County. This would leave a total balance of **\$3,532,515**.

Issue: 1) Use of the funds to reimburse the County for FY 23 expenditures or 2) Use the funds to cover CIP projects in FY 24 or 3) Some combination of both. Any of these options will produce savings in the County budget of the same amount, which we can contribute to fund balance and reserve, for future projects.

Purpose: Ensure that the County does not have funds 'reclaimed' by the U.S. Treasury if they aren't obligated by December 31, 2024.

"This institution is an equal opportunity provider and employer."

Phone: (252) 257-3115
Fax: (252) 257-5971
www.warrencountync.com

MEMORANDUM

TO: Warren County Board of Commissioners

FROM: Lee Faines, Jr., Finance Director

DATE: June 5, 2023

RE: Recommendation for Approval of Budget Ordinance Amendment #8

Background

Budget Amendment #8 to the FY 2023 Budget Ordinance is being presented for approval. This amendment does the follow:

1. Re-allocated funds initially budgeted in the Human Resources budget for COLA and Compression Adjustments to the departments and/or funds to which they pertain. The remaining is being budgeted in a line item for miscellaneous expenditures for future use.
2. Increase appropriations in the Regional Water System Enterprise Fund to ensure department is adequately funded to ensure no over expenditure violation. This is to ensure the County is in compliance with the Local Government Budget and Fiscal Control Act.
3. Increase appropriations in the District I Water System Enterprise Fund to ensure department is adequately funded to ensure no over expenditure violation. This is to ensure the County is in compliance with the Local Government Budget and Fiscal Control Act.
4. Increase appropriations in the District II Water System Enterprise Fund to ensure department is adequately funded to ensure no over expenditure violation. This is to ensure the County is in compliance with the Local Government Budget and Fiscal Control Act.
5. Increase appropriations in the District III Water System Enterprise Fund to ensure department is adequately funded to ensure no over expenditure violation. This is to ensure the County is in compliance with the Local Government Budget and Fiscal Control Act.
6. Amend language in Section 34 of the FY23 Warren County Budget Ordinance. Language should now state “This budget is prepared on a Category basis, and need not be amended unless expenditures exceed overall category appropriations.”

**AMENDMENT TO THE CAPITAL PROJECT ORDINANCE
FOR THE
Glen Raven EDC Project**

(Amendment No. 1)

Section 3 of the above-reference capital project ordinance shall be amended as follows:

Increase Revenues:

One NC Grant	\$1,000,000
Building Reuse Grant	500,000
Transfer from General Fund	430,600
EDC CIF Grant	50,000

Section 4 of the above-reference capital project ordinance shall be amended as follows:

Increase Appropriations:

Payments to Glen Raven	\$1,980,600
------------------------	-------------

Explanation:

- This amendment is to increase appropriations in Transfers from General Fund for the tax incentive payment due Glen Raven in FY23 in the amount of \$72,267. These funds are currently budgeted in the General Fund.

Source of Funding: General Fund

Respectfully Submitted 06/05/2023

Lee Faines, Finance Officer

**AMENDMENT TO THE GRANT PROJECT ORDINANCE
FOR THE
American Rescue Plan Act – Coronavirus State and Local Fiscal
Recovery Funds
Fiscal Year 2022-2023**

(Amendment No. 1)

Section 5 of the above-reference grant project ordinance shall be amended as follows:

Project Description	Expenditure Category	Fiscal Year 2023
Broadband Services Grant	6.1	\$250,000
Marketing/Branding Program	6.1	\$50,000
Vehicles (Sheriff Office, Emergency Services, EMS, Recreation	6.1	\$518,984
Outdoor Fitness	6.1	\$100,000
JG Gym Shelter Renovations	6.1	\$278,610
ATCOM Mitigation (Emails)	6.1	\$44,000
WIFI at Board of Elections and Recreation	6.1	\$50,000
Support Public Safety and Health Services Salaries & Fringes	6.1	\$2,540,921

Explanation:

- This amendment is to list and detail the expenditures the ARPA funds supported in this current fiscal year. The County selected the option of revenue replacement when agreeing to accept the funding.

Source of Funding: ARPA

Respectfully Submitted 6/5/2023

Lee Faines, Finance Officer

**CAPITAL PROJECT ORDINANCE
WARREN COUNTY
Greenways and Trails**

BE IT ORDAINED by the Warren County Board of Commissioners that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following Capital Project Ordinance is hereby adopted:

Section 1. The project authorized is the Greenways and Trails Initiative.

Section 2. The officers of this unit are hereby directed to proceed with the project within the terms of the above statute and the budget contained within.

Section 3. The following revenues are anticipated to be available to complete the project:

Transfer from General Fund	<u>\$100,000</u>
-----------------------------------	-------------------------

Section 4. The following amounts are appropriated for the project:

Greenways and Trails	<u>\$100,000</u>
-----------------------------	-------------------------

Section 5. The Finance Officer is hereby directed to maintain with the Capital Project Fund sufficient detailed accounting records required by federal and state regulations.

Section 6. Funds may be advanced from the General Fund for the purpose of making payments as due.

Section 7. Copies of this project ordinance shall be entered into the minutes of the governing board and filed with the Finance Officer.

Adopted this 5th day of June 2023.

Warren County Board of Commissioners

Bertadean Baker, Chairman

ATTEST:

Paula Pulley, Clerk to the Board



To: Warren County Board of Commissioners

Through: Vincent Jones, County Manager

From: Charla Duncan, Community & Economic Development Director;
Marshall Brothers, Public Works

Re: Architectural and Engineering Services for the Warren County
Historic Fairgrounds

Background

In 2022, Warren County acquired the historic Warren County agricultural fairgrounds located in Warrenton, NC through a NC Department of Commerce Rural Transformation Grant. The 8.78 acre parcel is often referred to as “the Lion’s Den” because of the existing structure on-site that has been used for many years by the Warren County civic organization. The acquisition was the result of extensive work by the community-driven Warren County Farmers Market Committee and Warren County Cooperative Extension staff to locate a site for a permanent structure for the Warren County Farmers Market.

The next step in this process is to secure architectural and engineering services to not only plan for the design of the permanent farmers market structure, but to plan for the overall design of the entire 8.78 acres. Engineering services are also needed to assess the existing structure, as well as conduct a space needs analysis for any potential renovations to the existing structure on site.

An RFP was sent to the county’s on-call engineering firms outlining a scope of work to encompass the above needs. The Wooten Company, an on-call engineer with the county, submitted a scope of services with the following estimated fees: inspection of existing structure- \$19,500; space needs/floor plan of existing structure- \$34,650; space needs/new floor plan pavilion- \$17,250; master site plan- \$42,600.

Budget Impact/Funding Sources: There is \$80,300 remaining in Rural Transformation Grant funds in the FY 23 budget. The FY 24 budget allocates \$250,000 in the capital budget for this project as well.

Connection to Warren County's Strategic Development Goals

Comprehensive Development Plan (CDP) and Warren County Strategic Plan (SP) Goals:

- CDP: Economic Development Goal 2: Support agribusiness with programs and policies that target family farms, food producers, and sustainability; support efforts to strengthen the Warren County Farms Market by helping to establish a permanent location
- SP: Goal 4.4: Advance agriculture through tourism, farmers markets, and events
- SP: Goal 4.5: Develop local markets and supply chain opportunities for local farmers and farm-related businesses

Recommendation

Approve the scope of work from The Wooten Company for architectural engineering services for the historic Warren County fairgrounds not to exceed \$114,000 and authorize the County Manager to execute all documents.

This is **Task Order No. 5**
consisting of 5 pages.

Task Order No. 5

In accordance with Paragraph 1 of the Contract for Engineering Services ("Agreement"), dated **June 13, 2022**, Owner and Engineer agree as follows:

1. Specific Project Data

A. Title: **Warren County - Farmer's Market**

B. Description: **It is our understanding the Warren County has recently purchased the historic Warren County Fair Grounds located in Warrenton, NC. The parcel is about 8.78 acres. There is an existing structure that is currently being used for the Lion's Club gathering space. The proposed scope of work will consist of three (3) phases and is described with more detail further in this document.**

Phase 1- Renovation of Existing Structure

Phase 2- Design of New Farmer's Market Pavilion

Phase 3- Master Plan Concept for Passive Recreational Space

C. Number of Construction Contracts

N/A

2. Services of Engineer

The following details the specific tasks involved with this project:

Preliminary Master Plan Services

This work would consist of developing master plan options for this 8.78-acre site that will include a new Farmer's Market and renovation of an existing facility. For budgeting purposes, The Wooten Company (TWC) will provide up to three (3) option for each phase of the scope. Consideration throughout this scope of work will be given to meet the County's goals of providing a community gathering area that also can be used for educational programming, with a central focus of the proposed Farmer's Market. We will utilize available existing information prepared in the Phase I Environmental Site Assessment Report provided and any GIS information that is obtainable. TWC's scope of work related to the preliminary master plan services will include the following:

A) Inspection of Existing Structure

TWC will contract with a structural engineer to provide the following:

- 1) Field inspections and measurements for major structural members for load capacity ratings/analysis (rigid frames, purlins, girts, x-braces, wall and roof panels, connections, etc.) based on the 2018 NC Building Codes.
- 2) Footing and anchor analysis will be developed based upon differential load requirements from the NC Building Codes in effect at the time of construction to the 2018 NC Building Codes.
- 3) Provide a summary of findings and strengthening procedures to bring the existing building up to meet the NC 2018 NC Building Code.

B) Space Needs Study and Conceptual Floor Plan for Existing Structure

The following scope of work is associated with the renovation design of the existing Lion's Club facility:

- 1) TWC will meet with key County employees and personnel to develop a goal for the proposed project improvements. This scope of work will include one (1) initial in-person meeting.
- 2) Provide a listing of all spaces and square footage required for the proper functioning of the new use.
- 3) Generate a conceptual floor plan that shows demolition and proposed features that satisfies the area requirements and optimizes the functional adjacencies. In addition, black and white elevations will be provided for only the front and side views. This scope of work will include up to three (3) concepts for review.
- 4) TWC will include narrative descriptions, recommendations and opinion of construction costs.
- 5) TWC will attend one (1) presentation meeting (in-person) to discuss the all concepts prepared.

C) Conceptual Design of New Farmer's Market Pavilion

It is our understanding that the Pavilion should be designed to house at a minimum thirty (30) vendors which encompass a 12'x12' space per vendor. The following scope of work is associated with the design of the Proposed Farmer's Market Pavilion:

- 1) TWC will meet with key County employees and personnel to develop a goal for the proposed project improvements. This scope of work will include one (1) initial in-person meeting.
- 2) Provide a listing of all spaces and square footage required for the proper functioning of the new use.
- 3) Generate a conceptual floor plan that shows the new pavilion floor area with associated enclosed space. In addition, black and white elevations will be provided for only the front and side view. This scope of work will include up to three (3) concepts for review.
- 4) TWC will attend one (1) presentation meeting (in-person) to discuss all concepts prepared.

D) Master Site Plan

TWC understands that the County would like the new Farmer's Market Pavilion to be the focal point of the site. It is also our understanding that the County would like to incorporate, if possible, picnic shelters, playground, walking trails, area designated for food truck parking, and amphitheater. The follow scope of work is associated with the Master Site Plan Design:

- 1) Attendance at one (1) in-person meeting with Warren County staff to discuss goals and objectives for land use and planning process. This time will also include a site visit to observe existing site features.
- 2) Review existing Phase I Report, zoning ordinances and all other GIS data that is available for the site.
- 3) Develop a conceptual master site plan that will focus on keeping the Farmer's Market as the main feature, but still incorporating all other proposed site features requested by the County. Circulation, open space, existing topography, utilities, stormwater management and accessibility will be taken into consideration when master plan is being developed. This scope of work will include up to three (3) concepts for review.
- 4) Develop a recommended phasing plan.
- 5) Provide an opinion of construction cost for each option.
- 6) Coordination Meetings (virtual), up to five (5) total.

Exclusions

The following services may be provided upon request as an amendment and prior written authorization of the Owner.

- Land Surveying Services
- Grading as part of the Master Plan
- Engineering Design and Permitting of the Master Plan
- Traffic Impact Analysis (TIA)
- Additional Redesigns ordered by the Owner after conceptual master plans have been accepted by the Owner
- Off-site utilities capacity evaluation
- Offsite roadway improvements
- Mechanical, Electrical, Plumbing Services.
- Landscape Architecture Services
- Environmental Delineation and Permitting of Impacts (Wetlands, Streams, Buffers, etc.)
- Phase I/II Environmental Site Assessment studies/reports including testing for asbestos, lead paint and radon.
- Archeological or Historical Survey.
- All review/permitting/recording fees required per agency associated with obtaining approvals.

Times for Rendering Services: The Wooten Company will perform the work described above to meet a mutually agreed upon schedule with the Owner.

Payments to Engineer

A. Owner shall pay Engineer for services listed above as follows:

<i>Scope of Services</i>	<i>Compensation Method</i>	<i>Estimated Fee</i>
Inspection of Existing Structure	Lump Sum	\$19,500.00
Space Needs/Floor Plan of Existing Structure	Lump Sum	\$34,650.00
Spaces Needs/New Floor Plan Pavilion	Lump Sum	\$17,250
Master Site Plan	Lump Sum	\$42,600.00
Total Fee		\$114,000.00

B. The terms of payment are set forth in Article 3 of the Agreement and in Exhibit B.

5. Other Modifications to Agreement: None
7. Documents Incorporated By Reference: None
8. Terms and Conditions: Execution of this Task Order by Owner and Engineer shall make it subject to the terms and conditions of the Agreement (as modified above), which Agreement is incorporated by this reference. Engineer is authorized to begin performance upon its receipt of a copy of this Task Order signed by Owner.

The Effective Date of this Task Order is _____.

OWNER:

Warren County, North Carolina

By (Signature): _____

Typed Name: **Vincent Jones**

Title: **County Manager**

Date Signed: _____

ENGINEER:

**L.E. Wooten & Company dba
The Wooten Company**

By (Signature): 

Typed Name: **W. Brian Johnson, PE**

Title: **Vice President**

Date Signed: **5/30/23**

Engineer License or Firm's

Certificate No.

F-0115

State of:

NC

**DESIGNATED REPRESENTATIVE FOR
TASK ORDER:**

Typed Name: **Charla Duncan**

Title: **Director of Community &
Economic Development**

Address: **602 W. Ridgeway Street
Warrenton, NC 27589**

E-Mail
Address: **charladuncan@warrencountync.gov**

Phone: **252-257-3115**

**DESIGNATED REPRESENTATIVE FOR
TASK ORDER:**

Typed Name: **Ana M. Wadsworth, PE**

Title: **Practice Manager**

Address: **120 N. Boylan Avenue
Raleigh NC 27603**

E-Mail
Address: **awadsworth@thewootencompany.com**

Phone: **919-828-0531**

PRELIMINARY ASSESSMENT ROLL FOR PLEASANT HILLS SUBDIVISION ROAD PAVING PROJECT

June 5, 2023

In August of 2021 the Warren County Board of Commissioners approved a final assessment resolution for a road paving project for the Pleasant Hills subdivision located in the Soul City community of Warren County. This resolution came as a result of a petition submitted to the Warren County Board of Commissioners by 90% of property owners in the existing Pleasant Hills subdivision in Norlina (Nutbush Township). The petition was for critical repairs to be made to existing roads in the subdivision. A total of eighty-seven (87) lots will be assessed to cover the county's expenses for this project.

