



Board of Commissioners Regular Meeting

June 5, 2023

MINUTES

1. ADOPT SUGGESTED AGENDA

On motion of Commissioner Hunt, seconded by Commissioner Davis, and duly carried by unanimous vote, the Suggested Agenda with the addition of Item 10A, Closed Session in Accordance with NCGS 143-318.11(a)(4) for Industry and Business Expansion was approved.

2. PUBLIC HEARINGS

A. FY24 Budget Public Hearing

B. Public Hearing for Pleasant Hills Road Paving Project Preliminary Assessment Roll

C. Petition for Re-Zoning (Residential to Commercial) RZ-2023-01: three parcels (19.488 +/- acres) from Residential (R) to Neighborhood Business (NB) at Tax Map J3-34, J3-34C, and J3-34D located at 1612 Eaton Ferry Road.

Citizen Comments for Public Hearing for Petition for Re-Zoning (Residential to Commercial) RZ-2023-01: Three parcels (19.488 +/- acres) from Residential (R) to Neighborhood Business (NB) at Tax Map J3-34, J3-34C, and J3-34D located at 1612 Eaton Ferry Road:

- Ken Shugart - Home owner in River Forest. Shugart stated that he would like for the area to remain a rural environment, and he does not want a self-storage in the area.
- Daniel Proctor - Offered support for the re-zoning.
- Mike Hairston - Feels this request for re-zoning is clearly spot-zoning.
- Joe Zeno - Noted that the applicant for the re-zoning is not the property owner. Also expressed concerns over this being spot-zoning. Zeno further stated that incorrect information was given to the Planning Board when this petition was presented to them.
- Annie Wilkins - Owns property across the street from this location and is concerned about the use of the property if it is re-zoned.
- Tre' Breedlove - yielded time to Joe Zeno.

3. CITIZEN COMMENTS - REGULAR BOARD MEETING

- Jennifer Sims of the Board of Education spoke about recent tours of consolidated schools. Sims stated that one of the schools they visited had partnered with a local YMCA and she felt that Warren County could do something similar.
- Arionna Perry, an elementary school student, attended the schools tour and expressed her excitement about the things the schools offered.
- Kendra Davis, Principal of Miriam Boyd, spoke about the schools tour.

4. CONSENT AGENDA

A. Approve minutes: May 1, 2023 Regular Meeting, May 10, 2023 Budget Work Session, and May 17, 2023 Budget Work Session

On motion of Commissioner Davis, seconded by Commissioner Hunt, and duly carried by unanimous vote, the minutes of the May 1, 2023 Regular Meeting, May 10 Budget Work Session, and May 17 Budget Work Session were approved.

B. Tax Collector's Report for April 2023 Presented for Board's Information in Accordance with

NCGS 105-350 (John Preston, Tax Administrator)

On motion of Commissioner Davis, seconded by Commissioner Hunt, and duly carried by unanimous vote, the Tax Collector's Report for April 2023 was accepted as presented.

C. Tax Release Requests (over & under \$100) in Accordance with NCGS 105-381 "Taxpayer's Remedies" a Information Only (John Preston, Tax Administrator)

On motion of Commissioner Davis, seconded by Commissioner Hunt, and duly carried by unanimous vote, the Tax Releases (over & under \$100) in accordance with NCGS 105-381 "Taxpayer's Remedies" were approved as presented.

5. COUNTY MANAGER'S UPDATE – Vincent Jones**A. FY24 Budget Update**

County Manager Vincent Jones asked the Board of Commissioners for feedback related to the proposed FY24 Budget. No feedback was given at that time.

B. Update: NC General Assembly Session 2023 SB 675 Update and federal debt limit legislation

On motion of Commissioner Davis, seconded by Commissioner Hunt, and duly carried by unanimous vote, Resolution Opposing Senate Bill 675 was approved.

6. FINANCE OFFICE – Lee Faines**A. Consider Approval of Budget Amendment #8 to the FY23 Budget Ordinance**

On motion of Commissioner Hunt, seconded by Commissioner Davis, and duly carried by unanimous vote, Budget Amendment #8 to the FY23 Budget Ordinance was approved.

B. Consider Approval of Amendment to the Glen Raven Project Ordinance

On motion of Commissioner Hunt, seconded by Commissioner Davis, and duly carried by unanimous vote, amendment to the Glen Raven Project Ordinance was approved.

C. Consider Approval of Amendment to American Rescue Plan Act Project Ordinance

On motion of Commissioner Davis, seconded by Commissioner Powell, and duly carried by unanimous vote, amendment to the American Rescue Plan Project Ordinance was approved.

D. Consider Approval of Greenways and Trails Project Ordinance in the Amount of \$100,000

On motion of Commissioner Davis, seconded by Commissioner Hunt, and duly carried by unanimous vote, the Greenways and Trails Project Ordinance in the amount of \$100,000 was approved.

7. AGREEMENTS/CONTRACTS**A. Architectural and Engineering Services for the Historic Warren County Fairgrounds**

On motion of Commissioner Davis, seconded by Commissioner Hunt, and duly carried by unanimous vote, the scope of work from The Wooten Company for architectural and engineering services for the historic Warren County fairgrounds, not to exceed \$114,000 was approved and the County Manager was authorized to execute all documents.

8. ACTION ITEMS**A. Confirm Assessment Roll for Pleasant Hills Road Paving Project**

On motion of Commissioner Davis, seconded by Commissioner Powell, and duly carried by unanimous vote, the Assessment Roll for Pleasant Hills Road Paving Project was approved.

