



SUGGESTED AGENDA
Regular Meeting in the
Armory Civic Center
501 US Hwy 158 Business E., Warrenton, NC

6:00 PM
July 10, 2023

Call to Order Regular Meeting – Chairman or Designee
Moment of Silence, Prayer & Pledge

Regular Meeting Agenda

1. PUBLIC HEARING

This item will be continued until August 7, 2023

Text Amendments to Zoning Ordinance on Page 7 and Page 10 of the Current Zoning Ordinance to be Changed From:

1. Residential Development - Maximum of 25% Impervious Surface Area
2. Non-Residential Development - Maximum of 36% Impervious Surface Area

To:

1. Residential Development - Maximum of 25% Impervious Surface Area
2. Non-Residential Development - Maximum of 36% Impervious Surface Area
3. Industrial Districts - Maximum of 75% Impervious Surface Area

2. ADOPT SUGGESTED AGENDA

Conflict of Interest Disclosure Statement

"Members of the Warren County Board of Commissioners are advised, hereby, of their duty under the State Government Ethics Act to avoid conflicts of interest and the appearance of such conflict; and, further, are instructed to refrain from participating in any matter coming before this Board of County Commissioners with respect to which there is a conflict of interest or appearance of such conflict".

- In accordance with the State Government Ethics Act, it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict.
- Does any Board member have any known conflict of interest or appearance of conflict with respect to any matter coming before this Board today?
- If so, please identify the conflict and refrain from any undue participation in the particular matter involved.

3. CITIZEN COMMENTS - REGULAR BOARD MEETING

Time set aside to allow individuals to address the Board of Commissioners on issues of concern pertaining to the County.

4. CONSENT AGENDA

- A. Approve minutes: June 5, 2023 Regular Minutes and June 21, 2023 Work Session Minutes
- B. Tax Collectors Report for May 2023 Presented for Board's Information in Accordance with NCGS 105-350 (John Preston, Tax Administrator)

- C. Tax Release Requests (over & under \$100) in Accordance with NCGS 105-381 "Taxpayer's Remedies" as Information Only (John Preston, Tax Administrator)
- D. Consider Approval of Proclamation Declaring July 2023 as National Parks & Recreation Month

5. COUNTY MANAGER'S UPDATE – Vincent Jones

- A. Interim Director, Warren County Cooperative Extension - Art Bradley - Northeast District Extension Director
North Carolina Cooperative Extension, NCSU
- B. County Operations Update

6. ACTION ITEMS

- A. Consider Approval of Text Amendments to Zoning Ordinance on Page 7 and Page 10 of the Current Zoning Ordinance to be Changed From:
 - 1. Residential Development - Maximum of 25% Impervious Surface Area
 - 2. Non-Residential Development - Maximum of 36% Impervious Surface AreaTo:
 - 1. Residential Development - Maximum of 25% Impervious Surface Area
 - 2. Non-Residential Development - Maximum of 36% Impervious Surface Area
 - 3. Industrial Districts - Maximum of 75% Impervious Surface Area
- B. Consider Approval of Request from Habitat for Humanity for Permit Fees Waiver in the Amount of \$175 + Cost Per Square Foot of Building/Deck for Construction of 7th House in Northwoods Subdivision, 105 Northwoods Court (Lot 5) in Norlina
- C. Appoint Voting Delegate for the Annual NACo Business Meeting to be held on July 24, 2023 during the NACo Annual Conference
- D. Consider Approval of Resolution Urging Congress to Support Extending a Full Government-to-Government Relationship and Full Federal Recognition to the Haliwa-Saponi Tribe of North Carolina

7. PRESENTATIONS

- A. NC-DOT Rail Division S-Line Update
- B. Update re: GREAT Grant Award to Zitel, LLC - Rodney Gray, CGCIO, Chief Operating Officer

8. BOARD OF COUNTY COMMISSIONERS' UPDATES

9. CLOSED SESSION IN ACCORDANCE WITH NCGS 143-318.11(a)(5) FOR PROPERTY ACQUISITION AND NCGS 143-318.11(a)(4) FOR INDUSTRY AND BUSINESS EXPANSION

