



Board of Commissioners Regular Meeting

May 1, 2023

MINUTES

1. ADOPT SUGGESTED AGENDA

On motion of Commissioner Pierce, seconded by Commissioner Powell, and duly carried by unanimous vote, the May 1, 2023 Suggested Agenda was approved with the removal of Item 5B, and movement of Item 4 to the end of the meeting.

2. CITIZEN COMMENTS - REGULAR BOARD MEETING

There were no Citizen Comments.

3. CONSENT AGENDA

A. Approve Minutes: April 3, 2023 Regular Meeting and April 19, 2023 Work Session

On motion of Commissioner Davis, seconded by Commissioner Powell, and duly carried by unanimous vote, the minutes of the April 3, 2023 Regular Meeting and April 19, 2023 Work Session were approved.

B. Tax Collector's Report for March 2023 presented for Board's information in accordance with ANCGS 105-350 (John Preston, Tax Administrator)

On motion of Commissioner Davis, seconded by Commissioner Powell, and duly carried by unanimous vote, the Tax Collector's Report for March 2023 was approved.

C. Tax Release Requests (over & under \$100) in accordance with NCGS 105-381 "Taxpayer's Remedies" as information only (John Preston, Tax Administrator)

On motion of Commissioner Davis, seconded by Commissioner Powell, and duly carried by unanimous vote, the Tax Release Requests (over/under \$100) were approved.

Over \$100

5/1/2023

CO MGR INITIALS: _____ Date: _____

ERROR CORRECTION RELEASES:

BURCHETTE GWENDOLYN P	2022 00592-900	E3-30-1X	15755 \$	302.01	MOBILE HOME WAS DESTROYED
BURCHETTE GWENDOLYN P	2021 00592-900	E3-30-1X	15755 \$	320.75	MOBILE HOME WAS DESTROYED
BURCHETTE GWENDOLYN P	2020 00592-900	E3-30-1X	15755 \$	358.80	MOBILE HOME WAS DESTROYED
BURCHETTE GWENDOLYN P	2018 00592-900	E3-30-1X	15755 \$	157.17	MOBILE HOME WAS DESTROYED
MOORE NANCY	2022 27915-200		29743 \$	176.06	MH REMOVED IN 2018
MOORE NANCY	2021 27915-200		26603 \$	191.52	MH REMOVED IN 2018
MOORE NANCY	2020 27915-200		26698 \$	206.54	MH REMOVED IN 2018
MOORE NANCY	2019 27915-200		26418 \$	196.48	MH REMOVED IN 2018
SCHLOT JEFFREY G	2021 01630-301	L24-86	7781 \$	166.74	TAX SALE 3/31/22
SCHLOT JEFFREY G	2020 01630-301	L24-86	7781 \$	185.90	TAX SALE 3/31/22
TUCKER NICHOLAS C	2022 50878	K3C-77	5667 \$	165.79	MH REMOVED
UNION GROVE BAPTIST CHURCH	2022 1559-300	B10-28	18185 \$	1,856.68	PROPERTY IS EXEMPT
TOTAL ERROR CORRECTIONS:			\$ 4,281.53		

LANDFILL USER FEE RELEASES:

MOORE NANCY A	2019 27915-300	H11-9A	10070 \$	150.00	REST HOME BURNED DOWN
TOTAL LFUP RELEASES:			\$ 150.00		
Total Releases			\$ 4,431.53		

Under \$100

5/1/2023

CO MGR INITIALS: _____ Date: _____

ERROR CORRECTION RELEASES:

NAME	Year	ACCT#	MAP #	RECORD #	AMOUNT	REASON
SCHOONOVER C S	2022	24444-300		58	\$ 17.30	TAXPAYER NO LONGER OWNS MH
UNKNOWN	2019	40091-300	ESD-55A	24140	\$ 11.57	PARCEL NO LONGER EXISTS
UNKNOWN	2018	40091-300	ESD-55A	24140	\$ 9.45	PARCEL NO LONGER EXISTS
UNKNOWN	2017	40091-300	ESD-55A	24140	\$ 13.11	PARCEL NO LONGER EXISTS
UNKNOWN	2016	40091-300	ESD-55A	24140	\$ 12.80	PARCEL NO LONGER EXISTS
SUB-TOTAL ERROR CORRECTIONS:					\$ 64.23	

MOTOR VEHICLE RELEASES:

PERRY ROBERT LEE JR	2013 37975-113	V-48172	\$ 29.95	TAXPAYER WAS IN SC NOT NC
PERRY ROBERT LEE JR	2013 37975-113	V-48223	\$ 5.35	TAXPAYER WAS IN SC NOT NC
PERRY ROBERT LEE JR	2012 37975-112	V-45053	\$ 51.86	TAXPAYER WAS IN SC NOT NC
SUB-TOTAL MOTOR VEHICLE RELEASES:			\$ 87.16	
SUB-TOTAL CORRECTION RELEASES:			\$ 64.23	
Total Releases			\$ 151.39	

D. Resolution recognizing May 7-13, 2023 as National Travel and Tourism Week

On motion of Commissioners Davis, seconded by Commissioner Powell, and duly carried by unanimous vote, a Resolution recognizing May 7-13, 2023 as National Travel and Tourism Week was approved.