The petitioning owner(s) asked Warren County to exercise its assessment authority set forth in Article 9A. Special Assessments for Critical Infrastructure Needs NCGS 153A 210.1-210.7, and Session Law 2015-121, Senate Bill 284, to finance the capital costs associated with repairing the roads in the existing Pleasant Hills subdivision, including Rocky Creek Drive to Crescent Lane to Pine Shadow Lane to Cedar Brook Circle to Nutbush Lane to Sandstone Lane to Sandy Creek Lane.

The final assessment amount per lot will be \$5,404.87. This amount can be paid back annually for up to ten (10) years. The timeline of repayment will not go beyond June 5, 2038.

A public hearing is to be held on June 5, 2023 for the preliminary assessment role. Once confirmed by the Board of Commissioners, the assessment period will begin June 5, 2023. Per the initial resolution, the Board of Commissioners voted to hold the assessment in abeyance for five (5) years. This abeyance means that property owners have five years before they will receive their first bill from the Warren County Tax Administrator. The first bill for the assessment will come in 2028; the ten-year period will begin in 2028 and end in 2038. An annual interest rate of 1% will be charged.

Property owners do have the option to pay the assessment off before 2038. If a property owner desires to pay the assessment earlier, they should contact the Warren County Tax Administrator. There will be no discounts for this assessment.

<u>Description of Property</u>	<u>Property Owner</u>	<u>Amount to be Assessed</u>
1. Lot 1 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
2. Lot 2 Pleasant Hills	Andrew A. Riggleman	\$5,404.87
3. Lot 3 Pleasant Hills	Andrew A. Riggleman	\$5,404.87
4. Lot 4 Pleasant Hills	Andrew A. Riggleman	\$5,404.87
5. Lot 5 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
6. Lot 6 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
7. Lot 7 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87

8. Lot 8 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
9. Lot 9 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
10. Lot 10 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
11. Lot 11 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
12. Lot 12 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
13. Lot 13 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
14. Lot 14 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
15. Lot 15 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
16. Lot 16 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
17. Lot 17 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
18. Lot 18 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
19. Lot 19 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
20. Lot 20 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
21. Lot 21 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
22. Lot 22 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
23. Lot 23 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
24. Lot 24 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
25. Lot 25 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
26. Lot 26 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
27. Lot 27 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
28. Lot 28 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
29. Lot 29 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
30. Lot 30 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
31. Lot 31 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
32. Lot 32 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
33. Lot 33 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
34. Lot 34 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
35. Lot 35 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
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38. Lot 38 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
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48. Lot 48 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
49. Lot 49 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
50. Lot 50 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
51. Lot 51 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
52. Lot 52 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
53. Lot 53 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
54. Lot 54 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
55. Lot 55 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
56. Lot 56 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
57. Lot 57 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
58. Lot 58 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
59. Lot 59 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
60. Lot 60 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
61. Lot 61 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
62. Lot 62 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
63. Lot 63 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
64. Lot 64 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
65. Lot 65 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
66. Lot 66 Pleasant Hills	Tyrone & Charlene Simes	\$5,404.87
67. Lot 67 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
68. Lot 68 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
69. Lot 69 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
70. Lot 70 Pleasant Hills	Floyd B. McKissick, Jr.	\$5,404.87
71. Lot 71 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
72. Lot 72 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
73. Lot 73 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
74. Lot 74 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
75. Lot 75 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
76. Lot 76 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
77. Lot 77 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
78. Lot 78 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87
79. Lot 79 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87

80. Lot 80 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87	
81. Lot 81 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87	
82. Lot 82 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87	
83. Lot 83 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87	
84. Lot 88 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87	
85. Lot 89 Pleasant Hills	WW Properties & Rentals, LLC	\$5,404.87	
86. 115 Sandy Creek Dr. (Lot 90 Pleasant Hills)	Shena Carter	\$5,404.87	
87. 119 Sandy Creek Dr. (Lot 91 Pleasant Hills)	Willy & Maritza Mancebo	\$5,404.87	\$5,404.87

Notice of Public Hearing

Notice is hereby served that the Warren County Board of Commissioners will hold a public hearing on **Monday, June 5, 2023 at 6:00 PM** in the Warren County Armory Civic Center (501 US Highway 158 Business E. Warrenton, NC 27589). The purpose of this hearing is to receive citizen's comments regarding:

Petition for Re-Zoning (Residential to Commercial) RZ-2023-01: three parcels (19.488 +/- acres) from Residential (R) to Neighborhood Business (NB) at Tax Map J3-34, and J3-34C, J3-34D located at 1612 Eaton Ferry Road.

All questions or written comments should be directed to:

Ken Krulik, AICP CZO
Interim Planning and Zoning Administrator
542 West Ridgeway Street
Warrenton, North Carolina 27589
Telephone: (252) 257-7027
kenkrulik@warrencountync.gov

A map of the property is available for review in the office of the Warren County Planning and Zoning Administrator. All interested citizens are urged to attend this public hearing.

Bertadean Baker, Chairwoman
Warren County Board of Commissioners



Planning/Zoning and Code Enforcement Department

542 West Ridgeway Street

Warrenton, NC 27589

(PH) 252-257-7027 (FX) 252-257-1083

TO: Warren County Board of Commissioners, County Manager and County Attorney

FROM: Rebecca Mountz - Planning Consultant, Stewart

DATE: April 25th, 2023

RE: Planning Board recommendation for Petition to Re-Zone (RZ-2023-01)

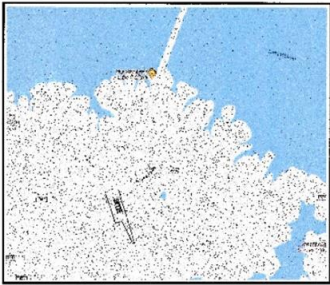
This memo outlines results from the April 4, 2023 Warren County Planning Board to the following Petition to Re-Zone:

- ◆ **Petition to Re-Zone (residential to commercial) RZ-2023-01:** Three parcels (19.488 +/- acres) from Residential (R) to Neighborhood Business (NB) at Tax Map J3 34, J3 34C, and J3 34D located at 1612 Eaton Ferry Road.

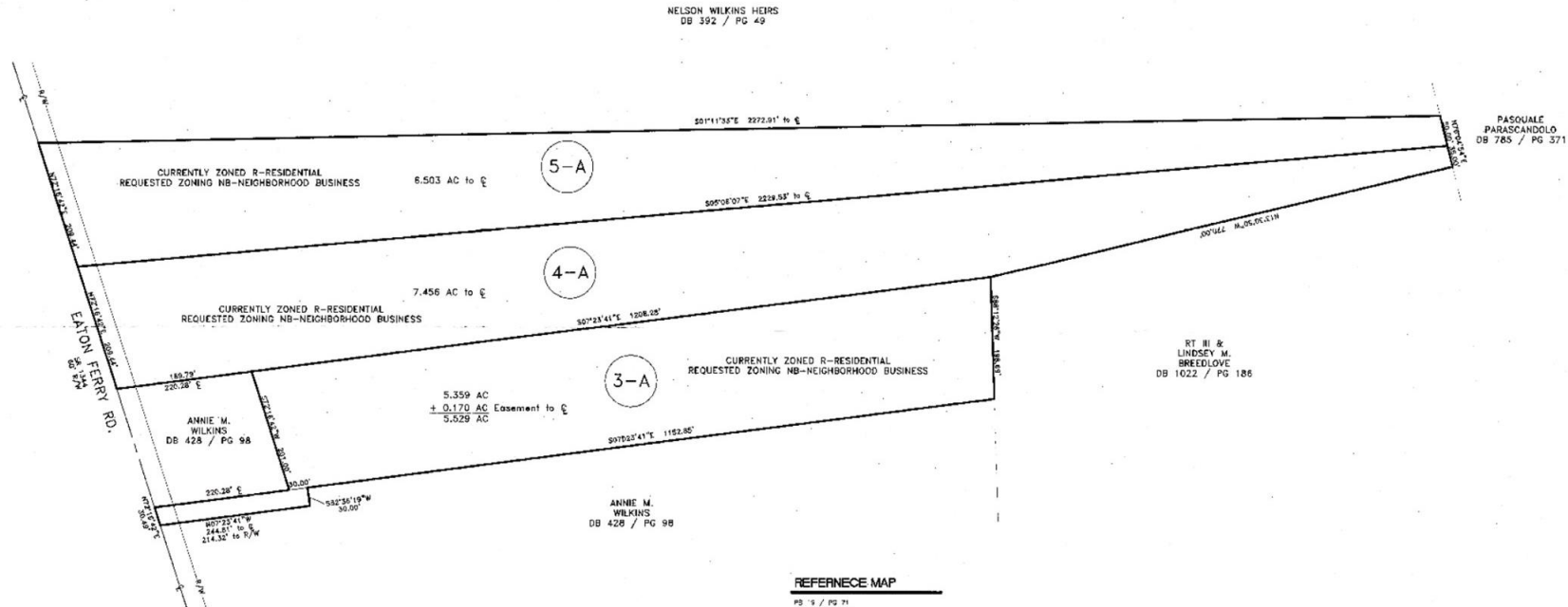
Planning Board took action to recommend the proposed Petition to Re-Zone (RZ-2023-01) as submitted (**approved for recommendation to the Board of Commissioners for consideration by a vote of 4 to 1 with quorum met**):

- ◆ At the conclusion of discussion and with no added comments from Board, **Chair Robert May** entertained a motion:
 - A. **Motion** was made by **Sid Cutts** to approve the re-zoning petition as submitted and recommend to the Board of Commissioners to set a public hearing.
 - B. **Second** was made by **William Landis**, on call for a vote by **Chair Robert May** and 4 of the 5 present Members voted to approve the re-zoning petition as submitted and recommend to the Board of Commissioners to set a public hearing.

Recommendation: The Planning Board recommends that the Board of Commissioners set a Public Hearing for June 5, 2023 at 6:00 p.m. for Re-Zoning Request RZ-2023-01 (Residential to Neighborhood Business): Three parcels (19.488+/- acres) from Residential (R) to Neighborhood Business (NB) at Tax Map J3 34, J3 34C, and J3 34D located at 1612 Eaton Ferry Road.

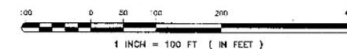


VICINITY MAP: N.T.S.



REFERENCE MAP

PG 18 / PG 21
MURRAY WILKINS
AUGUST 10, 1988
SURVEY AND MAPPED BY:
HARRY M. WILLIAMS, III
JMC SURVEYING



RE-ZONING REQUEST MAP

CI of 1

DANIEL PROCTOR AND DAVID SHERK
1612 EATON FERRY RD
LITTLETON, NC

Scale: As Noted



WILD and BLUE
ENGINEERING, PLLC
Lic. No. P-2773
1529 Glen Eagles Ct.
Nashville, NC 27856
wildandblue@gmail.com
Mobile: (252) 503-2405

Rezoning – 1612 Eaton Ferry Road

Map Numbers: J3 34, J3 34C, & J3 34D.

Existing Conditions

Owner/Applicant

Owner: Pasquale Parascadolo, 11 Albert Ave., Milltown NJ, 08850

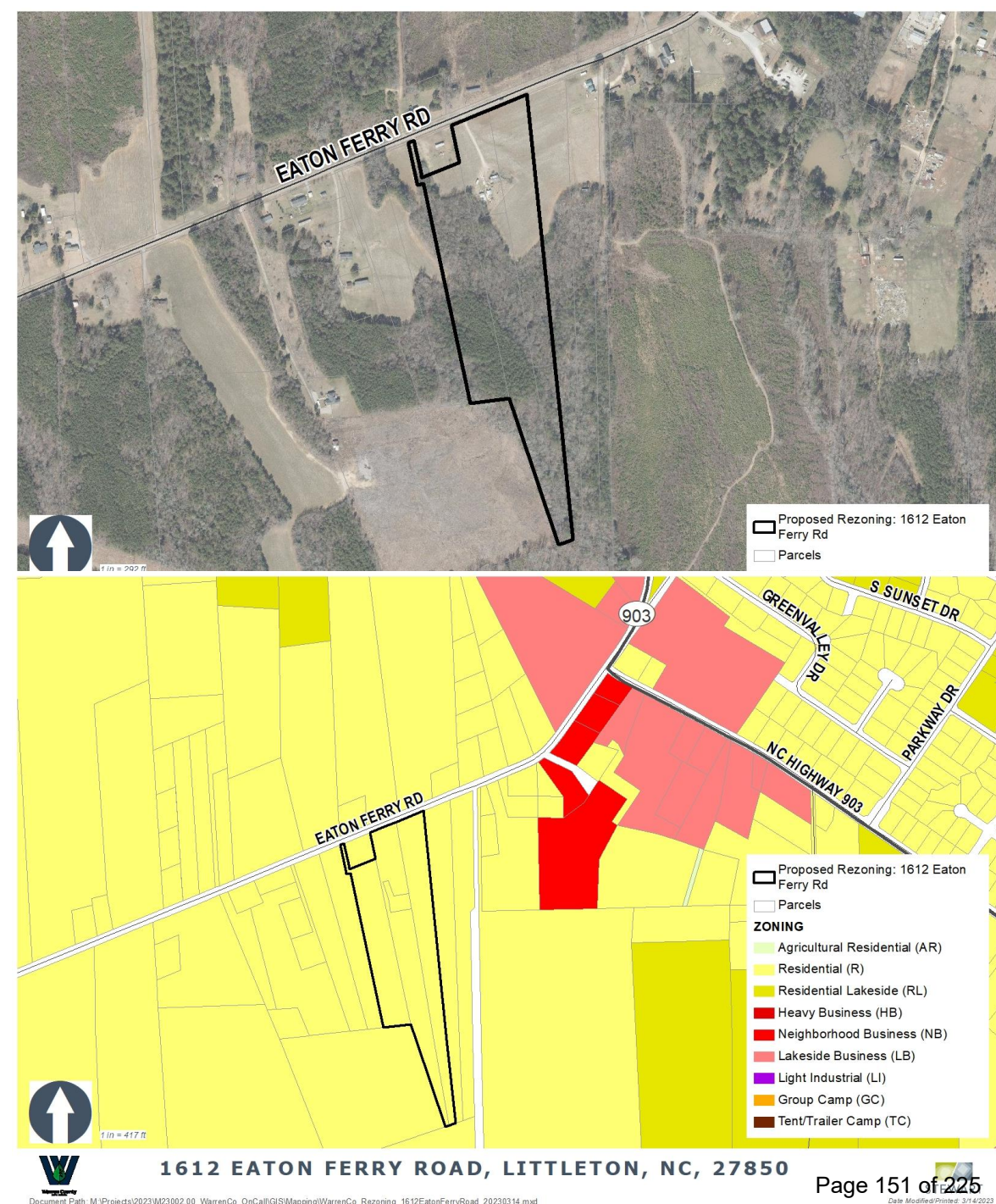
Applicant: Daniel Proctor & David Sherk, Wild and Blue Engineering, 1529 Glen Eagles Ct., Nashville, NC, 27856

Existing Zoning

Residential District (R) - This district is established to promote, protect and enhance residential development.