10. ADJOURN July 10, 2023 BOARD MEETING



Planning/Zoning and Code Enforcement Department

542 West Ridgeway Street

Warrenton, NC 27589

(PH) 252-257-7027 (FX) 252-257-1083

TO: Warren County Board of Commissioners, County Manager and County Attorney

FROM: Rebecca Mountz - Planning Consultant, Stewart

DATE: May 31st, 2023

RE: Planning Board recommendation to Amend the Zoning Ordinance

This memo outlines results from the May 2, 2023 Warren County Planning Board to the following Petition to Amend the Zoning Ordinance:

- ◆ **Petition to Amend the Zoning Ordinance:** Located on page 7 and page 10 of the current zoning ordinance to be changed from:
1. Residential Development - maximum of 25% impervious surface area.
 2. Non-Residential Development - maximum of 36% impervious surface area.
- To:
1. Residential Development - maximum of 25% impervious surface area.
 2. Non-Residential Development (Except Light Industrial and Heavy Industrial)- maximum of 36% impervious surface area.
 3. Industrial Districts – maximum of 75% impervious surface area.

Planning Board took action to recommend the proposed Petition to Amend the Zoning Ordinance as submitted **(approved for recommendation to the Board of Commissioners for consideration by a vote of 4 to 1 with quorum met):**

- ◆ At the conclusion of discussion and with no added comments from Board, **Interim Chair William Landis** entertained a motion:
- A. **Motion** was made by **Sid Cutts** to approve the text amendment as submitted and recommend to the Board of Commissioners to set a public hearing.
 - B. **Second** was made by **Ted Echols**, on call for a vote by **Interim Chair William Landis** and 4 of the 5 present Members voted to approve the text amendment as submitted and recommend to the Board of Commissioners to set a public hearing.

Recommendation: The Planning Board recommends that the Board of Commissioners set a Public Hearing for July 10, 2023 at 6:00 p.m. for the Amendment to the Zoning Ordinance



Board of Commissioners Regular Meeting

June 5, 2023

MINUTES

1. ADOPT SUGGESTED AGENDA

On motion of Commissioner Hunt, seconded by Commissioner Davis, and duly carried by unanimous vote, the Suggested Agenda with the addition of Item 10A, Closed Session in Accordance with NCGS 143-318.11(a)(4) for Industry and Business Expansion was approved.

2. PUBLIC HEARINGS

A. FY24 Budget Public Hearing

B. Public Hearing for Pleasant Hills Road Paving Project Preliminary Assessment Roll

C. Petition for Re-Zoning (Residential to Commercial) RZ-2023-01: three parcels (19.488 +/- acres) from Residential (R) to Neighborhood Business (NB) at Tax Map J3-34, J3-34C, and J3-34D located at 1612 Eaton Ferry Road.

Citizen Comments for Public Hearing for Petition for Re-Zoning (Residential to Commercial) RZ-2023-01: Three parcels (19.488 +/- acres) from Residential (R) to Neighborhood Business (NB) at Tax Map J3-34, J3-34C, and J3-34D located at 1612 Eaton Ferry Road:

- Ken Shugart - Home owner in River Forest. Shugart stated that he would like for the area to remain a rural environment, and he does not want a self-storage in the area.
- Daniel Proctor - Offered support for the re-zoning.
- Mike Hairston - Feels this request for re-zoning is clearly spot-zoning.
- Joe Zeno - Noted that the applicant for the re-zoning is not the property owner. Also expressed concerns over this being spot-zoning. Zeno further stated that incorrect information was given to the Planning Board when this petition was presented to them.
- Annie Wilkins - Owns property across the street from this location and is concerned about the use of the property if it is re-zoned.
- Tre' Breedlove - yielded time to Joe Zeno.

3. CITIZEN COMMENTS - REGULAR BOARD MEETING

- Jennifer Sims of the Board of Education spoke about recent tours of consolidated schools. Sims stated that one of the schools they visited had partnered with a local YMCA and she felt that Warren County could do something similar.
- Arionna Perry, an elementary school student, attended the schools tour and expressed her excitement about the things the schools offered.
- Kendra Davis, Principal of Miriam Boyd, spoke about the schools tour.

4. CONSENT AGENDA

A. Approve minutes: May 1, 2023 Regular Meeting, May 10, 2023 Budget Work Session, and May 17, 2023 Budget Work Session

On motion of Commissioner Davis, seconded by Commissioner Hunt, and duly carried by unanimous vote, the minutes of the May 1, 2023 Regular Meeting, May 10 Budget Work Session, and May 17 Budget Work Session were approved.