National Travel and Tourism Week 2023 Resolution

WHEREAS the travel industry fuels every industry and will continue to be an essential part of Warren County, North Carolina's economy, development, and workforce.

WHEREAS travel is an economic powerhouse for every state and destination across the country, with a national economic output of \$2.6 trillion in 2022, supporting 14.5 million American jobs.

WHEREAS travel spending supports vibrant and safe communities in North Carolina and across the United States by generating \$84 billion in state and local tax revenue in 2022 to support essential services, such as education, emergency response, public safety, and more.

WHEREAS travel enables success for all industries—including manufacturing, agriculture, defense, healthcare, and more—by driving sales growth, innovation, education, and operations that move our economy, our nation, and Warren County forward.

WHEREAS travel related spending generated \$63 million in Warren County in 2021, a 27% growth from the previous year.

WHEREAS increasing travel to and within Warren County drives the community forward to a more prosperous future.

WHEREAS the travel industry's success will grow Warren County's economy and workforce, since, prior to the pandemic, small businesses accounted for the majority of leisure and hospitality employment.

WHEREAS travel is an essential industry, and we must continue to communicate that growing travel leads to economic growth, benefits businesses, and fosters mutual understanding.

Therefore, be it resolved that the Warren County Board of Commissioners do hereby proclaim May 7-13, 2023 as National Travel and Tourism Week in Warren County, North Carolina and urge the citizens of Warren County to recognize the critical role this industry plays in Warren County's economic growth.

E. Proclamation Declaring May 2023 as National Tennis Month

On motion of Commissioner Davis, seconded by Commissioner Powell, and duly carried by unanimous vote, the Proclamation declaring May 2023 as National Tennis Month was approved.

F. Proclamation Declaring May 1 - 7 2023 as Hurricane Preparedness Week

On motion of Commissioner Davis, seconded by Commissioner Powell, and duly carried by unanimous vote, the Proclamation declaring May 1-7, 2023 as Hurricane Preparedness Week was approved.

G. Proclamation Declaring May 21st - May 27th 2023 as Emergency Medical Services Week

On motion of Commissioner Davis, seconded by Commissioner Powell, and duly carried by unanimous vote, Proclamation declaring May 21-27, 2023 as Emergency Medical Services Week was approved.

4. COUNTY MANAGER'S UPDATE – Vincent Jones

FY24 Budget Presentation was moved to the end of the May 1, 2023 Regular Meeting

A. FY24 Budget Presentation

County Manager Vincent Jones provided the FY24 Budget Message and presentation. Commissioner Davis questioned the proposed funding for paid firefighters and stated that without full funding of the program, Volunteer Fire Departments cannot cover the cost of paid firefighters and they will be forced to decide which areas of the county receive funding for full protection. Commissioner Davis asked if ARPA funds could be used to fund the program, however County Manager Vincent Jones stated that would only allow for funding for one year because it is not an ongoing revenue. Commissioner Pierce stated that it would be nice to have paid firefighters at every station, however all we can do is give them as much as we can with what we have. Commissioner Baker questioned if all of the Volunteer Fire Departments have high call volumes.

5. FINANCE OFFICE – Lee Faines

A. Consider Approval of Budget Amendment #7

On motion of Commissioner Pierce, seconded by Commissioner Hunt, and duly carried by unanimous vote, Budget Amendment #7 was approved.

Budget Amendment #7 to the FY 2023 Budget Ordinance is being presented for approval. This amendment does the following:

1. Increase appropriations in the Health Department Budget for additional State Grants received from NCDHHS.
2. Appropriate \$75,000 in the KARTS budget for the additional funds requested from KARTS. The Board of Commissioners approved the funding request at their April 3, 2023 regular meeting.

3. Appropriate \$22,300 in the Recreation budget for the purchase of new scoreboards in the John Graham Gym to be utilized by the Vance Granville Community College Basketball team. Vance Granville will reimburse Warren County for this purchase.
4. Appropriate \$10,000 in the Warren County Public School's budget for revised allocation to cover classroom modernization, painting, and project management at two school. Original allocation was for \$20,000. The source of revenue for this is the Public School Building Repair and Renovation Funds.
5. Appropriate \$25,000 in the EMS budget for grant received from Health Resources and Services Administration. Warren County EMS will implement a follow-up care protocol to engage Warren County EMTs to track patient calls, provide follow-up services for those in need, and provide SUD screening, information, and referral to treatment.

B. Consider Approval of Revisions to American Rescue Plan Act (ARPA) Project Ordinance

Item 5B was removed from the agenda.

6. ACTION ITEMS

A. Consider Approval of Contract with Rightmyer Machine Rentals, Inc., for Driveway Paving at the Warren County Transfer Station - Marshall Brothers, Public Works Director

On motion of Commissioner Davis, seconded by Commissioner Hunt, and duly carried by unanimous vote, the contract with Rightmyer Machine Rentals, Inc. in the amount of \$79,017.00 for Driveway Paving at the Warren County Transfer Station was approved.