Acreage

19.488 acres across three parcels

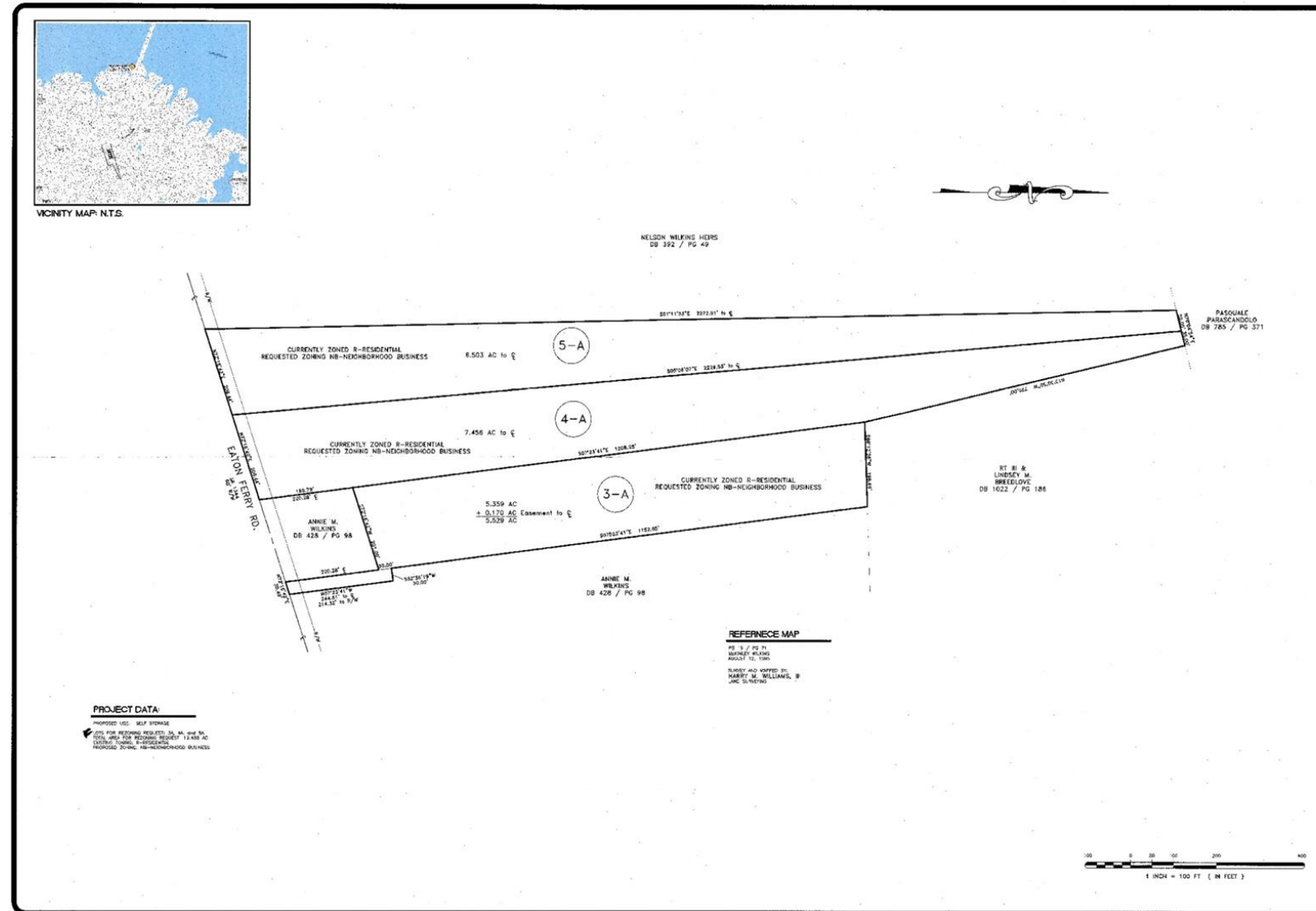


Proposed Rezoning

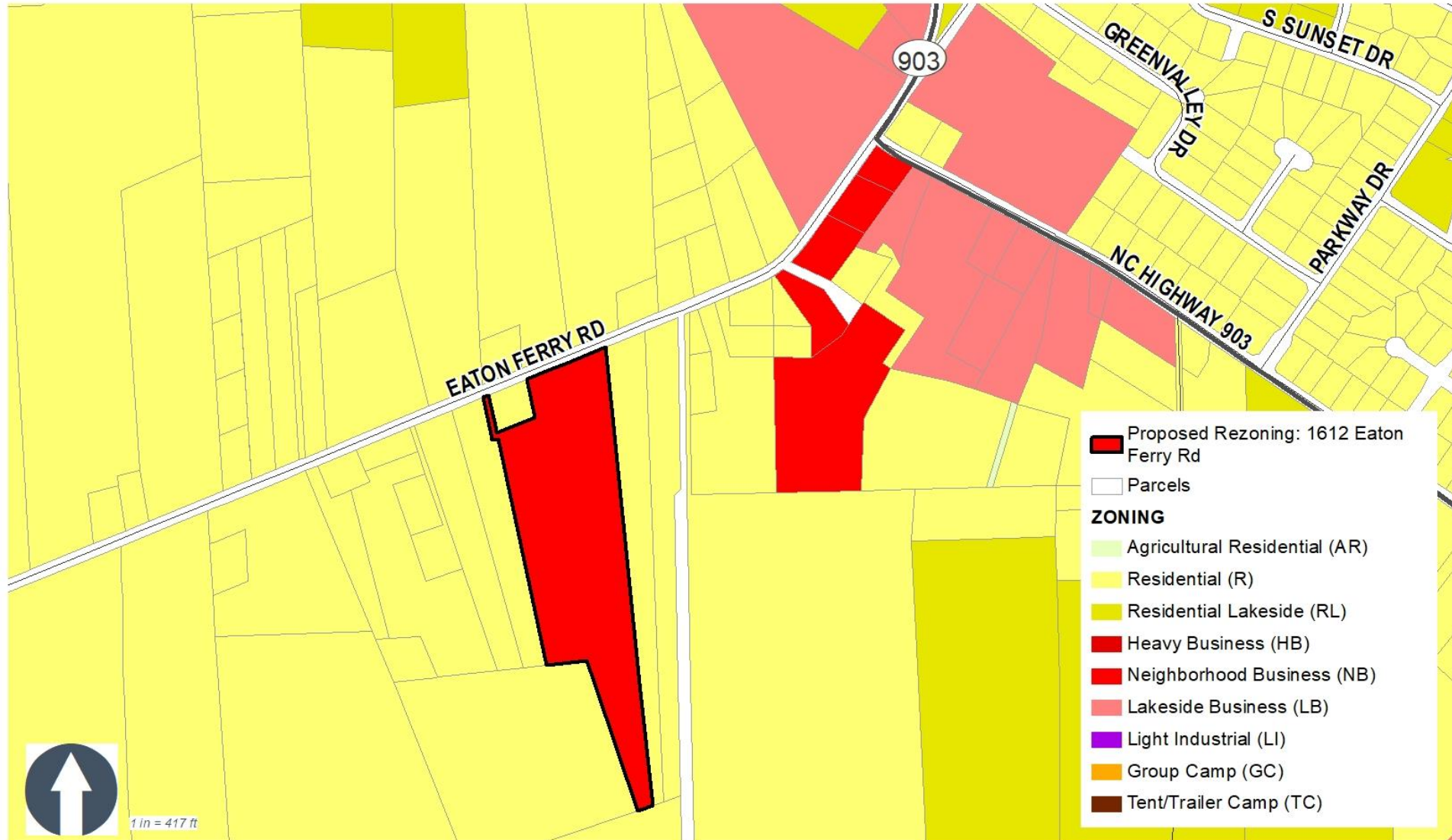
Proposed Zoning District

Neighborhood Business District (NB)
This district is established to provide commercial development compatible with the surrounding communities.

- Min. Lot Size – 1 Acre (43,560 sf)
- Min. Lot Width – 100 ft
- Min. Lot Depth – 200 ft
- Front Setback – 50 ft
- Side Setback – 35 ft (Corner - 50 ft)
- Rear Setback – 50 ft
- Max. Building Height – 55 ft



Proposed Rezoning



1612 EATON FERRY ROAD, LITTLETON, NC, 27850



Proposed Use

Proposed Use

Self Storage – Permitted within the requested rezoning Neighborhood Business District

USES	IOD	AR	RL	R	GC	TC	LB	NB	HB	LI	HI	NOTES PER DISTRICT
Mini-Storage Warehouses	P	X	X	X	X	X	X	P	P	P	P	No sales, service, or repair activities other than the rental of storage units are permitted on the premises and storage of hazardous materials shall be prohibited

Consistency with the 2022 Comprehensive Development Plan

LUH - 1: Plan for a development pattern that follows the Future Land Use Map.

LUH – 1.2: Review development proposals for their consistency with the Future Land Use Map, Character Areas and other policy recommendations in this plan.

ED – 1: With guidance from the Future Land Use Map, identify and encourage rezoning of properties that are appropriate for industrial and commercial development.

ED – 1.1: Encourage rezonings for commercial and mixed-use development in and near Neighborhood Centers and Commercial Mixed-Use areas on the Future Land Use Map.

Future Land Use Map

1612 Eaton Ferry Road

Falls within the Low Density Residential (LDR) character area, and adjacent to a Commercial Mixed-Use (CMU) character area as shown and described with the Future Land Use Map.



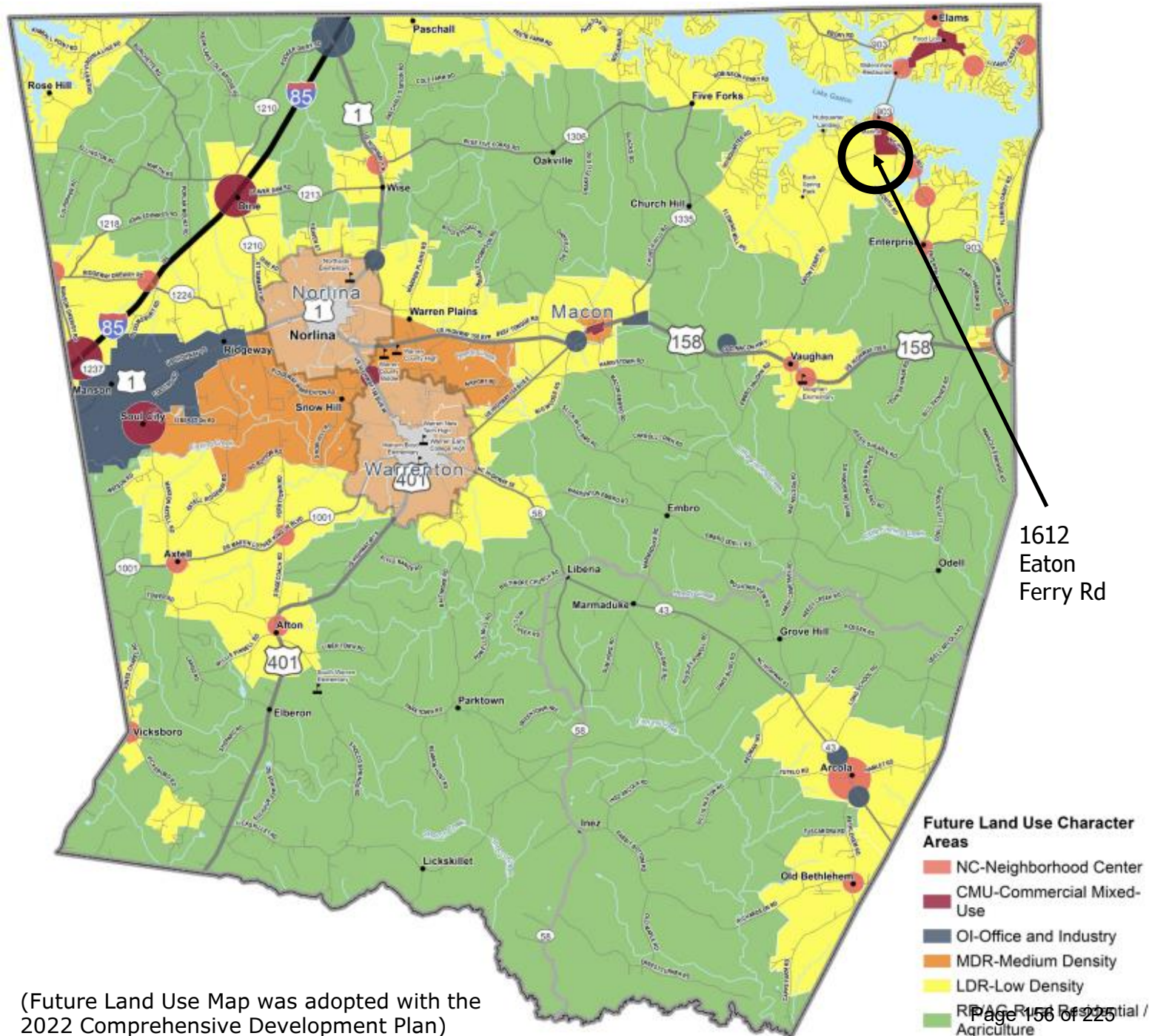
LDR: Low Density Residential

The LDR character area supports low-density neighborhoods with larger lots or lower overall density required for wells and septic tanks. It includes lakeside residential areas where context-sensitive development is needed around Kerr Lake and Lake Gaston. The LDR may include residential clustering in conjunction with open-space conservation.



CMU: Commercial Mixed-Use

The CMU Character Area is defined by larger commercial areas that feature multiple community anchors and room to grow. Development may include retail, highway commercial, offices, flex space and light industry. A mix of housing types may be appropriate where not in conflict with existing uses. Context-sensitive design should be used, where appropriate, to ensure new development is in keeping with the character of the area.



(Future Land Use Map was adopted with the 2022 Comprehensive Development Plan)

Future Land Use Map (In Detail)

1612 Eaton Ferry Road

Falls within the Low Density Residential (LDR) character area, and adjacent to a Commercial Mixed-Use (CMU) character area as shown and described with the Future Land Use Map.



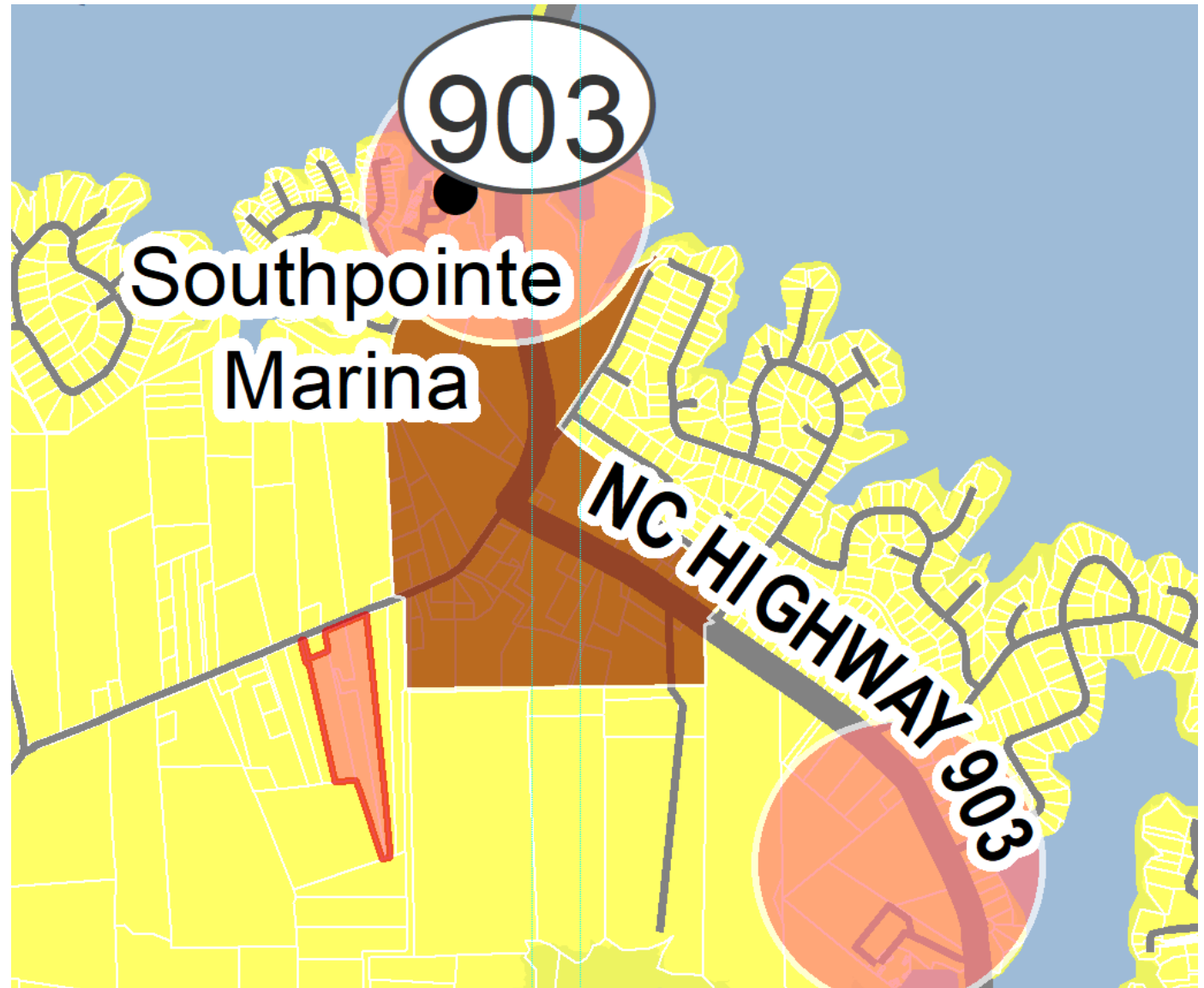
LDR: Low Density Residential

The LDR character area supports low-density neighborhoods with larger lots or lower overall density required for wells and septic tanks. It includes lakeside residential areas where context-sensitive development is needed around Kerr Lake and Lake Gaston. The LDR may include residential clustering in conjunction with open-space conservation.