B. Tax Collector's Report for April 2023 Presented for Board's Information in Accordance with

NCGS 105-350 (John Preston, Tax Administrator)

On motion of Commissioner Davis, seconded by Commissioner Hunt, and duly carried by unanimous vote, the Tax Collector's Report for April 2023 was accepted as presented.

C. Tax Release Requests (over & under \$100) in Accordance with NCGS 105-381 "Taxpayer's Remedies" a Information Only (John Preston, Tax Administrator)

On motion of Commissioner Davis, seconded by Commissioner Hunt, and duly carried by unanimous vote, the Tax Releases (over & under \$100) in accordance with NCGS 105-381 "Taxpayer's Remedies" were approved as presented.

5. COUNTY MANAGER'S UPDATE – Vincent Jones**A. FY24 Budget Update**

County Manager Vincent Jones asked the Board of Commissioners for feedback related to the proposed FY24 Budget. No feedback was given at that time.

B. Update: NC General Assembly Session 2023 SB 675 Update and federal debt limit legislation

On motion of Commissioner Davis, seconded by Commissioner Hunt, and duly carried by unanimous vote, Resolution Opposing Senate Bill 675 was approved.

6. FINANCE OFFICE – Lee Faines**A. Consider Approval of Budget Amendment #8 to the FY23 Budget Ordinance**

On motion of Commissioner Hunt, seconded by Commissioner Davis, and duly carried by unanimous vote, Budget Amendment #8 to the FY23 Budget Ordinance was approved.

B. Consider Approval of Amendment to the Glen Raven Project Ordinance

On motion of Commissioner Hunt, seconded by Commissioner Davis, and duly carried by unanimous vote, amendment to the Glen Raven Project Ordinance was approved.

C. Consider Approval of Amendment to American Rescue Plan Act Project Ordinance

On motion of Commissioner Davis, seconded by Commissioner Powell, and duly carried by unanimous vote, amendment to the American Rescue Plan Project Ordinance was approved.

D. Consider Approval of Greenways and Trails Project Ordinance in the Amount of \$100,000

On motion of Commissioner Davis, seconded by Commissioner Hunt, and duly carried by unanimous vote, the Greenways and Trails Project Ordinance in the amount of \$100,000 was approved.

7. AGREEMENTS/CONTRACTS**A. Architectural and Engineering Services for the Historic Warren County Fairgrounds**

On motion of Commissioner Davis, seconded by Commissioner Hunt, and duly carried by unanimous vote, the scope of work from The Wooten Company for architectural and engineering services for the historic Warren County fairgrounds, not to exceed \$114,000 was approved and the County Manager was authorized to execute all documents.

8. ACTION ITEMS**A. Confirm Assessment Roll for Pleasant Hills Road Paving Project**

On motion of Commissioner Davis, seconded by Commissioner Powell, and duly carried by unanimous vote, the Assessment Roll for Pleasant Hills Road Paving Project was approved.

B. Consider Approval of Re-Zoning Request RZ-2023-01: three parcels (19.488 +/- acres) from Residential (R) to Neighborhood Business (NB) at Tax Map J3-34, J3-34C, and J3-34D located at 1612 Eaton Ferry Road

No action was taken on Re-Zoning Request RZ-2023-01

C. Set Public Hearing for Text Amendments to Zoning Ordinance

On motion of Commissioner Davis, seconded by Commissioner Hunt, and duly carried by unanimous vote, Public Hearing for Texts Amendments to the Zoning Ordinance was set for July 10, 2023 at 6:00 p.m.

D. Consider Appointment of Interim Finance Director

On motion of Commissioner Davis, seconded by Commissioner Hunt, and duly carried by unanimous vote, Nikki Dickerson was appointed Interim Finance Officer with a \$5,000 salary increase.