B. Consider Approval of Re-Zoning Request RZ-2023-01: three parcels (19.488 +/- acres) from Residential (R) to Neighborhood Business (NB) at Tax Map J3-34, J3-34C, and J3-34D located at 1612 Eaton Ferry Road

No action was taken on Re-Zoning Request RZ-2023-01

C. Set Public Hearing for Text Amendments to Zoning Ordinance

On motion of Commissioner Davis, seconded by Commissioner Hunt, and duly carried by unanimous vote, Public Hearing for Texts Amendments to the Zoning Ordinance was set for July 10, 2023 at 6:00 p.m.

D. Consider Appointment of Interim Finance Director

On motion of Commissioner Davis, seconded by Commissioner Hunt, and duly carried by unanimous vote, Nikki Dickerson was appointed Interim Finance Officer with a \$5,000 salary increase.

E. Consider Approval of Authorization to Honor Facsimile Signatures for Warren County Operating Accounts

1. Warren County Operating Account, Warren County General Fund Payroll Account, and Warren County Flexible Spending Account

- Interim Finance Officer
- Warren County Board of Commissioners Chairman
- Clerk to the Board of Warren County Commissioners

On motion of Commissioner Davis, seconded by Commissioner Powell, and duly carried by unanimous vote, Interim Finance Officer, Warren County Board of Commissioners Chairman, and Clerk to the Board of Warren County Commissioners were approved as signatory for the Warren County Operating Account, Warren County General Fund Payroll Account, and Warren County Flexible Spending Account.

2. Warren County Department of Social Service Trust Fund Account

- Director, Department of Social Services
- County Manager
- Interim Finance Officer

On motion of Commissioner Davis, seconded by Commissioner Powell, and duly carried by unanimous vote, Department of Social Services Director, County Manager, and Interim Finance Officer were approved as signatories for the Warren County Department of Social Service Trust Fund Account.

F. Declare Surplus Property and Adopt Resolution Authorizing Disposal of Items Through Online Auction

On motion of Commissioner Davis, seconded by Commissioner Powell, and duly carried by unanimous vote, 2008 Ford Explorer, 2009 Ford Explorer, three 2010 Ford Crown Victorias, two 2007 Ford Crown Victorias, 2008 Ford Crown Victoria, and 2014 Chevrolet G4500 Ambulance were declared surplus and authorization for disposal of items through online auction was approved.

G. Declare Warren County Detention Center Sign Surplus and Issue to Former Sheriff Johnny Williams

On motion of Commissioner Davis, seconded by Commissioner Powell, and duly carried by unanimous vote, a Warren County Detention Center sign was declared surplus and authorization to issue the sign to Former Sheriff Johnny Williams was approved.

H. Consider Moving the July Regular Meeting of the Board of Commissioners from July 3, 2023 to July 10, 2023

On motion of Commissioner Hunt, seconded by Commissioner Powell, and duly carried by unanimous vote, the July 2023 Regular Meeting of the Board of Commissioners was moved from July 3, 2023 to July 10, 2023.

9. BOARD/COMMITTEE/COMMISSION APPOINTMENTS AND RE-APPOINTMENTS

A. Consider re-appointment of Michelle Stallings for a second three-year term, and Derek Alston for a third three-year term to the Recreation Commission, with terms beginning May 1, 2023 and ending April 30, 2026.

On motion of Commissioner Davis, seconded by Commissioner Hunt, and duly carried by unanimous vote, re-appointments of Michelle Stallings (second three-year term), and Derek Alston (third three-year term) to the Recreation Commission with terms beginning May 1, 2023 and ending April 30, 2026 were approved.

B. Consider the Appointments of Nicole Grant (Chief Court Counselor) and Rolanda Hedgepeth (Clerk of Court Designated Alternate) to the Juvenile Crime Prevention Council (JCPC) Beginning May 1, 2023 for Term of Employment as Recommended by the JCPC.

On motion of Commissioner Hunt, seconded by Commissioner Davis, and duly carried by unanimous vote, Nicole Grant (Chief Court Counselor) and Rolanda Hedgepeth (Clerk of Court Designated Alternate) were appointed to the Juvenile Crime Prevention Council (JCPC) beginning May 1, 2023 and running through their terms of employment.

C. Consider the Appointments of Evelyn Woodson and Robert Steverson to a First Two-Year Term on the Planning Board Beginning June 1, 2023 and Ending May 31, 2025; and Re-appointment of Robert May to Second Three-Year Term on the Planning Board Beginning June 1, 2023 and ending May 31, 2026 as Recommended by the Planning Board.

On motion of Commissioner Davis, seconded by Commissioner Hunt, and duly carried by unanimous vote, Evelyn Woodson and Robert Steverson were appointed to first two-year terms on the Planning Board, beginning June 1, 2023 and ending May 31, 2025, and Robert May was re-appointed to a second three-year term beginning June 1, 2023 and ending May 31, 2026.

10. Closed Session in Accordance with NCGS 143-318.11(a)(4) for Industry and Business Expansion

On motion of Commissioner Davis, seconded by Commissioner Hunt, and duly carried by unanimous vote, the Board entered Closed Session in accordance with NCGS 143-318.11(a)(4) for Industry and Business Expansion.

On motion of Commissioner Davis, seconded by Commissioner Hunt, and duly carried by unanimous vote, the Board returned to Open Session.

11. BOARD OF COUNTY COMMISSIONERS' UPDATES

12. ADJOURN June 5, 2023 BOARD MEETING

On motion of Commissioner Hunt, seconded by Commissioner Davis, and duly carried by unanimous vote, the June 5, 2023 Regular Meeting was adjourned.

Paula Pulley, Clerk to the Board