CMU: Commercial Mixed-Use

The CMU Character Area is defined by larger commercial areas that feature multiple community anchors and room to grow. Development may include retail, highway commercial, offices, flex space and light industry. A mix of housing types may be appropriate where not in conflict with existing uses. Context-sensitive design should be used, where appropriate, to ensure new development is in keeping with the character of the area.



What is/is this “spot zoning”?

Definition

A zoning ordinance, or amendment, which singles out and reclassifies a relatively small tract owned by a single person and surrounded by a much larger area uniformly zoned, so as to impose upon the smaller tract greater restrictions than those imposed upon the larger area, or so as to relieve the small tract from restrictions to which the rest of the area is subjected, is called “spot zoning.”

[Blades, 280 N.C. at 549, 187 S.E.2d at 45.]

Factors in Validity

- Size of Tract
 - Consider tract/parcel size in context to the surrounding area
- Compatibility with Plan
 - Does the rezoning fit into the larger planning context for the community?
 - Comprehensive Development Plan
 - Future Land Use Map
 - Availability of Services (e.g., water, sewer, roads, rail)
- Balancing Benefits and Detriments
- Relationship of Uses
 - The greater the disparity of uses, the higher likelihood of spot zoning

Staff Recommendation

Staff recommends APPROVAL for the rezoning of 1612 Eaton Ferry Road from Residential (R) to Neighborhood Business (NB).



Planning/Zoning and Code Enforcement Department

542 West Ridgeway Street

Warrenton, NC 27589

(PH) 252-257-7027 (FX) 252-257-1083

TO: Warren County Board of Commissioners, County Manager and County Attorney

FROM: Rebecca Mountz - Planning Consultant, Stewart

DATE: May 31st, 2023

RE: Planning Board recommendation to Amend the Zoning Ordinance

This memo outlines results from the May 2, 2023 Warren County Planning Board to the following Petition to Amend the Zoning Ordinance:

- ◆ **Petition to Amend the Zoning Ordinance:** Located on page 7 and page 10 of the current zoning ordinance to be changed from:
1. Residential Development - maximum of 25% impervious surface area.
 2. Non-Residential Development - maximum of 36% impervious surface area.
- To:
1. Residential Development - maximum of 25% impervious surface area.
 2. Non-Residential Development (Except Light Industrial and Heavy Industrial)- maximum of 36% impervious surface area.
 3. Industrial Districts – maximum of 75% impervious surface area.

Planning Board took action to recommend the proposed Petition to Amend the Zoning Ordinance as submitted **(approved for recommendation to the Board of Commissioners for consideration by a vote of 4 to 1 with quorum met):**

- ◆ At the conclusion of discussion and with no added comments from Board, **Interim Chair William Landis** entertained a motion:
- A. **Motion** was made by **Sid Cutts** to approve the text amendment as submitted and recommend to the Board of Commissioners to set a public hearing.
 - B. **Second** was made by **Ted Echols**, on call for a vote by **Interim Chair William Landis** and 4 of the 5 present Members voted to approve the text amendment as submitted and recommend to the Board of Commissioners to set a public hearing.

Recommendation: The Planning Board recommends that the Board of Commissioners set a Public Hearing for July 10, 2023 at 6:00 p.m. for the Amendment to the Zoning Ordinance



WARREN COUNTY BOARD OF COMMISSIONERS

602 WEST RIDGEWAY STREET
POST OFFICE BOX 619
WARRENTON, NORTH CAROLINA 27589

Bertadean Baker, Chairman
Victor Hunt, Vice Chairman
Tare Davis
Jennifer Pierce
Walter Powell

Vincent Jones
County Manager

Paula Pulley
Clerk to the Board

TO: Warren County Board of Commissioners
FROM: Paula Pulley, Clerk to the Board

RE: Surplus Property

BACKGROUND:

The following vehicles have been deemed to be surplus by the Sheriff's Office and EMS:

2008 Ford Explorer
2009 Ford Explorer
2010 Ford Crown Victoria
2007 Ford Crown Victoria
2007 Ford Crown Victoria
2009 Ford Crown Victoria
2008 Ford Crown Victoria
2010 Ford Crown Victoria
2010 Ford Crown Victoria
2014 Chevrolet G4500 Ambulance

Since these vehicles are no longer needed, or no longer meet the standards for use by the respective Departments, they should be declared surplus. The vehicles will be offered to other Warren County Departments prior to being offered for auction on GovDeals.com.

FINANCIAL IMPACT: Funds gained from the sale of the vehicles through GovDeals will be deposited into the Warren County General Fund.

RECOMMENDATION: Declare vehicles listed above surplus and adopt the Resolution to offer vehicles for auction on GovDeals.com.

Phone: (252) 257-3115
Fax: (252) 257-5971
www.warrencountync.com

"This institution is an equal opportunity provider and employer."



WARREN COUNTY BOARD OF COMMISSIONERS

602 WEST RIDGEWAY STREET
POST OFFICE BOX 619
WARRENTON, NORTH CAROLINA 27589

RESOLUTION SALE OF SURPLUS WARREN COUNTY PROPERTY

WHEREAS, the County of Warren has certain properties which are no longer used by Warren County Departments and may lawfully dispose of such property through on-line auction or disposal.

NOW, THEREFORE, BE IT RESOLVED THAT, pursuant to Article 12, NC GS 160A270, the Warren County Board of Commissioners authorize the sale through on-line auction or disposal, of:

2008 Ford Explorer – Sheriff's Office
2009 Ford Explorer – Sheriff's Office
2010 Ford Crown Victoria – Sheriff's Office
2007 Ford Crown Victoria - Sheriff's Office
2007 Ford Crown Victoria - Sheriff's Office
2009 Ford Crown Victoria - Sheriff's Office
2008 Ford Crown Victoria - Sheriff's Office
2010 Ford Crown Victoria - Sheriff's Office
2010 Ford Crown Victoria - Sheriff's Office
2014 Chevrolet G4500 Ambulance - EMS

These items are being sold in "as is" condition with no warranties. The Warren County Board of Commissioners reserve the right to reject any or all bids, to waive informalities, and to award bid in the opinion of the Owner in its best interest.

BE IT FURTHER RESOLVED, The Warren County Board of Commissioners authorizes the County Manager (or designee) to dispose of this property and incur those costs incidental to sell property; and that advertising, describing the property, the method for bidding and the date, time and place for the bid opening be placed with auction site, notice in the Warren Record Newspaper and otherwise appropriately advertised according to law.

ADOPTED this the 5th day of June 2023 by the Warren County Board of Commissioners.

Bertadean Baker, Chair

ATTEST:

Paula Pulley, Clerk to the Board

"This institution is an equal opportunity provider and employer."

Bertadean Baker, Chairman
Victor Hunt, Vice Chairman
Tare Davis
Jennifer Pierce
Walter Powell

Vincent Jones
County Manager

Paula Pulley
Clerk to the Board

Phone: (252) 257-3115
Fax: (252) 257-5971
www.warrencountync.com

ID (last 4 of vin) <u>4644</u>	Department <u>Warren County Sheriff's Office</u>	Minimum Bid:
Picture attached <u>Yes</u>	Contact Person _____	\$ _____
	Telephone <u>252-257-3364</u>	

Short Description:
 Year 2008 Make Ford Model EXPLORE

Please fill in or check **Long Description:**

This vehicle: ☐ Starts ☒ Starts with a boost and ☒ Runs ☐ Does not run ☐ For Parts Only

Engine L, V 6 ☒ Gas ☐ Diesel engine

This vehicle was maintained every 6,000 ☐ Days ☐ Hours ☒ Miles

Condition: ☒ Runs ☐ Needs repair ☐ is in unknown condition

Repairs needed: _____

Date Removed From Service: _____ Maintenance Records: ☒ Available ☐ Not Available

Transmission

Transmission: ☒ Automatic ☐ Manual _____ Speed

Condition is: ☐ Operable ☒ Needs repair ☐ Is Unknown

Repairs Needed: TRANSMISSION NEEDS REPLACED

Interior: Color TAN ☒ Cloth ☐ Vinyl ☐ Leather

Minor damage to: _____

Major damage to: _____

Radio: Brand _____ ☐ AM ☒ AM/FM ☐ AM/FM Cassette ☒ AM/FM CD

☒ AC ☐ No AC Condition: ☐ Cold ☒ Unknown Air Bags ☐ drivers side ☐ dual

☒ Cruise Control ☒ Tilt Steering ☒ Remote Mirrors ☐ Climate Control

Power: ☒ Windows ☒ Door Locks ☒ Steering ☒ Seats

Exterior: Color White **Windows:** ☒ No cracked glass ☐ cracked _____

Minor ☒ Dents ☒ Scratches ☒ Dings **Tire Condition:** ☐ Low ☐ Flat _____ Hubcaps ☐ 1 ☐ 2 ☐ 3 ☐ 4

Minor dents to: _____

Major damage to: _____

Decals: ☒ None ☐ Have been sprayed ☐ Have been removed ☐ Impressions remain ☐ No impressions

Emergency equip: ☐ None ☒ Has been removed ☒ There are holes in the exterior ☐ There are no holes

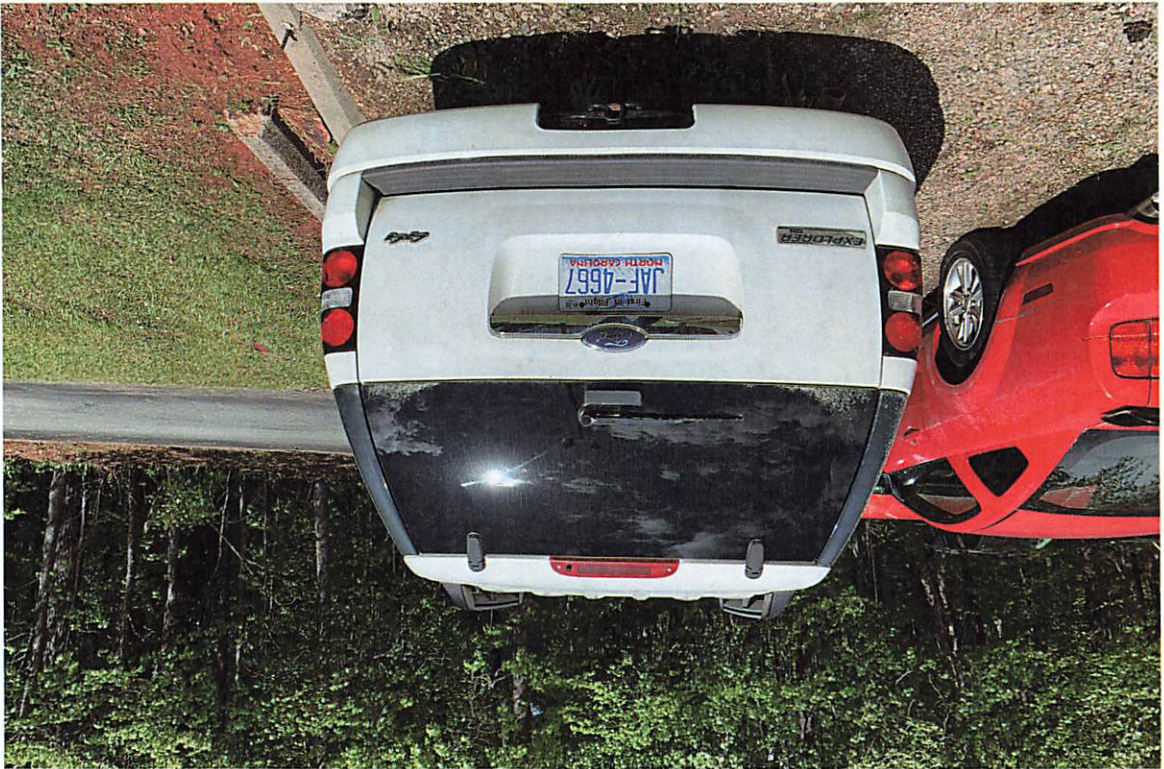
Additional Equipment: Description _____

Manufacturer _____ **Model** _____ **Serial #** _____

Vehicle Info: VIN # 1FMEU73E28UA74604 Mileage 183,314 Title Restriction ☐ Y ☒ N

Location of Asset: Warren County Sheriff's Office 132 Rafter's Ln., Warrenton W.C.