E. Consider Approval of Authorization to Honor Facsimile Signatures for Warren County Operating Accounts

1. Warren County Operating Account, Warren County General Fund Payroll Account, and Warren County Flexible Spending Account

- Interim Finance Officer
- Warren County Board of Commissioners Chairman
- Clerk to the Board of Warren County Commissioners

On motion of Commissioner Davis, seconded by Commissioner Powell, and duly carried by unanimous vote, Interim Finance Officer, Warren County Board of Commissioners Chairman, and Clerk to the Board of Warren County Commissioners were approved as signatory for the Warren County Operating Account, Warren County General Fund Payroll Account, and Warren County Flexible Spending Account.

2. Warren County Department of Social Service Trust Fund Account

- Director, Department of Social Services
- County Manager
- Interim Finance Officer

On motion of Commissioner Davis, seconded by Commissioner Powell, and duly carried by unanimous vote, Department of Social Services Director, County Manager, and Interim Finance Officer were approved as signatories for the Warren County Department of Social Service Trust Fund Account.

F. Declare Surplus Property and Adopt Resolution Authorizing Disposal of Items Through Online Auction

On motion of Commissioner Davis, seconded by Commissioner Powell, and duly carried by unanimous vote, 2008 Ford Explorer, 2009 Ford Explorer, three 2010 Ford Crown Victorias, two 2007 Ford Crown Victorias, 2008 Ford Crown Victoria, and 2014 Chevrolet G4500 Ambulance were declared surplus and authorization for disposal of items through online auction was approved.

G. Declare Warren County Detention Center Sign Surplus and Issue to Former Sheriff Johnny Williams

On motion of Commissioner Davis, seconded by Commissioner Powell, and duly carried by unanimous vote, a Warren County Detention Center sign was declared surplus and authorization to issue the sign to Former Sheriff Johnny Williams was approved.

H. Consider Moving the July Regular Meeting of the Board of Commissioners from July 3, 2023 to July 10, 2023

On motion of Commissioner Hunt, seconded by Commissioner Powell, and duly carried by unanimous vote, the July 2023 Regular Meeting of the Board of Commissioners was moved from July 3, 2023 to July 10, 2023.

9. BOARD/COMMITTEE/COMMISSION APPOINTMENTS AND RE-APPOINTMENTS

A. Consider re-appointment of Michelle Stallings for a second three-year term, and Derek Alston for a third three-year term to the Recreation Commission, with terms beginning May 1, 2023 and ending April 30, 2026.

On motion of Commissioner Davis, seconded by Commissioner Hunt, and duly carried by unanimous vote, re-appointments of Michelle Stallings (second three-year term), and Derek Alston (third three-year term) to the Recreation Commission with terms beginning May 1, 2023 and ending April 30, 2026 were approved.

B. Consider the Appointments of Nicole Grant (Chief Court Counselor) and Rolanda Hedgepeth (Clerk of Court Designated Alternate) to the Juvenile Crime Prevention Council (JCPC) Beginning May 1, 2023 for Term of Employment as Recommended by the JCPC.

On motion of Commissioner Hunt, seconded by Commissioner Davis, and duly carried by unanimous vote, Nicole Grant (Chief Court Counselor) and Rolanda Hedgepeth (Clerk of Court Designated Alternate) were appointed to the Juvenile Crime Prevention Council (JCPC) beginning May 1, 2023 and running through their terms of employment.

C. Consider the Appointments of Evelyn Woodson and Robert Steverson to a First Two-Year Term on the Planning Board Beginning June 1, 2023 and Ending May 31, 2025; and Re-appointment of Robert May to Second Three-Year Term on the Planning Board Beginning June 1, 2023 and ending May 31, 2026 as Recommended by the Planning Board.

On motion of Commissioner Davis, seconded by Commissioner Hunt, and duly carried by unanimous vote, Evelyn Woodson and Robert Steverson were appointed to first two-year terms on the Planning Board, beginning June 1, 2023 and ending May 31, 2025, and Robert May was re-appointed to a second three-year term beginning June 1, 2023 and ending May 31, 2026.

10. Closed Session in Accordance with NCGS 143-318.11(a)(4) for Industry and Business Expansion

On motion of Commissioner Davis, seconded by Commissioner Hunt, and duly carried by unanimous vote, the Board entered Closed Session in accordance with NCGS 143-318.11(a)(4) for Industry and Business Expansion.

On motion of Commissioner Davis, seconded by Commissioner Hunt, and duly carried by unanimous vote, the Board returned to Open Session.