B. Consider Approval of the Water Shortage Response Plan and Resolution - Eric St. Sing, Public Utilities Director

On motion of Commissioner Hunt, seconded by Commissioner Davis, and duly carried by unanimous vote, the Water Shortage Response Plan and Resolution were approved.

**RESOLUTION APPROVING WATER
SHORTAGE RESPONSE PLAN**

WHEREAS, North Carolina General Statute 143-355 (l) requires that each unit of local government that provides public water service and each large community water system shall develop and implement water conservation measures to respond to drought or other water shortage conditions as set out in a Water Shortage Response Plan and submitted to the Department for review and approval; and

WHEREAS, as required by the statute and in the interests of sound local planning, a Water Shortage Response Plan for Warren County, has been developed and submitted to the Warren County Board for approval; and

WHEREAS, the Warren County Board finds that the Water Shortage Response Plan is in accordance with the provisions of North Carolina General Statute 143-355 (l) and that it will provide appropriate guidance for the future management of water supplies for Warren County, as well as useful information to the Department of Environment and Natural Resources for the development of a state water supply plan as required by statute;

NOW, THEREFORE, BE IT RESOLVED by the Warren County Board of Warren County that the Water Shortage Response Plan dated May 1, 2023, is hereby approved and shall be submitted to the Department of Environment and Natural Resources, Division of Water Resources; and

BE IT FURTHER RESOLVED that the Warren County Board intends that this plan shall be revised to reflect changes in relevant data and projections at least once every five years or as otherwise requested by the Department, in accordance with the statute and sound planning practice.

C. Consider Approval of Potentially Dangerous Dogs Appeals Board By-laws With Revisions - County Attorney Shiekell Richardson

On motion of Commissioner Hunt, seconded by Commissioner Powell, and duly carried by unanimous vote, the Potentially Dangerous Dogs Appeals Board By-laws with Revisions were approved.

D. Consider Approval of Contract with Charter/Spectrum for Broadband Services Through the G.R.E.A.T. Grant and Authorize County Manager to Execute Documents - County Attorney

Shiekel Richardson

On motion of Commissioner Hunt, seconded by Commissioner Pierce, and duly carried by unanimous vote, the contract with Charter/Spectrum for Broadband Services through the G.R.E.A.T. Grant were approved and the County Manager was authorized to execute documents.

E. Consider Approval of Request to Set Public Hearing for June 5, 2023 for Re-Zoning Request RZ-2023-01 (Residential to Neighborhood Business): Three Parcels (19.488+/- acres) from Residential (R) to Neighborhood Business (NB) at Tax Map J3 34, J3 34C, and J3 34D located at 1612 Eaton Ferry Road.

On motion of Commissioner Hunt, seconded by Commissioner Pierce, and duly carried by unanimous vote, a Public Hearing was set for June 5, 2023 at 6:00 p.m. for Re-Zoning Request RZ-2023-01 (Residential to neighborhood Business): Three Parcels (19.488+/- acres) from Residential (R) to Neighborhood Business (NB) at Tax Map J3 34, J3 34C, and J3 34D located at 1612 Eaton Ferry Road.

F. Consider Approval of Amended Roanoke Wildwood Fire Protection Contract

On motion of Commissioner Hunt, seconded by Commissioner Pierce, and duly carried by unanimous vote, the amended Roanoke Wildwood Fire Protection Contract was approved.

7. BOARD/COMMITTEE/COMMISSION APPOINTMENTS AND RE-APPOINTMENTS**A. Consider the Appointment of William Landis as a regular member serving a two-year term, Goble Lane as an alternate serving a two-year term and Donna Delia as an alternate serving a two-year term to the Potentially Dangerous Dog Appeals Board as recommended by the Potentially Dangerous Dog Appeals Board during their last meeting.**

On motion of Commissioner Pierce, seconded by Commissioner Davis, and duly carried by unanimous vote, appointment William Landis as a regular member serving a two-year, Goble Lane as an alternate serving a two-year term, and Donna Delia as an alternate serving a two-year term to the Potentially Dangerous Dog Appeals Board was approved. Terms begin May 1, 2023 and end April 30, 2025.

B. Consider Appointment of Barbara Espinosa to a First Three-Year Term on the Planning Board Beginning May 1, 2023 and ending April 30, 2026, and Appointment of William Landis from Primary Alternate to Planning Board Member for a First Three-Year Term Beginning February 1, 2023 and Ending January 31, 2026.

On motion of Commissioner Hunt, seconded by Commissioner Powell, and duly carried by unanimous vote, appointment of Barbara Espinosa to a first three-year term to the Planning Board beginning May 1, 2023 and ending April 30, 2026, and the appointment of William Landis from Primary Alternate of Planning Board Member for a first three-year term beginning February 1, 2023 and ending January 31, 2026 was approved.

8. BOARD OF COUNTY COMMISSIONERS' UPDATES**9. ADJOURN May 1, 2023 BOARD MEETING**

On motion of Commissioner Hunt, seconded by Commissioner Powell, and duly carried by unanimous vote, the May 1, 2023 Regular Meeting was adjourned.

Paula Pulley, Clerk to the Board