For more information contact: _____







ID (last 4 of vin) <u>3882</u>	Department <u>Warren County Sheriff's Office</u>	Minimum Bid:
Picture attached <u>YES</u>	Contact Person _____	\$ _____
	Telephone <u>252-257-3364</u>	

Short Description:
 Year 2009 Make Ford Model Explorer

Please fill in or check **Long Description:**

This vehicle: ☐ Starts ☒ Starts with a boost and ☒ Runs ☐ Does not run ☐ For Parts Only

Engine L, V 6 ☒ Gas ☐ Diesel engine

This vehicle was maintained every 6,000 ☐ Days ☐ Hours ☒ Miles

Condition: ☒ Runs ☐ Needs repair ☐ is in unknown condition

Repairs needed: _____

Date Removed From Service: _____ Maintenance Records: ☒ Available ☐ Not Available

Transmission

Transmission: ☒ Automatic ☐ Manual _____ Speed

Condition is: ☒ Operable ☐ Needs repair ☐ Is Unknown

Repairs Needed: _____

Interior: Color TAN ☒ Cloth ☐ Vinyl ☐ Leather

Minor damage to: _____

Major damage to: _____

Radio: Brand _____ ☐ AM ☐ AM/FM ☐ AM/FM Cassette ☒ AM/FM CD

☒ AC ☐ No AC Condition: ☐ Cold ☒ Unknown Air Bags ☐ drivers side ☒ dual

☒ Cruise Control ☒ Tilt Steering ☒ Remote Mirrors ☒ Climate Control

Power: ☒ Windows ☒ Door Locks ☒ Steering ☒ Seats

Exterior: Color Black **Windows:** ☒ No cracked glass ☐ cracked _____

Minor ☒ Dents ☐ Scratches ☒ Dings **Tire Condition:** ☒ Low ☐ Flat _____ Hubcaps ☐ 1 ☐ 2 ☐ 3 ☐ 4

Minor dents to: PAINT

Major damage to: _____

Decals: ☒ None ☐ Have been sprayed ☐ Have been removed ☐ Impressions remain ☐ No impressions

Emergency equip: ☐ None ☒ Has been removed ☐ There are holes in the exterior ☐ There are no holes

Additional Equipment: Description _____

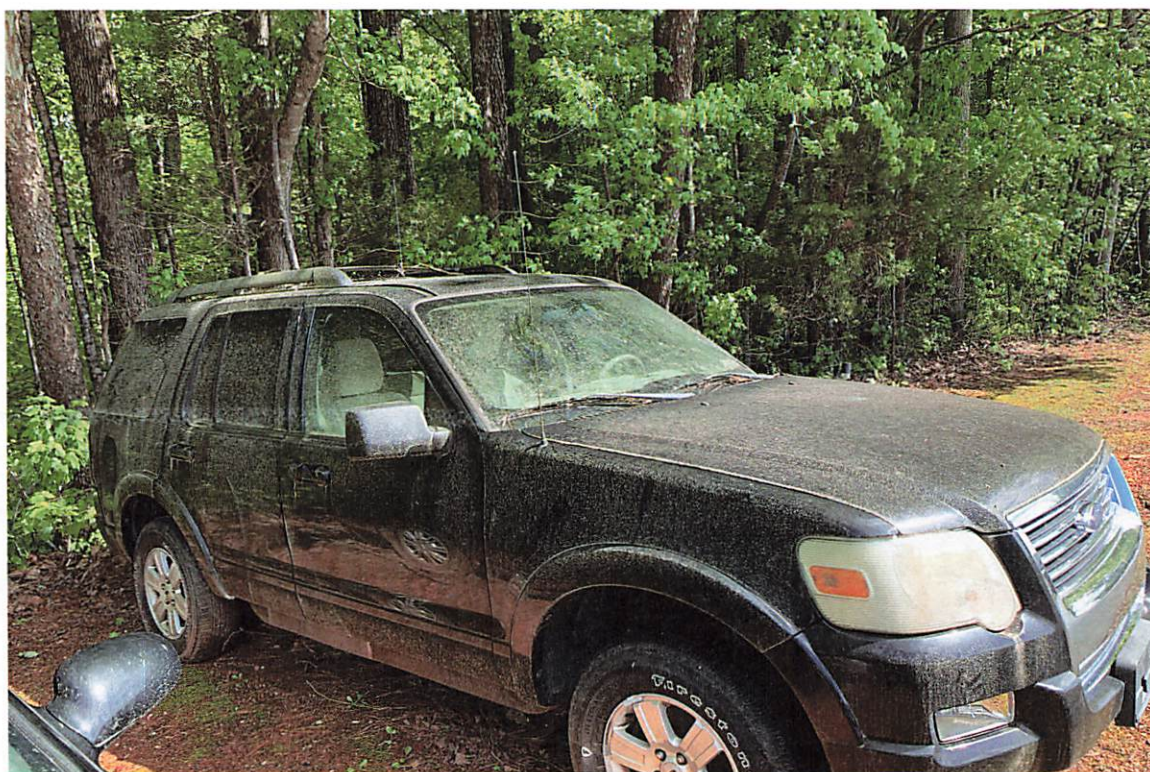
Manufacturer _____ **Model** _____ **Serial #** _____

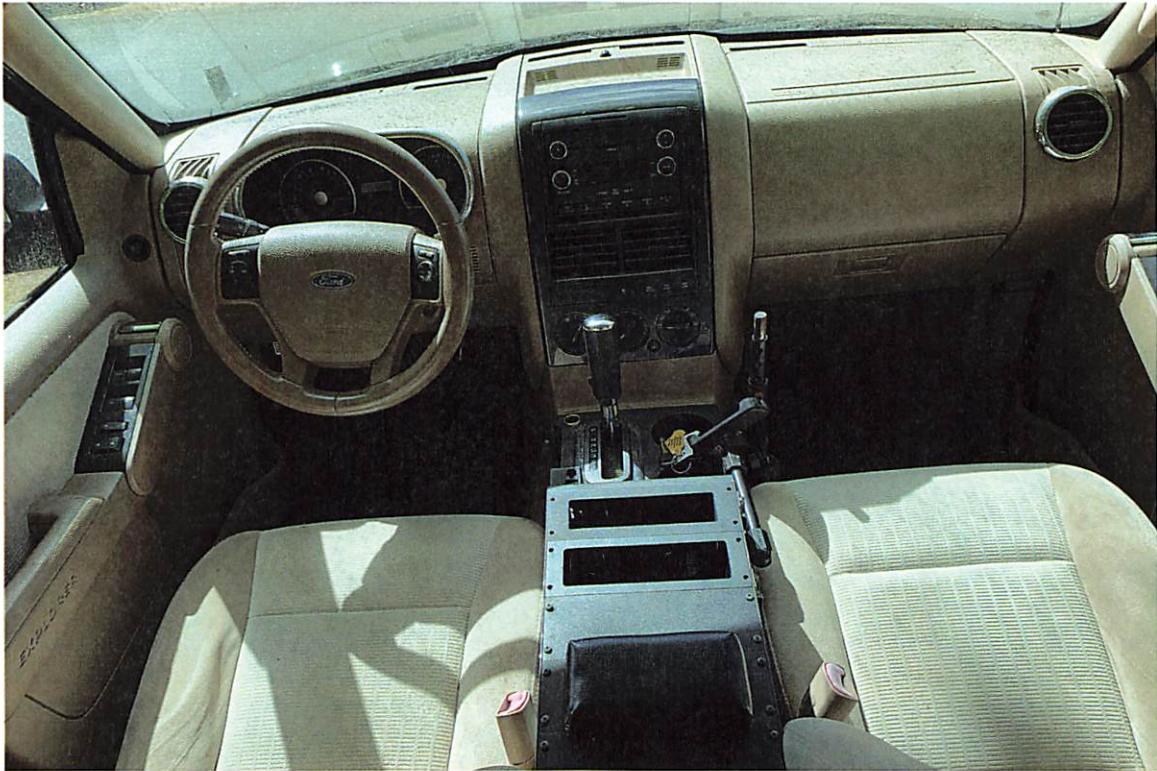
Vehicle Info: VIN # 1FMEU73E8AUA13882 Mileage 171,564 Title Restriction ☐ Y ☒ N

Location of Asset: Warren County Sheriff's Office 1132 Rafter's Ln., Warrenton N.C.

For more information contact: _____







ID (last 4 of vin) <u>4531</u>	Department <u>Warren County Sheriff's Office</u>	Minimum Bid:
Picture attached <u>YES</u>	Contact Person _____	\$ _____
	Telephone <u>252-257-3364</u>	

Short Description:
 Year 2010 Make Ford Model Crown Victoria

Please fill in or check **Long Description:**

This vehicle: ☐ Starts ☒ Starts with a boost and ☒ Runs ☐ Does not run ☐ For Parts Only

Engine L, V 8 ☒ Gas ☐ Diesel engine

This vehicle was maintained every 6,000 ☐ Days ☐ Hours ☒ Miles

Condition: ☒ Runs ☐ Needs repair ☐ is in unknown condition

Repairs needed: _____

Date Removed From Service: _____ Maintenance Records: ☒ Available ☐ Not Available

Transmission

Transmission: ☒ Automatic ☐ Manual _____ Speed

Condition is: ☐ Operable ☐ Needs repair ☐ Is Unknown

Repairs Needed: ODOMETER DOES NOT WORK

Interior: Color BLACK TAN ☒ Cloth ☐ Vinyl ☐ Leather

Minor damage to: _____

Major damage to: _____

Radio: Brand _____ ☐ AM ☐ AM/FM ☒ AM/FM Cassette ☐ AM/FM CD

☒ AC ☐ No AC Condition: ☐ Cold ☒ Unknown Air Bags ☐ drivers side ☒ dual

☐ Cruise Control ☒ Tilt Steering ☒ Remote Mirrors ☐ Climate Control

Power: ☒ Windows ☒ Door Locks ☒ Steering ☒ Seats

Exterior: Color White **Windows:** ☒ No cracked glass ☐ cracked _____

Minor ☒ Dents ☐ Scratches ☒ Dings **Tire Condition:** ☒ Low ☐ Flat _____ Hubcaps ☐ 1 ☐ 2 ☐ 3 ☒ 4

Minor dents to: _____

Major damage to: PAINT

Decals: ☐ None ☐ Have been sprayed ☒ Have been removed ☒ Impressions remain ☐ No impressions

Emergency equip: ☐ None ☒ Has been removed ☐ There are holes in the exterior ☐ There are no holes

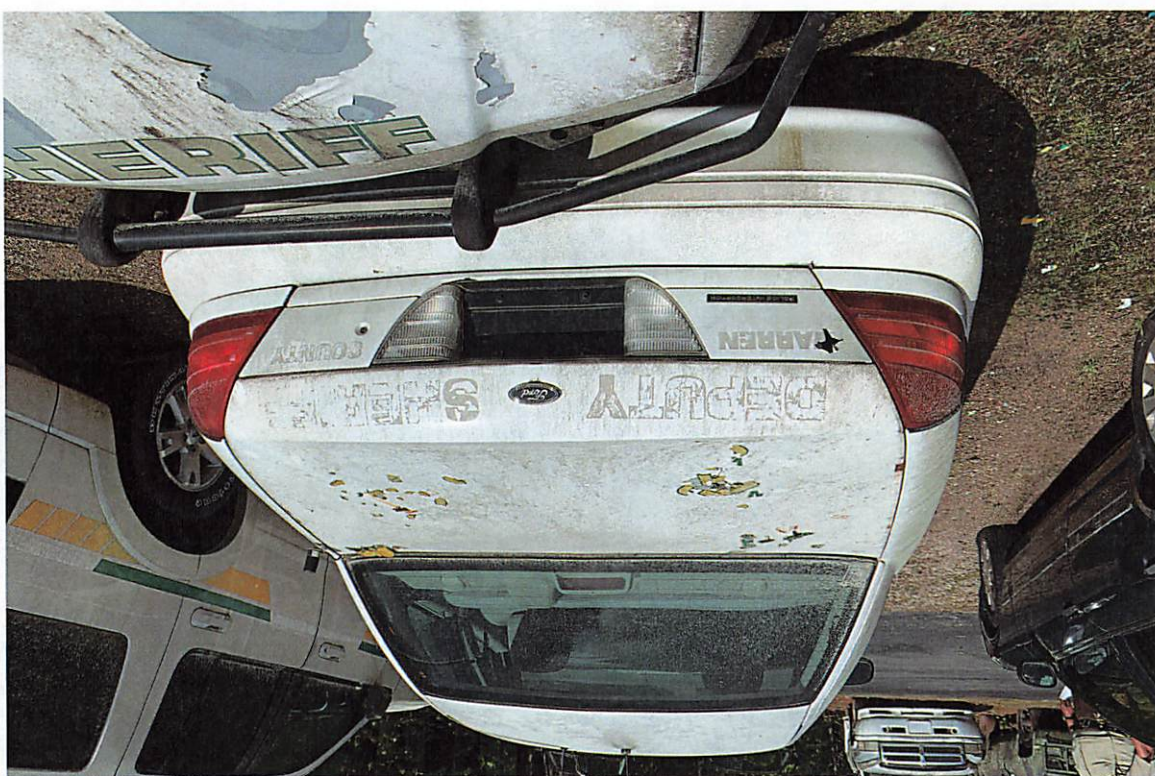
Additional Equipment: Description _____

Manufacturer _____ **Model** _____ **Serial #** _____

Vehicle Info: VIN # 2FABP7BV9AX114531 Mileage UNKNOWN Title Restriction ☐ Y ☒ N

Location of Asset: Warren County Sheriff's Office - 132 Rutter's Ln., Warrenton W.C.

For more information contact: _____







ID (last 4 of vin) <u>6043</u>	Department <u>Warren County Sheriff's Office</u>	Minimum Bid:
Picture attached <u>Yes</u>	Contact Person _____	\$ _____
	Telephone <u>252-257-3364</u>	

Short Description:
 Year 2007 Make Ford Model Crown Victoria

Please fill in or check **Long Description:**

This vehicle: ☐ Starts ☒ Starts with a boost and ☒ Runs ☐ Does not run ☐ For Parts Only

Engine L, V 8 ☒ Gas ☐ Diesel engine

This vehicle was maintained every 6,000 ☐ Days ☐ Hours ☒ Miles

Condition: ☒ Runs ☐ Needs repair ☐ is in unknown condition

Repairs needed: _____

Date Removed From Service: _____ Maintenance Records: ☒ Available ☐ Not Available

Transmission

Transmission: ☒ Automatic ☐ Manual _____ Speed

Condition is: ☒ Operable ☐ Needs repair ☐ Is Unknown

Repairs Needed: _____

Interior: Color BLACK ☒ Cloth ☐ Vinyl ☐ Leather

Minor damage to: _____

Major damage to: _____

Radio: Brand _____ ☐ AM ☒ AM/FM ☐ AM/FM Cassette ☐ AM/FM CD

☐ AC ☐ No AC Condition: ☐ Cold ☒ Unknown Air Bags ☐ drivers side ☒ dual

☒ Cruise Control ☒ Tilt Steering ☒ Remote Mirrors ☐ Climate Control

Power: ☒ Windows ☒ Door Locks ☒ Steering ☒ Seats

Exterior: Color BLUE **Windows:** ☒ No cracked glass ☐ cracked _____

Minor ☒ Dents ☒ Scratches ☒ Dings **Tire Condition:** ☒ Low ☐ Flat _____ Hubcaps ☐ 1 ☐ 2 ☐ 3 ☒ 4

Minor dents to: _____

Major damage to: PAINT ON HOOD

Decals: ☒ None ☐ Have been sprayed ☐ Have been removed ☐ Impressions remain ☐ No impressions

Emergency equip: ☐ None ☒ Has been removed ☐ There are holes in the exterior ☐ There are no holes

Additional Equipment: Description _____

Manufacturer _____ **Model** _____ **Serial #** _____

Vehicle Info: VIN # 2FAFP71W67X126043 Mileage 182,078 Title Restriction ☐ Y ☒ N

Location of Asset: Warren County Sheriff's Office - 132 Ruffin's Ln., Warrenton W.C.