11. BOARD OF COUNTY COMMISSIONERS' UPDATES

12. ADJOURN June 5, 2023 BOARD MEETING

On motion of Commissioner Hunt, seconded by Commissioner Davis, and duly carried by unanimous vote, the June 5, 2023 Regular Meeting was adjourned.

Paula Pulley, Clerk to the Board



Board of Commissioners Work Session

June 21, 2023

MINUTES

1. ADOPT SUGGESTED AGENDA

In the absence of Chairman Baker, Vice Chairman Hunt called the meeting to order.

On motion of Commissioner Davis, seconded by Commissioner Pierce, and duly carried by unanimous vote, the Suggested Agenda, with the addition of Item 4F, Consider Approval of Agreement with Spectrum for Dedicated Fiber Build and 3-Year Service Agreement with Board of Elections and Parks and Recreation and Authorize County Manager to Excute the Agreement upon Review of the County Attorney, was approved.

2. BI-ANNUAL REPORTS

A. Register of Deeds (Written Only) - Yvonne Alston

B. County Attorney (Written Only) - Shiekell Richardson

C. Community and Economic Development (Written and In-Person) - Charla Duncan, Director

3. PRESENTATIONS

A. Access-On Broadband Progress Update - Erik Dixon

Erik Dixon of Access-On provided information on the progress of the Broadband build. Dixon stated that services will average between \$39.99 and \$49.99 once established.

B. My Future NC - Brett Brenton, Regional Impact Manager

Brett Brenton, Regional Impact Manager with MyFutureNC shared information regarding educational attainment, the impact of COVID-19 on education, and top opportunities for educational growth.

4. ACTION ITEMS

A. Consider Approval of Budget Amendment 9 - Nikki Dickerson, Interim Finance Director

On motion of Commissioner Davis, seconded by Commissioner Powell, and duly carried by unanimous vote, Budget Amendment #9 to the FY23 Budget was approved.

B. Consider Approval of Capital Project Ordinance: AIA Water System (GPS Survey and GIS Mapping) Fund 89 - Nikki Dickerson, Interim Finance Manager

On motion of Commissioner Pierce, seconded by Commissioner Powell, and duly carried by unanimous vote, the AIA Water System (GPS Survey and GIS Mapping) Capital Project Ordinance was approved.

C. Consider Approval of Purchase and Installation of Outdoor Fitness Equipment for the Warren County Recreation Complex and Authorize the County Manager to Execute Agreements upon Review and Approval of the County Attorney - Bonnie Fitz, Director

On motion of Commissioner Davis, seconded by Commissioner Pierce, and duly carried by unanimous vote, the purchase and installation of Outdoor Fitness Equipment at the Warren County Recreation Complex was approved, and County Manager was authorized to execute agreements upon review by the County Attorney.

D. Consider Approval of the Annual Audit FY23 Agreement - Nikki Dickerson, Interim Finance Director

On motion of Commissioner Davis, seconded by Commissioner Pierce, and duly carried by unanimous vote, the Annual Audit FY23 Agreement with Winston, Williams, Creech, Evans & Company, LLP was approved.

E. Consider Approval of FY 23 - 24 Budget Adoption

1.

Approval of FY23-24 Pay Plan, Reclassification Requests, New Positions and Establish Authorized Position Count

On motion of Commissioner Davis, seconded by Commissioner Pierce, and duly carried by unanimous vote, the FY23-24 Pay Plan, Reclassification Requests, New Postions, and establishment of Authorized Position Count was approved.

2.

Adoption of FY23-24 Warren County Budget Ordinance and FY24 Capital Improvement Plan

On motion of Commissioner Pierce, seconded by Commissioner Powell, and duly carried by unanimous vote, the FY23-24 Budget Ordinance and FY24 Capital Improvement Plan were approved.

F. Consider Approval of Agreement with Spectrum for Dedicated Fiber Build and 3-Year Service Agreement for the Board of Elections and Parks and Recreation and Authorize the County Manager to Execute the Agreement upon Review and Approval of the County Attorney

On motion of Commissioner Pierce, seconded by Commissioner Davis, and duly carried by unanimous vote, agreement with Spectrum for dedicated fiber build and 3-year Service Agreement for the Board of Elections and Parks and Recreation was approved, and County Manager was authorized to execute agreement upon review and approval of the County Attorney.

5. ADJOURN June 21, 2023 BOARD MEETING

On motion of Commissioner Davis, seconded by Commissioner Pierce, and duly carried by unanimous vote, the June 21, 2023 Work Session was adjourned.

Paula Pulley, Clerk to the Board

**Tax Collector's Report
to the Warren County Board of Commissioners
For the Month May 2023**

2022-2023

Current Year Collections

Tax Year	Charge	Collected in May	Collected to Date	Balance Outstanding	Percentage Collected
May 2023 FY 23	\$19,765,059	\$95,029	\$19,324,257	\$440,802	97.77
May 2022 FY 22	\$19,159,291	\$94,832	\$18,762,129	\$397,162	97.93

Delinquent Collections

2021	\$375,891	\$7,783	\$168,265	\$207,626	44.76
2020	193,849	4,054	53,482	\$140,367	27.59
2019	187,204	1,758	33,973	\$153,231	18.15
2018	104,846	1,202	13,677	\$91,169	13.05
2017	101,356	1,233	11,428	\$89,928	11.28
2016	78,842	901	10,131	\$68,711	12.85
2015	64,103	923	6,780	\$57,323	10.58
2014	53,143	862	4,744	\$48,399	8.93
2013	81,693	788	4,722	\$76,971	5.78
2012	63,289	930	6,475	\$56,814	10.23
Total Delinquent Years	\$1,304,216	\$20,434	\$313,677	\$990,539	

Other May Receipts

County Penalties

Landfill User Fees

Municipalities

Fire District Taxes

Advance Taxes

\$ 13,585	\$ 139,263
\$ 19,461	\$ 1,561,264
\$ 6,563	\$ 683,334
\$ 7,873	\$ 1,163,617
\$ 24,189	\$ 131,826

MAY GRAND TOTAL

\$281,966	\$42,079,367
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John Preston, Tax Administrator

6/15/2023

John Preston, Tax Administrator

Over \$100

7/3/2023

CO MGR INITIALS: _____ Date: _____

ERROR CORRECTION RELEASES:

BURTON RONALD JR	2022 32779-300	C499F	26311	\$	175.25	PARCEL WAS RECOMBINED W/C4-99E
PATTERSON CRYSTALL	2013 37833-200		48923	\$	401.18	MH DOUBLE BILLED
PATTERSON CRYSTALL	2014 37833-200		51514	\$	381.86	MH DOUBLE BILLED
PATTERSON CRYSTALL	2015 37833-200		54304	\$	364.73	MH DOUBLE BILLED
PATTERSON CRYSTALL	2016 37833-200		57512	\$	391.50	MH DOUBLE BILLED
PATTERSON CRYSTALL	2017 37833-200		31357	\$	406.69	MH DOUBLE BILLED
PATTERSON CRYSTALL	2018 37833-200		31357	\$	374.44	MH DOUBLE BILLED

TOTAL ERROR CORRECTIONS:

\$ 2,495.65

MOTOR VEHICLE RELEASES:

HARRIS CHAD B	2013 29640-113	V-48183	\$	103.69	VEHICLE WAS SOLD
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SUB-TOTAL MOTOR VEHICLE RELEASES:

\$ 103.69

SUB-TOTAL CORRECTION RELEASES:

\$ 2,495.65

Total Releases

\$ 2,599.34

Proclamation: July as Park and Recreation Month



WHEREAS parks and recreation is an integral part of communities throughout this country, including Warren County; and

WHEREAS parks and recreation promotes health and wellness, improving the physical and mental health of people who live near parks; and

WHEREAS parks and recreation promotes time spent in nature, which positively impacts mental health by increasing cognitive performance and well-being, and alleviating illnesses such as depression, attention deficit disorders, and Alzheimers; and

WHEREAS parks and recreation encourage physical activities by providing space for popular sports, hiking trails, swimming pools and many other activities designed to promote active lifestyles; and

WHEREAS parks and recreation is a leading provider of healthy meals, nutrition services and education; and

WHEREAS park and recreation programming and education activities, such as out-of-school time programming, youth sports and environmental education, are critical to childhood development; and

WHEREAS parks and recreation increases a community's economic prosperity through increased property values, expansion of the local tax base, increased tourism, the attraction and retention of businesses, and crime reduction; and

WHEREAS parks and recreation is fundamental to the environmental well-being of our community; and

WHEREAS parks and recreation is essential and adaptable infrastructure that makes our communities resilient in the face of natural disasters and climate change; and

WHEREAS our parks and natural recreation areas ensure the ecological beauty of our community and provide a place for children and adults to connect with nature and recreate outdoors; and

WHEREAS the U.S. House of Representatives has designated July as Parks and Recreation Month; and

WHEREAS Warren County recognizes the benefits derived from parks and recreation resources.