For more information contact: _____









ID (last 4 of vin) <u>6041</u>	Department <u>Warren County Sheriff's Office</u>	Minimum Bid:
Picture attached <u>YES</u>	Contact Person _____	\$ _____
	Telephone <u>252-257-3364</u>	

Short Description:
 Year 2007 Make Ford Model Crown Victoria

Please fill in or check **Long Description:**

This vehicle: ☐ Starts ☒ Starts with a boost and ☒ Runs ☐ Does not run ☐ For Parts Only

Engine L, V 8 ☒ Gas ☐ Diesel engine

This vehicle was maintained every 6,000 ☐ Days ☐ Hours ☒ Miles

Condition: ☒ Runs ☐ Needs repair ☐ is in unknown condition

Repairs needed: _____

Date Removed From Service: _____ Maintenance Records: ☒ Available ☐ Not Available

Transmission

Transmission: ☒ Automatic ☐ Manual _____ Speed

Condition is: ☒ Operable ☐ Needs repair ☐ Is Unknown

Repairs Needed: odometer does not work

Interior: Color GRAY ☒ Cloth ☐ Vinyl ☐ Leather

Minor damage to: _____

Major damage to: _____

Radio: Brand _____ ☐ AM ☒ AM/FM ☒ AM/FM Cassette ☐ AM/FM CD

☒ AC ☐ No AC Condition: ☐ Cold ☒ Unknown Air Bags ☐ drivers side ☒ dual

☐ Cruise Control ☒ Tilt Steering ☒ Remote Mirrors ☐ Climate Control

Power: ☒ Windows ☒ Door Locks ☒ Steering ☐ Seats

Exterior: Color White **Windows:** ☒ No cracked glass ☐ cracked _____

Minor ☐ Dents ☒ Scratches ☒ Dings **Tire Condition:** ☒ Low ☐ Flat _____ Hubcaps ☐ 1 ☐ 2 ☐ 3 ☒ 4

Minor dents to: _____

Major damage to: PAINT

Decals: ☐ None ☐ Have been sprayed ☒ Have been removed ☐ Impressions remain ☐ No impressions

Emergency equip: ☐ None ☒ Has been removed ☐ There are holes in the exterior ☐ There are no holes

Additional Equipment: Description _____

Manufacturer _____ **Model** _____ **Serial #** _____

Vehicle Info: VIN # 2FAFP71W27X126041 Mileage UNKNOWN Title Restriction ☐ Y ☒ N

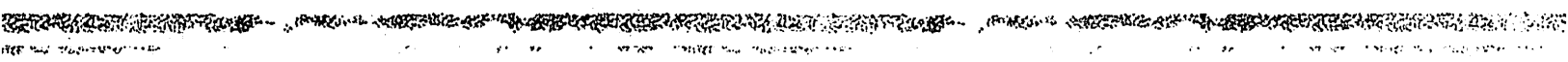
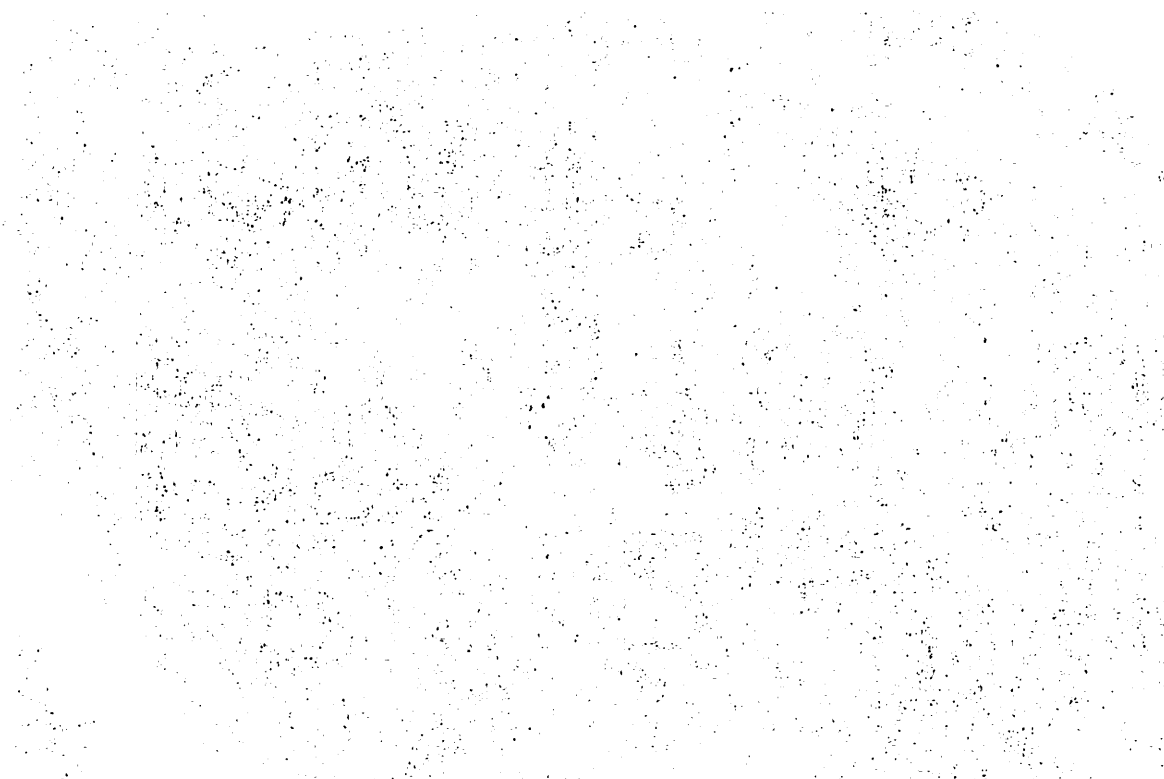
Location of Asset: Warren County Sheriff's Office / 132 Ruffert's Ln., Warrenton N.C.

For more information contact: _____









ID (last 4 of vin) 8322Picture attached YESDepartment Warren County Sheriff's Office

Contact Person _____

Telephone 252-252-3364

Minimum Bid:

\$ _____

Short Description:Year 2009Make FORDModel Crown Victoria**Please fill in or check****Long Description:**This vehicle: ☐ Starts ☒ Starts with a boost and ☒ Runs ☐ Does not run ☐ For Parts Only**Engine** L, V 8 ☒ Gas ☐ Diesel engineThis vehicle was maintained every 6,000 ☐ Days ☐ Hours ☒ MilesCondition: ☒ Runs ☐ Needs repair ☐ is in unknown conditionRepairs needed: ODOMETER DOES NOT WORKDate Removed From Service: _____ Maintenance Records: ☒ Available ☐ Not Available**Transmission**Transmission: ☒ Automatic ☐ Manual SpeedCondition is: ☒ Operable ☐ Needs repair ☐ Is Unknown

Repairs Needed: _____

Interior: Color Interior: BLACK ☒ Cloth ☐ Vinyl ☐ Leather

Minor damage to: _____

Major damage to: _____

Radio: Brand _____ ☐ AM ☒ AM/FM ☐ AM/FM Cassette ☐ AM/FM CD☒ AC ☐ No AC Condition: ☐ Cold ☒ Unknown Air Bags ☐ drivers side ☒ dual☐ Cruise Control ☒ Tilt Steering ☐ Remote Mirrors ☐ Climate ControlPower: ☒ Windows ☒ Door Locks ☒ Steering ☐ Seats**Exterior:** Color WhiteWindows: ☐ No cracked glass ☐ cracked _____Minor ☒ Dents ☒ Scratches ☒ Dings Tire Condition: ☐ Low ☐ Flat _____ Hubcaps ☐ 1 ☐ 2 ☐ 3 ☒ 4

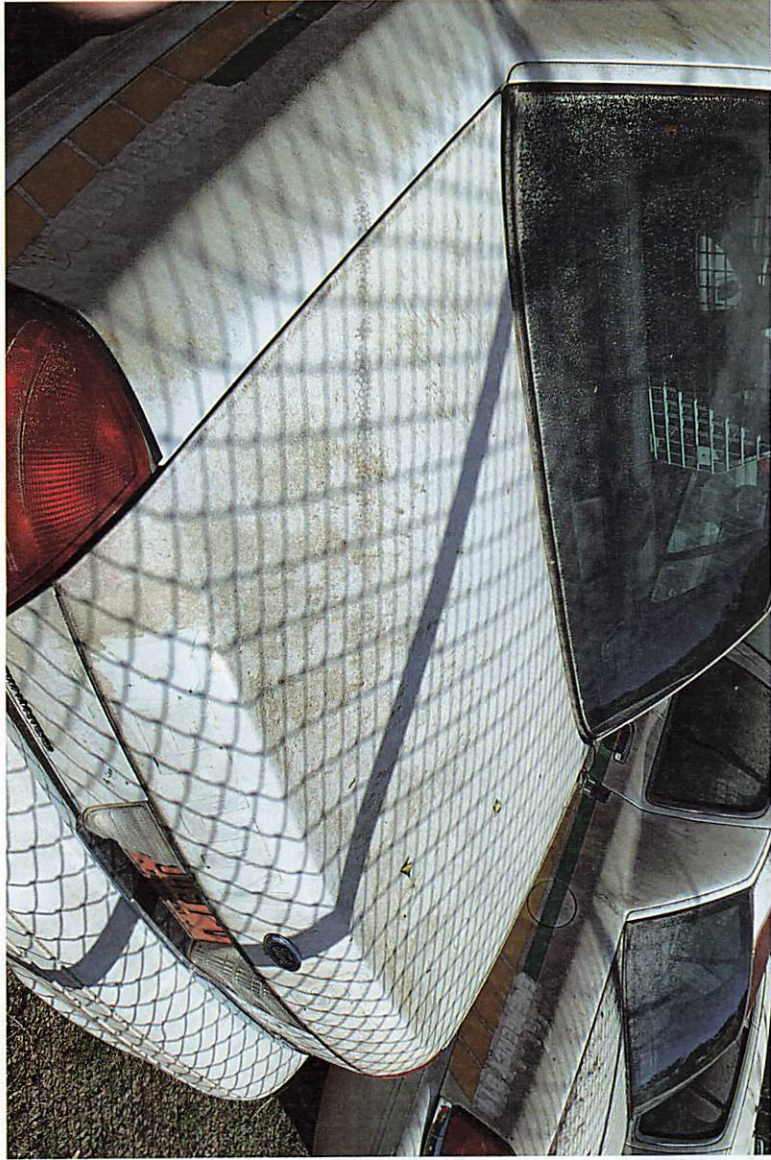
Minor dents to: _____

Major damage to: PAINTDecals: ☐ None ☐ Have been sprayed ☒ Have been removed ☒ Impressions remain ☐ No impressionsEmergency equip: ☐ None ☒ Has been removed ☐ There are holes in the exterior ☐ There are no holes

Additional Equipment: Description _____

Manufacturer _____ Model _____ Serial # _____

Vehicle Info: VIN # 2FAHP71VX9X118322Mileage UNKNOWN Title Restriction ☐ Y ☒ NLocation of Asset: Warren County Sheriff's Office 1132 Rafter's Ln., Warrenton N.C.
For more information contact: _____







ID (last 4 of vin) <u>9056</u>	Department <u>Warren County Sheriff's Office</u>	Minimum Bid:
Picture attached <u>Yes</u>	Contact Person _____	\$ _____
	Telephone <u>252-257-3364</u>	

Short Description:
 Year 2008 Make Ford Model Crown Victoria

Please fill in or check **Long Description:**

This vehicle: ☐ Starts ☒ Starts with a boost and ☒ Runs ☐ Does not run ☐ For Parts Only

Engine L, V 8 ☒ Gas ☐ Diesel engine

This vehicle was maintained every 6,000 ☐ Days ☐ Hours ☒ Miles

Condition: ☒ Runs ☐ Needs repair ☐ is in unknown condition

Repairs needed: _____

Date Removed From Service: _____ Maintenance Records: ☒ Available ☐ Not Available

Transmission

Transmission: ☒ Automatic ☐ Manual Speed

Condition is: ☒ Operable ☐ Needs repair ☐ Is Unknown

Repairs Needed: _____

Interior: Color GRAY ☒ Cloth ☐ Vinyl ☐ Leather

Minor damage to: _____

Major damage to: _____

Radio: Brand _____ ☐ AM ☒ AM/FM ☐ AM/FM Cassette ☐ AM/FM CD

☒ AC ☐ No AC Condition: ☐ Cold ☒ Unknown Air Bags ☐ drivers side ☒ dual

☐ Cruise Control ☒ Tilt Steering ☒ Remote Mirrors ☐ Climate Control

Power: ☒ Windows ☐ Door Locks ☒ Steering ☒ Seats

Exterior: Color White **Windows:** ☒ No cracked glass ☐ cracked _____

Minor ☒ Dents ☒ Scratches ☒ Dings **Tire Condition:** ☒ Low ☐ Flat _____ Hubcaps ☐ 1 ☐ 2 ☐ 3 ☒ 4

Minor dents to: PAINT

Major damage to: _____

Decals: ☐ None ☐ Have been sprayed ☒ Have been removed ☒ Impressions remain ☐ No impressions

Emergency equip: ☐ None ☒ Has been removed ☐ There are holes in the exterior ☐ There are no holes

Additional Equipment: Description _____

Manufacturer _____ **Model** _____ **Serial #** _____

Vehicle Info: VIN # 2FAFP71VX8X149656 Mileage 178,095 Title Restriction ☐ Y ☒ N

Location of Asset: Warren County Sheriff's Office / 132 Rafter's Ln., Warrenton N.C.

For more information contact: _____







ID (last 4 of vin) <u>4533</u>	Department <u>Warren County Sheriff's Office</u>	Minimum Bid:
Picture attached <u>YES</u>	Contact Person _____	\$ _____
	Telephone <u>252-257-3364</u>	

Short Description:
 Year 2010 Make Ford Model Crown Victoria

Please fill in or check **Long Description:**

This vehicle: ☐ Starts ☒ Starts with a boost and ☒ Runs ☐ Does not run ☐ For Parts Only

Engine L, V 8 ☒ Gas ☐ Diesel engine

This vehicle was maintained every 6,000 ☐ Days ☐ Hours ☒ Miles

Condition: ☒ Runs ☐ Needs repair ☐ is in unknown condition

Repairs needed: _____

Date Removed From Service: _____ Maintenance Records: ☒ Available ☐ Not Available

Transmission

Transmission: ☒ Automatic ☐ Manual _____ Speed

Condition is: ☒ Operable ☐ Needs repair ☐ Is Unknown

Repairs Needed: ODOMETER DOES NOT WORK

Interior: Color _____ ☒ Cloth ☐ Vinyl ☐ Leather

Minor damage to: _____

Major damage to: _____

Radio: Brand _____ ☐ AM ☐ AM/FM ☒ AM/FM Cassette ☐ AM/FM CD

☒ AC ☐ No AC Condition: ☐ Cold ☒ Unknown Air Bags ☐ drivers side ☒ dual

☐ Cruise Control ☒ Tilt Steering ☒ Remote Mirrors ☐ Climate Control

Power: ☒ Windows ☒ Door Locks ☒ Steering ☒ Seats

Exterior: Color white **Windows:** ☒ No cracked glass ☐ cracked _____

Minor ☒ Dents ☒ Scratches ☒ Dings **Tire Condition:** ☐ Low ☐ Flat _____ Hubcaps ☐ 1 ☐ 2 ☐ 3 ☒ 4

Minor dents to: _____

Major damage to: PAINT

Decals: ☐ None ☐ Have been sprayed ☒ Have been removed ☒ Impressions remain ☐ No impressions

Emergency equip: ☐ None ☒ Has been removed ☐ There are holes in the exterior ☐ There are no holes