NOW THEREFORE, BE IT RESOLVED BY Warren County Commissioners that July is recognized as Park and Recreation Month in Warren County, North Carolina.

Bertadean Baker, Chair
Warren County Commissioners

ATTEST: Paula Pulley, Clerk to the Board



Planning/Zoning and Code Enforcement Department

542 West Ridgeway Street

Warrenton, NC 27589

(PH) 252-257-7027 (FX) 252-257-1083

TO: Warren County Board of Commissioners, County Manager and County Attorney

FROM: Rebecca Mountz - Planning Consultant, Stewart

DATE: May 31st, 2023

RE: Planning Board recommendation to Amend the Zoning Ordinance

This memo outlines results from the May 2, 2023 Warren County Planning Board to the following Petition to Amend the Zoning Ordinance:

- ◆ **Petition to Amend the Zoning Ordinance:** Located on page 7 and page 10 of the current zoning ordinance to be changed from:
1. Residential Development - maximum of 25% impervious surface area.
 2. Non-Residential Development - maximum of 36% impervious surface area.
- To:
1. Residential Development - maximum of 25% impervious surface area.
 2. Non-Residential Development (Except Light Industrial and Heavy Industrial)- maximum of 36% impervious surface area.
 3. Industrial Districts – maximum of 75% impervious surface area.

Planning Board took action to recommend the proposed Petition to Amend the Zoning Ordinance as submitted **(approved for recommendation to the Board of Commissioners for consideration by a vote of 4 to 1 with quorum met):**

- ◆ At the conclusion of discussion and with no added comments from Board, **Interim Chair William Landis** entertained a motion:
- A. **Motion** was made by **Sid Cutts** to approve the text amendment as submitted and recommend to the Board of Commissioners to set a public hearing.
 - B. **Second** was made by **Ted Echols**, on call for a vote by **Interim Chair William Landis** and 4 of the 5 present Members voted to approve the text amendment as submitted and recommend to the Board of Commissioners to set a public hearing.

Recommendation: The Planning Board recommends that the Board of Commissioners set a Public Hearing for July 10, 2023 at 6:00 p.m. for the Amendment to the Zoning Ordinance



Planning/Zoning and Code Enforcement Department
542 West Ridgeway Street
Warrenton, NC 27589
(PH) 252-257-7027 (FX) 252-257-1083

TO: Warren County Board of Commissioners and County Manager
FROM: Ken Krulik, AICP CZO – Planning Contractor (Kerr-Tar COG)
DATE: July 6, 2023
RE: Habitat for Humanity request for fee waiver

This memo is in reference to a request submitted by the Warren County Habit for Humanity, the local organization is requesting a waiver of department fees for building permits as well as related inspections. They are seeking to construct the seventh house in the Northwoods Development, 105 Northwoods Court (Lot 5) Norlina, NC. Per my department's fee schedule the breakout is as follows:

- Plan Review: \$25.00
- [Town of Norlina Zoning Permit: \(N/A – not a County Permit\)](#)

Trades (as required based on submitted plans/permits - residential):

- Electrical: \$75.00
- Mechanical: \$75.00
- Plumbing: \$75.00
- Fire: \$75.00
- Building Permit with deck (\$0.20 per SF): \$TBD

Total: \$175.00+cost per SF of building/deck

The above figures are per the current/adopted fee schedule for the department – please contact me if you have any further questions [\(NOTE: Any fee waiver for the zoning permit must go through the Town of Norlina as the site is located in the Town's ETJ\).](#)



WARREN COUNTY BOARD OF COMMISSIONERS

602 WEST RIDGEWAY STREET
POST OFFICE BOX 619
WARRENTON, NORTH CAROLINA 27589

A Resolution of Warren County Urging Congress to Support Extending a Full Government-to-Government Relationship and Full Federal Recognition to the Haliwa-Saponi Tribe of North Carolina.

Bertadean Baker, Chairman
Victor Hunt, Vice Chairman
Tare Davis
Jennifer Pierce
Walter Powell

Vincent Jones
County Manager

Paula Pulley
Clerk to the Board

WHEREAS, The Haliwa-Saponi Indian Tribe of North Carolina is a confederated Tribe that is a political successor to the historical Saponi Nation and to the Nansemond and affiliated Tribes that inhabited the Piedmont and coastal regions of what are now Virginia and North Carolina; and

WHEREAS, after the American Revolution (1175-1783), the Nansemond and Saponi merged in Warren Halifax, Nash, and Franklin Counties, in an area known as "The Meadows"; and

WHEREAS, since 1957 the State of North Carolina has had continuous dealings with recognized political leaders of the Haliwa Saponi; and

WHEREAS, in 1965 the State of North Carolina took formal legislative action recognizing the Haliwa-Saponi Indian Tribe; and

WHEREAS, the United States has been providing federal funding to the Haliwa-Saponi Indian Tribe for half a century; and

WHEREAS, in 1997, the North Carolina state legislature passed Senate Bill 1074 that updated state recognition to the Haliwa-Saponi Indian Tribe of North Carolina; and

WHEREAS, The Haliwa-Saponi Indian Tribe is the third-largest tribe in the state with about 4,000 enrolled members, primarily residing in Halifax, Warren, Nash, and Franklin Counties; and

WHEREAS, Warren County supports the needs of Haliwa-Saponi Indian Tribe members and economic opportunities to strengthen tribal self-sufficiency; and

WHEREAS, The Warren County Board of Commissioners urges Congress to support of the passage of the Haliwa-Saponi Indian Tribe of North Carolina Act or similar legislation and urges Congress to support legislation extending full federal recognition to the Haliwa Saponi Tribe of North Carolina.

NOW THEREFORE BE IT RESOLVED BY THE WARREN COUNTY BOARD OF COMMISSIONERS:

The Board of Commissioners expresses support for the passage of the Haliwa-Saponi Act or similar legislation and urges Congress to enact such legislation or similar legislation.

"This institution is an equal opportunity provider and employer."

Phone: (252) 257-3115
Fax: (252) 257-5971
www.warrencountync.com

The Clerk to the Board of Commissioners shall transmit a copy of this resolution to the members of North Carolina's congressional delegation.

This resolution is effective upon adoption on July 10, 2023.

Bertadean Baker, Chairman

ATTEST: _____

Paula Pulley, Clerk to the Board

July 6, 2023

Brandon Camden, President
Zitel LLC
1123 Celebration Ave Moneta,
VA 24121

Re: Growing Rural Economies with Access to Technology (GREAT) Grant
Award Notification; Application # 1000014186

Dear Mr. Camden:

Congratulations! On behalf of the N.C. Department of Information Technology's Division of Broadband and Digital Equity, I am pleased to announce that **Zitel LLC (Zitel)** has been selected for funding under the GREAT Grant program in the amount of **\$3,729,117.62**. These funds are awarded from American Rescue Plan Act State Fiscal Recovery Funds as appropriated by N.C. Session Law 2021-180 and are subject to federal requirements as detailed in the U. S. Treasury Final Rule and other applicable documents referenced in the GREAT Grant Guidance Document.

The required match for this project is **\$1,598,193.26**. These funds are contingently awarded for the project entitled "**Warren County Phase 1**" to deploy broadband services to approximately **1528** households and businesses in **Warren County**. The Broadband Infrastructure Office will send a follow-up letter in the coming days outlining the additional information that must be submitted to us prior to contracting. If the requested information is not received, the awarded project may be rescinded and the next highest scoring application in the county may be eligible for award.

We extend our best wishes for success in deploying broadband services to unserved areas in North Carolina, and we look forward to working with you on this important project. If you have any questions about the next steps, please contact Angie Bailey, Director of the Broadband Infrastructure Office, at GREATgrant@nc.gov.

Sincerely,



Nathaniel S. Denny
Deputy Secretary
Division of Broadband and Digital Equity
N.C. Department of Information Technology