Additional Equipment: Description _____

Manufacturer _____ **Model** _____ **Serial #** _____

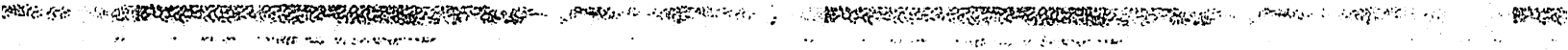
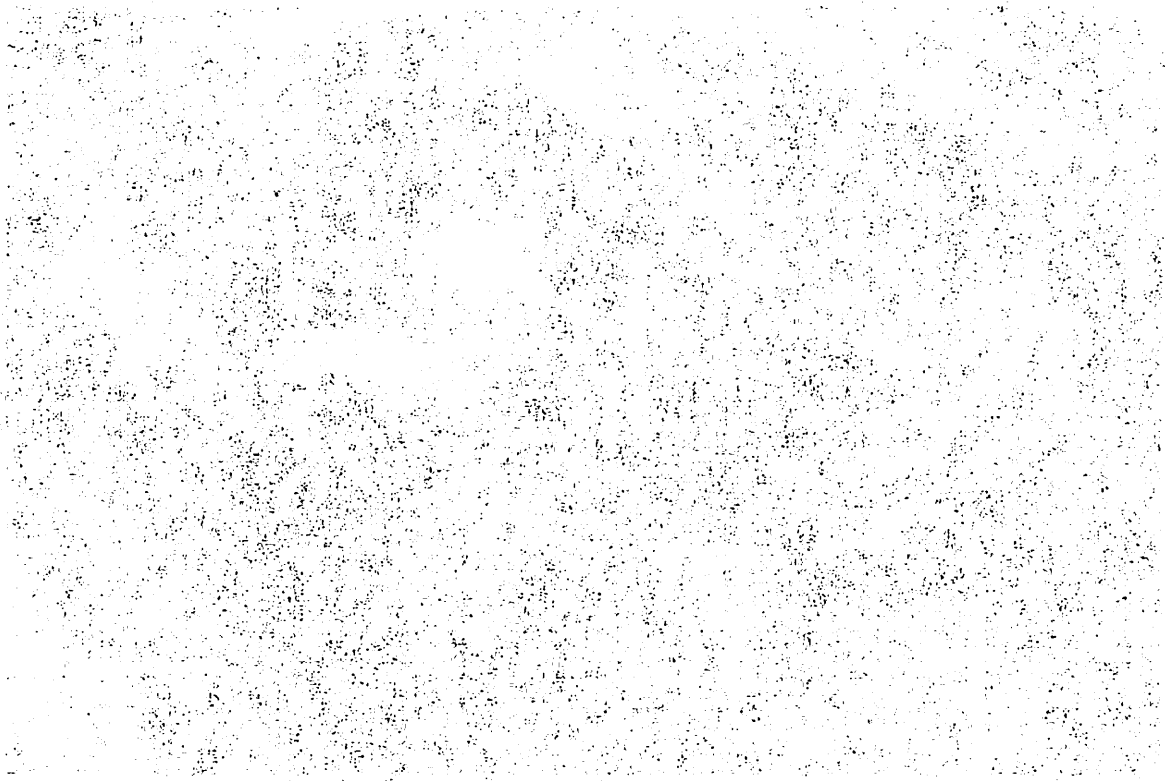
Vehicle Info: VIN # 2FABP7BV2AX114533 Mileage UNKNOWN Title Restriction ☐ Y ☒ N

Location of Asset: Warren County Sheriff's Office 1132 Ruffert's Ln., Warrenton N.C.
For more information contact: _____









ID (last 4 of vin) <u>4528</u>	Department <u>Warren County Sheriff's Office</u>	Minimum Bid:
Picture attached <u>Yes</u>	Contact Person _____	\$ _____
	Telephone <u>252-257-3364</u>	

Short Description:
 Year 2010 Make Ford Model Chow Victoria

Please fill in or check **Long Description:**

This vehicle: ☐ Starts ☒ Starts with a boost and ☒ Runs ☐ Does not run ☐ For Parts Only

Engine L, V 8 ☒ Gas ☐ Diesel engine

This vehicle was maintained every 6,000 ☐ Days ☐ Hours ☒ Miles

Condition: ☒ Runs ☐ Needs repair ☐ is in unknown condition

Repairs needed: _____

Date Removed From Service: _____ Maintenance Records: ☒ Available ☐ Not Available

Transmission

Transmission: ☒ Automatic ☐ Manual _____ Speed

Condition is: ☒ Operable ☐ Needs repair ☐ Is Unknown

Repairs Needed: ODOMETER DOES NOT WORK

Interior: Color TAN ☐ Cloth ☐ Vinyl ☐ Leather

Minor damage to: _____

Major damage to: _____

Radio: Brand _____ ☐ AM ☐ AM/FM ☒ AM/FM Cassette ☐ AM/FM CD

☒ AC ☐ No AC Condition: ☐ Cold ☒ Unknown Air Bags ☐ drivers side ☒ dual

☐ Cruise Control ☒ Tilt Steering ☒ Remote Mirrors ☒ Climate Control

Power: ☒ Windows ☒ Door Locks ☒ Steering ☒ Seats

Exterior: Color White **Windows:** ☒ No cracked glass ☐ cracked _____

Minor ☒ Dents ☒ Scratches ☒ Dings **Tire Condition:** ☒ Low ☐ Flat _____ Hubcaps ☐ 1 ☐ 2 ☐ 3 ☒ 4

Minor dents to: PAINT

Major damage to: _____

Decals: ☐ None ☐ Have been sprayed ☒ Have been removed ☒ Impressions remain ☐ No impressions

Emergency equip: ☐ None ☒ Has been removed ☐ There are holes in the exterior ☐ There are no holes

Additional Equipment: Description _____

Manufacturer _____ **Model** _____ **Serial #** _____

Vehicle Info: VIN # 2FABP7BV9AX114528 Mileage UNKNOWN Title Restriction ☐ Y ☒ N

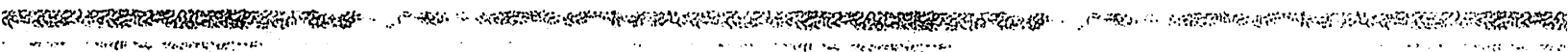
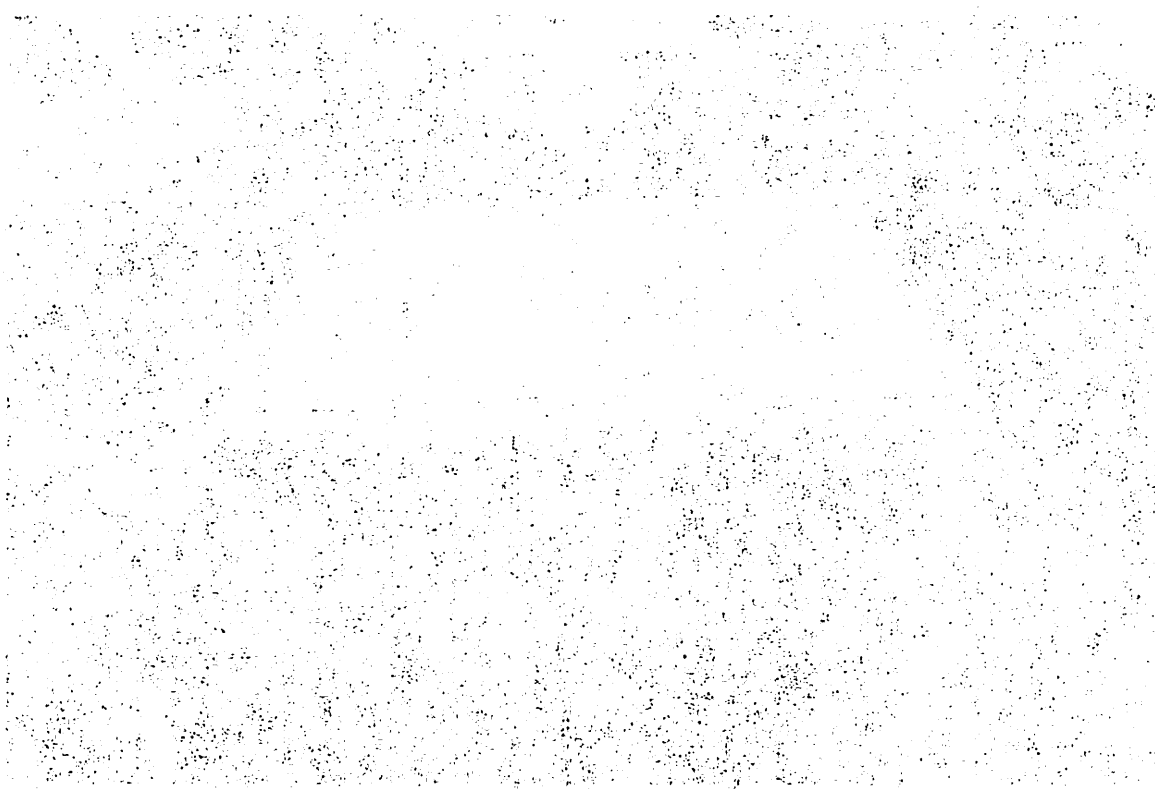
Location of Asset: Warren County Sheriff's Office / 132 Ruffert's Ln., Warrenton W.C.

For more information contact: _____









Vehicle Inspection Form

Inventory ID: <u>Vehicle # 8935</u>	Asset Number:	Fair Market Value:
Short Description: Year <u>2014</u> Make <u>Chevy</u> Model <u>G4500 Ambulance</u>		
VIN: <u>1GB665CLSE1193180</u>		Title Restriction: ☐ Y ☒ N
Odometer: <u>157075</u> ☒ Miles ☐ Kilometers		Odometer Accurate ☒ Y ☐ N:
Long Description: This Vehicle: ☐ Starts ☒ Starts with a Boost & ☐ Runs/Driveable ☐ Engine Runs ☐ Does Not Run ☐ For Parts Only Engine- Type: <u>6.6 L, V 8</u> ☐ Gas ☒ Diesel Engine ☐ Propane/Natural Gas ☐ Gas/Electric Hybrid Engine Condition: ☐ Runs ☐ Needs repair ☐ is in unknown condition Repairs needed: <u>DEF system repairs required</u> This vehicle was maintained every <u>5k-7k</u> ☐ Days ☐ Hours ☒ Miles Date Removed From Service: <u>10-1-2021</u> Maintenance Records: ☐ Available ☐ Not Available For Inspection Transmission: ☒ Automatic ☐ Manual Speed Condition: ☒ Operable ☐ Needs repair ☐ Is Unknown Condition Repairs Needed: _____ Drivetrain: ☒ 2 Wheel Drive ☐ 4 Wheel Drive Condition: _____		
Exterior: Color: <u>White</u> Windows: ☒ No Cracked Glass ☐ Cracked Minor: ☐ Dents ☒ Scratches ☒ Dings Tire Condition: <u>Fair</u> Tread: <u>30%</u> #Flat <u>N/A</u> Hubcaps # <u>4</u> Major Damage to: _____ Additional Damage: _____ Decals: ☐ None ☐ Have Been Sprayed or ☐ Have been Removed & ☐ Impressions Remain ☐ No Impressions Emergency equip: ☐ None ☒ Has been removed & ☐ There are holes in the exterior ☒ There are no holes		
Interior: Color <u>Grey</u> ☒ Cloth ☒ Vinyl ☐ Leather Damage to Seats: <u>Normal wear</u> Damage to Dash/Floor: <u>Normal wear, holes from mounted Equip.</u> Radio: ☒ Stock or ☐ Brand & Model: _____ ☐ AM ☐ AM/FM ☐ AM/FM Cassette ☒ AM/FM CD ☒ AC (Condition: ☐ Cold ☒ Unknown) ☐ No AC Air Bags: ☐ Driver's Side ☒ Dual ☒ Cruise Control ☒ Tilt Steering ☒ Remote Mirrors ☐ Climate Control Power: ☒ Steering ☒ Windows ☒ Door Locks ☐ Seats		
Additional Equipment: _____ Manufacturer _____ Model _____ Serial # _____ ☐ Tool Box ☒ Light Bar ☐ Ladder Rack ☐ Utility Body: Brand _____ ☐ Hitch: Type <u>1</u>		
Location of Asset: <u>890 US Hwy 158 Bypass, Warrenton NC 27589</u> For more information contact: _____ Reminder: Do not close items on or surrounding a Holiday, on Friday nights, or Weekends. Stagger closing times by 10 minutes.		















Office of the Sheriff
Sheriff JOHN A. BRANCHE
Warren County

P. O. BOX 678 • 132 Ruffers Lane
WARRENTON, NC 27589
Office: (252) 257-3364



TO: Board of Commissioners
THROUGH: County Manager Vincent Jones
FROM: Sheriff John Branche

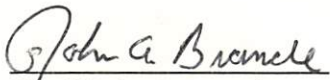
RE: Surplus Property

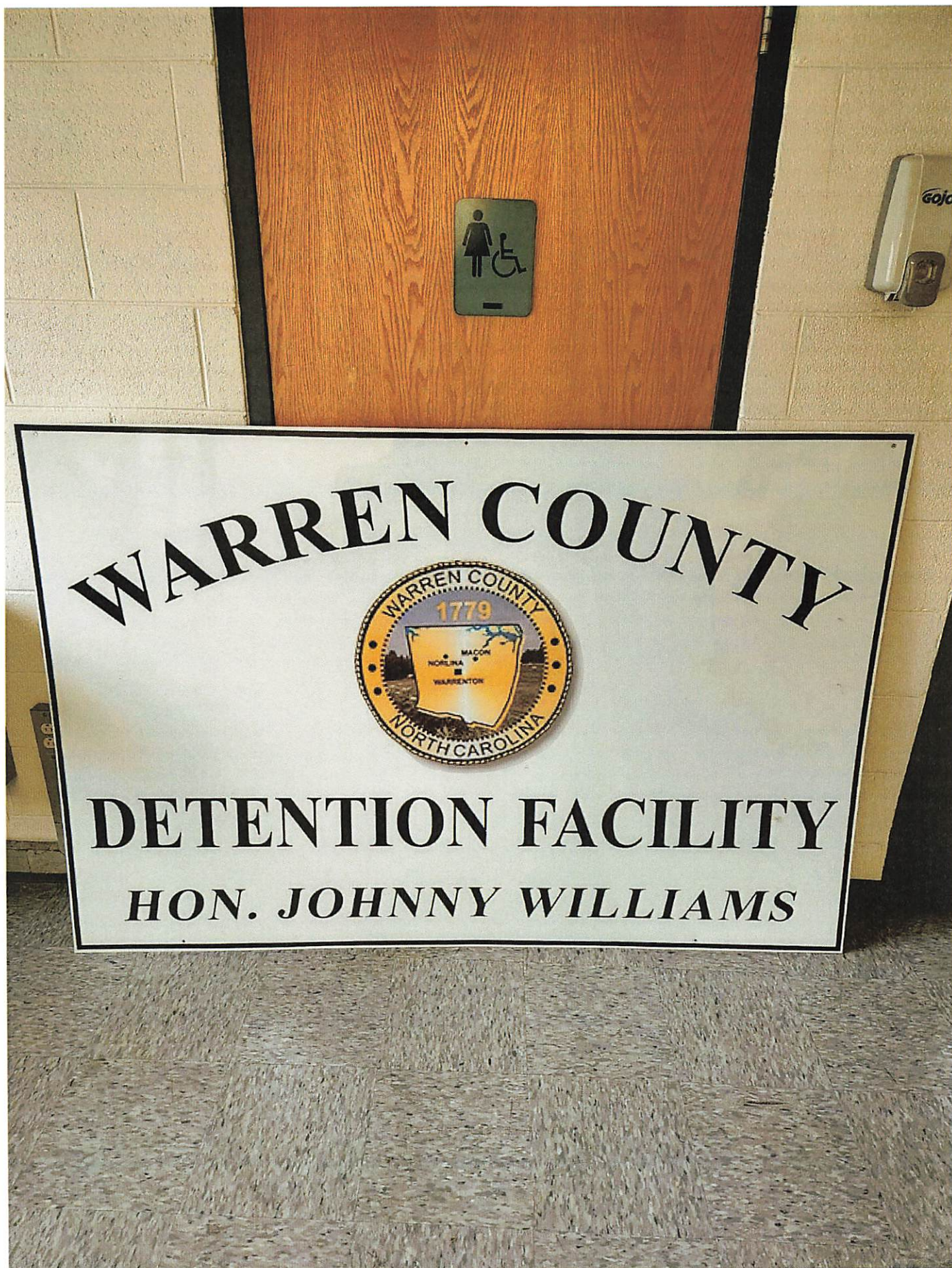
Background:

The metal sign for Warren County Detention Center has Sheriff Johnny Williams' name. Since Sheriff Williams has retired, the sign has been removed and will be replaced with a sign that reflects the Sheriff John Branche. The sign that was removed is no longer needed and should be declared surplus.

Fiscal Impact: None

Recommendation: It is my recommendation that the sign be declared surplus and then given to Sheriff Johnny Williams in recognition of his service to the community.


Sheriff John A. Branche





WARREN COUNTY BOARD OF COMMISSIONERS

602 WEST RIDGEWAY STREET
POST OFFICE BOX 619
WARRENTON, NORTH CAROLINA 27589

Bertadean Baker, Chairman
Victor Hunt, Vice Chairman
Tare Davis
Jennifer Pierce
Walter Powell

Vincent Jones
County Manager

Paula Pulley
Clerk to the Board

TO: Warren County Board of Commissioners
FROM: Paula Pulley, Clerk to the Board

RE: Change Date of July Regular Meeting

BACKGROUND:

The Regular Meeting of the Warren County Board of Commissioners is currently scheduled for July 3, 2023. Warren County offices will be closed on July 4, 2023 in observance of Independence Day. Because many employees, as well as citizens who may be interested in attending the meeting may be out of town for the holiday, it is proposed that the meeting be moved to Monday, July 10, 2023.

FINANCIAL IMPACT:

None

RECOMMENDATION:

It is recommended that the Warren County Board of Commissioners Regular Meeting for the month of July be moved from July 3, 2023 to July 10, 2023.

Phone: (252) 257-3115
Fax: (252) 257-5971
www.warrencountync.com

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WARREN COUNTY

PARKS & RECREATION DEPARTMENT

P.O. Box 835
Warrenton, NC 27589

Bonnie Fitz, Director
(252) 257-2272

MEMORANDUM

TO: Warren County Board of Commissioners

FROM: Bonnie Fitz, Parks and Recreation Director

DATE: 5/11/2023

RE: Appointment to Warren County Parks & Recreation Commission

Warren County Parks and Recreation Commission at their May 11, 2023, meeting approved recommending the following citizens to be re-appointed to a term on the Parks and Recreation Commission:

- Michelle Stallings
204 Harristown Rd, Macon, NC 27551
michele.stallings@gmail.com
252-578-9233
- Derek Alston
PO Box Wise, NC 27954
sunny.alston@yahoo.com
252-204-4609

Warren County Parks and Recreation Commission requests the Warren County Board of Commissioners to approve these re-appointments to their current position.

Online Form Submittal: Statement of Interest to Serve

noreply@civicplus.com <noreply@civicplus.com>

Wed 5/10/2023 11:50 AM

To: Paula Pulley <PaulaPulley@warrencountync.gov>; Vincent Jones <VincentJones@warrencountync.gov>

Statement of Interest to Serve

Check all
Boards/Committees/Commis
sions for which you would be
willing to serve.

Recreation Commission

First Choice Rec Commission

Second Choice *Field not completed.*

Third Choice *Field not completed.*

Give Name of "Fire Tax
Board" of Interest. You must
reside in tax district to be
appointed. *Field not completed.*

Only complete this blank if you are applying for appointment to a Fire Tax Board.

Applicants Name	Michele Stallings
Email Address	michele.stallings@gmail.com
Residential Address	204 Harristown Rd
City	Macon
State	NC
Zip Code	27551
Phone Number	2525789233
Alternate Number	<i>Field not completed.</i>
Birthdate	04/23/1972
Race	Caucasian
Sex	Female
Do you live in Warren County?	Yes
Job title	Director of Math and Science Greenville County Schools
Are you presently serving in an elected or appointed position? Please explain:	no
Company / Agency & Address	Greenville County Public Schools Central Office Emporia VA
Military experience?	No Military Experience
List your Commissioner district, info available at Elections (252) 257-2114.	I - West & East Warrenton
Educational Background:	

Name & address of high school	Struthers High School
Name & address of college attended	Marietta College and National Louis University
Degree earned	BS in Chemistry and MEd in Administration
List all past employment and/or volunteer experience you have had which may be beneficial in evaluating your qualifications.	<i>Field not completed.</i>
Work experience	Current Educator-Emporia VA Former Educator-NC Former YMCA Sport Director, Youth Program Director, Adult Sports Director, and Summer Camp Counselor-SC, OH, CA and WY Service Learning Coordinator for a Middle School in SC Drug and Alcohol Prevention Youth Educator-SC
Volunteer experience	Warren County Recreation Tball and Softball Coach TopHand Board of Directors
How did you become aware of Warren County volunteer opportunities?	Other
Date this form completed	05/10/2023
I certify by my typed initials that all information given is correct to the best of my knowledge.	MHS

NOTE TO APPLICANT: This form is active for six (6) months from date of submission.

Email not displaying correctly? [View it in your browser.](#)

STATEMENT OF INTEREST TO SERVE

If you are a Warren County resident and would like to volunteer your time and expertise to your community, please complete and return to:

Warren County Board of Commissioners
c/o Clerk to the Board
PO Box 619
Warrenton, NC 27589

Please list in order of preference the Boards and Commissions for which you would be willing to serve:

1. Parks & Recreation
2. _____
3. _____
4. _____

Your full name Derek Jarvard Alston
Date of Birth 09-02-1987 Sex M Race Black
Mailing Address P.O. Box 165
City and Zip Code Wise NC 27594
Street Address 119 Essence Blvd
City and Zip Code Norlina NC 27553
Home Phone 252-204-4609 Work Phone _____
Job Title _____
Company or Agency _____
Email Address sunny.alston@yahoo.com

Do you live in the county? Yes ☒ No ☐

Please list your County Commissioner District Hawtree
(This information can be obtained from the Board of Elections at (252) 257-2114).

Educational Background

Name and Address of High School Attended Warren County
Name and Address of College Attended _____
Degree Received _____

Please list any military experience _____

Or complete the form on line at

<http://www.warrencountync.com/formcenter/county-commissioners-9/statement-of-interest-to-serve-53>

If you are presently serving as an elected or appointed official, please explain: Park & Rec.

Please list all past employers and volunteer experience you have had which may be beneficial in evaluating your qualifications.

Work Experience Baseball, Basketball, Football coach
for the Rec. for over 20 years. I am the
head baseball coach @ the Warren County MS.

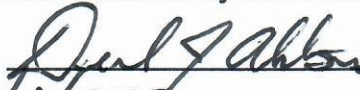
Volunteer Experience I have coach in Virginia and
North Carolina

How did you become aware of Warren County volunteer opportunities? (Please circle appropriate response)

Newspaper Current Warren County Volunteer Other

If other, please explain: _____

If I am appointed to serve on one or more boards, I will agree by signing an Affirmation of Understanding, to attend the required number of meetings each calendar year and not to exceed unexcused absences by more than 25% or three (3) meetings in any calendar years.

Signature 
Date 5/1/2023

Please feel free to attach a resume if so desired.

This "Statement of Interest to Serve" will remain active for six (6) months from date received in the County Manager's office.

Warren County Juvenile Court on Council (JCPC)



To: Warren County Board of Commissioners

Through: Vincent Jones, County Manager

From: Monique Hinton, JCPC Administrator

Re: JCPC Appointments

The Juvenile Crime Prevention Council during their monthly meeting of May 22, 2023 recommended the following persons to be appointed by the Board of Commissioners:

- Appointment of Nicole Grant as Warren County Chief Court Counselor. Term begins May 1, 2023 for her term of employment.
- Appointment of Rolanda Hedgepeth as Clerk of Court designated alternate. Term begins May 1, 2023 for her term of employment.



WARREN COUNTY BOARD OF COMMISSIONERS

602 WEST RIDGEWAY STREET
POST OFFICE BOX 619
WARRENTON, NORTH CAROLINA 27589

Bertadean Baker, Chairman
Victor Hunt, Vice Chairman
Tare Davis
Jennifer Pierce
Walter Powell

Vincent Jones
County Manager

Paula Pulley
Clerk to the Board

To: Warren County Board of Commissioners

Through: Vincent Jones, County Manager

From: Monique Hinton, Deputy Clerk to the Board

Re: Recommendations for Appointments and Re-appointments to the Warren County Planning Board

Background

During the May 2, 2023 Planning Board Meeting, Board members voted unanimously that Evelyn Woodson and Robert Steverson fill the remaining vacant Board seats, after review of all current Statements of Interest. This term will be Ms. Woodson's and Mr. Steverson's first term with the Planning Board and will run June 2023 – May 2025.

Additionally, the Board members voted by majority, that Robert May be reappointed to his 2nd term on the Board to run June 2023 – May 2026 *.

Recommendation

The Planning Board is recommending that the Warren County Board of Commissioners appoint Evelyn Woodson (1st Term) and Robert Steverson (1st Term) as Planning Board members. These two-year terms will begin June 1, 2023 and end May 31, 2025.

The Planning Board is also recommending that the Warren County Board of Commissioners re-appoint Robert May (2nd Term). This three-year term will begin June 1, 2023 and end May 31, 2026.

* Robert May is not a Warren County resident. However, the Board of Commissioners may waive this requirement in accordance with the "Warren County's Policy for Board & Committee Appointments and/or Reappointments and Board & Committee Activities" policy.

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Phone: (252) 257-3115
Fax: (252) 257-5971
www.warrencountync.com

Pulley, Paula

From: noreply@civicplus.com
Sent: Wednesday, April 5, 2023 12:05 PM
To: Pulley, Paula; Jones, Vincent
Subject: Online Form Submittal: Statement of Interest to Serve

Statement of Interest to Serve

Check all
Boards/Committees/Commissions
for which you would be willing to
serve.

Historic Preservation Commission, Keep Warren
County Beautiful, **Planning Board**

First Choice Planning Board

Second Choice Keep Warren County Beautiful

Third Choice Historic Preservation Commission

Give Name of "Fire Tax Board"
of Interest. You must reside in tax
district to be appointed.

Field not completed.

Only complete this blank if you are applying for appointment to a Fire Tax Board.

Applicants Name **Evelyn Baez Woodson**

Email Address **davidevelyn25@TWC.com**

Residential Address **305 Halifax St**

City **Warrenton**

State **NC**

Zip Code **27589**

Phone Number **3016091264**

Alternate Number *Field not completed.*

Birthdate **11/15/61**

Race **Other**

Sex **Female**

Do you live in Warren County? **Yes**

Job title	Retired Marine/Federal Government
Are you presently serving in an elected or appointed position? Please explain:	No
Company / Agency & Address	305 Halifax Street
Military experience?	Marines Corps / Marine Reserve
List your Commissioner district, info available at Elections (252) 257-2114.	I - West & East Warrenton
Educational Background:	
Name & address of high school	George Rogers Clark High School 1921 Davis Ave., Whiting, IN 46394
Name & address of college attended	Skagit Valley College 2456 E. College Way, Mount Vernon, WA 982763
Degree earned	Associates in Paralegal
List all past employment and/or volunteer experience you have had which may be beneficial in evaluating your qualifications.	Additional information sent to WCGOV@warrencountync.gov
Work experience	1980-2001 United States Marine Corps 2001-2018 Federal Government Pentagon
Volunteer experience	Toys of Tots USMC
How did you become aware of Warren County volunteer opportunities?	Other
Date this form completed	04/05/23
I certify by my typed initials that all information given is correct to the best of my knowledge.	Evelyn Baez Woodson
NOTE TO APPLICANT: This form is active for six (6) months from date of submission.	

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Pulley, Paula

From: noreply@civicplus.com
Sent: Sunday, March 19, 2023 5:19 AM
To: Pulley, Paula; Jones, Vincent
Subject: Online Form Submittal: Statement of Interest to Serve

Statement of Interest to Serve

Check all
Boards/Committees/Commissions
for which you would be willing to
serve.

Economic Development Commission, **Planning Board,**
Recreation Commission

First Choice Planning Board

Second Choice Recreation Commission

Third Choice Economic Development Commissio

Give Name of "Fire Tax Board"
of Interest. You must reside in tax
district to be appointed.

Field not completed.

Only complete this blank if you are applying for appointment to a Fire Tax Board.

Applicants Name **Robert Steverson**

Email Address RobertSteverson690@gmail.com

Residential Address 150 Bullock Farm Rd

City Warrenton

State North Carolina

Zip Code 27589

Phone Number 3367079322

Alternate Number 3363925888

Birthdate 02/14/1950

Race African American

Sex Male

Do you live in Warren County? Yes

Job title	Business Consultant
Are you presently serving in an elected or appointed position? Please explain:	No
Company / Agency & Address	150 Bullock Farm Rd
Military experience?	Army / Army Reserve
List your Commissioner district, info available at Elections (252) 257-2114.	I - West & East Warrenton
Educational Background:	
Name & address of high school	John Graham High
Name & address of college attended	Fayetteville State University
Degree earned	BA in Business
List all past employment and/or volunteer experience you have had which may be beneficial in evaluating your qualifications.	<i>Field not completed.</i>
Work experience	Owner Operator of two Pet Supplies Plus Franchises, Director of Sales Network for 8 states, Director at Xerox Corporation
Volunteer experience	Board of Director at Lakeland Culture Center Board member of
How did you become aware of Warren County volunteer opportunities?	Newspaper - Warren Record, Newspaper - Other
Date this form completed	3/19/23
I certify by my typed initials that all information given is correct to the best of my knowledge.	RES

NOTE TO APPLICANT: This form is active for six (6) months from date of submission.

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Pulley, Paula

From: noreply@civicplus.com
Sent: Tuesday, April 25, 2023 1:42 PM
To: Pulley, Paula; Jones, Vincent
Subject: Online Form Submittal: Statement of Interest to Serve

Statement of Interest to Serve

Check all
Boards/Committees/Commissions
for which you would be willing to
serve. **Planning Board**

First Choice Planning Board
Second Choice *Field not completed.*
Third Choice *Field not completed.*

Give Name of "Fire Tax Board"
of Interest. You must reside in tax
district to be appointed. *Field not completed.*

Only complete this blank if you are applying for appointment to a Fire Tax Board.

Applicants Name **Robert T. May, Jr.**
Email Address robert.may@banzetlaw.com
Residential Address 118 N. Main Street
City Franklinton
State NC
Zip Code 27589
Phone Number 9194951829
Alternate Number *Field not completed.*
Birthdate 11/19/1983
Race Caucasian
Sex Male
Do you live in Warren County? No

Job title	Attorney
Are you presently serving in an elected or appointed position? Please explain:	No
Company / Agency & Address	Banzet, Thompson, Styers & May, PLLC
Military experience?	No Military Experience
List your Commissioner district, info available at Elections (252) 257-2114.	I - West & East Warrenton
Educational Background:	
Name & address of high school	Bunn High School
Name & address of college attended	Campbell University; NCCU School of Law
Degree earned	B.A.; J.D.
List all past employment and/or volunteer experience you have had which may be beneficial in evaluating your qualifications.	<i>Field not completed.</i>
Work experience	I am an attorney and owner of my law firm/small business in Warrenton. I currently serve on the Warren County Planning Board and am also the town attorney for Norlina.
Volunteer experience	<i>Field not completed.</i>
How did you become aware of Warren County volunteer opportunities?	Other
Date this form completed	04/25/2023
I certify by my typed initials that all information given is correct to the best of my knowledge.	RTM

NOTE TO APPLICANT: This form is active for six (6) months from date of submission.

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